



WILLMAR CITY COUNCIL MEETING
MONDAY, APRIL 20, 2026 @ 6:30 PM
BOARD ROOM HEALTH AND HUMAN SERVICES BUILDING
2200 – 23rd STREET NE, WILLMAR MINNESOTA

AGENDA

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Proposed Additions or Deletions to Agenda
5. Consent Items
Approve:
 - A. City Council Minutes of April 6, 2026
 - B. City Council and Municipal Utility Commission Joint Work Session of April 13, 2026
 - C. Planning Commission Minutes for April 1, 2026
 - D. Willmar Municipal Utilities Commission Minutes of April 13, 2026, Draft
 - E. Airport Commission and Human Rights Commission Applicants
 - F. Lakeland Drive Path Improvement Project Plans & Specs., Authorize Ad For Bids
 - G. Accounts Payable Report 04/03/2026 - 04/15/2026Information:
 - H. Director Reports
 - I. Finance Report through 3/31/2026
 - J. WMU Financial Report for February 2026
6. Approve Consent Agenda Items
7. Items Removed from Consent Agenda
8. Open Forum (Individuals Limited to Three (3) Minutes)
9. Public Hearing:
 - A. Ordinance Amending Willmar Municipal Code, Chapter 8
10. Regular Business
 - A. Receive Testimony for Liquor License Violation
 - B. Airport Snow Removal Equipment (SRE) Acquisition Project Bid Award
 - C. Joint Resolution For Orderly Annexation - Vaxxinova Expansion
 - D. Beverage and Vending Agreement with Viking Coca-Cola Bottling Company

- E. Purchase of Scoreboards for Swansson Baseball/Softball Complex
- F. Apply for a MN State Fire Marshal Grant for Turnout Gear Washer/ Extractor
- G. Apply for State Farm Firefighter Safety Grant
- H. Firefighter Wage Increase
- I. Consideration of Golden Palace of Willmar Inc. On-Sale Wine and 3.2% Intoxicating Liquor Licenses
- J. Consideration of Willmar Ball Club LLC On-Sale Wine and On-Sale Intoxicating 3.2 Liquor Licenses

11. Announcements

12. Recess for a Closed Session

- A. Minn. Stat. § 13D.05, subd. 3(c) - Parcel 95-378-0010

13. Adjourn

WILLMAR CITY COUNCIL PROCEEDINGS
BOARD ROOM HEALTH AND HUMAN SERVICES
BUILDING 2200 – 23rd STREET NE, WILLMAR
MINNESOTA

April 6, 2026

6:30 PM

The regular meeting of the Willmar City Council was called to order by Mayor Douglas Reese. Members present on a roll call were Mayor Douglas Reese, Council Members Justin Ask, Audrey Nelsen, Tom Gilbertson, Steve Gardner, Rick Fagerlie, Vicki Davis, Tom Butterfield, and Carl Shuldes, Excused: Audrey Nelsen. Present 8, Excused 1.

Also present were City Administrator Leslie Valiant, City Operations Director Kyle Box, Police Chief Michael Holme, Finance Director Tom Odens, Planning and Development Director Christopher Corbett, Public Works Director Shane Stefanick, City Engineer Jared Voge, Director of Community Growth Pablo Obregon, Information Systems Director Jonah Johnson, City Clerk Vernae Larsen, and City Attorney Robert Scott.

There were no additions or deletions to the agenda. Council Member Ask moved to **Approve the Agenda as Presented**. Council Member Gardner seconded the motion, which carried on a roll call vote of Ayes 7, Noes 0.

Ayes Council Member Ask, Council Member Gilbertson, Council Member Gardner,
 Council Member Fagerlie, Council Member Davis, Council Member Butterfield,
 Council Member Shuldes
Noes None

CONSENT AGENDA

City Clerk Vernae Larsen reviewed the consent agenda.

Approve:

- A. City Council Minutes of March 16, 2026
- B. Parks & Recreation November 2025 Board Meeting Minutes
- C. Willmar Municipal Utilities Commission Minutes of March 23, 2026, Draft
- D. Willmar Municipal Utilities Commission Applicant
- E. **Resolution No. 2026-041** Project No. 2608 Seal Coat/Crack Seal Improvements Plans & Specs., Authorize Ad for Bids
- F. **Resolution No. 2026-042** Project No. 2605-B Stormwater Capital Improvements Plans & Specs., Authorize Solicitation of Quotes
- G. **Resolution No. 2026-043** Business 71 Bridge Maintenance Project Plans & Specs., Authorize Ad for Bids

- H. **Resolution No. 2026-044** TH 40 Turnlane Project Plans & Specs., Authorize Ad for Bids
- I. **Resolution No. 2026-045** Subaward Agreement with the Connected Communities Project — Bethesda Foundation
- J. Willmar Community Theatre Lawful Gambling Application
- K. Willmar Firefighters Association Lawful Gambling Application
- L. Accounts Payable Report, 3/12/2026 - 4/2/2026

Information:

- M. Airport Commission and Human Rights Commission Applicants
- N. Monthly Building Report March 2026

A motion was made by Council Member Ask to **Approve Consent Agenda Items as presented**. Council Member Shuldes seconded the motion, which carried on a roll call vote of Ayes 7, Noes 0.

Ayes Council Member Ask, Council Member Gilbertson, Council Member Gardner, Council Member Fagerlie, Council Member Davis, Council Member Butterfield, Council Member Shuldes

Noes None

REGULAR BUSINESS

A. State of the City Address - Mayor Reese

Mayor Reese presented the State of the City Address.

B. Kandiyohi County Economic Development Housing Study Introduction

KCED Interim Executive Director Marv Calvin and Economic Development Manager Sheri Wegner gave an overview of the housing study they plan to conduct and what it will mean for Kandiyohi County.

C. Approving the plans and specifications and authorizing advertisement for bids for the Robbins Island Amphitheater Project

Public Works Director Shane Stefanick, along with Eben Pederson and Andy Engan from Engan Associates Architects, gave an overview of the proposed Robbins Island Amphitheater project. Council Member Gilbertson made a motion to **Adopt Resolution No. 2026-046 Approving the plans and specifications and Authorizing Advertisement for Bids for the Robbins Island Amphitheater Project**. Council Member Ask seconded the motion, which carried on a roll call vote of Ayes 7, Noes 0.

Ayes Council Member Ask, Council Member Gilbertson, Council Member Gardner, Council Member Fagerlie, Council Member Davis, Council Member Butterfield, Council Member Shuldes

Noes None

D. **Consideration of Awarding Sale of General Obligation Tax Abatement Bonds, Series 2026A**

Jake Emeott from Baker Tilly provided details of the bond sale that took place. Council Member Shuldes moved to **Adopt resolution No. 2026-47 Awarding the Sale of \$8,460,000 General Obligation Tax Abatement Bonds Series 2026A, fixing their form and specifications and directing their execution and delivery; and providing for their payment.** Council Member Gilbertson seconded the motion, which carried on a roll call vote of Ayes 5, Noes 2.

Ayes Council Member Gilbertson, Council Member Shuldes, Council Member Davis, Council Member Gardner, Council Member Ask
Noes Council Member Fagerlie, Council Member Butterfield

E. **City Hall Elevator Modernization Upgrades**

Public Works Director Shane Stefanick requested approval to contract with MEI Total Elevator Solutions to provide required upgrades to the City Hall elevator. A motion was made by Council Member Fagerlie to adopt the resolution approving an agreement with MEI Total Elevator Solutions for the City Hall Elevator Modernization Upgrades in the amount of \$144,787. The motion was seconded by Council Member Davis.

Following discussion, Council Member Gilbertson moved to table this agenda item for a future meeting. The motion was seconded by Council Member Davis, which failed on a roll call vote of Ayes 3, Noes 4.

Ayes Council Member Gilbertson, Council Member Gardner, Council Member Davis
Noes Council Member Ask, Council Member Fagerlie, Council Member Butterfield, Council Member Shuldes

The original motion to adopt a resolution approving the agreement with MEI Total Elevator Solutions failed on a roll call vote of Ayes 3, Noes 4.

Ayes Council Member Fagerlie, Council Member Butterfield, Council Member Shuldes
Noes Council Member Gilbertson, Council Member Ask, Council Member Davis, Council Member Gardner

F. **Introduction of an Ordinance Amending Willmar Municipal Code, Chapter 8**

City Clerk Vernae Larsen gave an overview of the proposed ordinance and requested that a public hearing be scheduled. A motion was made by Council Member Ask **Introducing the Ordinance Amending Willmar Municipal Code, Chapter 8 and called for a public hearing be scheduled for April 20, 2026 at 6:30 PM.** The motion was seconded by Council Member Fagerlie, which carried on a roll call vote of Ayes 7, Noes 0.

Ayes Council Member Ask, Council Member Gilbertson, Council Member Gardner, Council Member Fagerlie, Council Member Davis, Council Member Butterfield, Council Member Shuldes
Noes None

G. Consideration of the Cannabis Registration Application Process

City Clerk Vernae Larsen presented pertinent information relative to the Cannabis Application process. Council Member Gardner made a motion to **Adopt Resolution No. 2026-048 Directing City staff on the Consideration of the Cannabis Registration Application Process**. Council Member Ask seconded the motion, which carried on a roll call vote of Ayes 6, Noes 1.

Ayes Council Member Davis, Council Member Gardner, Council Member Butterfield, Council Member Fagerlie, Council Member Shuldes, Council Member Ask
Noes Council Member Gilbertson

H. Sale of Low-Potency Hemp Edible Retail 2026 Registration

City Clerk Vernae Larsen provided an overview of Cobra Corp’s request for approval of the Low Potency Hemp Edible Registration. Council Member Fagerlie moved to **Approve the Low-Potency Hemp Edible Retail 2026 Registration for Cobra Corp**. Council Member Shuldes seconded the motion, which carried on a roll call vote of Ayes 7, Noes 0.

Ayes Council Member Ask, Council Member Gilbertson, Council Member Gardner, Council Member Fagerlie, Council Member Davis, Council Member Butterfield, Council Member Shuldes
Noes None

I. Consideration of Spurs Grill and Bar On-Sale Intoxicating and Sunday Liquor Licenses

City Clerk Vernae Larsen gave details of the liquor application for Spurs Grill and Bar. A motion was made by Council Member Fagerlie to **Approve the On-Sale Intoxicating Liquor License for the Fiscal Year April 25, 2026, through April 25, 2027, and the Sunday Liquor License through the Fiscal Year Ending December 31, 2026, for Spurs Grill and Bar**. Council Member Gilbertson seconded the motion, which carried on a roll call vote of Ayes 7, Noes 0.

Ayes Council Member Ask, Council Member Gilbertson, Council Member Gardner, Council Member Fagerlie, Council Member Davis, Council Member Butterfield, Council Member Shuldes
Noes None

J. Resolution to Acknowledge Donations for the First Quarter of 2026

City Clerk Vernae Larsen read into record the donations received for the first quarter of 2026. A motion was made by Council Member Fagerlie to **Adopt Resolution No. 2026-049 Acknowledging Donations for the First Quarter of 2026**. Council Member Butterfield seconded the motion, which carried on a roll call vote of Ayes 7, Noes 0.

Ayes Council Member Ask, Council Member Gilbertson, Council Member Gardner, Council Member Fagerlie, Council Member Davis, Council Member Butterfield, Council Member Shuldes
Noes None

K. Request for Joint Work Session Monday, April 13, 2026

Operations Director Kyle Box requested that Council approve a joint work session with the Willmar Municipal Utilities Commission. Council Member Fagerlie moved to **schedule a joint work session with City Council and Willmar Municipal Utilities Commission for Monday, April 13, 2026, at 1:00 PM at Heritage Bank**. Council Member Davis seconded the motion, which carried on a roll call vote of Ayes 7, Noes 0.

Ayes Council Member Ask, Council Member Gilbertson, Council Member Gardner, Council Member Fagerlie, Council Member Davis, Council Member Butterfield, Council Member Shuldes

Noes None

CLOSED SESSION

A. Minn. Stat. § 13D.05, subd. 3(c) - Parcels 95-003-4820, 95-003-4830 and 95-003-4940

A motion was made by Council Member Fagerlie to enter into **Closed Session pursuant to Minn. Stat. § 13D.05, subd. 3(c) to discuss Parcels 95-003-4820, 95-003-4830 and 95-003-4940**. Council Member Butterfield seconded the motion, which carried on a roll call vote of Ayes 7, Noes 0.

Ayes Council Member Ask, Council Member Gilbertson, Council Member Gardner, Council Member Fagerlie, Council Member Davis, Council Member Butterfield, Council Member Shuldes

Noes None

The Council entered into closed session at 7:59 PM. City Staff present were City Administrator Leslie Valiant, Operation Director Kyle Box, City Planning and Development Director Christopher Corbett, Finance Director Tom Odens, City Clerk Vernae Larsen and City Attorney Robert Scott. Also present was KCED Interim Executive Director Marv Calvin. **Closed Session concluded at 8:51 PM.**

With no further business to discuss, a motion was made at 8:52 PM by Council Member Ask to **Adjourn**. Council Member Butterfield seconded the motion, which carried on a roll call vote of Ayes 7, Noes 0.

Ayes Council Member Ask, Council Member Gilbertson, Council Member Gardner, Council Member Fagerlie, Council Member Davis, Council Member Butterfield, Council Member Shuldes

Noes None

MAYOR

Attest:

CITY CLERK

RESOLUTION NO. 2026-041

A RESOLUTION APPROVING FINAL PLANS AND SPECIFICATIONS AND AUTHORIZING PUBLICATION OF THE ADVERTISEMENT FOR BIDS FOR PROJECT NO. 2608.

Motion By: Ask Second By: Shuldes

WHEREAS the City Engineer of the City of Willmar has presented to the City Council plans and specifications for Project No. 2608 Crack Seal/Seal Coat for the City of Willmar;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Willmar that:

Final plans and specifications are hereby approved, and publication of the advertisement for bids is herewith authorized. Bid packages will be publicly opened and read at the City Office Building, 333 Southwest Sixth Street, Willmar, Minnesota.

Dated this 6th day of April, 2026

/S/ Douglas E. Reese
Mayor

Attest:

/S/Vernae Larsen
City Clerk

RESOLUTION NO. 2026-042

A RESOLUTION APPROVING FINAL PLANS AND SPECIFICATIONS AND AUTHORIZING PUBLICATION OF THE SOLICITATION FOR QUOTES FOR PROJECT NO. 2605-B.

Motion By: Ask Second By: Shuldes

WHEREAS the City Engineer of the City of Willmar has presented to the City Council plans and specifications for Project No. 2605-B Stormwater Capital Improvements for the City of Willmar;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Willmar that:

Final plans and specifications are hereby approved, and publication of the solicitation of quotes is herewith authorized. Quotes will be received at the City Office Building, 333 Southwest Sixth Street, Willmar, Minnesota.

Dated this 6th day of April, 2026

/S/ Douglas E. Reese
Mayor

Attest:

/S/Vernae Larsen
City Clerk

RESOLUTION NO. 2026-043

A RESOLUTION APPROVING FINAL PLANS AND SPECIFICATIONS AND AUTHORIZING PUBLICATION OF THE ADVERTISEMENT FOR BIDS FOR THE BUSINESS 71 BRIDGE MAINTENANCE PROJECT.

Motion By: Ask Second By: Shuldes

WHEREAS the City Engineer of the City of Willmar has presented to the City Council plans and specifications for the Business 71 Bridge Maintenance Project for the City of Willmar;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Willmar that:

Final plans and specifications are hereby approved, and publication of the advertisement for bids is herewith authorized. Bid packages will be publicly opened and read at the City Office Building, 333 Southwest Sixth Street, Willmar, Minnesota.

Dated this 6th day of April, 2026

/S/ Douglas E. Reese

Mayor

Attest:

/S/Vernae Larsen

City Clerk

RESOLUTION NO. 2026-044

A RESOLUTION APPROVING FINAL PLANS AND SPECIFICATIONS AND AUTHORIZING PUBLICATION OF THE ADVERTISEMENT FOR BIDS FOR THE TH 40 TURNLANE PROJECT.

Motion By: Ask Second By: Shuldes

WHEREAS the City Engineer of the City of Willmar has presented to the City Council plans and specifications for the TH 40 Turnlane Project for the City of Willmar;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Willmar that:

Final plans and specifications are hereby approved, and publication of the advertisement for bids is herewith authorized. Bid packages will be publicly opened and read at the City Office Building, 333 Southwest Sixth Street, Willmar, Minnesota.

Dated this 6th day of April, 2026

/S/ Douglas E. Reese

Mayor

Attest:

/S/Vernae Larsen

City Clerk

RESOLUTION NO. 2026-045

RESOLUTION APPROVING AN AGREEMENT WITH THE BETHESDA FOUNDATION AS PART OF THE LEADINGAGE MINNESOTA CONNECTED COMMUNITIES INITIATIVE

Motion By: Ask Second By: Shuldes

BE IT RESOLVED by the City Council of the City of Willmar to adopt a resolution approving an agreement with the Bethesda Foundation as part of the LeadingAge Minnesota Connected Communities initiative in the amount of \$25,240.

Dated this 6th day of April 2026

/S/ Douglas E. Reese
Douglas E. Reese, Mayor

Attest:

/S/Vernae Larsen
CITY CLERK

RESOLUTION NO. 2026-046

RESOLUTION APPROVING TO ADOPT A RESOLUTION APPROVING THE PLANS AND SPECIFICATIONS AND AUTHORIZING ADVERTISEMENT FOR BIDS FOR THE ROBBINS ISLAND AMPHITHEATER PROJECT

Motion By: Gilbertson Second By: Ask

BE IT RESOLVED by the City Council of the City of Willmar to adopt a resolution approving the plans and specifications and authorizing advertisement for bids for the Robbins Island Amphitheater Project.

Dated this 6th day of April 2026

/S/ Douglas E. Reese
Douglas E. Reese, Mayor

Attest:

/S/Vernae Larsen
CITY CLERK

EXTRACT OF MINUTES OF A MEETING OF THE CITY COUNCIL OF THE CITY OF WILLMAR, MINNESOTA

HELD: April 6, 2026

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Willmar, Minnesota, was held in said City on the 6th day of April, 2026, commencing at 6:30 o'clock P.M.

The following members were present: Council Member Ask, Council Member Gilbertson, Council Member Gardner, Council Member Fagerlie, Council Member Davis, Council Member Butterfield, Council Member Shuldes

and the following were absent: Council Member Nelsen

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The Mayor announced that the next order of business was consideration of the proposals which had been received for the purchase of the City's \$8,305,000 General Obligation Tax Abatement Bonds, Series 2026A.

The City Finance Director presented a tabulation of the proposals that had been received in the manner specified in the Terms of Proposal for the Bonds. The proposals were as set forth in **Exhibit A** attached.

After due consideration of the proposals, Council Member Shuldes introduced the following resolution, and moved its adoption:

RESOLUTION NO. 2026-047

A RESOLUTION AWARDING THE SALE OF
\$8,305,000 GENERAL OBLIGATION
TAX ABATEMENT BONDS, SERIES 2026A
FIXING THEIR FORM AND SPECIFICATIONS;
DIRECTING THEIR EXECUTION AND DELIVERY;
AND PROVIDING FOR THEIR PAYMENT

BE IT RESOLVED By the City Council (the “Council”) of the City of Willmar, Kandiyohi County, Minnesota (the “City”) as follows:

Section 1. Sale of Bonds.

1.01. Background; Findings. It is determined that:

(a) The City is authorized by Minnesota Statutes, Chapter 475 and Sections 469.1812 through 469.1815, as amended (collectively, the “Abatement Act”) to utilize property tax abatements on specified parcels in order to accomplish certain public purposes.

(b) On February 17, 2026, the City held a public hearing regarding, and adopted a resolution (the “Abatement Resolution”) approving, property tax abatements in the maximum amount of \$9,200,000 (the “Abatements”) on certain property in the City (the “Abatement Parcels”) pursuant to the Abatement Act to assist in financing certain public improvements including without limitation a portion of the cost of the acquisition, construction and installation of an open access, high-speed, fiber-optic, broadband infrastructure network within certain portions the City (the “Project”).

(c) It is determined that it is necessary and expedient that the City issue the Bonds to finance the Project.

(d) The City is authorized by Minnesota Statutes, Section 475.60, Subdivision 2(9) to negotiate the sale of the Bonds, if the City has retained an independent municipal advisor in connection with such sale. The City has retained Baker Tilly Municipal Advisors, LLC as an independent municipal advisor in connection with the sale of the Bonds. The actions of the City staff and the City’s municipal advisor in negotiating the sale of the Bonds are ratified and confirmed in all aspects.

(e) On January 20, 2026, the City Council adopted a resolution calling a public hearing on an Ordinance entitled “An Ordinance Authorizing the Issuance of Up To \$9,200,000 General Obligation Tax Abatement Bonds, Series 2026A and Levying of Taxes to Secure the Payment Therefor” (the “Ordinance”).

(f) A public hearing on the adoption of the Ordinance was held on February 17, 2026, and, following the public hearing the City Council adopted the Ordinance which was duly published in accordance with the City Charter. On March 2, 2026 the City Council also adopted its Resolution

Providing for the Competitive Negotiated Sale of \$9,200,000 General Obligation Tax Abatement Bonds, Series 2026A (the “Initiating Resolution”).

(g) No Certificate of Intent was filed in accordance with Section 7.04(j) of the City Charter within 15 days after adoption of the Ordinance or the Initiating Resolution.

1.02. Award to the Purchaser and Interest Rates. The proposal of Robert W. Baird & Co., Inc., Milwaukee, Wisconsin (the “Purchaser”) to purchase the Bonds of the City described in the Terms of Proposal thereof is hereby found and determined to be the most favorable offer received and is hereby accepted, and such proposal is to purchase the Bonds at a price of \$8,667,820.58 (par amount of \$8,305,000.00, plus a net premium of \$465,812.15 less an underwriter’s discount of \$102,991.57), for Bonds bearing interest as follows:

<u>Year of Maturity</u>	<u>Interest Rate</u>	<u>Year of Maturity</u>	<u>Interest Rate</u>
2028	5.000%	2038	5.000%
2029	5.000	2039	5.000
2030	5.000	2040	4.000
2031	5.000	2041	4.000
2032	5.000	2042	4.000
2033	5.000	2043	4.000
2034	5.000	2044	4.000
2035	5.000	2045	4.125
2036	5.000	2046	4.250
2037	5.000	2047	4.250

1.03. Purchase Contract. Any amount paid by the Purchaser over the minimum purchase price shall be credited to the Debt Service Fund hereinafter created or deposited in the Construction Fund hereinafter created, as determined by the City Finance Director upon consultation with the City’s municipal advisor. The City Finance Director is directed to retain the good faith deposit of the Purchaser, pending completion of the sale of the Bonds. The Mayor and City Administrator are authorized to execute a contract with the Purchaser on behalf of the City, if requested by the Purchaser.

1.04. Terms and Principal Amounts of Bonds. The City will forthwith issue and sell the Bonds pursuant to the Act in the total principal amount of \$8,305,000, originally dated as of the date of delivery, in fully registered form and in the denominations of \$5,000 each or any integral multiple thereof, numbered No. R-1 and upward, bearing interest as above set forth, and maturing serially on February 1 in the years and amounts as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2028	\$255,000	2038	\$415,000
2029	270,000	2039	440,000
2030	280,000	2040	460,000

2031	295,000	2041	480,000
2032	310,000	2042	495,000
2033	325,000	2043	515,000
2034	345,000	2044	540,000
2035	360,000	2045	560,000
2036	380,000	2046	580,000
2037	395,000	2047	605,000

As may be requested by the Purchaser, one or more term Bonds may be issued having mandatory sinking fund redemption and final maturity amounts conforming to the foregoing principal repayment schedule, and corresponding additions may be made to the provisions of the applicable Bond(s).

1.05. Optional Redemption. The City may elect on February 1, 2036, and on any day thereafter to prepay Bonds maturing on or after February 1, 2037. Redemption may be in whole or in part and if in part, at the option of the City and in such manner as the City will determine. If less than all Bonds of a maturity are called for redemption, the City will notify DTC (as defined in Section 7 hereof) of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments will be at a price of par plus accrued interest.

Section 2. Registration and Payment.

2.01. Registered Form. The Bonds will be issued only in fully registered form. The interest thereon and, upon surrender of each Bond, the principal amount thereof, is payable by check or draft issued by the Registrar described herein.

2.02. Dates; Interest Payment Dates. Each Bond will be dated as of the last interest payment date preceding the date of authentication to which interest on the Bond has been paid or made available for payment, unless (i) the date of authentication is an interest payment date to which interest has been paid or made available for payment, in which case the Bond will be dated as of the date of authentication, or (ii) the date of authentication is prior to the first interest payment date, in which case the Bond will be dated as of the date of original issue. The interest on the Bonds is payable on February 1 and August 1 of each year, commencing February 1, 2027, to the registered owners thereof of record as of the close of business on the 15th day of the immediately preceding month, whether or not that day is a business day.

2.03. Registration. The City will appoint, and will maintain, a bond registrar, transfer agent, authenticating agent and paying agent (the "Registrar"). The effect of registration and the rights and duties of the City and the Registrar with respect thereto are as follows:

(a) Register. The Registrar will keep at its principal corporate trust office a bond register in which the Registrar provides for the registration of ownership of Bonds and the registration of transfers and exchanges of Bonds entitled to be registered, transferred or exchanged.

(b) Transfer of Bonds. Upon surrender for transfer of any Bond duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing, the Registrar will authenticate and deliver, in the name of the designated transferee or transferees, one or more new Bonds of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer after the 15th day of the month preceding each interest payment date and until that interest payment date.

(c) Exchange of Bonds. When any Bonds are surrendered by the registered owner for exchange the Registrar will authenticate and deliver one or more new Bonds of a like aggregate principal amount and maturity as requested by the registered owner or the owner's attorney in writing.

(d) Cancellation. All Bonds surrendered upon any transfer or exchange will be promptly cancelled by the Registrar and thereafter disposed of as directed by the City.

(e) Improper or Unauthorized Transfer. When a Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the Bond until the Registrar is satisfied that the endorsement on the Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar will incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) Persons Deemed Owners. The City and the Registrar may treat the person in whose name a Bond is at any time registered, as of the applicable record date, in the bond register as the absolute owner of such Bond, whether the Bond is overdue or not, for the purpose of receiving payment of, or on account of, the principal of and interest on the Bond and for all other purposes and payments so made to a registered owner or upon the owner's order will be valid and effectual to satisfy and discharge the liability upon the Bond to the extent of the sum or sums so paid.

(g) Taxes, Fees and Charges. The Registrar may impose a charge upon the owner thereof for a transfer or exchange of Bonds, sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to the transfer or exchange.

(h) Mutilated, Lost, Stolen or Destroyed Bonds. If a Bond becomes mutilated or is destroyed, stolen or lost, the Registrar will deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of the mutilated Bond or in lieu of and in substitution for any Bond destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Bond destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory to the Registrar that the Bond was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar an appropriate bond or indemnity in form, substance and amount satisfactory to the Registrar and as provided by law, in which both the City and the Registrar must be named as obligees. Bonds so

surrendered to the Registrar will be cancelled by the Registrar and evidence of such cancellation must be given to the City. If the mutilated, destroyed, stolen or lost Bond has already matured or been called for redemption in accordance with its terms it is not necessary to issue a new Bond prior to payment.

(i) Redemption. In the event any of the Bonds are called for redemption, written notice thereof identifying the Bonds to be redeemed will be given by the Registrar by mailing a copy of the redemption notice by first class mail (postage prepaid) at least 30 days prior to the redemption date to the registered owner of each Bond to be redeemed at the address shown on the registration books kept by the Registrar and by publishing the notice if required by law. Failure to give notice by publication or by mail to any registered owner, or any defect therein, will not affect the validity of the proceedings for the redemption of Bonds. Bonds so called for redemption will cease to bear interest after the specified redemption date, provided that the funds for the redemption are on deposit with the place of payment at that time.

2.04. Appointment of Initial Registrar. The City appoints U.S. Bank Trust Company, National Association, St. Paul, Minnesota, as the initial Registrar. The Mayor and the City Clerk are authorized to execute and deliver, on behalf of the City, a contract with the Registrar. Upon merger or consolidation of the Registrar with another corporation, if the resulting corporation is a bank or trust company authorized by law to conduct such business, the resulting corporation is authorized to act as successor Registrar. The City agrees to pay the reasonable and customary charges of the Registrar for the services performed. The City reserves the right to remove the Registrar upon 30 days' notice and upon the appointment of a successor Registrar, in which event the predecessor Registrar must deliver all cash and Bonds in its possession to the successor Registrar and deliver the bond register to the successor Registrar. On or before each principal or interest due date, without further order of this Council, the City Clerk must transmit to the Registrar money sufficient for the payment of all principal and interest then due.

2.05. Execution, Authentication and Delivery. The Bonds will be prepared under the direction of the City Finance Director and executed on behalf of the City by the signatures of the Mayor and the City Clerk, provided that all signatures may be printed, engraved or lithographed facsimiles of the originals. If an officer whose signature or a facsimile of whose signature appears on the Bonds ceases to be such officer before the delivery of any Bond, that signature or facsimile will nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery. Notwithstanding such execution, a Bond will not be valid or obligatory for any purpose or entitled to any security or benefit under this Resolution unless and until a certificate of authentication on the Bond has been duly executed by the manual signature of an authorized representative of the Registrar. Certificates of authentication on different Bonds need not be signed by the same representative. The executed certificate of authentication on a Bond is conclusive evidence that it has been authenticated and delivered under this Resolution. When the Bonds have been so prepared, executed and authenticated, the City Finance Director will deliver the same to the Purchaser thereof upon payment of the purchase price in accordance with the contract of sale heretofore made and executed, and the Purchaser is not obligated to see to the application of the purchase price.

Section 3. Form of Bond.

3.01. Form of Bonds. The Bonds will be printed or typewritten in substantially the form set forth in **Exhibit B** attached hereto.

3.02 Approving Legal Opinion. The City Finance Director is authorized and directed to obtain a copy of the proposed approving legal opinion of Kutak Rock LLP, Minneapolis, Minnesota, which will be complete except as to dating thereof and to cause the opinion to be printed on or accompany each Bond.

Section 4. Payment; Security; Pledges and Covenants.

4.01 Debt Service Fund. The Bonds are payable from the General Obligation Tax Abatement Bonds, Series 2026A Debt Service Fund (the “Debt Service Fund”) hereby created. The Debt Service Fund shall be administered and maintained by the Finance Director as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. Amounts in the Debt Service Fund are irrevocably pledged to the Bonds. To the Debt Service Fund hereby created, there is hereby pledged and irrevocably appropriated and there will be credited: (A) the proceeds of general ad valorem property taxes herein or hereafter levied and the Abatements; (B) capitalized interest financed from Bond proceeds, if any; (C) the amount over the minimum purchase price paid by the Purchaser, to the extent designated for deposit in the Debt Service Fund in accordance with Section 1.03 hereof; and (D) all investment earnings on funds in the Debt Service Fund; and (E) any and all other moneys which are properly available and are appropriated by the City Council to the Debt Service Fund. If a payment of principal or interest on the Bonds becomes due when there is not sufficient money in the Debt Service Fund to pay the same, the City Finance Director is directed to pay such principal or interest from other funds of the City, and such fund will be reimbursed for those advances out of the proceeds of Abatements and Taxes when collected.

4.02 Construction Fund. The proceeds of the Bonds, less the appropriations made in Section 4.01, together with any other funds appropriated for the Project will be deposited in a separate construction fund (the “Construction Fund”) to be used solely to defray expenses of the Project and the payment of principal and interest on the Bonds prior to the completion and payment of all costs of the Project. Any balance remaining in the Construction Fund after completion of the Project and the costs thereof paid, may be used as provided in Minnesota Statutes, Section 475.65. Thereafter, the Construction Fund is to be closed and any remaining balances therein and subsequent collections of taxes for the Project are to be deposited in the Debt Service Fund.

4.03. Pledge of Tax Levy. For the purpose of paying the principal of and interest on the Bonds, there is hereby levied a direct annual irrevocable ad valorem property tax (the “Taxes”) upon all of the taxable property in the City, which will be spread upon the tax rolls and collected with and as part of other general taxes of the City. The taxes will be credited to the Debt Service Fund above provided and will be in the years (being each year of collection) and amounts as set forth in **Exhibit C**.

It is hereby determined that the estimated collections of Abatements and the foregoing Taxes will produce at least 5% in excess of the amount needed to meet when due the principal and interest payments on the Bonds.

4.04. Certification to County Auditor as to Debt Service Fund Amount. It is hereby determined that the estimated collections of Abatements and the foregoing Taxes will produce at least 5% in excess of the amount needed to meet when due the principal and interest payments on the Bonds. The amount of the Abatements is at least equal to the principal amount of the Bonds. The tax levy herein provided is irrevocable until all of the Bonds are paid, provided that at the time the City makes its annual tax levies the City Finance Director may certify to the County Auditor/Treasurer of Kandiyohi County, Minnesota (the "County Auditor") the amount available in the Debt Service Fund to pay principal and interest due during the ensuing year, and the County Auditor will thereupon reduce the levy collectible during such year by the amount so certified in the manner and to the extent permitted by Section 475.61, subdivision 3 of the Act.

4.05. Registration of Resolution. The City Finance Director is authorized and directed to file a certified copy of this resolution with the County Auditor of Kandiyohi County and to obtain the certificate required by Minnesota Statutes, Section 475.63.

4.06 General Obligation Pledge. For the prompt and full payment of the principal of and interest on the Bonds, as the same respectively become due, the full faith, credit and taxing powers of the City will be and are hereby irrevocably pledged. If the balance in the Debt Service Fund is ever insufficient to pay all principal and interest then due on the Bonds and any other bonds payable therefrom, the deficiency will be promptly paid out of monies in the general fund of the City which are available for such purpose, and such general fund may be reimbursed with or without interest from the Debt Service Fund when a sufficient balance is available therein.

Section 5. Authentication of Transcript.

5.01. City Proceedings and Records. The officers of the City are authorized and directed to prepare and furnish to the Purchaser and to the attorneys approving the Bonds, certified copies of proceedings and records of the City relating to the Bonds and to the financial condition and affairs of the City, and such other certificates, affidavits and transcripts as may be required to show the facts within their knowledge or as shown by the books and records in their custody and under their control, relating to the validity and marketability of the Bonds, and such instruments, including any heretofore furnished, may be deemed representations of the City as to the facts stated therein.

5.02. Certification as to Official Statement. The Mayor, City Administrator, City Clerk and City Finance Director, or any of them, are authorized and directed to certify that they have examined the Official Statement prepared and circulated in connection with the issuance and sale of the Bonds and that to the best of their knowledge and belief the Official Statement, as of the date thereof, is a complete and accurate representation of the facts and representations made therein as of the date of the Official Statement, as it relates to the City and the Bonds.

5.03. Other Certificates. The Mayor, City Administrator, City Clerk and City Finance Director, or any of them, are hereby authorized and directed to furnish to the Purchaser at the closing such certificates as are required as a condition of sale. Unless litigation shall have been commenced and be pending questioning the Bonds or the organization of the City or incumbency of its officers, at the closing the Mayor, City Administrator, City Clerk and City Finance Director, or any of them, shall also execute and deliver to the Purchaser a suitable certificate as to absence of material litigation, and the Finance Director shall also execute and deliver a certificate as to payment for and delivery of the Bonds.

5.04 Electronic Signatures. The electronic signature of the Mayor, City Administrator, City Clerk, and Finance Director to this resolution and to any certificate authorized to be executed hereunder shall be as valid as an original signature of such party and shall be effective to bind the City thereto. For purposes hereof, (i) “electronic signature” means (a) a manually signed original signature that is then transmitted by electronic means or (b) a signature obtained through DocuSign or Adobe or a similarly digitally auditable signature gathering process; and (ii) “transmitted by electronic means” means sent in the form of a facsimile or sent via the internet as a portable document format (“pdf”) or other replicating image attached to an electronic mail or internet message.

Section 6. Tax Covenants.

6.01. Tax-Exempt Bonds. The City covenants and agrees with the holders from time to time of the Bonds that it will not take or permit to be taken by any of its officers, employees or agents any action which would cause the interest on the Bonds to become subject to taxation under the Internal Revenue Code of 1986, as amended (the Code), and the Treasury Regulations promulgated thereunder, in effect at the time of such actions, and that it will take or cause its officers, employees or agents to take, all affirmative action within its power that may be necessary to ensure that such interest will not become subject to taxation under the Code and applicable Treasury Regulations, as presently existing or as hereafter amended and made applicable to the Bonds. The City will comply with all requirements necessary under the Code to establish and maintain the exclusion from gross income of the interest on the Bonds under Section 103 of the Code, including without limitation requirements relating to temporary periods for investments and limitations on amounts invested at a yield greater than the yield on the Bonds.

6.02 Rebate. The City shall comply with requirements necessary under the Code to establish and maintain the exclusion from gross income of the interest on the Bonds under Section 103 of the Code, including without limitation (1) requirements relating to temporary periods for investments, (2) limitations on amounts invested at a yield greater than the yield on the Bonds, and (3) the rebate of excess investment earnings to the United States unless the Bonds qualify for an exception to the rebate requirement under the Code and related Treasury Regulations.

6.03. Not Private Activity Bonds. The City further covenants not to use the proceeds of the Bonds or the Project financed by the Bonds, or to cause or permit them or any of them to be used, in such a manner as to cause the Bonds to be “private activity bonds” within the meaning of Sections 103 and 141 through 150 of the Code.

6.04. No Designation of Qualified Tax -Exempt Obligations. The Bonds have not been designated as a “qualified tax-exempt obligations” within the meaning of Section 265(b)(3) of the Code.

6.05. Procedural Requirements. The City will use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designations made by this section.

Section 7. Book-Entry System; Limited Obligation of City.

7.01. DTC. The Bonds will be initially issued in the form of a separate single typewritten or printed fully registered Bond for each of the maturities set forth in Section 1.04 hereof. Upon initial issuance, the ownership of each Bond will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee for The Depository Trust Company, New York, New York, and its successors and assigns (“DTC”). Except as provided in this section, all of the outstanding Bonds will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC.

7.02. Participants. With respect to Bonds registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC, the City, the Registrar and the Paying Agent will have no responsibility or obligation to any broker dealers, banks and other financial institutions from time to time for which DTC holds Bonds as securities depository (the “Participants”) or to any other person on behalf of which a Participant holds an interest in the Bonds, including but not limited to any responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede & Co. or any Participant with respect to any ownership interest in the Bonds, (ii) the delivery to any Participant or any other person (other than a registered owner of Bonds, as shown by the registration books kept by the Registrar) of any notice with respect to the Bonds, including any notice of redemption, or (iii) the payment to any Participant or any other person, other than a registered owner of Bonds, of any amount with respect to principal of, premium, if any, or interest on the Bonds. The City, the Registrar and the Paying Agent may treat and consider the person in whose name each Bond is registered in the registration books kept by the Registrar as the holder and absolute owner of such Bond for the purpose of payment of principal, premium and interest with respect to such Bond, for the purpose of registering transfers with respect to such Bond, and for all other purposes. The Paying Agent will pay all principal of, premium, if any, and interest on the Bonds only to or on the order of the respective registered owners, as shown in the registration books kept by the Registrar, and all such payments will be valid and effectual to fully satisfy and discharge the City’s obligations with respect to payment of principal of, premium, if any, or interest on the Bonds to the extent of the sum or sums so paid. No person other than a registered owner of Bonds, as shown in the registration books kept by the Registrar, will receive a certificated Bond evidencing the obligation of this resolution. Upon delivery by DTC to the City Finance Director of a written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the words “Cede & Co.,” will refer to such new nominee of DTC; and upon receipt of such a notice, the City Finance Director will promptly deliver a copy of the same to the Registrar and Paying Agent.

7.03. Representation Letter. The City has heretofore executed and delivered to DTC a Blanket Issuer Letter of Representations (the “Representation Letter”) which will govern payment

of principal of, premium, if any, and interest on the Bonds and notices with respect to the Bonds. Any Paying Agent or Registrar subsequently appointed by the City with respect to the Bonds will agree to take all action necessary for all representations of the City in the Representation Letter with respect to the Registrar and Paying Agent, respectively, to be complied with at all times.

7.04. Transfers Outside Book-Entry System. In the event the City, by resolution of the City Council, determines that it is in the best interests of the persons having beneficial interests in the Bonds that they be able to obtain Bond certificates, the City will notify DTC, whereupon DTC will notify the Participants, of the availability through DTC of Bond certificates. In such event the City will issue, transfer and exchange Bond certificates as requested by DTC and any other registered owners in accordance with the provisions of this Resolution. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the City and discharging its responsibilities with respect thereto under applicable law. In such event, if no successor securities depository is appointed, the City will issue and the Registrar will authenticate Bond certificates in accordance with this resolution and the provisions hereof will apply to the transfer, exchange and method of payment thereof.

7.05. Payments to Cede & Co. Notwithstanding any other provision of this Resolution to the contrary, so long as a Bond is registered in the name of Cede & Co., as nominee of DTC, payments with respect to principal of, premium, if any, and interest on the Bond and all notices with respect to the Bond will be made and given, respectively in the manner provided in DTC's Operational Arrangements, as set forth in the Representation Letter.

Section 8. Continuing Disclosure.

8.01. City Compliance with Provisions of Continuing Disclosure Certificate. The City hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. Notwithstanding any other provision of this Resolution, failure of the City to comply with the Continuing Disclosure Certificate is not an event of default with respect to the Bonds; however any Bondholder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the City to comply with its obligations under this section.

8.02. Execution of Continuing Disclosure Certificate. "Continuing Disclosure Certificate" means that certain Continuing Disclosure Certificate executed by the Mayor and City Clerk and dated the date of issuance and delivery of the Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof.

Section 9. Defeasance. When the Bonds and all accrued interest thereon, have been discharged as provided in this section, all pledges, covenants and other rights granted by this resolution to the holders of the Bonds will cease, except that the pledge of the full faith and credit of the City for the prompt and full payment of the principal of and interest on the Bonds will remain in full force and effect. The City may discharge the Bonds which are due on any date by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full or by depositing irrevocably in escrow, with a suitable institution qualified by law as an escrow agent for this purpose, cash or securities which are backed by the full faith and credit of the United States of America, or any other security authorized under Minnesota law for such purpose, bearing interest payable at such times

and at such rates and maturing on such dates and in such amounts as shall be required and sufficient, subject to sale and/or reinvestment in like securities, to pay said obligation(s), which may include any interest payment on such Bond and/or principal amount due thereon at a stated maturity (or if irrevocable provision shall have been made for permitted prior redemption of such principal amount, at such earlier redemption date). If any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit.

Passed and adopted this 6th day of April, 2026.

/S/ Douglas E. Reese
Mayor

Attest:

/S/Vernae Larsen
City Clerk

The motion for adoption of the foregoing resolution was duly seconded by Member Gilbertson, and upon vote being taken thereon, the following voted in favor thereof: Council Member Ask, Council Member Gilbertson, Council Member Gardner, Council Member Davis, Council Member Shuldes

and the following voted against the same: Council Member Fagerlie, Council Member Butterfield

whereupon said resolution was declared duly passed and adopted.

EXHIBIT A
PROPOSALS



\$8,460,000*

CITY OF WILLMAR, MINNESOTA

GENERAL OBLIGATION TAX ABATEMENT BONDS, SERIES 2026A

Moody's Rating: Aa3

Sale Date: April 6, 2026

BBI: 4.86%

Average Maturity: 12.678 Years

Bidder	TIC
Robert W. Baird & Co. Inc.	3.9344%
Northland Securities, Inc.	3.9516%
TD Financial Products LLC	3.9778%
R. Seelaus & Co., LLC	4.0183%
FHN Financial Capital Markets	4.0740%
Hilltop Securities Inc.	4.1274%

Winning Bidder Information	Maturity	Interest Rate	Reoffering Yield	Reoffering Price
ROBERT W. BAIRD & CO. INC.	2/1/2028	5.000%	2.51%	104.285%
C.L. King & Associates, Inc.	2/1/2029	5.000%	2.58%	106.430%
Colliers Securities	2/1/2030	5.000%	2.67%	108.304%
Edward Jones	2/1/2031	5.000%	2.76%	109.947%
Crews & Associates, Inc.	2/1/2032	5.000%	2.84%	111.420%
Carty, Harding & Hearn, Inc.	2/1/2033	5.000%	2.92%	112.692%
Midlegate Securities Ltd.	2/1/2034	5.000%	3.02%	113.620%
CADZ Securities, Inc.	2/1/2035	5.000%	3.10%	114.490%
Alliance Global Partners	2/1/2036	5.000%	3.21%	114.907%
Isaak Bond Investments	2/1/2037	5.000%	3.30%	114.096%
Celadon Financial Group, LLC	2/1/2038	5.000%	3.40%	113.203%
Oppenheimer & Co. Inc.	2/1/2039	5.000%	3.50%	112.318%
BOK Financial Securities, Inc.	2/1/2040	4.000%	3.80%	101.615%
Midland Securities Limited	2/1/2041	4.000%	3.90%	100.801%
FMS Bonds, Inc.	2/1/2042	4.000%	4.00%	100.000%
First Kentucky Securities Corporation	2/1/2043	4.000%	4.07%	99.150%
Dinosaur Securities, LLC	2/1/2044	4.000%	4.14%	98.245%
First Bankers' Banc Securities Inc.	2/1/2045	4.125%	4.20%	99.027%
Mountainside Securities LLC	2/1/2046	4.250%	4.25%	100.000%
Blaylock Van, LLC	2/1/2047	4.250%	4.30%	99.312%
Caldwell Sutter Capital, Inc.				
ZIONS BANK, division of ZB, N.A.				
Institutional Bond Network LLC				
UMB Bank, N.A.				
			Purchase Price: \$8,836,130.40*	
			Net Interest Cost: \$4,320,470.75*	
			TIC: 3.9344%*	

* Subsequent to bid opening, the par amount decreased to \$8,305,000; and the price, net interest cost, and true interest cost have changed to \$8,667,820.58, \$4,269,419.35, and 3.9393%, respectively.

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EXHIBIT B
FORM OF BOND

No. R- _____ \$ _____

UNITED STATES OF AMERICA
STATE OF MINNESOTA
COUNTY OF KANDIYOHI
CITY OF WILLMAR

GENERAL OBLIGATION TAX ABATEMENT BOND, SERIES 2026A

<u>Rate</u>	<u>Maturity</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
	February 1, 20__	April 23, 2026	970856

Registered Owner: Cede & Co.

The City of Willmar Minnesota, a duly organized and existing municipal corporation in Kandiyohi County, Minnesota (the “City”), acknowledges itself to be indebted and for value received hereby promises to pay to the Registered Owner specified above or registered assigns, the principal sum set forth above on the Maturity Date specified above, unless called for earlier redemption, with interest thereon from the date hereof at the annual Rate specified above (calculated on the basis of a 360-day year of twelve 30 day months), payable February 1 and August 1 in each year, commencing February 1, 2027, to the person in whose name this Bond is registered at the close of business on the 15th day (whether or not a business day) of the immediately preceding month. The interest hereon and, upon presentation and surrender hereof, the principal hereof are payable in lawful money of the United States of America by check or draft by U.S. Bank Trust Company, National Association, St. Paul, Minnesota, as Registrar, Authenticating Agent, Transfer Agent and Paying Agent, or its designated successor under the Resolution described herein. For the prompt and full payment of such principal and interest as the same respectively become due, the full faith and credit and taxing powers of the City have been and are hereby irrevocably pledged.

The City may elect on February 1, 2036, and on any date thereafter to prepay Bonds due on or after February 1, 2037. Redemption may be in whole or in part and if in part, at the option of the City and in such manner as the City will determine. If less than all Bonds of a maturity are called for redemption, the City will notify the Depository Trust Company (“DTC”) of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant’s interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments will be at a price of par plus accrued interest.

The City Council has not designated the issue of Bonds of which this Bond forms a part as “qualified tax exempt obligations” within the meaning of Section 265(b)(3) of the Internal

Revenue Code of 1986, as amended (the “Code”) relating to disallowance of interest expense for financial institutions.

This Bond is one of an issue in the aggregate principal amount of \$8,305,000 all of like original issue date and tenor, except as to number, maturity date, denomination, redemption privilege and interest rate, all issued pursuant to a resolution adopted by the City Council on April 6, 2026 (the “Resolution”), for the purpose of providing money to assist in financing certain public improvements including without limitation a portion of the cost of the acquisition, construction and installation of an open access, high-speed, fiber-optic, broadband infrastructure network within certain portions the City, pursuant to and in full conformity with the Constitution and laws of the State of Minnesota, including Minnesota Statutes, Chapters 469 and 475, as amended. The principal hereof and interest hereon are payable from property tax abatements and from ad valorem taxes levied on all taxable property in the City, all as set forth in the Resolution to which reference is made for a full statement of rights and powers thereby conferred. The full faith and credit of the City are irrevocably pledged for payment of this Bond and the City Council has obligated itself to levy additional ad valorem taxes on all taxable property, in the City in the event of any deficiency in property tax abatements, and ad valorem taxes pledged, which taxes may be levied without limitation as to rate or amount. The Bonds of this series are issued only as fully registered Bonds in denominations of \$5,000 or any integral multiple thereof of single maturities.

As provided in the Resolution and subject to certain limitations set forth therein, this Bond is transferable upon the books of the City at the principal office of the Registrar, by the registered owner hereof in person or by the owner’s attorney duly authorized in writing, upon surrender hereof together with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered owner or the owner’s attorney; and may also be surrendered in exchange for Bonds of other authorized denominations. Upon such transfer or exchange the City will cause a new Bond or Bonds to be issued in the name of the transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date, subject to reimbursement for any tax, fee or governmental charge required to be paid with respect to such transfer or exchange.

The City and the Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the City nor the Registrar will be affected by any notice to the contrary.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all acts, conditions and things required by the Constitution, laws of the State of Minnesota and charter of the City, to be done, to exist, to happen and to be performed preliminary to and in the issuance of this Bond in order to make it a valid and binding general obligation of the City in accordance with its terms, have been done, do exist, have happened and have been performed as so required, and that the issuance of this Bond does not cause the indebtedness of the City to exceed any constitutional, statutory or charter limitation of indebtedness.

This Bond is not valid or obligatory for any purpose or entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon has been executed by the Registrar by manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, the City of Willmar, Kandiyohi County, Minnesota, by its City Council, has caused this Bond to be executed on its behalf by the facsimile or manual signatures of the Mayor and City Clerk and has caused this Bond to be dated as of the date set forth below.

Dated: April 23, 2026

CITY OF WILLMAR
KANDIYOHI COUNTY, MINNESOTA

/S/ Douglas E. Reese
Mayor

ATTEST:

/S/Verna Larsen
City Clerk

CERTIFICATE OF AUTHENTICATION

This is one of the Bonds delivered pursuant to the Resolution mentioned within.

**U.S. BANK TRUST COMPANY,
NATIONAL ASSOCIATION**

By _____
Authorized Representative

The following abbreviations, when used in the inscription on the face of this Bond, will be construed as though they were written out in full according to applicable laws or regulations:

TEN COM -- as tenants
in common

TEN ENT -- as tenants
by entirities

JT TEN -- as joint tenants
with right of
survivorship and
not as tenants in
common

UNIF GIFT MIN ACT
____ Custodian ____
(Cust) (Minor)
under Uniform Gift or Transfer to
Minors Act
of.....
(State)

Additional abbreviations may also be used though not in the above list.

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ the within Bond and all rights thereunder, and does hereby irrevocably constitute and appoint _____ attorney to transfer the said Bond on the books kept for registration of the within Bond, with full power of substitution in the premises.

Dated: _____

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

NOTICE: Signature(s) must be guaranteed by a financial institution that is a member of the Securities Transfer Agent Medallion Program ("STAMP"), the Stock Exchange Medallion Program ("SEMP"), the New York Stock Exchange, Inc. Medallion Signatures Program ("MSP") or other such "signature guarantee program" as may be determined by the Registrar in addition to,

or in substitution for, STAMP, SEMP or MSP, all in accordance with the Securities Exchange Act of 1934, as amended.

The Registrar will not effect transfer of this Bond unless the information concerning the assignee requested below is provided.

Name and Address: _____

(Include information for all joint owners if this Bond is held by joint account.)

Please insert social security or other identifying number of assignee

PROVISIONS AS TO REGISTRATION

The ownership of the principal of and interest on the within Bond has been registered on the books of the Registrar in the name of the person last noted below.

Date of Registration

April 23, 2026

Registered Owner

Cede & Co.

Federal ID #13-2555119

Signature of Registrar

EXHIBIT C

Tax Levy

Post Sale Tax Levy Schedule

Payment Date	Principal	Coupon	Interest	Total P+I	Cap. Interest	New Net Debt Service	105% of Total	Abatement Revenues	Levy Amount	Levy/Collection Year
02/01/2027	-	-	290,789.93	290,789.93	(290,789.93)	(1)	-	-	-	2025/2026
02/01/2028	255,000.00	5.000%	376,562.50	631,562.50	(188,281.25)	(1)	443,281.25	465,445.31	210,445.31	2026/2027
02/01/2029	270,000.00	5.000%	363,812.50	633,812.50	-	-	633,812.50	665,503.13	395,503.13	2027/2028
02/01/2030	280,000.00	5.000%	350,312.50	630,312.50	-	-	630,312.50	661,828.13	280,000.00	2028/2029
02/01/2031	295,000.00	5.000%	336,312.50	631,312.50	-	-	631,312.50	662,878.13	295,000.00	2029/2030
02/01/2032	310,000.00	5.000%	321,562.50	631,562.50	-	-	631,562.50	663,140.63	310,000.00	2030/2031
02/01/2033	325,000.00	5.000%	306,062.50	631,062.50	-	-	631,062.50	662,615.63	325,000.00	2031/2032
02/01/2034	345,000.00	5.000%	289,812.50	634,812.50	-	-	634,812.50	666,553.13	345,000.00	2032/2033
02/01/2035	360,000.00	5.000%	272,562.50	632,562.50	-	-	632,562.50	664,190.63	360,000.00	2033/2034
02/01/2036	380,000.00	5.000%	254,562.50	634,562.50	-	-	634,562.50	666,290.63	380,000.00	2034/2035
02/01/2037	395,000.00	5.000%	235,562.50	630,562.50	-	-	630,562.50	662,090.63	395,000.00	2035/2036
02/01/2038	415,000.00	5.000%	215,812.50	630,812.50	-	-	630,812.50	662,353.13	415,000.00	2036/2037
02/01/2039	440,000.00	5.000%	195,062.50	635,062.50	-	-	635,062.50	666,815.63	440,000.00	2037/2038
02/01/2040	460,000.00	4.000%	173,062.50	633,062.50	-	-	633,062.50	664,715.63	460,000.00	2038/2039
02/01/2041	480,000.00	4.000%	154,662.50	634,662.50	-	-	634,662.50	666,395.63	480,000.00	2039/2040
02/01/2042	495,000.00	4.000%	135,462.50	630,462.50	-	-	630,462.50	661,985.63	495,000.00	2040/2041
02/01/2043	515,000.00	4.000%	115,662.50	630,662.50	-	-	630,662.50	662,195.63	515,000.00	2041/2042
02/01/2044	540,000.00	4.000%	95,062.50	635,062.50	-	-	635,062.50	666,815.63	540,000.00	2042/2043
02/01/2045	560,000.00	4.125%	73,462.50	633,462.50	-	-	633,462.50	665,135.63	560,000.00	2043/2044
02/01/2046	580,000.00	4.250%	50,362.50	630,362.50	-	-	630,362.50	661,880.63	580,000.00	2044/2045
02/01/2047	605,000.00	4.250%	25,712.50	630,712.50	-	-	630,712.50	662,248.13	605,000.00	2045/2046
Total	\$8,305,000.00	-	\$4,632,239.93	\$12,937,239.93	(479,071.18)		\$12,458,168.75	\$13,081,077.19	\$8,305,000.00	\$4,776,077.19

(1) Capitalized interest will be used to make the interest payment through and including August 1, 2027.

STATE OF MINNESOTA
COUNTY OF KANDIYOHI

COUNTY AUDITOR/TREASURER'S
CERTIFICATE AS TO TAX
LEVY AND REGISTRATION

I, the undersigned County Auditor/Treasurer of Kandiyohi County, Minnesota, hereby certify that a certified copy of a resolution adopted by the City Council of the City of Willmar Minnesota, on April 6, 2026, levying taxes for the payment of its \$8,305,000 General Obligation Tax Abatement Bonds, Series 2026A, of said municipality dated April 23, 2026, has been filed in my office and said bonds have been entered on the register of obligations in my office and that such tax has been levied as required by law.

WITNESS My hand and official seal this ____ day of _____, 2026.

County Auditor/Treasurer
Kandiyohi County, Minnesota

RESOLUTION NO. 2026-048

RESOLUTION ESTABLISHING PROCESS FOR FILLING VACANCY IN CANNABIS REGISTRATION

Motion By: Gardner

Second By: Ask

WHEREAS, the City of Willmar, Minnesota, has previously established a Cannabis Registration Application process consistent with applicable state law and local ordinance; and

WHEREAS, an applicant previously approved for cannabis registration has voluntarily withdrawn their application or is otherwise unable to proceed; and

WHEREAS, the City of Willmar created and maintained a waitlist of qualified applicants during the most recent cannabis registration period; and

WHEREAS, the City Council desires to utilize an equitable, transparent, and administratively efficient process for filling the resulting vacancy;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar, Minnesota, that the following process is hereby approved:

1. Recognition of Vacancy
The City Council formally acknowledges that a cannabis registration vacancy exists due to the withdrawal or inability of a previously approved applicant to proceed.
2. Utilization of Established Waitlist
The City shall utilize the previously established cannabis registration waitlist created during the most recent registration period.
3. Verification of Eligibility
The next applicant on the waitlist shall be contacted and required to:
 - A. Confirm continued interest in obtaining cannabis registration; and
 - B. Demonstrate that they continue to meet all applicable state, local, and regulatory requirements, including that the applicant possesses or controls real property or premises at which the cannabis business would operate, or demonstrate to an intent and reasonable plan to satisfy all such requirements within a reasonable timeframe.
4. Response Timeline
A prospective applicant's failure to respond to an attempted contact by the City or demonstrate eligibility pursuant to Paragraph 3 above within five (5) business days shall result in forfeiture of the applicant's position on the waitlist.
5. Progression of Waitlist
If an applicant declines, fails to respond, or is determined ineligible, the City shall proceed to the next eligible applicant on the waitlist using the same process.
6. Reopening of Registration
If no applicants on the waitlist respond or qualify within the established timeframe, the City Council authorizes staff to reopen the cannabis registration process to the public in a manner consistent with applicable laws and policies.

BE IT FURTHER RESOLVED that City staff are authorized to take all necessary administrative actions to implement this process.

Dated this 6th day of April, 2026

/S/ Douglas E. Reese
MAYOR

Attest:

/S/Vernae Larsen
CITY CLERK

**RESOLUTION NO. 2026-049
ACKNOWLEDGEMENT OF DONATIONS**

Motion By: Fagerile

Second By: Butterfield

WHEREAS, the City of Willmar has received donations which have been acknowledged by the City Administrator expressing the community’s appreciation for the period of January 1, 2026, through March 31, 2026.

Amount	From	For/Purpose
\$400.00	5 Star Walts, LLC	2026 Daddy Daughter Dance
\$300.00	Dooley’s Petroleum	2026 Daddy Daughter Dance
\$750.00	West Central Steel	2026 Daddy Daughter Dance
\$150.00	Henderson Lewis Post 545	Veteran’s Coffee Social
\$500.00	Ryan Clarks Heroes Project	Willmar Police Explorers
\$2,500.00	CentraCare	2026 Community Growth Events
\$1,000.00	Home State Bank	2026 Community Growth Events
\$250.00	Marcus Construction Charitable Fund	2026 Daddy Daughter Dance
\$500.00	Minnesota Masonic Charities	PD Child Safety and Drug Education Program
\$500.00	Sharon Lodge No. 104	PD Child Safety and Drug Education Program
\$250.00	Lisa Liebl	Willmar Police Explorers
\$3000.00	100 Yard Club Inc.	New Football Helmets
\$200.00	Mick Quinn Insurance Agency	2026 Daddy Daughter Dance
\$8,701.97	Willmar Fastpitch Baseball Association	Netting and Cage Improvements

NOW, THEREFORE, BE IT RESOLVED by the City Council of Willmar, Minnesota that the City formally accepts the donations as listed.

Dated this 6th day of April, 2026

/S/ Douglas E. Reese
MAYOR

Attest:

/S/Vernae Larsen
CITY CLERK

WILLMAR CITY COUNCIL PROCEEDINGS
HERITAGE BANK, COMMUNITY ROOM 310 1st
ST S, WILLMAR, MN 56201

April 13, 2026
1:00 PM

The joint work session of the Willmar City Council and the Willmar Municipal Utility Commission was called to order by mediator Dave Unmacht. Council Members present on a roll call were Mayor Douglas Reese, Council Members Justin Ask, Tom Gilbertson, Rick Fagerlie, Vicki Davis, and Carl Shuldes, Excused: Audrey Nelsen, Steve Gardner, Tom Butterfield, Present 6, Absent 3.

Municipal Utility Commissioners present on a roll call were President Shawn Mueske, Commissioners Brad Michelson, John Kennedy, Steve Ammermann, Patricia Elizondo, and Carol Laumer, Excused: Doug Muzik, Present 6, Absent 1.

Also present were City Administrator Leslie Valiant, City Operations Director Kyle Box, City Finance Director Tom Odens, City Public Works Director Shane Stefanick, City Information Systems Director Jonah Johnson, City Clerk Vernae Larsen, Utilities General Manager Jaron Smith, Utilities Director of Administration Janell Johnson and Utilities Executive Assistant Abby Tenner.

Mediator Dave Unmacht, Mayor Reese and General Manager Smith welcomed those in attendance. Mr. Unmacht spoke about why they were there and the desired outcomes. He also presented his findings and conclusions. Throughout the afternoon, attendees formed groups and participated in discussions on the various findings and conclusions.

Following a break from 2:41 PM -3:00 PM, Mr. Unmacht and the attendees discussed the roles and expectations of each governing body moving forward and what the next steps should be.

The meeting adjourned at 3:45 PM.

MAYOR

Attest:

CITY CLERK



City Council Action Request

Council Meeting Date:	April 20, 2026	Agenda Item Number:	5.C.
Agenda Section:	Consent Items	Originating Department:	Planning and Development
Resolution:	No	Prepared By:	Chris Frank, City Planner
Ordinance:	No	Presented By:	
Item:	Planning Commission Minutes for April 1, 2026		

RECOMMENDED ACTION:

OVERVIEW:

BUDGETARY/FISCAL ISSUES:

ALTERNATIVES TO CONSIDER:

ATTACHMENTS:

- 04-01-26 Minutes Planning Commission Meeting

**WILLMAR PLANNING COMMISSION
WEDNESDAY, APRIL 1, 2026
333 6TH STREET SW, CONFERENCE ROOM 1**

MINUTES

The Willmar Planning Commission met on Wednesday, April 1, 2026, at 6:00PM at City Hall.

Members Present: Gary Newberg; Stacy Holwerda; Christopher Buzzeo; Yvon Fils-Aime; Bob Poe; and Jason Kowalczyk.

Members Absent:

Others Present: Christopher Frank (City Planner).

1. Chairperson Buzzeo called for order at 6:01PM.
2. Roll Call.
3. Additions/Deletions: None.
4. Minutes:
 - 4.1. **Planning Commission Minutes for March 4, 2026:** Commissioner Poe motioned to approve the Minutes for March 4, 2026, seconded by Commissioner Newberg, and approved unanimously.
5. General Public Testimony: None.

6. REGULAR BUSINESS

6.1 HEARING AND ACTION

6.1.1 CONDITIONAL USE PERMIT AMENDMENT: STATE OF MN BEHAVIORAL HEALTH CENTER
Location: 1208 OLENA AVE SE; Parcel #: 95-914-2620; Zone: LB; Ward 4

City staff presented an amendment to a 2007 Conditional Use Permit (CUP) for the Behavioral Health Center operated by the State of Minnesota. While the facility has always been operated by the State, the land and building ownership recently transferred from the County to the State of Minnesota. Per the original CUP, any change in ownership requires an amendment. Staff noted this is an immaterial administrative change that maintains all original conditions.

A motion to approve the amendment to the conditional use permit was made by Commissioner Holwerda, seconded by a Commissioner Fils-Aime, and passed unanimously by roll call vote.

6.2 PLATS

None.

6.3 BRIEFINGS

6.3.1 CONDITIONAL USE PERMIT: KOOSMAN TRENTWOOD DUPLEXES
Location: 1501 LOWER TRENTWOOD CIR NE; Parcel #: 95-828-0500; Zone: GB-1; Ward 1

City staff provided a briefing on a request for a CUP to allow multiple-family dwelling units in a General Business district. The applicant intends to construct two duplex buildings (four units total)

featuring four separate garages. These units would mirror the three existing townhomes built by the applicant on an adjacent parcel in 2024/25. The Commission was provided a site plan that shows all access provided along Lower Trentwood Cir NE. This was an initial briefing of the project which is scheduled for public hearing at the next meeting on April 15, 2026.

7. DIRECTOR'S REPORT

8. MISCELLANEOUS

9. ADJOURN

Commissioner Newberg moved to adjourn the meeting, seconded by Commissioner Kowalczyk, and passed unanimously. The meeting was adjourned at 6:20 PM.

The Willmar Municipal Utilities Commission met on Monday, April 13, 2026, at 11:45 a.m. in the WMU Auditorium. Commissioners present were President Shawn Mueske, Carol Laumer, Steve Ammerman, Brad Michelson, and John Kennedy. Commissioners Patricia Elizondo and Doug Muzik were absent.

Staff present included General Manager Jeron Smith; Director of Administration Janell Johnson; Finance & Office Services Supervisor Andrea Prekker; Information Systems Coordinator Mike Sangren; Facilities & Maintenance Supervisor Kevin Marti; Executive Secretary Abby Tenner; and City Council Liaison Tom Gilbertson. Additional attendees included City Attorney Robert Scott (via teleconference) and Jennifer Kotila of the *West Central Tribune*.

President Mueske called the meeting to order, followed by the Pledge of Allegiance. Commissioner Kennedy volunteered to serve as Acting Secretary in Commissioner Elizondo's absence. With no requested changes to the agenda, President Mueske proceeded to the Consent Agenda. General Manager Smith highlighted items related to the payment of bills. Following review, Commissioner Laumer made a motion, seconded by Commissioner Michelson, to adopt **Resolution No. 14**. The motion carried by roll call vote of five ayes and zero nays.

Finance & Office Services Supervisor Prekker presented the February 2026 Financial Report, including the Income Statement, retained earnings, comparative data for the Electric and Water Divisions, and the Investment Portfolio and Cost of Power Report as of February 28, 2026.

General Manager Smith presented the APPA Certificate of Excellence in Reliability Award recognizing Willmar Municipal Utilities for achieving exceptional electric reliability in 2025. He noted the award reflects the utility's strong performance and commitment to providing reliable electric service to the community.

Director of Administration Johnson presented the APPA RP3 Diamond Level designation awarded to Willmar Municipal Utilities for the fourth time in a row over a 12-year span. She noted this is the highest honor awarded through the American Public Power Association's RP3 program, recognizing excellence in reliability, safety, workforce development, and system improvement. Johnson further stated that only a limited number of utilities in Minnesota and nationwide have achieved the Diamond Level designation, highlighting the significance of this accomplishment and the utility's continued commitment to operational excellence and reliable service.

General Manager Smith reported that there is currently an open lineman position. He also noted the appointment of new Commissioner Doug Muzik, which was approved by the City Council. Smith stated that the MRES February Board Summary is available for review. He then provided a brief overview of expectations for the upcoming Joint Work Session between the Municipal Utilities Commission and the Willmar City Council, beginning with a review of the Municipal Utilities mission followed by an explanation of key organizational strengths demonstrated through effective governance, as defined by APPA, and established responsibilities set forth in the city charter.

Upcoming Events:

- ❖ MRES Annual Meeting – May 6-7, 2026 | Sioux Falls Convention Center, Sioux Falls, SD
- ❖ APPA 2026 National Conference – June 26-July 1, 2026 | Boston, MA
- ❖ MMUA Summer Conference – August 17-19, 2026 | Saint Cloud, MN

President Mueske asked for any additional discussion. Hearing none, Commissioner Kennedy moved to adjourn, seconded by Commissioner Ammerman. The motion carried with five ayes and zero nays. The meeting adjourned at 12:21 p.m.

Respectfully submitted,
WILLMAR MUNICIPAL UTILITIES

Abby Tenner, Executive Secretary

ATTEST:

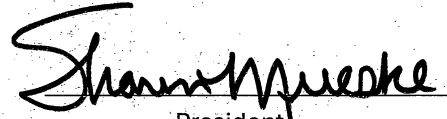
Secretary

RESOLUTION NO. 14

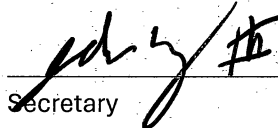
BE IT RESOLVED by the Municipal Utilities Commission of the City of Willmar, Minnesota, that the Consent Agenda be approved as presented, including the following:

- ❖ Minutes from the March 23, 2026, MUC Meeting
- ❖ Bills represented by vouchers No. 20260392 through No. 20260498, including associated wire transfers, totaling \$1,566,604.28

Dated this 13th day of April, 2026.


President

Attest:


Secretary



City Council Action Request

Council Meeting Date:	April 20, 2026	Agenda Item Number:	5.E.
Agenda Section:	Consent Items	Originating Department:	Administration
Resolution:	No	Prepared By:	Allie Paulsen, Administrative Assistant
Ordinance:	No	Presented By:	Leslie Valiant, City Administrator
Item:	Airport Commission and Human Rights Commission Applicants		

RECOMMENDED ACTION:

Approve the appointment of Ron Buchanan to the Airport Commission, and approve the appointments of Sarah Vasquez and Sarah Kretschmann to the Human Rights Commission.

OVERVIEW:

Mayor Reese has approved the appointment of Ron Buchanan for the Airport Commission, along with Sarah Vasquez and Sarah Kretschmann for appointment to the Human Rights Commission.

BUDGETARY/FISCAL ISSUES:

ALTERNATIVES TO CONSIDER:

ATTACHMENTS:

1. Buchanan, Ron Airport Commission
2. Vasquez, Sarah HRC
3. Kretschmann, Sarah HRC

APPLICATION FOR APPOINTMENT TO CITY BOARD/COMMITTEE/COMMISSION ('22)

Print

Del

Submitted by: Ron Buchanan

Submitted On: 2026-03-23 11:33:41

Submission IP: 173.40.41.191 (172.31.23.70)
proxy-IP (raw-IP)

Status: Open

Priority: Normal

Assigned To: Allie Paulsen

Due Date: Open



APPLICATION FOR APPOINTMENT TO CITY BOARD/COMMITTEE/COMMISSION

333 Southwest 6th Street, Willmar, MN 56201 | 320-235-8311 | Fax: 320-235-4917

Please indicate the Board/Committee(s)/Commission(s) to which you are interested in being appointed. You may select more than one.

* Please indicate the Board/Committee(s)/Commission(s) to which you are interested in being appointed. You may select more than one.

- Airport Commission (meets monthly)
- Cable Advisory Board (meets as needed)
- Charter Commission (meets as needed)
- Park and Recreation Board
- City/County Economic Development Operations Board (meets monthly)
- Human Rights Commission (meets as needed)
- Municipal Utilities Commission (meets bi-monthly)
- Pioneerland Library System Board (meets monthly)
- Planning Commission (meets bi-monthly)
- Police Civil Service Commission (meets first Monday in February each year and on as-needed basis thereafter)
- Willmar Convention and Visitors Bureau
- Ad hoc Task Forces (will be posted and will meet on an as-needed basis)
- Zoning Appeals Board
- Downtown Willmar (DTW)

If you are currently in this Board/Committee/Commission, are you applying for reappointment to serve another term?

- Yes
- No, I have not served this Board/Committee/Commission

APPLICANT INFORMATION

Date	* First Name	* Last Name
03/23/2026	Ron	Buchanan

Format: MM/DD/YYYY

*** Address**

412 13th Street Southeast

*** City**

Willmar

*** Phone**

816-806-4670

Phone

*** Email**

rbuchanan1945@gmail.com

Email

*** What prompted you to make application for a citizen committee?**

I have been a pilot for 35 years. I thought I may be of some help to this commission based on the number of years I have been in the aviation industry

*** Briefly tell us why you want to serve on this Board/Committee/Commission:**

See above answer

*** List any special background or experience you have which would be helpful to this Board/Committee/Commission:**

I have been a commercial pilot for 35 years. Most of those years I have been based here in Willmar

*** List your educational background**

2 years of college

*** List any social, fraternal, patriotic, governmental, or service organizations, which you have or currently are serving on:**

None

*** If you are employed, please provide the name and address of your employer and your position:**

Retired

APPLICATION FOR APPOINTMENT TO CITY BOARD/COMMITTEE/COMMISSION ('22)

[Print](#) [Del](#)

Submitted by: Sarah Vasquez

Submitted On: 2026-03-26 14:35:07

Submission IP: 172.59.188.228 (172.31.64.91)
proxy-IP (raw-IP)

Status: Open

Priority: Normal

Assigned To: Allie Paulsen

Due Date: Open



APPLICATION FOR APPOINTMENT TO CITY BOARD/COMMITTEE/COMMISSION

333 Southwest 6th Street, Willmar, MN 56201 | 320-235-8311 | Fax: 320-235-4917

Please indicate the Board/Committee(s)/Commission(s) to which you are interested in being appointed. You may select more than one.

* Please indicate the Board/Committee(s)/Commission(s) to which you are interested in being appointed. You may select more than one.

- Airport Commission (meets monthly)
- Cable Advisory Board (meets as needed)
- Charter Commission (meets as needed)
- Park and Recreation Board
- City/County Economic Development Operations Board (meets monthly)
- Human Rights Commission (meets as needed)
- Municipal Utilities Commission (meets bi-monthly)
- Pioneerland Library System Board (meets monthly)
- Planning Commission (meets bi-monthly)
- Police Civil Service Commission (meets first Monday in February each year and on as-needed basis thereafter)
- Willmar Convention and Visitors Bureau
- Ad hoc Task Forces (will be posted and will meet on an as-needed basis)
- Zoning Appeals Board
- Downtown Willmar (DTW)

If you are currently in this Board/Committee/Commission, are you applying for reappointment to serve another term?

- Yes
- No, I have not served this Board/Committee/Commission

APPLICANT INFORMATION

Date	* First Name	* Last Name
03/26/2026	Sarah	Vasquez

Format: MM/DD/YYYY

*** Address**

1337 24th St NW

*** City**

Willmar

*** Phone**

(320) 522-3906

Phone

*** Email**

sarah.vasquez@go.ridgewater.edu

Email

*** What prompted you to make application for a citizen committee?**

I understand that a board vacancy may be opening up in the near future.

*** Briefly tell us why you want to serve on this Board/Committee/Commission:**

I would consider it a privilege to serve as a voice for my community. Furthermore, I view this as an invaluable opportunity to grow as a leader while contributing to the commission's mission.

*** List any special background or experience you have which would be helpful to this Board/Committee/Commission:**

I believe my experience as the Multicultural Club President at Ridgewater College makes me well-prepared to serve as a voice for our community on this board.

*** List your educational background**

I am currently set to graduate this spring and will immediately begin pursuing my bachelor's degree.

*** List any social, fraternal, patriotic, governmental, or service organizations, which you have or currently are serving on:**

Multicultural Club at Ridgewater College.

*** If you are employed, please provide the name and address of your employer and your position:**

I am a full time student and am not employed.

APPLICATION FOR APPOINTMENT TO CITY BOARD/COMMITTEE/COMMISSION ('22)

[Print](#) [Del](#)

Submitted by: Sarah Kretschmann

Submitted On: 2026-04-02 14:37:07

Submission IP: 173.40.41.93 (172.31.27.33)
proxy-IP (raw-IP)

Status: Open

Priority: Normal

Assigned To: Allie Paulsen

Due Date: Open



APPLICATION FOR APPOINTMENT TO CITY BOARD/COMMITTEE/COMMISSION

333 Southwest 6th Street, Willmar, MN 56201 | 320-235-8311 | Fax: 320-235-4917

Please indicate the Board/Committee(s)/Commission(s) to which you are interested in being appointed. You may select more than one.

* Please indicate the Board/Committee(s)/Commission(s) to which you are interested in being appointed. You may select more than one.

- Airport Commission (meets monthly)
- Cable Advisory Board (meets as needed)
- Charter Commission (meets as needed)
- Park and Recreation Board
- City/County Economic Development Operations Board (meets monthly)
- Human Rights Commission (meets as needed)
- Municipal Utilities Commission (meets bi-monthly)
- Pioneerland Library System Board (meets monthly)
- Planning Commission (meets bi-monthly)
- Police Civil Service Commission (meets first Monday in February each year and on as-needed basis thereafter)
- Willmar Convention and Visitors Bureau
- Ad hoc Task Forces (will be posted and will meet on an as-needed basis)
- Zoning Appeals Board
- Downtown Willmar (DTW)

If you are currently in this Board/Committee/Commission, are you applying for reappointment to serve another term?

- Yes
- No, I have not served this Board/Committee/Commission

APPLICANT INFORMATION

Date	* First Name	* Last Name
04/02/2026	Sarah	Kretschmann

Format: MM/DD/YYYY

*** Address**

824 5th St SE

*** City**

Willmar

*** Phone**

608-333-2604

Phone

*** Email**

smkretsc@gmail.com

Email

*** What prompted you to make application for a citizen committee?**

Pablo Obregon and Peggy Karsten encouraged me to apply to be a part of the Human Rights Commission.

*** Briefly tell us why you want to serve on this Board/Committee/Commission:**

After being prompted to apply, I looked into the Human Rights Commission and was compelled by the mission to facilitate equal opportunity and improve human relations for all citizens in the City of Willmar. This work is more important than ever in light of the recent rights violations experienced by members of our community during increased immigration enforcement. I would be grateful for the opportunity

*** List any special background or experience you have which would be helpful to this Board/Committee/Commission:**

My work with refugee resettlement, international development and social service non-profits in marketing, development and community engagement has prepared me to support initiatives like this one that empower community leaders to improve human relations for all citizens. My experience includes: Strategic Program Leadership: Proven ability to design and implement programs that equip organizations with best practices in resource management, ensuring long-term viability and mission alignment. Stakeholder Engagement & Collaboration: Skilled in building partnerships across sectors to foster knowledge-sharing and strengthen networks of support. Resource Development & Training: Experienced in developing resources, workshops, and guidance to assist in community engagement and education.

*** List your educational background**

Master of Divinity Luther Seminary Focus: Interfaith Engagement and Ecotheology Bachelor of Arts St. Olaf College Sociology/ Anthropology & Environmental Studies

*** List any social, fraternal, patriotic, governmental, or service organizations, which you have or currently are serving on:**

Ordained as Minister of Word & Service in the Evangelical Lutheran Church in America After four years of seminary education, fulfilling multiple contextual learning requirements, and completing the candidacy process in the ELCA, I was ordained in 2020 as a Deacon. Board Member • Clinton Street Community Center October 2021 - March 2023 Founding board member of the Clinton Street Community Center, an organization investing in the families of Highlandtown in Baltimore, Maryland offering high quality education to young people and supporting newly arrived families Building Inclusive Church Leader (LGBTQ+ Advocacy) Trained to lead churches toward the full welcome, inclusion, and equity of lesbian, gay, bisexual, transgender, queer, intersex and asexual/aromantic (LGBTQIA+) neighbors. Prepare & Enrich Facilitator (Marriage and Relationship Support) Completed Healthy Relationship facilitator training through Prepare & Enrich to provide counsel and support to couples in their pursuit of healthy relationships.

*** If you are employed, please provide the name and address of your employer and your position:**

Communications Manager • Church Property Resource Hub - A Project of the ELCA • August 2025 - Present Evangelical Lutheran Church in America, 8765 W Higgins Rd Chicago, IL 60631 Key responsibilities - Manage the digital presence of the Church Property Resource Hub - Moderate, support and publicize the Resource Hub's support forum - Support collection and promotion of success stories, creation and curation of resources, and development of training and education opportunities for synod and congregational leaders.



City Council Action Request

Council Meeting Date:	April 20, 2026	Agenda Item Number:	5.F.
Agenda Section:	Consent Items	Originating Department:	Public Works
Resolution:	Yes	Prepared By:	Kelsi Delbosque, Administrative Assistant
Ordinance:	No	Presented By:	Jared Voge, City Engineer
Item:	Lakeland Drive Path Improvement Project Plans & Specs., Authorize Ad For Bids		

RECOMMENDED ACTION:

Adopt the resolution approving plans and specifications for the Lakeland Drive Path Improvement Project and authorize advertisement for bids contingent upon approval by State Aid.

OVERVIEW:

The Lakeland Drive Path Improvement Project includes the construction of a bituminous path along Lakeland Drive from TH 12 to Civic Center Drive. The path will replace the existing concrete sidewalk and connect the existing path at TH 12 and the existing path at Civic Center Drive. New ADA compliant concrete pedestrian ramps would be constructed at all street crossings. Pending approval by State Aid, the bid opening date for the project will be May 12th at 10:30 am.

BUDGETARY/FISCAL ISSUES:

Funding sources include State and Federal Grants, and City funds. The anticipated funding for the project is as follows:

Transportation Alternatives (TA) Grant (Requires 20% Local Match):	\$	895,620.00
Active Transportation (AT) Grant (Used to Meet the 20% Local Match; Balance Applied to Construction):	\$	204,380.00
Construction Balance Not Covered/Not Eligible for Funding:	\$	87,790.00
Contingency (5%):	\$	59,390.00
Engineering, Administrative, Legal, Testing Costs:	\$	327,500.00
Total Project Cost:	\$	1,574,680.00
Total Anticipated Grant:	\$	1,100,000.00
Total Anticipated City Cost:	\$	474,680.00

To comply with the Active Transportation grant, construction must be completed in 2026. The Transportation Alternatives grant funds will not be available until 2028. The City will need to fund this portion until reimbursement in 2028.

The above estimates are based on the latest construction estimates and will be updated after bids are received.

ALTERNATIVES TO CONSIDER:

ATTACHMENTS:

1. Resolution- Approve Specs & Adv. For Bids Lakeland Dr Path Project
2. Lakeland Drive Path Title Sheet

RESOLUTION NO. _____

A RESOLUTION APPROVING FINAL PLANS AND SPECIFICATIONS AND AUTHORIZING PUBLICATION OF THE ADVERTISEMENT FOR BIDS FOR THE LAKELAND DRIVE PATH IMPROVEMENT PROJECT.

Motion By: _____ Second By: _____

WHEREAS the City Engineer of the City of Willmar has presented to the City Council plans and specifications for the Lakeland Drive Path Improvement Project for the City of Willmar;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Willmar that:

Final plans and specifications are hereby approved, and publication of the advertisement for bids is herewith authorized. Bid packages will be publicly opened and read at the City Office Building, 333 Southwest Sixth Street, Willmar, Minnesota.

Dated this 20th day of April, 2026

Mayor

Attest:

City Clerk

MINNESOTA DEPARTMENT OF TRANSPORTATION

CITY OF WILLMAR

KANDIYOHI COUNTY, MINNESOTA

MUNICIPAL STATE AID STREET 152

MINN. PROJ. NO. _____ TA 3426(271)

DESIGN DESIGNATION (ROADWAY) MSAS 152
 STA. 3+87.40 TO STA. 56+89.79

FUNTIONAL CLASSIFICATION MAJOR COLLECTOR

R-VALUE N/A

ΣN-18 N/A

NO. & WIDTH OF TRAFFIC LANES 2; 12 ft & 14 ft

NO. & WIDTH OF PARKING LANES N/A

ADT (2025) 2,776

ADT (2026) 4,610

HCA DT (2026) 4%

DESIGN SPEED 40 mph

DESIGN LOAD 9 ton

--- GOVERNING SPECIFICATIONS ---
 THE 2025 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION
 "STANDARD SPECIFICATION FOR CONSTRUCTION" SHALL GOVERN.
 ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM AND BE INSTALLED IN
 ACCORDANCE WITH THE LATEST "MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES"
 (MN MUTCD), INCLUDING THE LATEST "FIELD MANUAL" FOR TEMPORARY TRAFFIC CONTROL ZONE
 LAYOUTS.

CONSTRUCTION PLAN FOR: GRADING, AGGREGATE BASE, PLANT MIXED BITUMINOUS PAVEMENT, CONCRETE CURB AND GUTTER, ADA IMPROVEMENTS

SP 175-090-007 LOCATED ON MSAS 152 FROM LITCHFIELD AVENUE SOUTHEAST TO CIVIC CENTER DRIVE (GEOGRAPHICAL DESCRIPTION)
 THE SOUTH LINE OF SECTION 12, T119N, R35W TO THE NORTH LINE OF SECTION 12, T119N, R35W (LEGAL DESCRIPTION)

SHEET NUMBER	SHEET TITLE
GENERAL	
1	TITLE SHEET
2	LEGEND
3	GENERAL NOTES
4	STATEMENT OF ESTIMATED QUANTITIES
5	LOCATION PLAN
CIVIL	
6-9	EXISTING CONDITIONS, REMOVAL PLAN, & RELOCATION PLAN
10-11	TABULATIONS
12	TYPICAL SECTIONS
13-16	DETAILS
17-26	STANDARD PLANS
27-34	STORMWATER POLLUTION PREVENTION PLAN
35	HYDRANT RELOCATIONS
36-37	STORM SEWER PLAN & PROFILE
38-44	BITUMINOUS PATH PLAN & PROFILE
45-46	BITUMINOUS PROFILE MILL & OVERLAY
47-52	INTERSECTION DETAILS
53-58	PEDESTRIAN RAMP DETAILS
59	TRAFFIC CONTROL DETAIL
60-64	TRAFFIC CONTROL PLAN
65-68	SIGNAGE & STRIPING PLAN
69-85	CROSS SECTIONS

THIS PLAN SET CONTAINS 85 SHEETS.

DESIGN SPEED NOT ACHIEVED AT:
 N/A

DESIGN SPEED FOR ROADWAY BASED ON
 ON STOPPING SIGHT DISTANCE:
 HEIGHT OF EYE = 3.5 FT
 HEIGHT OF OBJECT = 2.0 FT

MSAS 152 (SP 175-090-007)

GROSS LENGTH	<u>5302.39</u> FEET	<u>1.004</u> MILES
BRIDGE LENGTH	<u>N/A</u> FEET	<u>N/A</u> MILES
EXCEPTION LENGTH	<u>383.96</u> FEET	<u>0.073</u> MILES
NET LENGTH	<u>4918.43</u> FEET	<u>0.932</u> MILES

LENGTH AND DESCRIPTION BASED UPON
 PROPOSED MSAS 152 CURB LIP ALIGNMENT

DESIGN DESIGNATION (SHARED USE PATH)
 STA. 3+87.40 TO STA. 56+89.79

DESIGN SPEED: 20 MPH

HEIGHT OF EYE = 4.5 FT

HEIGHT OF OBJECT = 0.0 FT

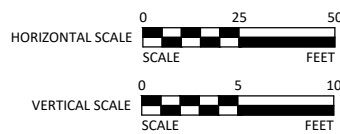
DESIGN SPEED NOT ACHIEVED AT:
 STA.: N/A
 TO STA.: N/A



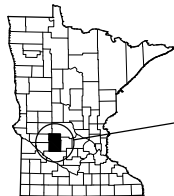
VICINITY MAP



TYPICAL PLAN SCALE
 UNLESS OTHERWISE NOTED:



PROJECT LOCATION



CITY: WILLMAR
 COUNTY: KANDIYOHI
 DISTRICT: 8

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS UTILITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-22, ENTITLED "STANDARD GUIDELINES FOR INVESTIGATING AND DOCUMENTING EXISTING UTILITIES".

Joshua J. Halvorson
 Joshua J. Halvorson Engineer, P.E.
 Design Engineer: I hereby certify that this plan was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
 Date 02/26/2026 License Number 46291

City of Willmar
 Approved: City of Willmar Engineer Date 02/26/2026

District State Aid Engineer:
 Reviewed for compliance with State Aid and Federal Aid Rules/Policy

Approved for State Aid and Federal Aid Funding: State Aid Engineer

± BM=1140.76
 TOP NUT HYDRANT
 SE QUAD
 TH12 & LAKELAND DRIVE SE

PROJECT DATUM:
 HORIZONTAL: KANDIYOHI COUNTY COORD SYSTEM 2011 ADJUSTMENT
 VERTICAL: NAVD88

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2040 HIGHWAY 12 EAST
 WILLMAR, MN 56201
 Phone: (320) 231-3956
 Email: Willmar@bolton-menk.com
 www.bolton-menk.com



DESIGNED	NO.	ISSUED FOR	DATE
DML			
DRAWN			
DML			
CHECKED			
SJJ / JJH			
CLIENT PROJ. NO.			
24X 136908 / 2504-B			

CITY OF WILLMAR, MINNESOTA		SHEET 1 OF 85
LAKELAND DRIVE PATH IMPROVEMENT PROJECT - SP 175-090-007		
STATE PROJECT NO.	SP 175-090-007	



City Council Action Request

Council Meeting Date:	April 20, 2026	Agenda Item Number:	5.G.
Agenda Section:	Consent Items	Originating Department:	Finance
Resolution:	No	Prepared By:	Tom Odens, Finance Director
Ordinance:	No	Presented By:	Vernae Larsen, City Clerk
Item:	Accounts Payable Report 04/03/2026 - 04/15/2026		

RECOMMENDED ACTION:

Review and Approve Accounts Payable Listing

OVERVIEW:

BUDGETARY/FISCAL ISSUES:

Reduction of Departmental Budgets by amounts approved.

ALTERNATIVES TO CONSIDER:

ATTACHMENTS:

1. 04.03.2026 thru 04.15.2026
2. EFT CK 650-651

Vendor Payment Listing

April 3, 2026 Through April 15, 2026



VENDOR	VENDOR NAME	ACCOUNT	AMOUNT	CHECK NO	INVOICE	INVOICE DESCRIPTION
101317	KANDI ABSTRACT & TIT	205807 5710	161,962.16	77128	0409226	Purchase of 95-917-5820
103696	ACE ROLLOFFS & DISPO	101803 5360	129.48		238/04-26	City Hall garbage service
103696	ACE ROLLOFFS & DISPO	101821 5360	52.70		237/04-26	Garbage service Fire Dept
103696	ACE ROLLOFFS & DISPO	101830 5360	846.00		200/04-26	Section A garbage service
103696	ACE ROLLOFFS & DISPO	101830 5360	260.06		213/04-26	Section B garbage service
103696	ACE ROLLOFFS & DISPO	101830 5360	244.94		239/04-26	PW garbage service
103696	ACE ROLLOFFS & DISPO	101844 5360	146.02		235/04-26	April Garbage-events/rec Center
103696	ACE ROLLOFFS & DISPO	101844 5360	176.12		236/04-26	April Garbage-Rec Fields
103696	ACE ROLLOFFS & DISPO	101845 5360	154.51		234/04-26	April Garbage-Civic Center
103696	ACE ROLLOFFS & DISPO	101847 5360	49.68		233/04-26	April Garbage-Community Center
103696	ACE ROLLOFFS & DISPO	651890 5360	73.70		240/04-26	WTF garbage service
103696	ACE ROLLOFFS & DISPO	651890 5360	209.71		241/04-26	WWTF Garbage service
104465	Aerotech Companies	230838 5300	5,203.83		1025	FAA Annual Ground Check
102061	ALEX AIR APPARATUS 2	424821 5220	3,061.00		INV-54102	Vent Ladder for New Trucuk
103557	AMAZON CAPITAL SERVI	101803 5200	108.68		1RMX-GPCW-QMTP	Coffee cups
103557	AMAZON CAPITAL SERVI	101803 5210	6.15		1PHW-LWFT-F9M4	office supply
103557	AMAZON CAPITAL SERVI	101820 5200	23.91		1GRC-QC47-MWF3	First Responder Cards
103557	AMAZON CAPITAL SERVI	101820 5210	94.50		1FMG-QGVF-C7VV	Office Supplies and Coffee
103557	AMAZON CAPITAL SERVI	101821 5200	101.98		1GJJ-RMQY-3YT3	2pk wall mounted bracket, 60 stakes for yard signs
103557	AMAZON CAPITAL SERVI	101830 5200	184.05		1LGT-9X46-R44K	Dog Decoy for beach
103557	AMAZON CAPITAL SERVI	101830 5200	41.00		1NKC-K6W1-L7XY	Trash can rubber bands
103557	AMAZON CAPITAL SERVI	101830 5220	220.89		1VM6-MH1Q-F73M	Garbage Pickers
103557	AMAZON CAPITAL SERVI	101830 5300	11.39		164M-HT1F-4QCT	Fuel test kit
103557	AMAZON CAPITAL SERVI	101830 5320	411.24		1LTH-PCRv-1FRL	Flag Pole Rings
103557	AMAZON CAPITAL SERVI	101844 5200	60.88		173C-NDPG-GPT6	park clean-up grabbers
103557	AMAZON CAPITAL SERVI	101844 5460	3,634.93		1PHW-LWFT-VKVC	Youth & Adult Softball Equipment
103557	AMAZON CAPITAL SERVI	101847 5200	9.66		14T4-74M3-K1YL	Cumin Seeds, Nutmeg for cooking session
103557	AMAZON CAPITAL SERVI	101847 5200	34.79		171H-CG4V-D6H1	Candy, Easter Garland
103557	AMAZON CAPITAL SERVI	101847 5200	34.76		1JLF-GGH3-7Y7J	SWIF- Beads for Wand Class
103557	AMAZON CAPITAL SERVI	101847 5200	14.38		1NHH-DCPY-4CNC	Daddy daughter gift bags
103557	AMAZON CAPITAL SERVI	101847 5200	26.38		1QM6-KFGY-QT49	Art Camp supplies - Tote Bags
103557	AMAZON CAPITAL SERVI	101847 5200	48.59		1RKY-1GF4-TTGY	Daddy daughter Dad candy
103557	AMAZON CAPITAL SERVI	101847 5200	20.48		1TK9-YCV4-WXNY	beads for wand class- SWIFT
103557	AMAZON CAPITAL SERVI	101847 5200	174.40		1W4R-WY7L-QHNN	Sketch books, watercolor, scissors, glue sticks
103557	AMAZON CAPITAL SERVI	651890 5200	32.88		1GJH-TRRL-D47V	General supplies
103557	AMAZON CAPITAL SERVI	651890 5200	13.04		1H6R-JJYC-DFQN	General supplies
100057	AMERICAN WELDING & G	101830 5300	80.33		0011576757	Welding gas
100057	AMERICAN WELDING & G	101845 5450	248.90		0011558829	Cylinder lease
100057	AMERICAN WELDING & G	651890 5420	39.41		0011576640	Cylinder rent
104471	ANCOM Communications	101821 5220	2,460.00		132919	(3) UH51 headsets & (4) UH52 headsets
103946	ARVIG	101809 5290	3,850.00		STMT/03-26	Leased fiber - April
103946	ARVIG	101809 5490	118.37		STMT/03-26	Leased fiber - April
103008	ASPEN MILLS	101820 5080	237.66		373618	Safety Boots - Oakleaf
103008	ASPEN MILLS	101821 5500	156.16		369069	Name tag, ladies pants
103008	ASPEN MILLS	101821 5500	-63.95		CM5596	Credit back to INV. 369069 Navy LS Shirt
100075	AT&T MOBILITY	101809 5290	26.90		GBY032026	FirstNet backups Mar
103610	AUSTIN INCORPORATED	230838 5360	240.00		52228	Septic Pumping
103610	AUSTIN INCORPORATED	230838 5360	240.00		52312	Septic Pumping
100131	AVENU INSIGHTS & ANA	101806 5400	2,310.00		INVB-069844	Application Hosting Software - March 2026
100917	BAKER GRAPHICS INC	101821 5210	477.00		27081	Misc. decals
103829	BANDWANGO	208 1370	2,000.00		TR-2010	CVB-Digital Passport
103829	BANDWANGO	208851 5472	6,000.00		TR-2010	CVB-Digital Passport
100103	BERNICK'S PEPSI-COLA	101830 5200	210.99		187582	Coffee
104436	Better Things Ahead	101820 5460	5,294.00		1063	Check up from the Neck Up Sessions
104299	BFirst Industrial	101830 5200	14.79		80032687-00	Zip Ties
104299	BFirst Industrial	101830 5200	8.78		80033241-00	Wood Glue
101010	BOLTON & MENK INC	432891 5460	8,839.50		0392139	Iverson Park LS Prof. Services
101010	BOLTON & MENK INC	651891 5460	1,730.00		0391210	PFAS Reduction Planning Prof. Svcs
103733	BOX/KYLE	101801 5380	397.56		041326	reimbursement for Gateway Hotel & Conf
100117	BRAUN INTERTEC CORPO	454844 5460	3,843.00		IN1010186	Robbins Island Amphitheater Project
104443	BRC Sports, LLC	101844 5320	2,970.00		25150	Baker and Orange Netting
101980	BSE	101845 5220	99.53		932203035	Small Tools
101980	BSE	101845 5320	65.00		932255129	ADP Assembly

Vendor Payment Listing

April 3, 2026 Through April 15, 2026



VENDOR	VENDOR NAME	ACCOUNT	AMOUNT	CHECK NO	INVOICE	INVOICE DESCRIPTION
101980	BSE	424821 5220	1,477.33		932192792	Tools for Tower 9 (new truck)
103181	BULLET PROOF MECHANI	101830 5310	74.00		12756	Burner control for exhaust repair
103993	Calibrations and Con	651890 5490	1,420.00		INV-211010	Calibrate gas meters
103993	Calibrations and Con	651890 5490	570.37		INV-211028	Trouble shoot Cl2 meter
102336	CANON FINANCIAL SERV	101809 5420	140.23		42990456	291358-1
102336	CANON FINANCIAL SERV	101809 5420	127.77		42990457	291358-2
102336	CANON FINANCIAL SERV	101809 5420	134.15		42990458	391358-3
102336	CANON FINANCIAL SERV	101809 5420	72.11		42990459	291358-4
102336	CANON FINANCIAL SERV	651890 5420	74.96		42990460	291358-5
104250	Carlson & Stewart	101845 5300	1,803.13		76691	Compressor Maintenance
102049	CENTRAL LAKES REST.	101847 5300	847.75		W60707	dishwasher repair
104444	Chad Robertson	101821 5370	141.00		032726	Overnight training - Austin MN
100154	CHAMBERLAIN OIL CO	101 1350	1,058.27		543997-00	Oil, Shop Supplies
100154	CHAMBERLAIN OIL CO	101830 5200	142.10		543997-00	Oil, Shop Supplies
100154	CHAMBERLAIN OIL CO	101830 5200	493.92		544207-00	Def
100154	CHAMBERLAIN OIL CO	651890 5080	489.00		545206-00	Nitrile gloves
100736	CHARTER COMMUNICATIO	101809 5290	563.89		224360801040126	Apr Phone/Rice Park Internet
104070	Column Software PBC	101802 5330	137.64		B15E1683-0136	2026 LBAA Assessment Notice
104070	Column Software PBC	101802 5330	91.76		B15E1683-0140	THC Ordinance Repeal Notice
104070	Column Software PBC	101807 5330	60.60		B15E1683-0139	CUP-2026-0011 Koosman
103116	COMPASS MINERALS AME	101830 5200	5,774.00		1653458	Road Salt
103677	COORDINATED BUSINESS	208850 5210	136.78		41638310	CVB-Managed Print
102130	CORE & MAIN LP	101830 5320	5,433.44		V000030202	Hydrant
100186	CROW CHEMICAL & LIGH	101830 5200	266.18		132055	Cleaning Towels, Wipes
100186	CROW CHEMICAL & LIGH	101830 5200	199.98		132210	Wipes
100186	CROW CHEMICAL & LIGH	101830 5360	99.99		131966	Spillifer wipes
100186	CROW CHEMICAL & LIGH	651890 5200	149.99		131991	General supplies
100212	DOOLEY'S PETROLEUM I	651890 5260	536.92		402263	Plant gas
100212	DOOLEY'S PETROLEUM I	651890 5260	3,054.49		402264	Plant generator fuel
100222	DUININCK INC	230838 5320	1,042.65		569112	Crushed Concrete Eagle Lake NW #1
100788	ELECTRIC PUMP INC	651890 5300	4,821.72		037846	RWW 3 VFD
100788	ELECTRIC PUMP INC	651890 5490	3,181.50		037811	Installation RWW 3 VFD
100788	ELECTRIC PUMP INC	651891 5300	3,354.43		037843	JOTS 1 VFD
100788	ELECTRIC PUMP INC	651891 5490	2,641.50		037812	Installation VFD JOTS 1
101567	ETTERMAN ENTERPRISES	101844 5200	150.36		383632	Zip Ties for soccer nets
101567	ETTERMAN ENTERPRISES	101845 5220	190.96		383884	Screws
101567	ETTERMAN ENTERPRISES	651890 5200	239.56		384116	Shop towels
103002	FARM-RITE EQUIPMENT	101830 5300	152.14		P62387	Hydraulic Fluid
103002	FARM-RITE EQUIPMENT	101830 5420	56.00		R16564	24" auger bit rental
100810	FERGUSON ENTERPRISES	101845 5220	26.52		2520860	17GA Trap Cp
100810	FERGUSON ENTERPRISES	101845 5310	303.66		2534496	Plumbing
100810	FERGUSON ENTERPRISES	101845 5320	23.70		2542475	Pipe Insull
900092	FIRE PENNY	424821 5220	83.59		102196	Pike pole #254181
100775	FIRST CHOICE FOOD &	101845 5200	295.44		2107:043941	Concessions
102484	FISCHER/BETH	208850 5290	200.00		041326	CVB-Cell Phone January -April 2026
102973	FLEETPRIDE	101 1350	538.23		133784307	Filters
103459	FRAMEWORK INC	208850 5290	99.99		004428	CVB-Website Updates
100293	GENERAL MAILING SERV	101803 5270	189.13		76666	Postage 03/16-03/20/2026
100293	GENERAL MAILING SERV	101803 5270	37.67		76716	Postage 03/23-03/27/2026
100293	GENERAL MAILING SERV	101803 5270	117.31		76784	Postage 03/30-04/03/2026
100293	GENERAL MAILING SERV	101820 5270	55.26		76888	General Mailing Services
100293	GENERAL MAILING SERV	101821 5270	1.86		76666	Postage 03/16-03/20/2026
100293	GENERAL MAILING SERV	101821 5270	3.72		76716	Postage 03/23-03/27/2026
100293	GENERAL MAILING SERV	101821 5270	1.32		76784	Postage 03/30-04/03/2026
100293	GENERAL MAILING SERV	208851 5270	61.19		76761	CVB-Postage Guides
100293	GENERAL MAILING SERV	208851 5270	133.08		76882	CVB-Postage Cases
100293	GENERAL MAILING SERV	208851 5270	11.96		76891	CVB - Postage Cases
100293	GENERAL MAILING SERV	651890 5270	1.86		76666	Postage 03/16-03/20/2026
104474	Golden Palace	101801 5480	350.00		04152026	Cancelled Renewal Licenses
100786	GRAINGER INC	651890 5300	599.89		9854589455	Relief fan motor HVAC
100786	GRAINGER INC	651890 5500	17.96		9853145580	Exit sign
100786	GRAINGER INC	651892 5200	202.85		9862743581	Tanker parts
101887	GRAND RENTAL STATION	101830 5420	247.10		1-589314	Saw Rental for fishing platforms

Vendor Payment Listing

April 3, 2026 Through April 15, 2026



VENDOR	VENDOR NAME	ACCOUNT	AMOUNT	CHECK NO	INVOICE	INVOICE DESCRIPTION
101504	GREENSPRING MEDIA GR	208851 5471	1,400.00		2026-257770	CVB-Advertising
103765	HARRY'S FROZEN FOOD	101845 5200	283.50		86634	Concessions
100324	HAUG IMPLEMENT CO -	101830 5300	4,348.14		547230	Tires
100324	HAUG IMPLEMENT CO -	101830 5300	609.97		547679	Hyd Hose
102609	HAUG-KUBOTA LLC	651891 5300	89.24		28905	LED work light
100325	HAWKINS INC	651890 5200	10,902.40		7381316	Muni ferric
100325	HAWKINS INC	651890 5200	10,897.90		7387983	Ind. ferric
102036	HEGLUND CATERING	208850 5380	235.13		17250	CVB- Board Lunch
102036	HEGLUND CATERING	803820 5200	425.00		17249	Catered Lunch for CERT
100330	HEIMAN FIRE EQUIPMEN	424821 5220	374.40		0953908-IN	hydrant gate valve
100333	HILLYARD\HUTCHINSON	101830 5200	-198.25		90103116	Return toilet paper
100333	HILLYARD\HUTCHINSON	101830 5200	-66.08		90103117	Return toilet paper
100333	HILLYARD\HUTCHINSON	101830 5360	117.46		90096681	Hand sanitizer, cleaner
100333	HILLYARD\HUTCHINSON	101830 5360	148.44		90096949	Glass cleaner, cleaning cloths
100333	HILLYARD\HUTCHINSON	101830 5360	0.03		90105763	Labels
100333	HILLYARD\HUTCHINSON	101830 5360	564.06		90105764	Toilet paper, dish soap, window cleaner
100333	HILLYARD\HUTCHINSON	101830 5360	0.11		90105765	Labels
100333	HILLYARD\HUTCHINSON	101847 5300	503.32		90103128	Cleaning Supplies
104469	IAR LLC	101 1370	220.00		INV17814	Subscription 4/13/26-4/12/27
104469	IAR LLC	101821 5400	440.00		INV17814	Subscription 4/13/26-4/12/27
103396	IDEAL SERVICE INC	651890 5300	870.00		14052	VFD fan replacement
102486	IN CONTROL INC	651890 5490	1,875.15		S-INV03534	Program ferric pump HOA switch
103023	INNOVATIVE OFFICE SO	101844 5210	30.75		INS090269	mailing envelopes
104059	Jan Ruby	208851 5472	701.44		03302026	CVB-Sport Show Expenses
103772	JOHNSON/JONAH	101801 5370	213.88		040625_2	CBAN Conference mileage
103772	JOHNSON/JONAH	101809 5370	231.13		040625_1	CBAN Conference mileage
103619	KANDIYOHI CO TREASUR	101802 5490	19.32		04062026	Maintenance Overtime for Council Meeting
100385	KANDIYOHI CO TREASUR	101803 5450	26,857.00		2026 Prop taxes	2026 Property Taxes
100385	KANDIYOHI CO TREASUR	101821 5450	251.00		2026 Prop taxes	2026 Property Taxes
100385	KANDIYOHI CO TREASUR	101830 5450	601.00		2026 Prop taxes	2026 Property Taxes
100385	KANDIYOHI CO TREASUR	101841 5450	50.00		2026 Prop taxes	2026 Property Taxes
100385	KANDIYOHI CO TREASUR	101843 5450	268.00		2026 Prop taxes	2026 Property Taxes
100385	KANDIYOHI CO TREASUR	101845 5450	2,010.00		2026 Prop taxes	2026 Property Taxes
100385	KANDIYOHI CO TREASUR	101847 5450	100.00		2026 Prop taxes	2026 Property Taxes
100385	KANDIYOHI CO TREASUR	101848 5450	201.00		2026 Prop taxes	2026 Property Taxes
100385	KANDIYOHI CO TREASUR	205807 5450	503.00		2026 Prop taxes	2026 Property Taxes
100385	KANDIYOHI CO TREASUR	230838 5450	28,407.00		2026 Prop taxes	2026 Property Taxes
100385	KANDIYOHI CO TREASUR	651890 5450	7,340.00		2026 Prop taxes	2026 Property Taxes
100385	KANDIYOHI CO TREASUR	651891 5450	137.14		2026 Prop taxes	2026 Property Taxes
100385	KANDIYOHI CO TREASUR	816807 5450	268.00		2026 Prop taxes	2026 Property Taxes
100375	KANDIYOHI CO-OP ELEC	101830 5350	435.84		STMT/03-2026	March Kandi Co-Op Electric
100375	KANDIYOHI CO-OP ELEC	651892 5350	39.00		STMT/03-2026	March Kandi Co-Op Electric
100375	KANDIYOHI CO-OP ELEC	651893 5350	1,533.00		STMT/03-2026	March Kandi Co-Op Electric
103138	KING'S ELECTRIC LLC	101821 5310	868.92		3668	Heater work
103138	KING'S ELECTRIC LLC	651890 5200	780.00		3694	VFD fuses
103138	KING'S ELECTRIC LLC	651892 5490	3,235.30		3693	LED retro GBT room
103579	KLAVETTER/JORDAN	101821 5370	126.00		032726	Overnight Training - Austin, MN
102187	LAKELAND MEDIA	208851 5472	1,550.00		IN-126036606	CVB-Advertising
104467	Levi Akerson	101821 5370	126.00		032726	Over night Training - Austin, MN
103916	LINDE/BOWE	101821 5370	126.00		032726	Overnight Training - Austin, MN
103376	LLOYD SECURITY INC	101830 5310	137.97		1000010348	Fire Alarm for Vehicle Storage
103226	LOCAL GOV'T INFORMAT	101809 5400	461.00		153825	LOGIS SIEM hosting
103226	LOCAL GOV'T INFORMAT	101809 5460	93.33		153745	LOGIS ESA troubleshooting/change
102593	LOFFLER COMPANIES	101809 5400	33.90		5312530	CvC Office & PD Sergeants prints
102593	LOFFLER COMPANIES	101809 5400	19.50		5312532	FD Office prints
102593	LOFFLER COMPANIES	101809 5400	246.04		5316830	CH Finance & PD Mailroom prints
102593	LOFFLER COMPANIES	101809 5400	145.00		5319548	CH Plotter prints
102593	LOFFLER COMPANIES	101809 5400	339.00		5324311	Standalone printer prints
102593	LOFFLER COMPANIES	208850 5290	34.44		5314199	CVB-Telephone Charges
102593	LOFFLER COMPANIES	651890 5400	29.32		5312531	WTP Lobby prints
102593	LOFFLER COMPANIES	651890 5400	3.44		5324311	Standalone printer prints
100449	MENARDS	101803 5200	22.36		08519	Kleenex
100449	MENARDS	101803 5200	5.98		08568	Ant bait

Vendor Payment Listing

April 3, 2026 Through April 15, 2026



VENDOR	VENDOR NAME	ACCOUNT	AMOUNT	CHECK NO	INVOICE	INVOICE DESCRIPTION
100449	MENARDS	101830 5080	163.93		08503	Supplies, PPE
100449	MENARDS	101830 5200	38.92		08503	Supplies, PPE
100449	MENARDS	101830 5200	347.90		08814	Rebar, Anchor screws for batting cage blue
100449	MENARDS	101830 5220	74.85		08622	Pails, Garbage picker
100449	MENARDS	101845 5220	165.80		08153	Small Tools
100449	MENARDS	101845 5320	51.46		07880	Plumbing
100449	MENARDS	101845 5320	97.98		08139	Copper Pipe and Wire
100449	MENARDS	101847 5300	11.87		08415	varnish. stain and trim
100449	MENARDS	651890 5200	33.71		08422	Shop supplies
100449	MENARDS	651892 5200	45.57		08553	Tanker supplies
102699	MIKE'S SMALL ENGINE	101830 5300	56.50		21454	Diagnose
102699	MIKE'S SMALL ENGINE	101845 5300	11.99		36280	Sea Foam
103729	MILLS PARTS CENTER	101830 5300	273.00		6611954	Module
101805	MINI BIFF LLC	101844 5420	194.13		I9158	Mini Biff Destination Playground
102565	MINNWEST TECHNOLOGY	208850 5420	356.26		3020555	CVB-March Utilities
100522	MN DEPT OF LABOR & I	101803 5450	145.00		ALR0189812X	City Hall Annual elevator operating license
100522	MN DEPT OF LABOR & I	101845 5450	290.00		ALR0184808X	Civic Center Elevator Annual Op
101403	MN DEPT OF TRANSPORT	430838 5460	25,934.30		00000917637RB	FAA Flight inspection NavAid Project
100424	M-R SIGN CO INC	101830 5320	370.83		230791	Stop Signs
100197	MUNICIPAL EMERGENCY	101821 5500	11,985.19		IN2465040	(3) sets of gear; pants & coats
100541	MUNICIPAL UTILITIES	101801 5350	687.02		STMT/03-26	Municipal Utilities March 2026
100541	MUNICIPAL UTILITIES	101803 5350	2,027.76		STMT/03-26	Municipal Utilities March 2026
100541	MUNICIPAL UTILITIES	101830 5350	4,777.74		STMT/03-26	Municipal Utilities March 2026
100541	MUNICIPAL UTILITIES	101841 5350	371.32		STMT/03-26	Municipal Utilities March 2026
100541	MUNICIPAL UTILITIES	101843 5350	1,312.26		STMT/03-26	Municipal Utilities March 2026
100541	MUNICIPAL UTILITIES	101844 5350	344.11		STMT/03-26	Municipal Utilities March 2026
100541	MUNICIPAL UTILITIES	101845 5350	18,654.16		STMT/03-26	Municipal Utilities March 2026
100541	MUNICIPAL UTILITIES	101847 5350	960.01		STMT/03-26	Municipal Utilities March 2026
100541	MUNICIPAL UTILITIES	101848 5350	282.94		STMT/03-26	Municipal Utilities March 2026
100541	MUNICIPAL UTILITIES	230838 5350	63.57		STMT/03-26	Municipal Utilities March 2026
100541	MUNICIPAL UTILITIES	651890 5350	1,305.40		STMT/03-26	Municipal Utilities March 2026
100541	MUNICIPAL UTILITIES	651891 5350	5,197.43		STMT/03-26	Municipal Utilities March 2026
100544	MVTL LABORATORIES IN	651890 5460	2,824.50		1351358	Source ID grant project
100544	MVTL LABORATORIES IN	651890 5460	63.25		1352287	Lab test
100544	MVTL LABORATORIES IN	651890 5460	365.00		1352715	Lab test's
101627	NCL OF WISCONSIN INC	651890 5200	1,039.29		533669	Lab supplies
101627	NCL OF WISCONSIN INC	651890 5200	520.46		534222	Lab supplies
103799	NCBERS GROUP LIFE IN	101801 5075	96.00		841200042026	Premiums withheld from employees 4/3
103849	NELSON *PETTY CASH/A	101848 5490	500.00		040626	Petty Cash 2026 DOAC season
102547	Noe Carranza	101820 5460	150.00		308	Interpreting services for ICR 26003019
102547	Noe Carranza	101820 5460	225.00		309	Interpreting services for ICR 26003010
103605	NORTH CENTRAL INTERN	101821 5300	12,896.17		R201005465:01	I&R head gasket #5298/130522
103286	OASIS AERO INC	230838 5460	4,415.04		6989	FBO Contract for November 2025
103286	OASIS AERO INC	230838 5460	4,415.04		6990	FBO Contract for December 2025
103286	OASIS AERO INC	230838 5460	4,547.49		7003	FBO Contract for January 2026
103286	OASIS AERO INC	230838 5460	4,547.49		7051	Airport Management Contract for February 2026
103286	OASIS AERO INC	230838 5460	4,547.49		7052	Airport Management Contract March 2026
104207	Office Of MNIT	101809 5290	273.18		DV26030459	LOGIS Internet transport Mar
102543	PAT'S GRAPHICS	101821 5330	165.00		16710	Hiring Banner
100604	PERKINS LUMBER CO IN	101830 5200	20.72		2603-015233	Supplies for sign work
100604	PERKINS LUMBER CO IN	101830 5200	33.50		2603-015238	Supplies for sign work
100604	PERKINS LUMBER CO IN	101830 5310	97.52		2603-016976	Green treated lumber for bar rail
100604	PERKINS LUMBER CO IN	101830 5310	22.33		2603-017132	Orange field bar rail supplies
101968	PEST PRO II	101845 5460	95.00		26903	Pest Pro
100608	PETERSON SHOE STORE	101844 5080	233.74		235817	Safety Boots-Mike Amor
103828	PHENOVA, INC	651890 5200	245.64		225323	Lab supplies
100618	PLUMBING & HEATING O	230838 5320	115.00		40022	Labor Charges to Repair Leak at the Airport
100618	PLUMBING & HEATING O	651890 5490	2,556.55		40007	RPZ certification
104252	PreCise MRM LLC	101830 5300	95.49		IN200-2011082	GPS parts
100374	PREMIUM WATERS INC	101821 5200	14.99		330707636	water
100374	PREMIUM WATERS INC	101821 5200	8.00		330711907	water
101093	QUICK SIGNS	651890 5500	258.75		184172	Safety Labels
101093	QUICK SIGNS	651890 5500	110.00		184179	Safety Signs

Vendor Payment Listing

April 3, 2026 Through April 15, 2026



VENDOR	VENDOR NAME	ACCOUNT	AMOUNT	CHECK NO	INVOICE	INVOICE DESCRIPTION
102582	RAILROAD MANAGEMENT	101 1370	807.32		546562	Storm pipeline crossing fee
102582	RAILROAD MANAGEMENT	101830 5450	807.30		546562	Storm pipeline crossing fee
103242	REVIZE LLC	101 1370	2,300.00		23470	FY26/FY27 website hosting & maintenance
103242	REVIZE LLC	101809 5400	6,900.00		23470	FY26/FY27 website hosting & maintenance
104473	Robert Dobransky	101 2210	16,618.07		2026SL Payout	Payout remaining sick leave funds
100665	RULE TIRE SHOP	101830 5300	638.00		1-81013	Tires
101418	RUNNING'S SUPPLY INC	101830 5080	189.99		6641703	Chainsaw Chaps
101418	RUNNING'S SUPPLY INC	101830 5200	52.94		6636888	Spray nozzles
101418	RUNNING'S SUPPLY INC	101830 5200	25.99		6639017	tape
101418	RUNNING'S SUPPLY INC	101830 5200	22.98		6639301	Sidewalk Marker
101418	RUNNING'S SUPPLY INC	101830 5200	22.06		6646004	Vinegar, Pipe Fittings
101418	RUNNING'S SUPPLY INC	101830 5200	10.16		6646871	Studs, nuts
101418	RUNNING'S SUPPLY INC	101830 5220	129.94		6633812	Leaf rakes
101418	RUNNING'S SUPPLY INC	101830 5220	114.99		6647624	Transfer pump
101418	RUNNING'S SUPPLY INC	101830 5300	15.18		6634293	Chain Connecting Link
101418	RUNNING'S SUPPLY INC	101830 5300	8.28		6642652	Fittings
101418	RUNNING'S SUPPLY INC	101830 5300	43.14		6650082	oil, Plugs
101418	RUNNING'S SUPPLY INC	101845 5220	50.47		6634742	Small Tools
101418	RUNNING'S SUPPLY INC	101845 5220	10.49		6636817	Shop Supplies
103823	SCHIMEROWSKI/BOB	208851 5270	1,240.66		04132026	CVB-Sport Show Expenses
102142	SCHUELER/ALLEN	651890 5400	20.00		030726	Boilers lic. renewal Allen
100685	SERVICE CENTER/CITY	101807 5300	20.73		STMT/03-26	March Equipment Repair Parts
100685	SERVICE CENTER/CITY	101820 5300	309.80		STMT/03-26	March Equipment Repair Parts
100685	SERVICE CENTER/CITY	101830 5300	924.21		STMT/03-26	March Equipment Repair Parts
100685	SERVICE CENTER/CITY	101844 5300	25.45		STMT/03-26	March Equipment Repair Parts
100690	SHERWIN WILLIAMS CO	101847 5310	23.95		9141-6	cart paint
103218	SIETSEMA/SARA	101833 5370	81.20		040826	Reimbursement for Mileage
103218	SIETSEMA/SARA	651890 5370	73.95		033126	Milage reimbursment
103730	SIGN SOLUTIONS USA	101830 5320	124.37		422449	2 1/2"x2.5' Telespar
104466	Steven Johnson	101844 5460	1,100.00		041526	Rec Basketball Official
102555	SUMMIT FIRE PROTECTI	101830 5310	426.00		3984954	Annual Sprinkler inspection for the PW garage
100728	SURPLUS WAREHOUSE IN	101830 5200	23.97		10833	Hub Cap
104472	Three Sisters	208850 5610	1,657.50		04142026	CVB - Exterior Chairs
102674	TOWMASTER	101830 5300	193.73		90006593	Fender
104414	Transportation Colla	101807 5460	10,993.75		25-241-2	City's Zoning Ordinance Rewrite
103830	TREATMENT RESOURCES,	651890 5300	2,400.92		2026-927-A	Ferric pump repair
104468	Truck Transport	101821 5490	139.58		040926	Mailbox Replacement
100165	ULTIMATE SAFETY CONC	101821 5200	306.49		222035	Rae LEL Sensor QRAE III
102915	VERIZON WIRELESS	101809 5290	1,974.51		6140614263	Verizon Apr/May
102915	VERIZON WIRELESS	101841 5290	38.39		6140614263	Verizon Apr/May
102915	VERIZON WIRELESS	651893 5290	80.08		6140614263	Verizon Apr/May
104083	Vestis	101821 5420	14.07		2530510611	Maintenance Uniform
104083	Vestis	101821 5420	14.07		2530513099	Maintenance Uniform
104083	Vestis	101821 5420	14.46		2530515580	Maintenance Uniform
104083	Vestis	101821 5420	14.46		2530518077	Maintenance Uniform
104083	Vestis	101821 5420	14.46		2530520588	uniform rental
104083	Vestis	101830 5420	79.09		2530510066	Mechanics uniform rental
104083	Vestis	101830 5420	68.63		2530512535	Mechanics uniform rental
104083	Vestis	101830 5420	90.35		2530515056	Mechanics uniform rental
104083	Vestis	101830 5420	71.03		2530517510	Mechanics uniform rental
104083	Vestis	101830 5420	82.11		2530520043	Mechanics uniform rental
100777	VIKING COCA-COLA BOT	101845 5200	687.60		3843366	Concessions
102868	WALT'S	101821 5260	19.40		031126	Fuel for #5295/187740
100805	WEST CENTRAL SANITAT	101803 5360	73.29		13728432	City Hall Recycling Service
100805	WEST CENTRAL SANITAT	101830 5360	109.14		13730046	Recycling May
100805	WEST CENTRAL SANITAT	101845 5360	109.14		13730046	Recycling May
100805	WEST CENTRAL SANITAT	101847 5360	43.41		13730046	Recycling May
100805	WEST CENTRAL SANITAT	101848 5360	109.14		13730046	Recycling May
101640	WESTMOR INDUSTRIES L	101830 5310	852.14		2480803 RI	Underground tank compliance tests
900006	WHITNEY MUSIC	101847 5300	100.00		77020	piano tuning
100817	WILLMAR FESTS	101802 5470	80,000.00		04152026	2026 Willmar Fest's Funding
Total			\$ 633,042.65			

Vendor Payment Listing

April 3, 2026 Thorough April 15, 2026



VENDOR	NAME	INVOICE	CHECK NO	INVOICE NET	INVOICE DESCRIPTION
100467	CENTERPOINT ENERGY	STMT/03-26	650	21,629.69	Natural Gas March 2026
102365	CARDMEMBER SERVICE	STMT/03-26	651	10,303.11	Old National Bank Credit Card Statement March 2026
			Total	31,932.80	



City Council Action Request

Council Meeting Date:	April 20, 2026	Agenda Item Number:	5.H.
Agenda Section:	Consent Items	Originating Department:	Administration
Resolution:	No	Prepared By:	
Ordinance:	No	Presented By:	
Item:	Director Reports		

RECOMMENDED ACTION:

OVERVIEW:

BUDGETARY/FISCAL ISSUES:

ALTERNATIVES TO CONSIDER:

ATTACHMENTS:

1. Human Resources Report - April 2026
2. Parks and Rec Report - April 2026
3. Information Technology Departmental Update (04-2026)
4. Community Growth - April 2026
5. Public Works Director Report - April 2026
6. Fire Department Report - March 2026
7. Police Department Report - April 2026
8. Copy of Monthly Council Stat Sheet March 2026



HR Report

April marks the beginning of our busiest hiring season of the year! We started the month with interviews for our full-time Economic and Community Development Specialist position. We are wrapping up those interviews and hope to extend an offer to a candidate by the end of the month. We also opened the application to fill an Information Technology Technician position and are already seeing some great candidates come through. That application will close in early May, at which time we will begin reviewing applicants and scheduling interviews.

We have several candidates in the background phase of hiring for open Police Officer positions and several more candidates being scheduled for interviews. I anticipate that we may have all of our open Officer positions filled by the end of summer. We've also opened applications for several part-time summer positions. Most of those applications will close at the end of April, and we'll move into onboarding all of our part-time help in May, in anticipation of our busy summer recreation and maintenance seasons.

Finally, we are actively recruiting individuals interested in serving as Election Judges for the upcoming primary and general elections. Onboarding of those individuals will happen in May, with training occurring in approximately July.

On the employee side we've been concentrating on employee wellness and engagement by connecting employees with resources available to help them with everything from mental health to parenting to physical well-being. We are also planning some fun summer activities to encourage engagement and provide opportunities for inter-departmental interaction for City employees.

Sincerely,

A handwritten signature in black ink that reads 'Alissa Gambrel'.

Alissa Gambrel – HR Director



April 2026 Directors'

Youth and Adult Programming

Youth Programs:

Tiny Tykes and Pre-Gymnastics began on April 12th

- Tiny Tykes 23 registered
 - Pre-K 26 registered
 - Session 2 of spring gymnastics began on April 7th
 - Beginner- 24 signed up, 12 on wait list
 - Intermediate- 24 signed up, 7 on wait list
 - Advanced – 20 registered
 - Gymnastics jumps and leaps began on April 2nd 14 registered
 - Come try Lacrosse, it will be on Monday, April 27th
 - Youth fishing clinic will be on Saturday, April 25th
 - Soccer skills and drills began on March 28th, 26 registered
 - Little Cardinal Spring soccer will begin on May 5th
 - Kindergarten- 24 registered
 - 1st and 2nd grade 34 registered
 - 3rd grade 9 registered
 - 4th and 5th grade 15 registered
 - April volleyball camp will begin on April 14th
 - K-3rd grade 19 registered
 - 4th- 8th grade 17 registered
 - West central outlaw wrestling began on April 2nd, 40 registered
 - Intro to track and field began on April 11th, 14 registered
- Youth baseball and softball programs are currently preparing for the summer season, with registration open and ongoing.

Softball Registration:

- 8U:7 participants
- 10U: 18 participants
- 12U: 8 participants
- 14U: 5 participants
- 16U/18U: 3 participants



Softball Leagues:

- 8U: Atwater, Willmar
- 10U: Atwater, KMS, MACCRAY, Willmar
- 12U: Atwater, MACCRAY, Willmar, Paynesville

Baseball Registration:

- 3rd/4th Grade: 18 participants
- 5th/6th Grade: 9 participants
- 7th/8th Grade: 8 participants

Baseball Leagues:

- 3rd/4th Grade: Atwater, BBE, Benson, KMS, MACCRAY, Montevideo, NLS, Paynesville, Prinsburg, Willmar, Minnewaska
- 5th/6th Grade: Atwater, BBE, Benson, KMS, MACCRAY, Montevideo, NLS, Paynesville, Prinsburg, Willmar, Minnewaska
- 7th/8th Grade: Atwater, Benson, Hancock, KMS, MACCRAY, Montevideo, Prinsburg, Willmar,

Adult Programs

- **Hockey League:** Hanson Powder Coating won the championship over Koronis, 5–4.
- **Basketball League:** Rambow Thread Pounders won the championship over Private Putback's.

Adult Softball:

- Registration is open
 - Co-ed: 0 teams
 - Church: 1 team
 - Men's: 3 teams

Spring Volleyball (Men's 4v4 & Co-ed):

- Men's leagues was canceled due to low participation.
- Co-ed had 6 teams registered; Silver and Gold divisions were combined due to insufficient numbers.

DOAC:

- The new slide should be arriving at the beginning of May
- We will have new filters installed at the beginning of May
- Working on hiring staff, ordering supplies, and getting ready for the 2026 season.
- As of right now, opening day is set for Wednesday, June 10th

Phone: (320) 235-1545
2707 Arena Dr
Willmar, MN 56201



Community Center

- Crafts this month include the Garden Wand class & a trace and paint class!
- Gearing up for the upcoming Daddy Daughter Formal on April 25. Nearly sold out again!
- Egg hunt went very smoothly this year! The weather was great!
- Summer events are receiving good registrations for the first week of being open.
- Awarded funding from Connecting Communities with a partnership from Bethesda.

Facilities & Events

- Food Drive April 18th
- International Heritage Celebration April 24
- Ridgewater Graduation May 15th
- HS Retreat May 13th
- Baseball and Softball Scheduling

Other Projects & Updates

- Working with the local disc golf group on improvements for the disc golf course.
- Fishing Piers at Robbins Island will be completed before summer.
- Field improvements with the Willmar Baseball Association- Sunrise, Swansson Blue, and Klemmenson Fields, the project should be completed by the youth baseball tournament in June.
- Blue Line Roof Repair Preconstruction meeting will be held in May
- Amphitheater Project- Pre-bid meeting will be held on April 30th, Bid opening on May 14th.



Departmental Update
April 2026

Last Month’s Help Desk Stats

Below is a look back on the previous month of statistics from our Help Desk. These statistics are broken down into two categories. Definitions for the categories are provided in their respective columns.

**Tickets are not created for every single instance of which we provide assistance to employees. It is a department standard to create a ticket if someone needs assistance that requires a little more work or is a unique issue or request that should be documented to refer to in the future.*

The statistics shown below are from March 9th through April 12th.

Incidents	Service Requests
<p>Incidents are when something is not working; i.e. “My computer does not turn on.”</p> <ul style="list-style-type: none"> • 43 tickets were received. • 32 of the 43 tickets are resolved. 	<p>Service Request are when something is requested; i.e. “Can I get a new mousepad?”</p> <ul style="list-style-type: none"> • 56 tickets were received. • 51 of the 56 tickets are resolved.

City Website

We are overdue for a refresh of the City’s website. This refresh was included as part of our subscription to the vendor that hosts our website and is a major undertaking. There is a lot of data that either has to be transferred or updated before it is posted on the new website. Stay tuned as this process continues.

If you have any questions or would like more detail on anything, please feel free to reach out to me.

Submitted by Jonah Johnson, Information Technology Director



333 6th Street Southwest | Willmar MN 56201 | 320.214-5169

Community Growth Director's April 2026 Report

I am thrilled to invite you to these exciting events that you won't want to miss!

International Heritage Festival

Date: Friday, April 24, 2025, at 5:30 PM (Doors open at 5:00 PM)

Location: Willmar Civic Center Arena

Get ready to groove with us at our live music night, featuring performances of cultures from around the world (most performance are your own neighbors). Enjoy an evening of great displays, delicious food (while food last), and fantastic company.

The Willmar Project A Verbatim Play + Community Conversation- **May 15-17, 2026**

In 2017, The Neighborhood Theatre Project conducted over 150 hours of interviews with more than 100 people in Willmar, asking the central question: "What is it like for you living in Willmar?" WILLMAR is an original verbatim play created from these conversations and told entirely through the words of the people who live here.

Join us May 15-17 for the finale of this 9-year project — to listen to your own stories told onstage, hear the stories of your neighbors, have conversations across differences, and imagine the future of Willmar together.

WHAT TO EXPECT?

- Before the show: join us for food from local restaurants + a Community Jam session led by Purpose Artisans
- The Show: a staged reading of WILLMAR
- Community Conversation: facilitated group conversations following the play.

Healthy Earth Alliance Committee

This new committee brings together community members who care deeply about environmental stewardship, education, and local resilience in the Willmar area. In this space the voices and perspectives matter.

The mission of the HEA is: Connecting community for a sustainable future

The committee looks to partner with local groups to raise awareness of environmental and climate challenges and solutions. By empowering our community with practical strategies, connecting residents to resources, and engaging people in meaningful action, we make sustainable choices accessible and inspire lasting change toward a resilient future.

Please do not hesitate to contact me if you have any questions or concerns.

Pablo



Wastewater Updates from Superintendent Jason Lindahl

- Daily duties for plant operations.
- Daily sampling and testing for BOD's, TSS, Ammonia, Phosphorus, and pH as required by our NPDES permit.
- Lab received 100% proficiency on the Water Pollution Study #372.
- Matt completed DOC's on Ammonia, Phosphorus, TSS, and PH.
- Monthly testing of Ammonia begins.
- Replaced Variable Frequency Drive (VFD) at JOTS 1 and Muni RWW 3.
- Getting UV ready for the upcoming disinfection season.
- Bi-annual flow meter calibrations completed.
- Received the new biosolids tanker.
- Preparing for the spring hauling season.
- Submitted the monthly EDMR to the MPCA.
- JOTS billing and Hauled-in waste billings.
- Monthly generator runs at multiple lift stations and the plant.
- Sara obtained her Class A wastewater license.
- Met with West Central Realtors Association to provide education and answer questions regarding I/I ordinance.
- Completed lateral reviews as of April 9, 2026 -
- 46 laterals were reviewed and were compliant upon initial review.
- 37 laterals were reviewed and were non-compliant.
- 11 have since been repaired/replaced as required and are now compliant.
- Public education posts.
- Distributed sump pump reminder on website, social media, to Eagle Lake residents.
- Completed PFAS sampling at various locations throughout service area.
- Attended SW Regional Sustainable Development Partnership meeting.
- Attended MN Erosion Control Association annual conference planning meeting.
- Attended Midwest Biosolids Association membership meeting.



Public Works Updates from Superintendent Kyle Radunz

Streets & Stormwater

- **Street Patching:** Crews patched roads with cold mix in various areas of the city.
- **Snowstorm Response:** 3/7- cleared roads, 3/15-3/18- cleared roads, hauled snow piles, called for a snow emergency in the central business district.
- **Street Sweeping:** Conducted sweeping operations on eight days throughout the month.
- **Pavement Markings:** Prepped painting stencils and sprayers for use in April.
- **Road Restriction Signs:** Installed road restriction signs at all appropriate locations on March 3rd.
- **Boulevard Repair-** Crews spent time repairing turf damage from plowing snow.

Parks & Grounds

- **Ball Fields:** Prep equipment and clean press box.
- **Groundskeeping:** Repaired plow damage along boulevards.
- **Public Restrooms:** Prep dispensers to be installed in parks.
- **Tree Work:** Trimmed and removed trees on 12 different days in March.
- **Brush Site:** Managed compost by turning and stacking materials; burned excess brush and tree waste.
- **Trail Maintenance:** Cleared snow and repaired potholes.

Safety, Equipment & Facilities

- **Monthly Safety Inspections:** Inspected fire extinguishers, fall protection equipment, ladders, eyewash stations, hoists, cranes, AEDs, and more to ensure compliance and worker safety.
- **Vehicle & Equipment Maintenance:** Continued routine service and repairs across departments.

Additional Projects & Services

- **Provide Traffic Control:** Nelson Sanitation televised sewer lines along the 1st area and PW provided traffic assistance
- **Batting Cage Project-** Picked up batting cage iron from Hanson Silo after being powder coated.
- **Shooting Star-** Removed the shooting star from celebrate the light of the world and placed it in storage.
- **Pickleball/ Tennis nets-** Installed nets at Sperry and Miller.
- **Aerators-** Turned Lake aerators off for the spring. Pick up thin ice signs as able.

As always, thank you for the opportunity to be part of the dedicated team serving the City of Willmar.

Respectfully,

A handwritten signature in black ink, appearing to read 'Shane Stefanick', written in a cursive style.

Shane Stefanick – Public Works Director

WILLMAR FIRE DEPARTMENT

MONTHLY CALLS FOR SERVICE

MARCH 2026

Type of Call	March 2025	March 2026
Alarm Activations	4	8
Sprinkler Activations	1	0
Elevator Rescues	0	1
Cooking Fires	4	5
Car Fires	1	1
Electrical Fires	0	0
Carbon Monoxide Incidents	1	5
Natural Gas Leak	1	2
Car Crashes	5	4
Smoke Scares	4	1
Good Intent	2	1
Mutual Aid – Haz Mat	0	1
Grass Fires	1	0

Current Month CFS: 35

First Responder Calls: 13

2026 Fire Calls for Service to date: 80

2026 First Responder Calls to date: 52

2025 Calls for Service to date: 80

2025 First Responder Calls to date: 50

Training:

March 5 -- Business Meeting

March 12 – Air Monitoring Training

March 19 – Electric vehicle Fires Training

March 26 – Off Night

March Response Time: 6:23

YTD Response Time: 7:17

Subject Police Department Update

I'd like to provide a brief update from the Police Department.

On the personnel side, Officer Devin Cravin resigned effective April 13, 2026. We currently have two conditional offers extended for police officer positions, and both candidates are in the final stages of the hiring process. In addition, we are conducting a background investigation into another candidate.

Operationally, this has been an extremely busy period for the department as we continue following up on leads and executing search warrants related to recent drive-by shootings.

On April 6, 2026, just after 4:00 PM, Willmar Police were dispatched to Willmar Middle School regarding a threatening letter discovered by school staff. The letter contained threats directed at staff members and school buildings.

Willmar Police worked closely with school staff and immediately began an investigation. As a result of that investigation, including multiple interviews, three juveniles were identified, arrested, and transported to PLYP.

Currently, there is no threat to students, staff, or the public. The investigation remains ongoing.

Thank you,
Chief Mike Holme

Willmar Police Department

Monthly Calls for Service Statistics

Title	March 2025	March 2026
911 Hang Up	8	9
Abandoned Vehicles	19	46
Agency Assist	37	41
Alarm	26	20
Alcohol Offense	3	2
Animal	49	37
Assault	8	4
Burglary	6	3
Child Custody Dispute	7	2
Crash	52	49
Criminal Damage To Property	21	12
Disorderly	22	13
Domestic	27	46
Drugs	10	8
Family Service	58	77
Fight	5	3
Fraud	14	17
Gun Permits	24	29
Harassment	27	23
Information	19	6
Weapons complaint	12	7
Lost And Found	39	44
Mental Health	29	5
Missing Person	14	12
Motorists Assist	20	12
Neighborhood Disturbance	15	15
Public Assist	105	130
School Related Incidents	7	6
Sex Crimes	0	3
Sudden Death/Bodies Found	2	2
Suicidal Person	9	3
Suspicious	80	47
Theft	47	34
Traffic Complaint	56	46
Traffic Stop	226	317
Trespass	11	6
Warrant Service	15	12

Current Month CFS:

1235

YTD Calls for Service:

3,338

2024 Month CFS:

1252

(Some minimal CFS categories not shown)



City Council Action Request

Council Meeting Date:	April 20, 2026	Agenda Item Number:	5.I.
Agenda Section:	Consent Items	Originating Department:	Finance
Resolution:	No	Prepared By:	Tom Odens, Finance Director
Ordinance:	No	Presented By:	Vernae Larsen, City Clerk
Item:	Finance Report through 3/31/2026		

RECOMMENDED ACTION:

OVERVIEW:

General Fund - Year to Date Budget Status

The year-to-date budget figures presented for the General Fund are preliminary and unaudited. Final results may differ upon completion of the annual audit later this year.

Overall, the General Fund is operating within the parameters of the adopted budget through the current reporting period.

Notable variances within the General Fund include:

- Tax Settlements are received in June, December, and January (for the 12/31 final settlement).
- Local Government Aid (LGA) is distributed in July and December annually.
- Franchise Fees are distributed to the City after the end of each quarter.
- City Hall Expenditures include the debt service payment for 2026 (\$195,743).

Investments

- Higher short-term rates continue to provide favorable returns on cash and operating investments.
- A conservative, laddered investment approach remains appropriate to maintain liquidity while managing interest rate risk.

BUDGETARY/FISCAL ISSUES:

ALTERNATIVES TO CONSIDER:

ATTACHMENTS:

1. General Fund 3.31.26
2. Activity through 3-31-26
3. Investment Portfolio through 3-31-26
4. Historical Interest per quarter through 3-31-26
5. Interest Breakdown by Institution through 3-31-26



**City of Willmar
General Fund
Budgetary Comparison Report
For the Period Ended March 31, 2026**

	2025 Actual	2026 Annual Budget	2026 Year-To-Date	% of 2026 Budget
Revenues				
General Property Taxes	\$ 10,225,462.76	\$ 11,236,657.00	\$ 108,781.14	0.97%
Licenses and Permits	516,690.49	415,000.00	132,074.55	31.83%
Intergovernmental	7,542,135.52	7,279,439.00	219,371.74	3.01%
Service Charges	1,200,663.82	988,100.00	287,900.63	29.14%
Fines and Forfeits	86,379.43	100,000.00	15,996.88	16.00%
Special Assessments	3,932.25	-	-	
Miscellaneous Revenue	1,640,820.09	153,000.00	71,193.15	46.53%
Other Financing Sources	2,894,223.41	2,898,308.00	122,057.75	4.21%
Total Revenues	\$ 24,110,307.77	* \$ 23,070,504.00	\$ 957,375.84	4.15%
Expenditures				
City Administrator	\$ 775,610.15	\$ 811,487.00	\$ 184,825.97	22.78%
Mayor and Council	421,421.28	402,100.00	131,557.97	32.72%
City Hall	1,570,586.21	516,991.00	239,215.66	46.27%
City Clerk	231,897.79	244,372.00	55,229.00	22.60%
Elections	10,457.91	79,565.00	59.62	0.07%
Finance Department	558,028.02	621,293.00	130,861.71	21.06%
Planning/Development Services	955,708.21	1,077,759.00	186,358.81	17.29%
Legal	-	-	-	
Information Technology	1,007,305.82	957,565.00	223,867.68	23.38%
Human Resources	189,419.13	220,706.00	42,155.66	19.10%
Cultural Diversity	201,598.00	229,030.00	46,267.78	20.20%
Sub-Total General Gov't.	5,922,032.52	5,160,868.00	1,240,399.86	24.03%
Police Department	6,532,009.68	7,258,819.00	1,572,384.78	21.66%
Fire Protection	1,407,017.59	1,588,854.00	422,130.08	26.57%
Sub-Total Public Safety	7,939,027.27	8,847,673.00	1,994,514.86	22.54%
Public Works	4,330,388.40	4,793,543.00	1,060,469.26	22.12%
Engineering	248,614.82	353,000.00	32,367.24	9.17%
Transit System	20,500.00	21,000.00	-	0.00%
Storm Water	88,908.75	99,000.00	11,494.93	11.61%
Airport	-	12,500.00	-	0.00%
Sub-Total Streets/Highways	4,688,411.97	5,279,043.00	1,104,331.43	20.92%
WRAC	144,323.27	152,120.00	31,663.98	20.82%
Library	644,541.52	646,669.00	124,167.25	19.20%
Auditorium	42,350.74	64,518.00	11,175.48	17.32%
Parks & Recreation	1,159,373.51	1,164,712.00	202,000.36	17.34%
Civic Center	1,051,582.48	1,182,780.00	274,770.87	23.23%
Recreation/Event Center	7,013.17	-	-	
Community Center	295,347.95	307,633.00	69,683.87	22.65%
Aquatic Center	218,541.17	264,488.00	2,500.45	0.95%
Sub-Total Culture/Recreation	3,563,073.81	3,782,920.00	715,962.26	18.93%
Total Expenditures	\$ 22,112,545.57	\$ 23,070,504.00	\$ 5,055,208.41	21.91%

* Indicates Over Budget



INVESTMENT ACTIVITY REPORT FOR QUARTER ENDED MARCH 31, 2026

BALANCE AT PRIOR MONTH END DECEMBER 31, 2025	\$ 57,003,365.08
SUMMARY OF JANUARY THROUGH MARCH, 2026, TRANSACTIONS:	
01/02/26 Called: Bremer Wealth Management, TB-837445AL9, 07/01/26, 3.250%	(450,000.00)
01/16/26 Purchased: Moreton Capital Markets, CD-33847GMY5, 01/21/27, 3.650%	240,000.00
01/16/26 Purchased: Moreton Capital Markets, CD-237412CA7, 02/01/28, 3.650%	245,000.00
01/16/26 Purchased: Moreton Capital Markets, CD-05612LJF0, 01/23/29, 3.600%	245,000.00
01/16/26 Purchased: Moreton Capital Markets, CD-38151PGM7, 01/27/31, 3.800%	245,000.00
01/16/26 Purchased: Moreton Capital Markets, Money Market Account, 3.600%	25,000.00
01/22/26 Sold: Multi-Bank Securities, CD-795451DX8, 07/09/2030, 4.050%	(245,000.00)
01/22/26 Market Value Adjustment: Multi-Bank Securities, CD-795451DX8	(1,842.40)
01/27/26 Transfer from 4M, Money Market-35205-203 (Closed out)	(556,772.56)
01/27/26 Transfer from 4M, Money Market-35205-203P (Closed Out)	(2,211,191.90)
01/27/26 Transfer from 4M, Money Market-35205-204 (Closed Out)	(1,172,648.82)
01/27/26 Transfer from UBS, Money Market	(3,000,000.00)
01/28/26 Purchased: Moreton Capital Markets, Money Market Account	1,500,000.00
01/29/26 Matured: Wells Fargo Advisors, FHLB-3130AKTT3, 1/29/26, 0.300-1.000%	(2,000,000.00)
01/29/26 Market Value Adjustment: Wells Fargo Advisors, FHLB-3130AKTT3	3,920.00
01/29/26 Purchased: Wells Fargo Advisors, FFCB-3133EWCC2, 3.625%	999,500.00
01/29/26 Purchased: Wells Fargo Advisors, FHLMC-3134HCPX1, 3.800%	998,000.00
01/29/26 Purchased: Wells Fargo Advisors, Money Market	2,500.00
01/31/26 Interest Accrued: 4M, 35205-101	5.00
01/31/26 Interest Accrued: 4M, 35205-101-P	16,270.16
01/31/26 Interest Accrued: 4M, 35205-203	1,457.63
01/31/26 Interest Accrued: 4M, 35205-203-P	5,802.45
01/31/26 Interest Accrued: 4M, 35205-204	3,069.97
01/31/26 Interest Accrued: 4M, 35205-205	7,923.20
01/31/26 Interest Accrued: Old National Bank, Money Market	145.96
01/31/26 Interest Accrued: UBS, Money Market	50,255.44
02/02/26 Transfer from 4M, Money Market 35205-204	(3,069.97)
02/02/26 Transfer from 4M, Money Market 35205-203 and 203-P	(7,260.08)
02/29/26 Matured: Wells Fargo Advisors, FHLB-3130AKWD4, 02/09/26, 0.300-0.750%	(2,000,000.00)
02/09/26 Market Value Adjustment: Wells Fargo Advisors, FHLB-3130AKWD4	6,180.00
02/09/26 Purchased: Wells Fargo Advisors, FFCB-3133EWCZ1, 02/12/29, 3.720%	1,000,000.00
02/27/26 Interest Accrued: 4M, 35205-101	4.49
02/27/26 Interest Accrued: 4M, 35205-101-P	14,687.69
02/27/26 Interest Accrued: 4M, 35205-203	0.15
02/27/26 Interest Accrued: 4M, 35205-203-P	0.59
02/27/26 Interest Accrued: 4M, 35205-204	0.31
02/27/26 Interest Accrued: 4M, 35205-205	7,149.90
02/27/26 Interest Accrued: Old National Bank, Money Market	131.95
02/27/26 Interest Accrued: UBS, Money Market	38,243.49
03/03/26 Transfer From 4M, Money Market 35205-203	(0.15)
03/03/26 Transfer From 4M, Money Market 35205-203-P	(0.59)
03/03/26 Transfer From 4M, Money Market 35205-204	(0.31)
03/16/26 Matured: Wells Fargo Advisors, FHLB-3130ALGY4, 03/26/26, 0.500-1.000%	(755,000.00)
03/16/26 Market Value Adjustment: Wells Fargo Advisors, FHLB-3130ALGY4	4,054.35
03/24/26 Purchased: Wells Fargo Advisors, FNMA-3134GCLD5, 03/24/31, 4.000%	755,000.00
03/18/26 Transfer 2/2/26 from Wells Fargo Advisors Money Market	(2,500.00)
03/31/26 Bremer Bank Interest Accrued to Money Market	141.01
03/31/26 4M Interest Accrued to Money Market 35205-101	4.96
03/31/26 4M Interest Accrued to Money Market 35205-101-P	16,081.60
03/31/36 4M Interest Accrued to Money Market 35205-205	7,815.35
03/31/26 UBS Interest Accrued to Money Market	42,190.50
03/31/26 February and March Interest Accrued to Moreton Capital Markets Money Market	5,594.68
03/31/26 Quarter-End Market Value Adjustment	<u>(22,724.88)</u>
MARCH 31, 2026 BALANCE	\$ 51,061,484.25



CASH/INVESTMENT PORTFOLIO AS OF MARCH 31, 2026

	<u>BANK</u>	<u>SECURITY TYPE</u>	<u>SETTLEMENT DATE</u>	<u>MATURITY DATE</u>	<u>INTEREST RATE</u>	<u>PAR VALUE</u>	<u>MARKET VALUE</u>
Investments:							
1	Old National Bank	MM 437680198	09/28/2018	N/A	1.000%	\$ 172,278.18	\$ 172,278.18
2	4M	MM 35205-101	01/31/2020	N/A	3.950%	1,639.25	1,639.25
3	4M	MM 35205-101-P	01/31/2020	N/A	3.955%	5,247,264.89	5,247,264.89
4	4M	MM 35205-205	08/14/2025	N/A	3.950%	2,561,283.34	2,561,283.34
5	Moreton Capital	MM 01/16/2026	01/16/2026	N/A	3.600%	1,530,594.68	1,530,594.68
6	UBS	MM 12/06/2023	12/06/2023	N/A	3.970%	14,093,944.89	14,093,944.89
7	Wells Fargo Adv	FHLB 3130ALYA6	04/28/2021	04/28/2026	0.550-2.000%	1,000,000.00	998,660.00
8	Wells Fargo Adv	FHLB 3130ALX66	04/29/2021	04/29/2026	0.600-3.000%	1,000,000.00	999,330.00
9	Wells Fargo Adv	FHLB 3130ALZ80	04/29/2021	04/29/2026	0.600-3.000%	1,000,000.00	999,380.00
10	Wells Fargo Adv	CD 856285VS7	05/19/2021	05/19/2026	1.000%	245,000.00	244,044.50
11	Wells Fargo Adv	FHLB 3130AMKN1	05/27/2021	05/27/2026	0.500-2.250%	505,000.00	503,454.70
12	Wells Fargo Adv	FHLB 3130AMLA8	06/15/2021	06/15/2026	0.500-3.000%	1,860,000.00	1,856,745.00
13	Wells Fargo Adv	FHLB 3130AMZD7	06/30/2021	06/30/2026	0.500-2.500%	2,000,000.00	1,992,600.00
14	Wells Fargo Adv	FHLB 3130AMW57	06/30/2021	06/30/2026	0.650-2.000%	750,000.00	746,925.00
15	Wells Fargo Adv	CD 795451AF0	07/28/2021	07/28/2026	1.000%	245,000.00	242,697.00
16	Bremer Wealth	FHLB 3130AMAQ5	04/22/2021	07/29/2026	1.000%	150,000.00	148,659.00
17	Wells Fargo Adv	FHLB 3130ANBG4	07/29/2021	07/29/2026	0.550-3.000%	1,000,000.00	997,570.00
18	Wells Fargo Adv	FHLB 3130ANE22	08/19/2021	08/19/2026	0.500-2.000%	250,000.00	248,335.00
19	Wells Fargo Adv	FHLB 3130APHT5	10/26/2021	10/26/2026	1.200%	1,000,000.00	985,090.00
20	Wells Fargo Adv	FHLB 3130APJC0	10/28/2021	10/28/2026	0.600-0.400%	1,000,000.00	996,550.00
21	Wells Fargo Adv	FHLB 3130APMS1	10/28/2021	10/28/2026	0.750-4.000%	1,000,000.00	998,680.00
22	Multi-Bank Sec	CD 61765Q6M6	11/19/2021	11/19/2026	1.000-1.500%	245,000.00	241,391.15
23	Wells Fargo Adv	FHLB 3130APPP4	11/23/2021	11/23/2026	0.750-5.000%	935,000.00	933,223.50
24	Wells Fargo Adv	FHLB 3130AQ2W2	12/15/2021	12/15/2026	1.000-3.000%	1,000,000.00	994,130.00
25	Moreton Capital	CD 33847GMY5	01/21/2026	01/21/2027	3.650%	240,000.00	239,551.20
26	Wells Fargo Adv	FHLB 3130AN4J6	07/12/2021	07/12/2027	0.500-2.000%	2,000,000.00	1,954,980.00
27	Multi-Bank Sec	FHLB 3130ANX47	09/20/2021	09/20/2027	0.500-1.125%	500,000.00	481,690.00
28	Moreton Capital	CD 237412CA7	01/30/2026	02/01/2028	3.650%	245,000.00	244,007.75
29	Multi-Bank Sec	CD 89235MRC7	04/11/2025	04/03/2028	4.050%	245,000.00	245,663.95
30	Wells Fargo Adv	FHLB 3130ANPP9	08/25/2021	08/25/2028	0.500-3.000%	1,000,000.00	970,600.00
31	Moreton Capital	CD 05612LJF0	01/23/2026	01/23/2029	3.600%	245,000.00	242,812.15
32	Wells Fargo Adv	FFCB 3133EWCC2	02/09/2026	02/12/2029	3.720%	1,000,000.00	993,320.00
33	Multi-Bank Sec	CD 61776NRV7	05/07/2025	05/07/2029	4.150%	244,000.00	245,403.00
34	UBS	FHLMC 3132XFUA4	12/13/2024	10/01/2029	4.400%	500,000.00	497,635.00
35	UBS	FHLMC 3132XFUM8	05/28/2025	11/01/2029	4.421%	500,000.00	502,325.00
36	Wells Fargo Adv	FFCB 3133EWCC2	02/02/2026	02/01/2030	3.625%	1,000,000.00	991,210.00
37	Multi-Bank Sec	CD 02589AHE5	04/30/2025	04/30/2030	4.100%	244,000.00	244,897.92
38	Wells Fargo Adv	FHLMC 3134HBXF3	07/10/2025	07/10/2030	4.000%	1,000,000.00	991,110.00
39	Multi-Bank Sec	FHLB 3130B72H6	07/25/2025	07/15/2030	4.300%	1,500,000.00	1,501,455.00
40	Moreton Capital	CD 38151PGM7	01/27/2026	01/27/2031	3.800%	245,000.00	242,471.60
41	Wells Fargo Adv	FHLMC 3134HCPX1	01/29/2026	01/29/2031	3.800%	1,000,000.00	985,660.00
42	Wells Fargo Adv	FNMA 3136GCUD5	03/24/2026	03/24/2031	4.000%	755,000.00	752,221.60
TOTAL INVESTMENT						\$ 51,255,005.23	\$ 51,061,484.25
Cash:							
44	Heritage Bank	Jumbo Deposit Account		None	2.870%	720,180.83	720,180.83
45	Heritage Bank	Commercial Ckg		None	0.040%	2,636,302.80	2,636,302.80
46	Heritage Bank	Payroll Ckg		None	0.000%	46,136.07	46,136.07
47	Heritage Bank	Employee FSA Ckg		None	0.000%	2,759.67	2,759.67
48	Heritage Bank	Police Forfeiture Ckg		None	0.040%	34,382.16	34,382.16
49	Heritage Bank	Police Explorer Ckg		None	0.000%	7,300.66	7,300.66
50	Heritage Bank	Fire Dpt Explorer Ckg		None	0.000%	7,570.23	7,570.23
51	Bremer Wealth	Money Market		None	3.307%	459,716.81	459,716.81
TOTAL PORTFOLIO FOR MARCH 31, 2026						\$ 55,169,354.46	\$ 54,975,833.48



Historical Interest/Dividends Received Per Quarter 2016 through 3/31/2026

<u>Year</u>	<u>1st Quarter</u>	<u>2nd Quarter</u>	<u>3rd Quarter</u>	<u>4th Quarter</u>	<u>Annual Totals</u>
2026	\$ 382,557.60	\$ -	\$ -	\$ -	\$ 382,557.60
2025	\$ 326,613.34	\$ 388,071.99	\$ 388,958.74	\$ 407,307.15	\$ 1,510,951.22
2024	\$ 405,535.00	\$ 285,378.28	\$ 552,283.12	\$ 406,179.63	\$ 1,649,376.03
2023	\$ 208,735.23	\$ 184,247.62	\$ 262,034.89	\$ 272,701.63	\$ 927,719.37
2022	\$ 51,425.47	\$ 92,025.80	\$ 115,301.08	\$ 158,956.69	\$ 417,709.04
2021	\$ 45,770.36	\$ 70,546.38	\$ 44,546.22	\$ 69,630.17	\$ 230,493.13
2020	\$ 251,403.43	\$ 211,548.65	\$ 101,244.27	\$ 63,649.97	\$ 627,846.32
2019	\$ 169,343.56	\$ 253,437.22	\$ 281,584.07	\$ 296,234.54	\$ 1,000,599.39
2018	\$ 174,572.53	\$ 258,322.75	\$ 180,554.87	\$ 304,728.14	\$ 918,178.29
2017	\$ 209,941.65	\$ 207,001.33	\$ 159,519.58	\$ 254,797.06	\$ 831,259.62
2016	\$ 203,419.67	\$ 243,624.43	\$ 128,705.25	\$ 203,709.56	\$ 779,458.91



2026 Interest/Dividends Received By Institution

<u>Institution</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>2026 Year-To-Date</u>	<u>2025 Year-To-Date</u>
4M	\$ 34,528.41	\$ 21,843.13 -	\$ 23,901.91	\$ 80,273.45	\$ 46,483.57
Old National/Bremer Bank	\$ 145.96	\$ 131.95 -	\$ 141.01	\$ 418.92	\$ 419.90
Bremer Wealth Management	\$ 7,321.47	\$ 1,361.50 -	\$ 1,263.37	\$ 9,946.34	\$ 15,862.98
Heritage Bank	\$ 1,744.79	\$ 1,659.91 -	\$ 1,839.21	\$ 5,243.91	\$ 4,845.64
Morton Capital Markets	\$ -	\$ 1,376.32 -	\$ 4,218.36	\$ 5,594.68	\$ -
Multi-Bank Securities	\$ 37,605.43	\$ - -	\$ 3,125.00	\$ 40,730.43	\$ 39,750.00
UBS	\$ 54,030.21	\$ 42,010.85 -	\$ 45,593.27	\$ 141,634.33	\$ 152,585.89
Wells Fargo Advisors	\$ 67,485.07	\$ 26,920.86 -	\$ 4,309.61	\$ 98,715.54	\$ 66,665.36
Totals	\$ 202,861.34	\$ 95,304.52	\$ 84,391.74	\$ 382,557.60	\$ 326,613.34



City Council Action Request

Council Meeting Date:	April 20, 2026	Agenda Item Number:	5.J.
Agenda Section:	Consent Items	Originating Department:	Finance
Resolution:	No	Prepared By:	
Ordinance:	No	Presented By:	
Item:	WMU Financial Report for February 2026		

RECOMMENDED ACTION:

OVERVIEW:

BUDGETARY/FISCAL ISSUES:

ALTERNATIVES TO CONSIDER:

ATTACHMENTS:

1. WMU 2.28.26

Income Statement Group Summary

For Fiscal: 2026 Period Ending: 02/28/2026

SubCategory;DepartmentGroups	Original YTD Budget	Current YTD Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 100 - Electric					
Revenue					
401 - Residential	1,542,930.24	1,542,930.24	709,544.42	1,573,142.53	-30,212.29
402 - Commercial/Industrial	3,440,634.16	3,440,634.16	1,500,118.27	3,168,103.67	272,530.49
404 - City Franchise Fee	410,099.22	410,099.22	177,506.34	387,146.99	22,952.23
405 - Transmission	366,520.00	366,520.00	328,251.61	509,364.71	-142,844.71
419 - Interest	149,940.00	149,940.00	95,950.39	216,800.40	-66,860.40
420 - Unrealized Gain (Loss) on Investments	0.00	0.00	128,172.60	153,084.46	-153,084.46
498 - MRES Capacity Revenue	118,119.40	118,119.40	60,990.00	121,980.00	-3,860.60
499 - Miscellaneous Revenues	46,559.52	46,559.52	26,993.78	102,485.05	-55,925.53
Revenue Total:	6,074,802.54	6,074,802.54	3,027,527.41	6,232,107.81	-157,305.27
Expense					
500 - Production	23,740.50	23,740.50	6,511.22	9,278.27	14,462.23
555 - Purchased Power	2,944,624.66	2,944,624.66	1,057,228.25	2,315,322.51	629,302.15
560 - Transmission	790,192.12	790,192.12	411,486.37	856,377.48	-66,185.36
580 - Distribution	322,540.90	322,540.90	120,684.78	307,047.91	15,492.99
900 - Customer Service	50,043.28	50,043.28	22,276.43	76,826.64	-26,783.36
906 - Energy Services/Marketing	23,498.92	23,498.92	4,327.21	10,635.96	12,862.96
920 - General & Administrative	453,432.98	453,432.98	230,433.63	497,372.51	-43,939.53
997 - Cash Payment to City	355,997.86	355,997.86	179,383.33	358,766.66	-2,768.80
998 - Depreciation	390,843.60	390,843.60	204,495.34	408,990.77	-18,147.17
999 - Miscellaneous	8,845.28	8,845.28	0.00	-552.97	9,398.25
Expense Total:	5,363,760.10	5,363,760.10	2,236,826.56	4,840,065.74	523,694.36
Fund: 100 - Electric Surplus (Deficit):	711,042.44	711,042.44	790,700.85	1,392,042.07	-680,999.63
Fund: 200 - Water					
Revenue					
401 - Residential	487,386.46	487,386.46	210,114.84	428,914.49	58,471.97
402 - Commercial/Industrial	548,039.02	548,039.02	226,948.33	479,080.59	68,958.43
419 - Interest	16,660.00	16,660.00	12,633.05	26,632.76	-9,972.76
420 - Unrealized Gain (Loss) on Investments	0.00	0.00	14,241.40	17,009.38	-17,009.38
499 - Miscellaneous Revenues	24,157.00	24,157.00	3,774.34	8,866.01	15,290.99
Revenue Total:	1,076,242.48	1,076,242.48	467,711.96	960,503.23	115,739.25
Expense					
500 - Production	67,722.90	67,722.90	18,850.60	51,473.29	16,249.61
580 - Distribution	218,416.76	218,416.76	81,530.20	205,821.51	12,595.25
900 - Customer Service	31,893.04	31,893.04	15,038.52	30,442.06	1,450.98
906 - Energy Services/Marketing	1,032.92	1,032.92	0.00	0.00	1,032.92
920 - General & Administrative	182,362.84	182,362.84	97,747.28	201,188.31	-18,825.47
998 - Depreciation	214,016.84	214,016.84	39,310.72	79,937.58	134,079.26
999 - Miscellaneous	5,896.96	5,896.96	0.00	0.00	5,896.96
Expense Total:	721,342.26	721,342.26	252,477.32	568,862.75	152,479.51
Fund: 200 - Water Surplus (Deficit):	354,900.22	354,900.22	215,234.64	391,640.48	-36,740.26
Total Surplus (Deficit):	1,065,942.66	1,065,942.66	1,005,935.49	1,783,682.55	

Fund Summary

Fund	Original YTD Budget	Current YTD Budget	MTD Activity	YTD Activity	Budget Remaining
100 - Electric	711,042.44	711,042.44	790,700.85	1,392,042.07	-680,999.63
200 - Water	354,900.22	354,900.22	215,234.64	391,640.48	-36,740.26
Total Surplus (Deficit):	1,065,942.66	1,065,942.66	1,005,935.49	1,783,682.55	



City Council Action Request

Council Meeting Date:	April 20, 2026	Agenda Item Number:	9.A.
Agenda Section:	Public Hearing:	Originating Department:	City Clerk
Resolution:	No	Prepared By:	Kyle Box, City Operations Director
Ordinance:	Yes	Presented By:	Vernae Larsen, City Clerk
Item:	Ordinance Amending Willmar Municipal Code, Chapter 8		

RECOMMENDED ACTION:

Adopt the Ordinance amending Willmar Municipal Code, Chapter 8, Licenses, Permits and Business Regulations By Repealing Tetrahydrocannabinol Products Licensing Regulations

OVERVIEW:

The referenced sections within the attached ordinance were previously governed by Minn. Stat. 151.72. In February 2025, an ordinance was adopted amending this chapter in response to previous legislative changes under the State of Minnesota’s cannabis legalization framework. With the continued rollout of cannabis licensing through the Minnesota Office of Cannabis Management (OCM), the referenced Minn. Stat. 151.72 is no longer applicable and is now governed under Minn. Stat. 342.

BUDGETARY/FISCAL ISSUES:

NA

ALTERNATIVES TO CONSIDER:

None Recommended

ATTACHMENTS:

1. Ordinance Repealing THC Registration (v2) 040126

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF WILLMAR, MINNESOTA AMENDING WILLMAR MUNICIPAL CODE, CHAPTER 8, LICENSES, PERMITS AND BUSINESS REGULATIONS BY REPEALING TETRAHYDROCANNABINOL PRODUCTS LICENSING REGULATIONS

The City Council of the City of Willmar hereby ordains as follows:

Section 1. REPEAL OF TETRAHYDROCANNABINOL PRODUCTS LICENSING REGULATIONS. Chapter 8, Licenses, Permits and Business Regulations; Article IX, Tetrahydrocannabinol Products (Sections 8-300 through 8-320), establishing licensing regulations for tetrahydrocannabinol products under Minn. Stat. § 151.72 in the City of Willmar, is hereby repealed in its entirety, and such Article IX (Sections 8-300 through 8-320) shall thereafter be reserved.

Section 2. EFFECTIVE DATE. This ordinance shall be effective from and after its adoption and second publication.

Passed by the City Council of the City of Willmar this ___ day of _____, 2026.

ATTEST:

Vernae Larsen, City Clerk

Doug Reese, Mayor

VOTE: ___ SHULDES ___ GILBERTSON ___ DAVIS ___ GARDNER
 ___ FAGERLIE ___ ASK ___ BUTTERFIELD ___ NELSEN

This Ordinance introduced by Council Member: _____

This Ordinance introduced on: _____

This Ordinance published on: _____

This Ordinance given a hearing on: _____

This Ordinance adopted on: _____

This Ordinance published on: _____



City Council Action Request

Council Meeting Date:	April 20, 2026	Agenda Item Number:	10.A.
Agenda Section:	Regular Business	Originating Department:	City Clerk
Resolution:	No	Prepared By:	Deborah Stulen, Administrative Assistant
Ordinance:	No	Presented By:	Vernae Larsen, City Clerk
Item:	Receive Testimony for Liquor License Violation		

RECOMMENDED ACTION:

Receive Testimony for Liquor License Violation

OVERVIEW:

Pursuant to the Municipal Code Sec. 3-10 [Minimum penalties for violations of state or city ordinances resulting from the sale of alcoholic beverages], the last alcohol compliance check resulted in one (1) violation of an On-Sale Wine and Intoxicating 3.2 % Liquor License establishment.

1. A first violation for On-Sale Wine and Intoxicating 3.2% Liquor License holder **Willmar Community Theatre dba The Barn Theatre** and as such an appearance at a City Council Meeting is required to explain measures being taken to eliminate future violations.

BUDGETARY/FISCAL ISSUES:

ALTERNATIVES TO CONSIDER:

ATTACHMENTS:

None



City Council Action Request

Council Meeting Date:	April 20, 2026	Agenda Item Number:	10.B.
Agenda Section:	Regular Business	Originating Department:	Public Works
Resolution:	Yes	Prepared By:	Kelsi Delbosque, Administrative Assistant
Ordinance:	No	Presented By:	Shane Stefanick, Public Works Director
Item:	Airport Snow Removal Equipment (SRE) Acquisition Project Bid Award		

RECOMMENDED ACTION:

Adopt the resolution awarding the 2026 Airport Snow Removal Equipment (SRE) Acquisition Project to RDO Equipment Company in the amount of \$687,356.

OVERVIEW:

On April 15, 2026 one bid was received for the 2026 Airport Snow Removal Equipment (SRE) Acquisition project from RDO Equipment Company in the amount of \$687,356. This bid includes a John Deere 624P wheel loader with snow blower, wing plow, snow pusher, and broom attachment. The Engineer's Estimate for the project was \$680,000, putting the total amount of the low bid 1.1% above the estimate.

BUDGETARY/FISCAL ISSUES:

The following is a funding breakdown:

Description	Cost	FAA 95%	State 2.5%	Local 2.5%
Equipment	\$687,356.00	\$652,988.20	\$17,183.90	\$17,183.90
Engineering	\$20,000.00	\$19,000.00	\$500.00	\$500.00
Administration	\$504.00	\$478.80	\$12.60	\$12.60
Total	\$707,860.00	\$672,467.00	\$17,696.50	\$17,696.50

ALTERNATIVES TO CONSIDER:

ATTACHMENTS:

1. Resolution- Accept Bid Airport SRE Project
2. Bid Recommendation - SRE

Resolution No._____

A RESOLUTION AWARDING THE 2026 AIRPORT SNOW REMOVAL EQUIPMENT (SRE) ACQUISITION PROJECT TO RDO EQUIPMENT COMPANY IN THE AMOUNT OF \$687,356.

Motion By:_____ Second By:_____

BE IT RESOLVED by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, that the bid for the 2026 Airport Snow Removal Equipment (SRE) Acquisition Project is accepted, and be it further resolved that the Mayor and City Administrator of the City of Willmar are hereby authorized to enter into an agreement with RDO Equipment Company for the terms and consideration of the contract in the amount of \$687,356.

Dated this 20th day of April, 2026

Mayor

Attest:

City Clerk



April 15, 2026

Ms. Leslie Valiant
City Administrator
City of Willmar
333 Southwest 6th Street
Willmar, MN 56201

RE: 2026 Airport Snow Removal Equipment (SRE) Acquisition Project
Willmar Municipal Airport (BDH)

Dear Ms. Valiant,

On April 15, 2026, one (1) bid was received for the 2026 Airport Snow Removal Equipment (SRE) Acquisition project. The following is a summary of the bid received:

Bidders	Total Base Bid
RDO Equipment Company	\$687,356.00
<i>Engineer's Estimate</i>	<i>\$680,000.00</i>

The total amount of the low bid is 1.1% above the engineer's estimate. In further review of the low bid, all necessary documentation was included to consider the bid as responsive. In addition, RDO Equipment Company is qualified to complete equipment acquisition for this project.

Based on the above information, we would recommend awarding the contract to RDO Equipment Company for the 2026 Airport Snow Removal Equipment (SRE) Acquisition project in the amount of \$687,356.00, contingent upon the availability of Federal funds. The funding participation rates for the project are 95% FAA, 2.5% State, and 2.5% Local.

The following is a funding breakdown:

Description	Cost	FAA 95%	State 2.5%	Local 2.5%
Equipment	\$687,356.00	\$652,988.20	\$17,183.90	\$17,183.90
Engineering	\$20,000.00	\$19,000.00	\$500.00	\$500.00
Administration	\$504.00	\$478.80	\$12.60	\$12.60
TOTAL	\$707,860.00	\$672,467.00	\$17,696.50	\$17,696.50

Please feel free to contact me at 612-987-0138 or silas.parmar@bolton-menk.com with any questions.

Sincerely,

Bolton & Menk, Inc.



Silas Parmar, P.E.

Project Manager

Cc: Kyle Box, City of Willmar
Shane Stefanick, City of Willmar
Eric Rudningen, City of Willmar
Jared Voge, Bolton & Menk, Inc.

ABSTRACT

SNOW REMOVAL EQUIPMENT
 WILLMAR MUNICIPAL AIRPORT (BDH)
 WILLMAR, MN
 FAA AIP 3-27-0115-020-2026
 FAA AIG 3-27-0115-021-2026
 BMI PROJECT NO. 26X.142757

Bid Item	Item Description	UofM	Quantity	Engineer Estimate		1 RDO Equipment Co.	
				Unit Price	Total	Unit Price	Total
1	WHEEL LOADER (WHEEL LOADER, SNOW BLOWER, WING PLOW, SNOW PUSHER, BROOM ATTACHMENT)	LS	1	\$680,000.00	\$680,000.00	\$687,356.00	\$687,356.00
					\$680,000.00		\$687,356.00



City Council Action Request

Council Meeting Date:	April 20, 2026	Agenda Item Number:	10.C.
Agenda Section:	Regular Business	Originating Department:	Planning and Development
Resolution:	Yes	Prepared By:	Chris Frank, City Planner
Ordinance:	No	Presented By:	Christopher Corbett, Planning and Development Director
Item:	Joint Resolution For Orderly Annexation - Vaxxinova Expansion		

RECOMMENDED ACTION:

Motion by: _____ Second by: _____ to approve by resolution the Joint Resolution for Orderly Annexation of the subject property including and adjacent to Parcel 33-007-0020.

OVERVIEW:

City Council was initially briefed on this item in October 2025. Vaxxinova submitted an annexation petition to the City for Willmar Township Parcel #33-007-0020. The easiest form of annexation requires a Joint Resolution between the Township Board and the City Council agreeing to the terms for annexation. The Willmar Township Board approved the Joint Resolution at their April 7, 2026 meeting. This packet includes the final version of the Joint Resolution Orderly Annexation Agreement (already signed by the Township) for the City Council's ongoing consideration. The Joint Orderly Annexation Agreement also include provisions for a Phase 2 of annexations of adjacent parcels along 45th Street NW. Phase 2 is not currently being annexed but there are provisions for annexation if/when assessment of road construction/maintenance by the City becomes required.

The Public Process is as follows:

- [Completed] 3/2/2026 - City of Willmar Council: Motion to publish notice.
- [Completed] 3/3/2026 — Willmar Township: Briefing on the Joint Orderly Annexation Resolution.
- [Completed] 3/4/2026 - City of Willmar Planning Commission: Motion to approve the annexation.
- [Completed] 4/7/2026 — Willmar Township: Motion for approval of the Joint Orderly Annexation Resolution.
- [Pending] 4/20/2026 — City of Willmar Council: Consider approval of the Joint Orderly Annexation Resolution.

Upon approval and execution, the agreement will be filed with the Court of Municipal Boundary Adjustments, and finalized by court order.

**Note: The road was repaired recently within the last 5 years, and it is not believed it will need any improvement in the near future.*

**Current maintenance of 45th St NW was mostly done by the City of Willmar following the previous annexation along 45th St NW from 2020, with occasional assistance from the County when available.*

BUDGETARY/FISCAL ISSUES:

- Total amounts payable for the Annexation during tax years 2026-29: \$8004.40 (2026: \$1998.00 + \$12.40 = \$2,010.40; 2027: \$1998.00; 2028: \$1998.00; 2029: \$1998.00).
- Minn. Stat. § 414.036 requires the city to reimburse the township for lost taxes on annexed property for not less than 2 and not more than 8 years. The Joint Resolution provides for four years of tax reimbursement payments to Willmar Township, which was approved and signed by the Township at their April 7, 2026 meeting
- The 2026 taxes payable for the Vaxxinova parcel are \$1,998.00 dollars with a 2026 ditch special assessment of \$12.40. The City of Willmar would be responsible for reimbursing Willmar Township the \$1,998.00 property tax amount for 2026 - 2029 and paying off the 2026 special assessment of \$12.40.
- Any tax increase above the \$1,998.00 payable for tax year 2027 would be retained by the City of Willmar.

ALTERNATIVES TO CONSIDER:

Request more information.

ATTACHMENTS:

1. Joint Orderly Annexation Agreement
2. Exhibits

STATE OF MINNESOTA
COURT OF ADMINISTRATIVE HEARINGS
MUNICIPAL BOUNDARY ADJUSTMENTS UNIT

IN THE MATTER OF THE JOINT RESOLUTION
OF THE CITY OF WILLMAR AND WILLMAR
TOWNSHIP DESIGNATING CERTAIN AREAS
AS IN NEED OF ORDERLY ANNEXATION
PURSUANT TO MINNESOTA STATUTES § 414.0325

**JOINT RESOLUTION FOR
ORDERLY ANNEXATION**

WHEREAS, a majority, but less than 100 percent, of property owners with property located within the Township of Willmar (“Township”) and legally described in Exhibit A, which is attached hereto and incorporated herein by reference (referred to hereinafter as the “Subject Area”), petitioned the City of Willmar (“City”) seeking annexation of that property to the City; and

WHEREAS, the Township and City agree that the Subject Area is in need of immediate orderly annexation, and have agreed to work cooperatively to accomplish the immediate orderly annexation of the Subject Area; and

WHEREAS, the City and Township agree that the immediate orderly annexation of the Subject Area is in the best interest of the property owners and would benefit the public health, safety, and welfare of the community; and

WHEREAS, for ease of reference, the Subject Area proposed for immediate annexation in accordance with this Joint Resolution and described in Exhibit A is shown on the map attached hereto as Exhibit B and incorporated herein by reference; and

WHEREAS, the City and Township further agree that the area consisting of the entirety of Kandiyohi County Property Tax Parcel No. 33-007-0010 and that portion of Kandiyohi County Property Tax Parcel No. 33-007-0123 lying north of the southern parcel boundary Parcel No. 33-007-0010 and abutting such parcel to the west (the “Phase 2 Area”) will be appropriate for annexation at such time in the future when the City undertakes certain public improvement projects to the 45th Street Northwest right-of-way abutting such parcels on their northern parcel boundaries, and intend to enter into a new Joint Resolution for Annexation of the Phase 2 Area at the appropriate time in the future; the City and Township acknowledge that (i) the Phase 2 Area is not designated for annexation under this resolution and (ii) annexation of the Phase 2 Area will be accomplished by separate Joint Resolution in the future and is beyond the scope of this Joint Resolution; and

WHEREAS, Minn. Stat. § 414.0325 provides a procedure whereby the City of Willmar and Willmar Township may agree on a process of orderly annexation of a designated area; and

WHEREAS, on March 28, 2026, a Notice of Intent to include the property included within the Subject Area in an orderly annexation area was published pursuant to the requirements of

Minn. Stat. § 414.0325, subd. 1b, as shown in the Affidavit of Publication attached hereto as Exhibit C and incorporated herein by reference.

NOW, THEREFORE, BE IT RESOLVED, jointly by the City Council of the City of Willmar and the Township Board of Willmar Township as follows:

1. Designation of Orderly Annexation Area. The Township and the City hereby designate the Subject Area legally defined on Exhibit A attached hereto and incorporated herein by reference for immediate annexation pursuant to Minnesota Statutes, Section 414.0325. For ease of reference, the Subject Area is shown on the boundary map attached hereto as Exhibit B.

2. Acreage. The Township and City agree that the above-mentioned Subject Area legally described on Exhibit A and designated as in need of immediate orderly annexation herein is approximately 12.6 acres.

3. Population. The Township and City agree that the population of the above-mentioned Subject Area legally described on Exhibit A and designated as in need of immediate orderly annexation herein is zero.

4. No Hearing Required. Pursuant to Minnesota Statutes, Section 414.0325, the Township and City agree that no alteration of the boundaries of the Subject Area stated herein is appropriate, that all conditions for annexation of the Subject Area as legally described on Exhibit A are contained in this Joint Resolution, and that no consideration by the Office of Administrative Hearings is necessary. Upon the execution and filing of this Joint Resolution, the Office of Administrative Hearings may review and comment thereon, but shall, within 30 days of receipt of this Joint Resolution, order the annexation of the Subject Area as legally described on Exhibit A in accordance with the terms and conditions contained in this Joint Resolution.

5. Tax Reimbursement. The City and Township agree that upon annexation of the Subject Area legally described in Exhibit A, the City shall reimburse the Township for the loss of taxes from the property so annexed in annual payments of \$1,998.00, which sum represents 100 percent of the property taxes distributed to the Township in regard to the annexed areas in the most recent year that property taxes from the annexed areas were payable to the Township (2026), for a period of four years beginning in 2026. After making the final annual reimbursement payment to the Township in 2029, the City will no longer reimburse the Township for the annexation of the Subject Area.

6. Reimbursement of Assessments and Debt. Pursuant to Minnesota Statutes, Section 414.036, the City shall reimburse the Township for all special assessment assigned by the Township to any property annexed by the City pursuant to this Joint Resolution, and any portion of debt incurred by the Township prior to the annexation and attributable to any such property annexed by the City, but for which no special assessments are outstanding. The Township and the City agree that the amount to be reimbursed to the Township by the City for the City's annexation of the Subject Area legally described in Exhibit A are as follows: (1) Ditch Special Assessment in the amount of \$12.40 for Payable Tax Year 2026.

7. Provision of Municipal Services. The City and Township agree that after annexation of the Subject Area pursuant to the terms of this Joint Resolution, the City shall be responsible for providing municipal governmental services thereto.

8. Jurisdiction. The Township and City, by submission of this joint resolution to the Municipal Boundary Adjustment Unit of the Office of Administrative Hearings, confer jurisdiction upon the Chief Administrative Law Judge so as to accomplish said immediate orderly annexation of the Subject Area in accordance with the terms of this resolution.

9. Notice of Intent. The parties satisfied the notice and publication requirements of Minn. Stat. § 414.0325, subd. 1b by causing a Notice of Intent to include the property included within the Subject Area in an orderly annexation area to be published in the parties' official newspaper on March 28, 2026, as shown in the Affidavit of Publication attached hereto as Exhibit C and incorporated herein by reference.

10. Termination. This Joint Resolution shall remain in full force and effect until completion of tax reimbursement and reimbursement of assessments and debt to the Township in accordance with paragraphs 5 and 6 of this Joint Resolution.

11. Governing Law. The Township and City agree that this Joint Resolution is made pursuant to and shall be construed in accordance with the laws of the State of Minnesota.

12. Headings and Captions. The Township and City agree that the headings and captions contained in this Joint Resolution are for convenience only and are not intended to alter any of the provisions of this Joint Resolution.

13. Entire Agreement. The terms, covenants, conditions and provisions of this Joint Resolution shall constitute the entire agreement between the parties hereto superseding all prior agreements and negotiations. This Joint Resolution shall be binding upon and inure to the benefit of the respective successors and assigns of the Township and City.

14. Severability. In the event that any provision of this Joint Resolution is determined and adjudged to be unconstitutional, invalid, illegal or unenforceable by a court of competent jurisdiction, the remaining provisions of this Joint Resolution shall remain in full force and effect, and the parties hereto shall negotiate in good faith and agree to such amendments or modifications of or to this Joint Resolution or other appropriate actions as shall, to the maximum extent practicable in light of such determination, implement and give effect to the intentions of the parties hereto.

15. Legal Description and Mapping. The Township and City agree that in the event there are errors, omissions or any other problems with the legal description provided in Exhibit A, or mapping provided in Exhibit B, in the judgment of the Court of Administrative Hearings, the City and Township agree to make such corrections and file any additional documentation, including new exhibits making the corrections requested or required by the Court of Administrative Hearings as necessary to make effective the annexation of properties within the Subject Area in accordance with the terms of this Joint Resolution.

16. Notice. Any notices required under the provisions of this Joint Resolution shall be in writing and sufficiently given if delivered in person or sent by U.S. mail, postage prepaid, as follows:

If to the City:

Leslie Valiant
City Administrator
Willmar City Hall
333 6th St SW
Willmar, MN 56201

If to the Township:

Krista Krupa
Township Clerk
Willmar Township
5812 7th Avenue NW
Willmar, MN 56201

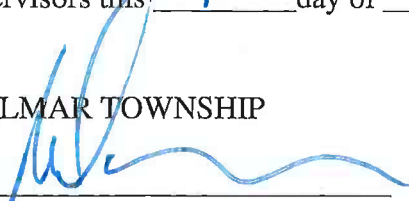
17. Effective Date. This Joint Resolution shall be effective on the date that the last party hereto signs and dates said document.

18. Filing. The Township and City agree that upon adoption and execution of this Joint Resolution, the City shall file the same with the Court of Administrative Hearings Municipal Boundary Adjustments Unit and pay the required filing fee.

[Remainder of page intentionally left blank]

Adopted by affirmative vote of all the members of the Willmar Township Board of Supervisors this 7th day of April 2026.

WILLMAR TOWNSHIP

By: 
Chairperson
Board of Supervisor

ATTEST:

By: 
Township Clerk

{Remainder of this page intentionally left blank}

Adopted by affirmative vote of the City Council of Willmar, this ____ day of _____ 20__.

CITY OF WILLMAR

ATTEST:

By: _____
Mayor

By: _____
City Administrator

Approved this ____ day of _____ 20__

EXHIBIT A
Legal Description of Subject Area

The Subject Area in the attached Joint Resolution is legally described as follows:

That part of Trunk Highway No. 12 in the north half of the Southeast Quarter of Section 7, Township 119, Range 35, as delineated on MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NO. 34-56, lying southeasterly of a line drawn from corner B22 to corner B46, EXCEPT Parcel 6C, KANDIYOHI COUNTY WILLMAR WYE PROJECT RIGHT OF WAY PLAT NO. 6, according to the recorded plat thereof, Kandiyohi County, Minnesota,

AND

That part of the Northeast Quarter of the Southeast Quarter of Section 7, Township 119, Range 35, laying easterly of a line laying 727.63 feet west of and parallel with the east line of said Northeast Quarter of the Southeast Quarter, as measured along the south line thereof, and laying southwesterly of said Trunk Highway No. 12, as delineated on MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NO. 34-56

AND

That part of the SE $\frac{1}{4}$ SE $\frac{1}{4}$ of Sec. 7, Twp. 119, Rge. 35 described as follows: Beginning at the Northeast corner of said SE $\frac{1}{4}$ SE $\frac{1}{4}$; thence on an assumed bearing of South 88 degrees 12 minutes 18 seconds west along the North line of said SE $\frac{1}{4}$ SE $\frac{1}{4}$, a distance of 727.63 feet; thence on a bearing of South 00 degrees 28 minutes 37 seconds west, 44.03 feet to the south line of the north 44.00 feet of said SE $\frac{1}{4}$ SE $\frac{1}{4}$; thence on a bearing of north 88 degrees 12 minutes 18 seconds east, along last said line, 727.63 feet to the East line of said SE $\frac{1}{4}$ SE $\frac{1}{4}$; thence on a bearing of north 00 degrees 28 minutes 37 seconds east, along last said line, 44.03 feet to the point of beginning, all in Kandiyohi County, Minnesota,

AND

45th Street Northwest, as delineated on MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NO. 34-56, lying southerly of a line drawn from corner B38 to corner B39, and northerly of the south line of the north 44.00 feet of the Southeast Quarter of the Southeast Quarter of Section 7, Township 119, Range 35,

AND

Parcel 403, MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NO. 34-56.

EXHIBIT B
Boundary Map

The following is a municipal boundary map as referenced in the attached Joint Resolution, showing the current City of Willmar and its relation to the Subject Area, which is legally described in Exhibit A:

EXHIBIT C
Affidavit of Publication

The following is the Affidavit of Publication of the Notice of Intent to include the property included within the Subject Area in an orderly annexation area, pursuant to the requirements of Minn. Stat. § 414.0325, subd. 1b:



Forum Communications Company

MN Affidavit No. aNHnrTdK3Wm71tMDHgIZ

AFFIDAVIT OF PUBLICATION

State of Florida, County of Broward, ss:

Anjana Bhadoriya, being first duly sworn, deposes and says: That (s)he is a duly authorized signatory of Column Software, PBC and duly authorized agent of the West Central Tribune, a newspaper printed and published in the City of Willmar, County of Kandiyohi, State of Minnesota.

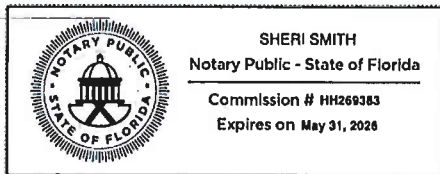
1. I have personal knowledge of the facts stated in this Affidavit, which is made pursuant to Minnesota Statutes §331A.07.
2. The newspaper has complied with all of the requirements to constitute a qualified newspaper under Minnesota law, including those requirements found in Minnesota Statutes §331A.02.
3. The dates of the month and the year and the day of the week upon which the public notice attached/copied below was published in the newspaper are as follows: Saturday, March 28, 2026
4. The publisher's lowest classified rate paid by commercial users for comparable space, as determined pursuant to §331A.06, is as follows: \$17.50 per column inch.
5. Pursuant to Minnesota Statutes §580.033 relating to the publication of mortgage foreclosure notices: The newspaper's known office of issue is located in KANDIYOHI County. The newspaper complies with conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

Anjana Bhadoriya

(Signed)

VERIFICATION

State of Florida
County of Broward



Subscribed in my presence and sworn to before me on this: 03/30/2026

S. Smith

Notary Public
Notarized remotely online using communication technology via Proof.

**NOTICE OF INTENT TO INCLUDE
PROPERTY IN AN ORDERLY
ANNEXATION**

Notice is hereby given that the Willmar City Council will meet at the Health and Human Services Building, 2200 23rd Street NE, Willmar, Minnesota, at 6:30 p.m. on Monday, April 20, 2026, and the Willmar Township Board of Supervisors will meet at the Encore Building, 3881 Abbott Dr. SE, Willmar, Minnesota at 7:00 p.m. on Tuesday, April 7, 2026 to consider the Orderly Annexation of property described as Kandiyohi County Parcel ID #'s: 33-007-0020, 33-007-1000, and the adjacent right-of-way located along 45th St NW as indicated in the included map. All property owners or residents living in the vicinity of the above-described property are hereby notified of the intent to include this property in an orderly annexation and of the public informational meeting and that they may appear in person or be represented by counsel to be heard on this matter.

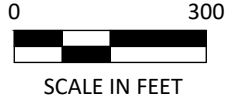
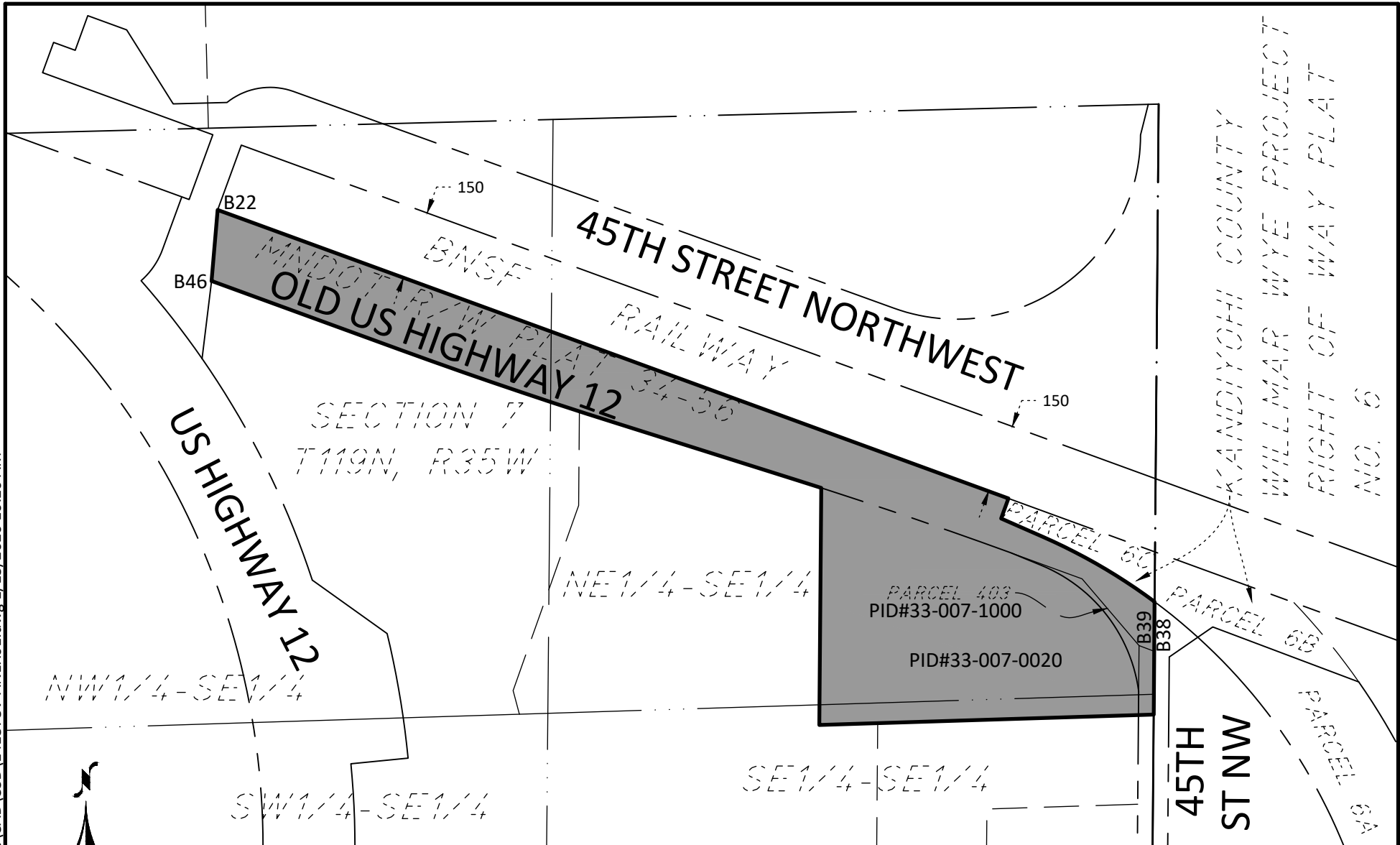


(Mar. 28, 2026)

EXHIBIT A
Legal Description of Phase 1 Area

The Phase 1 Area in the attached Joint Resolution is legally described as follows:

H:\WILL\25X14187800\CAD\C3D\141878V-ANEX01.dwg, 1/15/2026 10:26 AM



PROPOSED ANNEXATION
AREA 12.32 ACRES +/-

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BOLTON & MENK

2040 HIGHWAY 12 EAST
WILLMAR, MN 56201-5818
(320) 231-3956

**ANNEXATION EXHIBIT
WILLMAR, MINNESOTA**

SOUTHEAST QUARTER OF SECTION 7,
TOWNSHIP 119, RANGE 35, KANDIYOHI
COUNTY, MINNESOTA

FOR: CITY OF WILLMAR

SHEET 1 OF 2

ANNEXATION DESCRIPTION:

That part of Trunk Highway No. 12 in the north half of the Southeast Quarter of Section 7, Township 119, Range 35, as delineated on MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NO. 34-56, lying southeasterly of a line drawn from corner B22 to corner B46, EXCEPT Parcel 6C, KANDIYOHI COUNTY WILLMAR WYE PROJECT RIGHT OF WAY PLAT NO. 6, according to the recorded plat thereof, Kandiyohi County, Minnesota,

AND

That part of the Northeast Quarter of the Southeast Quarter of Section 7, Township 119, Range 35, laying easterly of a line laying 727.63 feet west of and parallel with the east line of said Northeast Quarter of the Southeast Quarter, as measured along the south line thereof, and laying southwesterly of said Trunk Highway No. 12, as delineated on MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NO. 34-56

AND

That part of the SE¼ SE¼ of Sec. 7, Twp. 119, Rge. 35 described as follows: Beginning at the Northeast corner of said SE¼ SE¼; thence on an assumed bearing of South 88 degrees 12 minutes 18 seconds west along the North line of said SE¼ SE¼, a distance of 727.63 feet; thence on a bearing of South 00 degrees 28 minutes 37 seconds west, 44.03 feet to the south line of the north 44.00 feet of said SE¼ SE¼; thence on a bearing of north 88 degrees 12 minutes 18 seconds east, along last said line, 727.63 feet to the East line of said SE¼ SE¼; thence on a bearing of north 00 degrees 28 minutes 37 seconds east, along last said line, 44.03 feet to the point of beginning, all in Kandiyohi County, Minnesota,

AND

45th Street Northwest, as delineated on MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NO. 34-56, lying southerly of a line drawn from corner B38 to corner B39, and northerly of the south line of the north 44.00 feet of the Southeast Quarter of the Southeast Quarter of Section 7, Township 119, Range 35,

AND

Parcel 403, MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NO. 34-56.

H:\WILL\25X141878000\CAD\C3D\141878V-ANEX01.dwg 1/23/2026 10:19 AM

©Bolton & Menk, Inc. 2026, All Rights Reserved

SHEET 2 OF 2


ANNEXATION EXHIBIT WILLMAR, MINNESOTA		SOUTHEAST QUARTER OF SECTION 7, TOWNSHIP 119, RANGE 35, KANDIYOHI COUNTY, MINNESOTA FOR: CITY OF WILLMAR
 BOLTON & MENK	2040 HIGHWAY 12 EAST WILLMAR, MN 56201-5818 (320) 231-3956	

EXHIBIT B
Description of Phase 2 Area

The Phase 2 Area in the attached Joint Resolution is legally described as follows:



THIERY REV TRUSTS JOHN & D

33-007-0015

45th St NW

45th St NW

STATE OF MINNESOTA - D.O.T.

33-007-0035

1,402.3'

KALLEVIS/DANE M 33-008-003

162.3'

STATE OF MINNESOTA - D.O.T.
33-007-0035

542.2'

12

HWY 12 NW

18.1ac
3,870.7'

EROUWER DARRIN & AMBER 33-007-0123

007-0011
TRUST RANDY & L/S

198.7'

187.5'

900'

33-007-0010
WILLMAR WESTSIDE STORAGE LLC

472.9'

VAXXINOVA US, INC

33-007-0020

33-007-1010

STATE OF MINNESOTA - D.O.T.
33-007-1000

007-0115

33-007-0120
VAXXINOVA US, INC

VAXXINOVA US, INC

55-907-1010

Willmar
55-908-1000
VENOSDEL CLAY K & BRIDGETTE

EXHIBIT C
Boundary Map

The following is a municipal boundary map as referenced in the attached Joint Resolution, showing the current City of Willmar and its relation to the Phase 1 Area and the Phase 2 Area, which are legally described in Exhibits A and B:



45th St NW

45th St NW

45th St NW

Phase 1

45th St NW

Phase 2

Phase 2

Phase 1

Hwy 12 W

45th St NW

EXHIBIT D
Affidavit of Publication

The following is the Affidavit of Publication of the Notice of Intent to include the property included within the Phase 1 Area and the Phase 2 Area in an orderly annexation area, pursuant to the requirements of Minn. Stat. § 414.0325, subd. 1b:



Forum Communications Company

MN Affidavit No. aNHnrTdk3Wm71tMDHgtZ

AFFIDAVIT OF PUBLICATION

State of Florida, County of Broward, ss:

Anjana Bhadoriya, being first duly sworn, deposes and says: That (s)he is a duly authorized signatory of Column Software, PBC and duly authorized agent of the West Central Tribune, a newspaper printed and published in the City of Willmar, County of Kandiyohi, State of Minnesota.

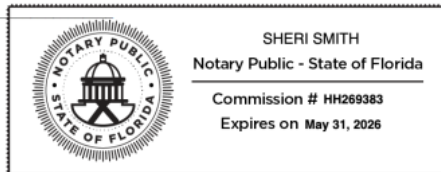
1. I have personal knowledge of the facts stated in this Affidavit, which is made pursuant to Minnesota Statutes §331A.07.
2. The newspaper has complied with all of the requirements to constitute a qualified newspaper under Minnesota law, including those requirements found in Minnesota Statutes §331A.02.
3. The dates of the month and the year and the day of the week upon which the public notice attached/copied below was published in the newspaper are as follows: Saturday, March 28, 2026
4. The publisher's lowest classified rate paid by commercial users for comparable space, as determined pursuant to §331A.06, is as follows: \$17.50 per column inch.
5. Pursuant to Minnesota Statutes §580.033 relating to the publication of mortgage foreclosure notices: The newspaper's known office of issue is located in KANDIYOHI County. The newspaper complies with conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

Anjana Bhadoriya

(Signed) _____

VERIFICATION

State of Florida
 County of Broward



Subscribed in my presence and sworn to before me on this: 03/30/2026

S. Smith

Notary Public
 Notarized remotely online using communication technology via Proof.

**NOTICE OF INTENT TO INCLUDE
 PROPERTY IN AN ORDERLY
 ANNEXATION**

Notice is hereby given that the Willmar City Council will meet at the Health and Human Services Building, 2200 23rd Street NE, Willmar, Minnesota, at 6:30 p.m. on **Monday, April 20, 2026**, and the Willmar Township Board of Supervisors will meet at the Encore Building, 3881 Abbott Dr. SE, Willmar, Minnesota at 7:00 p.m. on Tuesday, April 7, 2026 to consider the Orderly Annexation of property described as Kandiyohi County Parcel ID #'s: 33-007-0020, 33-007-1000, and the adjacent right-of-way located along 45th St NW as indicated in the included map. All property owners or residents living in the vicinity of the above-described property are hereby notified of the intent to include this property in an orderly annexation and of the public informational meeting and that they may appear in person or be represented by counsel to be heard on this matter.



(Mar. 28, 2026)



City Council Action Request

Council Meeting Date:	April 20, 2026	Agenda Item Number:	10.D.
Agenda Section:	Regular Business	Originating Department:	Recreation
Resolution:	Yes	Prepared By:	Rob Baumgarn, Recreation Director
Ordinance:	No	Presented By:	Rob Baumgarn, Recreation Director
Item:	Beverage and Vending Agreement with Viking Coca-Cola Bottling Company		

RECOMMENDED ACTION:

Approve the beverage and vending agreement with Viking Coca-Cola Bottling Company.

OVERVIEW:

The current beverage and vending agreement for the Civic Center is set to expire at the end of April 2026. Staff issued requests for proposals to provide services for the following facilities over the next three years:

- Willmar Civic Center
- Civic Center Softball and Baseball Complex
- Swansson Field Complex
- Community Center
- Dorothy Olson Aquatic Center

The City received two proposals. After reviewing and evaluating, the staff recommends entering into an agreement with Viking Coca-Cola Bottling Company based on overall value, service, and contributions.

BUDGETARY/FISCAL ISSUES:

Expenses will vary by location. Costs associated with city-operated concession stands and vending machines will be paid from each department’s general supply budget.

Viking Coca-Cola Bottling Company has proposed the following contributions:

- \$25,000 one-time contribution for advertising rights on scoreboards during the 3-year term
- \$500 annually in youth product support
- \$500 annually in escrow for event signage

ALTERNATIVES TO CONSIDER:

Do not approve the agreement

ATTACHMENTS:

1. Resolution for Viking Vending Agreement
2. Viking Coca-Cola Bottling Company Agreement

RESOLUTION NO. ____

**RESOLUTION APPROVING AN AGREEMENT FOR THE BEVERAGE AND VENDING AGREEMENT WITH
VIKING COCA-COLA BOTTLING COMPANY**

Motion By: _____ Second By: _____

BE IT RESOLVED by the City Council of the City of Willmar to adopt a resolution approving the beverage and vending agreement with Viking Coca-Cola Bottling Company.

Dated this 20th day of April 2026

Douglas E. Reese, Mayor

Attest:

CITY CLERK

AGREEMENT

Viking Coca-Cola Bottling Company, a Minnesota corporation, ("Viking") and CITY OF WILLMAR ("Customer") Agreement effective as of April 15th, 2026 ("Effective Date").

RECITALS

- A. Viking manufactures, sells and vends various products in any such form (i.e. liquid, powder, etc.), including without limitation soft drinks, juices, mineral and other waters, isotonic, teas, nonalcoholic beverages, and beverage products (collectively the "Products").
- B. Customer owns and operates a Sport Venue and associated facilities and properties now and later constructed or owned by Customer in the City of WILLMAR, in the state of MN ("Properties")
- C. Customer has requested from Viking a proposal and agreement for exclusive vending, fountain, concession, advertising and marketing rights related to the Products in and around the Properties, as applicable.

AGREEMENT

In consideration of the parties' mutual promises and covenants in this Agreement and for other good and valuable consideration, the sufficiency of which the parties acknowledge, the parties agree as follows:

1. **Term.** This Agreement will become effective when signed by both parties and the Term shall begin on the Effective Date and will continue for a period of three (3) years or until Customer has purchased the Volume Commitment in paragraph 14(I), whichever occurs last. When used in the Agreement, the term "Year" means each consecutive twelve-month period during the Term, beginning with the first day of the Term.
2. **Consideration.** Viking Coca-Cola agrees to pay a one time payment of \$25,000 in year 1 of the Agreement for sponsorship dollars/advertising fund to cover the term of the agreement. In return, Customer agrees to provide Viking Coca-Cola, or Viking Coca-Cola Products, prominent logos and messaging on scoreboards and elsewhere during the term at mutually agreeable locations. Viking Coca-Cola will provide \$500 in youth product donations annually. Viking Coca-Cola will provide \$500 annually in escrow to support signage for community events (banners & wallboards)
3. **Vending Equipment.** Customer gives Viking the exclusive right to place Viking's vending, coolers, dispensing equipment and other equipment necessary to vend, sell and dispense the Products ("Vending Equipment") in locations on all of the Properties. Ownership and title to Vending Equipment, merchandise and supplies shall remain at all times with Viking.

4. **Fountain Equipment.** Customer gives Viking the exclusive right to place Viking's fountain equipment and other equipment necessary to dispense the Products ("Fountain Equipment") in mutually agreeable locations on all of the Properties. Ownership and title to Fountain Equipment, merchandise and supplies shall remain at all times with Viking.
5. **Concession Rights.** Customer gives Viking the exclusive right to supply the "Products" as defined in section A of this Agreement for all concessions at all of the Properties and at all events held on the Properties using concession, Vending Equipment and Fountain Equipment, including but not limited to all coolers, menu boards, premix units, canisters, and other equipment ("Concession Equipment").
6. **Advertising and Marketing Rights.** Customer gives Viking the exclusive right to advertise and market the Products on the Vending Equipment, Fountain Equipment, Concession Equipment and all of Viking's other equipment and advertising materials related to the Products in and around all of the Properties and at all events held at the Properties. Customer will not allow any other equipment of a similar nature or any other form of commercial advertising or marketing for goods or products similar to the Products to be placed in or around any of the Properties during this Agreement's term.
7. **Exclusive Agreement.** The parties expressly acknowledge and agree that the vending, fountain, concession, advertising, marketing and other rights related to the Products granted to Viking pursuant to this Agreement will be exclusive to Viking, and Customer will not allow any other person or entity to exercise such rights on any of the Properties during this Agreement's term. Customer agrees to not solicit, accept, view or entertain any competitive offers during the Term of the Agreement.
8. **Product Purchase.** Customer agrees to purchase from Viking all wholesale "Products" as defined in section A of this Agreement used in or around any of the Properties or at any events held at the Properties during this Agreement's term.
9. **Product Pricing.** See Attachment A. Viking shall be allowed to adjust or charge for taxes, fees, condiments and uncontrollable cost increases including, but not limited to, those imposed by Local, State or Federal Government.

10. **Utilities.** Customer at its sole cost will provide all proper and current code compliant, electrical and any other service connections (including but not limited to, water, water lines and plumbing) necessary to operate the Vending Equipment, Fountain Equipment, Concession Equipment and all of Viking's advertising equipment (any such electrical or service connection, a "Utility" and, collectively, the "Utilities"). Viking is not responsible, in anyway nor at any time, including, but not limited to, for the cost, site plans, permits or anything related to provision of any Utility, including, but not limited to, water lines, plumbing or electrical hook ups to properly operate Viking's Vending Equipment, Fountain Equipment, Concession Equipment or any of Viking's other equipment or advertising materials (collectively, the "Viking Equipment"). Customer will promptly notify Viking of any service interruptions or problems, including Customer's inability to provide all necessary Utilities at the time any Viking Equipment is installed or at any time thereafter (any such incident, a "Service Interruption"), and will provide Viking employees with access to the Viking Equipment promptly following any such Service Interruption. Notwithstanding any delay by Customer in notifying Viking, any Service Interruption as and when it occurs shall constitute a Default under paragraph 10 of this Agreement. The area(s) in which the Vending Equipment, Fountain Equipment, Concession Equipment and any of Viking's other equipment or advertising materials is(are) located will be kept in a clean and sanitary condition by Customer. Customer will not remove or tamper with the Vending Equipment, Fountain Equipment, Concession Equipment or any of Viking's other equipment or advertising materials without the prior written consent of Viking.
11. **Viking's Option to Terminate.** Viking may renegotiate or terminate this Agreement upon thirty (30) days notice or sooner, if Viking's annual net sales from Vending Equipment, Fountain Equipment, Concession Equipment or any other equipment in and around the Properties are less than \$36,709.02 or if Viking's annual sales of wholesale Products at the Properties are less than 1218 Units. Upon this Agreement's termination, Viking may remove the Vending Equipment, Fountain Equipment, Concession Equipment and all of Viking's other equipment and materials from the Properties.
12. **Default.** If either party fails to comply with or perform any material provision or condition of this Agreement (a "Default"), and the defaulting party has failed to cure the Default within sixty (60) days after written notice has been given to the defaulting party which specifies in reasonable detail the nature of such default (or if such noncompliance cannot be reasonably cured within sixty (60) days, the defaulting party has not provided assurances, reasonably satisfactory to the non-defaulting party, that such noncompliance will be cured as soon as reasonably possible), then the non-defaulting party may terminate this Agreement. Upon this Agreement's termination, Viking may remove all of its Vending Equipment, Fountain Equipment, Concession Equipment and all of its other equipment and property from the Properties. Notwithstanding anything in this Agreement to the contrary, if Customer terminates this Agreement for any reason, Customer will immediately pay to Viking the sum of:
- A. the prorated portion of the total money paid to Customer for the total term of the contract. Which will be an amount equal to \$736.11 multiplied by the number of months remaining on this Agreement's term following its effective date of termination, plus

- B. interest on that amount calculated in (A) above at the rate of twelve percent (12%) per annum multiplied by the number of months in which this Agreement was in place before its effective date of termination.

13. **Prevailing Party Attorneys' Fees.** If a party to this Agreement shall bring any action, suit, counterclaim or appeal against any other party, declaratory or otherwise, to enforce the terms hereof or to declare rights hereunder (an "Action"), the non-prevailing party in such Action shall pay to the prevailing party in such Action the prevailing party's reasonable attorney's fees and third-party expenses actually incurred in prosecuting or defending such Action and/or enforcing any judgment, order, ruling or award, including on consent of the parties or otherwise in final settlement of such Action (a "Decision"), granted therein, including such fees and expenses incurred prior to commencement of such Action from and after the non-prevailing party's breach of the Agreement, all of which shall be deemed to have accrued from the commencement of such Action. Any Decision entered into in such Action shall contain a specific provision providing for the recovery of attorneys' fees and third-party expenses actually incurred in obtaining and enforcing such Decision. The court may fix the amount of reasonable attorneys' fees and third-party expenses upon the request of any party. For purposes of this paragraph 13, attorneys' fees shall include, without limitation, fees incurred in connection with (i) post-judgment motions and collection actions, (ii) contempt proceedings, (iii) garnishment, levy and debtor and third-party examination, (iv) discovery and (v) bankruptcy litigation. The terms of this paragraph 13 shall survive expiration of the Term of this Agreement as set forth in paragraph 1 or any earlier termination of this Agreement.

14. **Miscellaneous**

- A. **Entire Agreement.** This Agreement is the parties' entire agreement regarding its subject matter. The parties may not amend this Agreement except in writing signed by both parties.
- B. **Binding Effect.** This Agreement will bind upon and benefit the parties' respective heirs, representatives, successors and assignees.
- C. **Governing Law.** Minnesota law will govern this Agreement.
- D. **Survival.** The invalidity or unenforceability of any provision of this Agreement will not affect or impair the validity of any other provision.
- E. **Counterparts.** The parties may execute this Agreement in any number of counterparts, each of which will be deemed an original but all of which together will constitute one and the same instrument.
- F. **Renewal.** This Agreement shall be automatically renewed at the end of the original term or any subsequent renewal term for a renewal term of three years or the original term length, whichever is greater, unless either party gives written notice to the other of its intention to terminate this Agreement provided such notice is given thirty (30) days prior to the termination date.

- G. **Non-Disclosure.** Neither party shall disclose to any third party without the prior written consent of the other party, any information concerning this Agreement or the transactions contemplated hereby, except for disclosure to any employees, attorneys, accountants and consultants involved in assisting with the negotiation and closing of the contemplated transactions, or unless such disclosure is required by law. A party that makes a permitted disclosure must obtain assurances from the party to whom disclosure is made that such party will keep confidential the information disclosed.
- H. **Titles and Severability.** The titles and headings used herein are merely for convenience and shall not be considered part of the Agreement. If any provision of this Agreement is invalid, illegal or unenforceable under any applicable statute or rule of law, it is to that extent to be deemed omitted. The remainder of the Agreement shall be valid and enforceable to the maximum extent possible.
- I. **Volume Commitment.** See Attachment B. Customer agrees that it will purchase 4059 Units during the Term. A "Unit" is defined as a 24-count case of bottles or cans, one premix tank, one gallon of syrup or one box of coffee.

Attachment A**PRODUCT PRICING**

PACKAGE	WHOLESALE PRICE	OFF INV DISCOUNT
1.5OZPLPCN1X40 EXEC BLEND OB	REGULAR WHOLESALE PRICE	\$9.00
10.1 oz Tum-E Yummies	REGULAR WHOLESALE PRICE	
12 oz Sparkling	REGULAR WHOLESALE PRICE	\$3.35
13.7 oz Dunkin Donuts	REGULAR WHOLESALE PRICE	
14 oz Fairlife	REGULAR WHOLESALE PRICE	\$3.00
16 oz Body Armor 12 Pack	REGULAR WHOLESALE PRICE	
16 oz Monster Energy 24 Pack	REGULAR WHOLESALE PRICE	\$6.00
16oz Reign/Bang 12 pack	REGULAR WHOLESALE PRICE	
16oz cn Peace Tea	REGULAR WHOLESALE PRICE	
18.5 oz Gold Peak Tea	REGULAR WHOLESALE PRICE	\$1.00
20 oz BodyArmor Flash 12pk	REGULAR WHOLESALE PRICE	
20 oz Dasani	REGULAR WHOLESALE PRICE	\$16.25
20 oz Powerade 8 Pack	REGULAR WHOLESALE PRICE	\$8.75
20 oz Smart Water	REGULAR WHOLESALE PRICE	\$5.75
20 oz Sparkling	REGULAR WHOLESALE PRICE	\$12.25

PACKAGE	WHOLESALE PRICE	OFF INV DISCOUNT
20 oz Vitamin Water 12 Pack	REGULAR WHOLESALE PRICE	\$5.25
2LBPLPCN1X6 RNN FR VANILLA CAPP	REGULAR WHOLESALE PRICE	\$12.00
2LBPLPCN1X6 RNN GIRL SCOUT CAMPFIRE HOT CHOCOLATE	REGULAR WHOLESALE PRICE	
2LBPLPCN1X6 SALTED CARAMEL CAPPUCCINO	REGULAR WHOLESALE PRICE	\$12.00
2LBPLPCN1X6 WHT CHOC CAPP	REGULAR WHOLESALE PRICE	\$5.00
700 ml Body Armor Water	REGULAR WHOLESALE PRICE	
Jolly Rancher FUB	REGULAR WHOLESALE PRICE	

Attachment B

Definition of a Unit Calculation

	Quantity	Total
1.5OZPLPCN1X40 EXEC BLEND OB	13	13
10.1 oz Tum-E Yummies	1	2
12 oz Sparkling	1	1
13.7 oz Dunkin Donuts	1	2
14 oz Fairlife	85	170
16 oz Body Armor 12 Pack	54	108
16 oz Monster Energy 24 Pack	39	39
16oz Reign/Bang 12 pack	36	72
16oz cn Peace Tea	1	1
18.5 oz Gold Peak Tea	1	2
20 oz BodyArmor Flash 12pk	29	58
20 oz Dasani	162	162
20 oz Powerade 8 Pack	120	120
20 oz Smart Water	1	1
20 oz Sparkling	519	519
20 oz Vitamin Water 12 Pack	1	2
2LBPLPCN1X6 RNN FR VANILLA CAPP	13	13
2LBPLPCN1X6 RNN GIRL SCOUT CAMPFIRE HOT CHOCOLATE	9	9
2LBPLPCN1X6 SALTED CARAMEL CAPPUCINO	3	3
2LBPLPCN1X6 WHT CHOC CAPP	1	1
700 ml Body Armor Water	1	1
Jolly Rancher FUB	18	54

Length of Agreement	3 Years
---------------------	---------

Total Units during each Agreement term	4059
--	------

The parties have executed this Agreement as of the Effective Date.

VIKING:

Viking Coca-Cola Bottling Company



By _____
Michael J. Faber, CEO

On _____
April 15th, 2026
(Date)

BUSINESS:

Legal Business Name: CITY OF WILLMAR

By _____
(Signature)

(Printed Name)

Its _____
(Title)

On _____
(Date)

****This contract is valid if signed by the Customer before May 16th, 2026.****



City Council Action Request

Council Meeting Date:	April 20, 2026	Agenda Item Number:	10.E.
Agenda Section:	Regular Business	Originating Department:	Recreation
Resolution:	Yes	Prepared By:	Rob Baumgarn, Recreation Director
Ordinance:	No	Presented By:	Rob Baumgarn, Recreation Director
Item:	Purchase of Scoreboards for Swansson Baseball/Softball Complex		

RECOMMENDED ACTION:

Approve the purchase and installation of three (3) scoreboards, including related materials, for the Swansson Baseball/Softball Fields, not to exceed \$30,000.

OVERVIEW:

Swansson Fields is the primary baseball and softball complex in Willmar. The facility includes two 90-foot baseball fields (one turf, one natural grass) and three multipurpose fields used for youth baseball and adult softball. Currently, the three multipurpose fields do not have scoreboards. (Red, Yellow and Green Fields)

The addition of scoreboards will enhance the overall experience for players, coaches, and spectators by improving game management, providing clear information, and supporting efficient game scheduling.

City staff, in coordination with Willmar Municipal Utilities, has reviewed the project scope and developed an implementation plan, with installation targeted for late summer or early fall.

BUDGETARY/FISCAL ISSUES:

Funding for the project will come from proceeds received through the vending and concessions agreement with Viking Coca-Cola (\$25,000). Any additional costs will be covered through the Parks and Recreation operating budget.

Preliminary Budget Estimate

- Three (3) Scoreboards – Daktronics: \$15,573.00
- Electrical Work: \$8,862.79
- Steel I-Beams: \$3,600.00

- Concrete: \$3,000.00
Total Estimated Cost: \$28,035.79

Ongoing operational expenses will include electricity, meter charges, and potential maintenance or repairs to the scoreboards.

ALTERNATIVES TO CONSIDER:

Don't approve the project

ATTACHMENTS:

1. Resolution for Scoreboards Swansson
2. Swansson Baseball/Softball Complex
3. Scoreboard Material Cost Quotes

RESOLUTION NO. ____

RESOLUTION APPROVING THE PURCHASE AND INSTALLATION OF THREE SCOREBOARDS, INCLUDING THE RELATED MATERIALS FOR THE SWANSSON BASEBALL/SOFTBALL FIELDS

Motion By: _____ Second By: _____

BE IT RESOLVED by the City Council of the City of Willmar to adopt a resolution approving the purchase and installation of three (3) scoreboards, including related materials for Swansson Baseball/Softball Fields not to exceed \$30,000.

Dated this 20th day of April 2026

Douglas E. Reese, Mayor

Attest:

CITY CLERK

Swansson Baseball/Softball Complex



Yellow Field



Klementson Field

Red Field

Willmar

CITY OF WILLMAR

95-916-3010

18th St SW



Green Field

Blue Field

WILLMAR
4-1220

DAKTRONICS ORDER AGREEMENT # 859553-1-0

City of Willmar Civic Center
 Rob Baumgarn
 2707 Arena Dr
 Willmar, MN USA 56201
 Phone: (320)235-1454
 Fax: (320)231-5484
 Email: rbaumgarn@willmarmn.gov

24/Oct/2024
 Valid for: 60 days
 Terms: Net 30 days from shipment with
 Purchase Order
 Subject to Credit Review
 FCA: DESTINATION
 Delivery: Call for Production Time

Reference:

Item No.	Model	Description	Qty	Price
1	BA-2718-W-PV-F	PanaView® Baseball/Softball Scoreboard; Scoreboard Color: Forest Green (8750); Caption Color: White (7725-10); Caption Choice (Pitch Count, At Bat, H/E, or Time): TIME Cabinet Dimensions: 5' 0" H X 10' 0" W X 0' 8" D (Approx. Dimensions) Digit Type: PANAVIEW Digit Color: WHITE Max Power: 210 watts/display Weight: Unpackaged 115 lbs per display; Packaged 172 lbs per display	3	\$15,188.00
	Stripe; 0A-1192-2794	Border Stripe for BA-2718 Scoreboards; Color: White (7725-10)	3	
	RC-200 Handheld Controller Kit	Charger, Case and Inserts Included	3	
	RC-200 Scoreboard Receiver Kit	RC-200 Receiver (Base Station)	3	
	I-Beam Mounting Method (A)	For 2 I-Beams	3	
2	FREIGHT	Shipping to site via LTL (enclosed trailer). Usually unloads at a dock. Forklift or pallet jack may be required. Customer is responsible for receiving & unloading truck upon delivery.	1	\$385.00
Services				
3	G5C5-W	Five (5) Year Parts Only - Includes Customer Care Level 3	1	

Total Price Excluding Applicable Tax:	\$15,573.00
---------------------------------------	--------------------

Please reference listed sales literature: DD1734740 for BA-2718-W-PV-F, DD3715714 for RC-200 Handheld Controller Kit, DD5454486 for G5C5-W

Daktronics, Inc.
 201 Daktronics Drive
 Brookings, SD 57006 USA
 www.daktronics.com

Order Agreement # 859553-1 Rev 0

Page 1 of 2



DAKTRONICS ORDER AGREEMENT # 859553-1-0

Exclusions:

- Electrical Installation
- Structure
- Power
- Technical Support/Installation Support
- Signal Conduit
- Applicable Permits
- Electrical Switch Gear or Distribution Equipment
- Physical/Mechanical Installation
- Foundation
- Hoist
- Engineering Certification
- Labor to Pull Signal Cable
- Taxes
- Front End Equipment

Unless expressly stated otherwise in this Order Agreement # 859553-1 Rev 0 or the attachments, if Daktronics performs installation of the Equipment, the price quoted does not include the following services pertaining to physical installations: digging of footings (including dirt removal), any materials fabrication, installation of steel cages, rebar, or bolt attachments, or pouring and finishing of concrete footings. Those service may be provided for an additional cost beyond the quoted price. Purchaser shall be fully responsible for any and all additional costs plus overhead in the event anything unexpected of any nature whatsoever is found while digging the footings including but are not limited to rock, water, utility lines, pipes or any other unforeseen circumstance. The Purchaser acknowledges and agrees that it is fully responsible for all site conditions.

Prices and charges are subject to change by Daktronics at any time before the final agreement between the parties is effective. Ship Date will be determined after customer purchase order is received or agreement is signed or otherwise effective, shop drawings are approved (if required) and down payment is received (if required).

Installation Responsibilities:

If applicable please reference Attachment A for Installation Responsibilities.

Ad/ID Copy Approval Process

Customer shall provide digital artwork for advertising and identification panels, conforming to Daktronics' graphic file standards, at the time of order. Daktronics will create a proof of provided artwork and require approval of that proof three weeks prior to the initial anticipated ship date. Advertising and identification panels not approved in time, will be shipped without copy in Daktronics' standard finish.



Christopher Kretsch
PHONE: 608-250-9180
FAX:
EMAIL: Christopher.Kretsch@daktronics.com

Meagan Franks
PHONE:
FAX:
EMAIL: Meagan.Franks@daktronics.com

Terms And Conditions:

- The Terms and Conditions which apply to this order available on request.
- Limited Warranty and Extended Service Terms and Conditions (www.daktronics.com/DD5459759)
- SL-02375 Standard Terms and Conditions of Sale (www.daktronics.com/terms_conditions/SL-02375.pdf)
- SL-07862 Software License Agreement (www.daktronics.com/terms_conditions/SL-07862.pdf)
- Additional Links:
- Customer Care Level 3, Parts Coverage, No Daktronics Labor Coverage (www.daktronics.com/DD5454486)

Acceptance:

The parties acknowledge and agree that the agreement (the "Agreement") is comprised of the terms and conditions contained within this order agreement and any attachments thereto, along with the documents at the website addresses above. Purchaser hereby agrees to purchase the equipment as defined in the Agreement. Purchaser acknowledges having had the opportunity and means to review the Agreement. The Agreement represents the entire agreement of the parties and supersedes any previous understanding or agreement. The Undersigned has actual authority to execute this document and Daktronics is relying on such authority. Purchaser acknowledges and agrees to the above, as evidenced by its attestation below.

Customer Signature _____

Date _____

Print Name _____

Title _____

Daktronics, Inc.
201 Daktronics Drive
Brookings, SD 57006 USA
www.daktronics.com

Order Agreement # 859553-1 Rev 0



GATEWOOD ELECTRIC, INC.

1024 Meadow Lane SW
Willmar, MN 56201

Estimate

Date	Estimate #
4/1/2026	3595

Name / Address
WILLMAR PARKS & REC 2707 ARENA DRIVE WILLMAR, MN 56201

Project

Description	Qty
UPDATED FROM ESTIMATE #3446 DATED 1-30-25	
LABOR/HR-JOURNEYMAN	8
LABOR/HR-APPRENTICE	8
STATE INSPECTION FEE	1
VIBE PLOW SERVICE	150
3/4" EMT CONDUIT	40
3/4" RT EMT CONNECTOR	4
3/4" RT EMT COUPLING	4
3/4" HANGER STRAP	6
3/4" LIQUID-TIGHT FLEX CONDUIT	5
3/4" 90 DEGREE SEAL-TIGHT CONNECTOR	2
1-3/4" REDUCING BUSHING	1
1" PVC SCH 80 CONDUIT	10
1" PVC TA + LN	2
1/4" BEAM CLAMP	11
1 GANG DEEP BELL BOX	1
2 GANG DEEP BELL BOX 1" HUBS	2
8 AWG THHN WIRE	150
8/2 UF-B CABLE	170
20A 1 POLE SWITCH	1
1G PVC SWITCH COVER	1
2 GANG WP ALUM. BLANK COVER	2
HARDWARE	1
#12 AWG CRIMP TERMINAL	4
1 POLE BREAKER (LEVITON)	1
GREEN SOFTBALL FIELD SCOREBOARD POWER.	
Total	\$2,821.44

Phone #
320-235-2501

GATEWOOD ELECTRIC, INC.

1024 Meadow Lane SW
Willmar, MN 56201

Estimate

Date	Estimate #
4/1/2026	3596

Name / Address
WILLMAR PARKS & REC 2707 ARENA DRIVE WILLMAR, MN 56201

Project

Description	Qty
UPDATED FROM ESTIMATE #3447 DATED 1-30-25	
LABOR/HR-JOURNEYMAN	8
LABOR/HR-APPRENTICE	8
STATE INSPECTION FEE	1
VIBE PLOW SERVICE	230
3/4" EMT CONDUIT	10
3/4" RT EMT CONNECTOR	2
3/4" STRAP	4
1-3/4" REDUCING BUSHING	1
3/4" LIQUID-TIGHT FLEX CONDUIT	4
23/4" 90 DEGREE SEAL-TIGHT CONNECTOR	2
1" PVC SCH 80 CONDUIT	10
1" PVC TA + LN	3
1" CLIC STRAP	2
1" PVC LB	2
1 GANG DEEP BELL BOX	1
2 GANG DEEP BELL BOX 1" HUBS	1
8 AWG THHN WIRE	50
8/2 UF-B CABLE	250
20A 1 POLE SWITCH	1
1G PVC SWITCH COVER	1
2 GANG WP ALUM. BLANK COVER	1
#12 AWG CRIMP TERMINAL	4
1 POLE BREAKER (CH)	1
YELLOW SOFTBALL FIELD SCOREBOARD POWER	
Total	\$3,033.50

Phone #
320-235-2501

GATEWOOD ELECTRIC, INC.

Estimate

1024 Meadow Lane SW
Willmar, MN 56201

Date	Estimate #
4/1/2026	3597

Name / Address
WILLMAR PARKS & REC 2707 ARENA DRIVE WILLMAR, MN 56201

Project

Description	Qty
UPDATED FROM ESTIMATE #3448 DATED 1-30-25	
LABOR/HR-JOURNEYMAN	8
LABOR/HR-APPRENTICE	8
STATE INSPECTION FEE	
VIBE PLOW SERVICE	1
3/4" EMT CONDUIT	225
3/4" RT EMT CONNECTOR	10
3/4" STRAP	2
1-3/4" REDUCING BUSHING	4
3/4" LIQUID-TIGHT FLEX CONDUIT	1
3/4" 90 DEGREE SEAL-TIGHT CONNECTOR	4
1" PVC SCH 80 CONDUIT	2
1" PVC TA + LN	10
1" CLIC STRAP	3
1" PVC LB	2
1 GANG DEEP BELL BOX	2
2 GANG BELL BOX 1" HUBS	1
8 AWG THHN WIRE	1
8/2 UF-B CABLE	50
20A 1 POLE SWITCH	245
1G PVC SWITCH COVER	1
2 GANG WP ALUM. BLANK COVER	1
#12 AWG CRIMP TERMINAL	1
1 POLE BREAKER (CH)	4
	1
RED SOFTBALL FIELD SCOREBOARD POWER.	
Total	\$3,007.85

Phone #
320-235-2501

WEST CENTRAL STEEL, INC.

P.O. BOX 1178
 WILLMAR, MINNESOTA 56201-1178
 PHONE:(320) 235-4070 FAX:(320)235-1816

QUOTATION

Prices are Subject to Change

Page 1 of 1

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CITY OF WILLMAR (GARAGE) 81333
 MAINTENANCE GARAGE
 801 INDUSTRIAL DRIVE SW
 WILLMAR MN 56201

WILLMAR PARKS & REC
 2707 ARENA DRIVE
 WILLMAR MN 56201

TAX STATUS	TAXABLE	TERMS 1/2% 10 Net 30
SHIP VIA	WILL CALL	
ORDER / REFERENCE #	1685108	
ORDER DATE	03/17/26	
DATE TO SHIP	03/24/26	
SALESPERSON	MARIANNE ALLINDER	
CUSTOMER P.O. NO.		
CUSTOMER JOB #		

LINE #	QTY	PRODUCT DESCRIPTION	SIZE	SHIP DATE	WEIGHT	PRICE	UOM	LINE AMOUNT
		Price in effect at time of shipment. Prices are good until end of business day unless otherwise specified Items are subject to prior sales and availability. Any change in quantity could require a recalculation of sales price. Prices may be subject to surcharges/taxes at time of shipment.						
1	6	6" X 20# 992/572-50 W BEAM Cut to - 23'0" (Saw) UNPAINTED PRICE.	23'0"	03/24/2026	2,760.00	600.00	EA	3,600.00
					Total Weight-->	2,760.00		
Customers who supply DXF files without dimensions and/or tolerances are hereby notified that West Central Steel cannot be held accountable for the dimensions and/or tolerances without detailed part drawings. Credit Card payments are subject to 2.65% site fee.						May We Have Your Order?		Extended Price 3,600.00 Sales Tax 283.50 Grand Total 3,883.50

THANK YOU FOR THE QUOTE. LET US KNOW IF WE CAN HELP YOU..
 MARIANNE



City Council Action Request

Council Meeting Date:	April 20, 2026	Agenda Item Number:	10.F.
Agenda Section:	Regular Business	Originating Department:	Fire Department
Resolution:	Yes	Prepared By:	Frank Hanson, Fire Chief
Ordinance:	No	Presented By:	Frank Hanson, Fire Chief
Item:	Apply for a MN State Fire Marshal Grant for Turnout Gear Washer/ Extractor		

RECOMMENDED ACTION:

Approval to apply for and accept, if awarded, a grant up to \$10,000 for a new turnout gear washer / extractor.

OVERVIEW:

The Minnesota State Fire Marshals Division has opened up a grant for FY 26/27. This grant is for up to \$10,000 with a 25% matching funds for a turnout gear washer/extractor. Our current washer/extractor was purchased in 2004 and has been well-used. We are starting to incur some repair costs. The current unit is scheduled to be replaced in the 2027 CIP budget. If we were awarded this grant we would need to purchase a new unit by June 30, 2027. The deadline to apply for this grant is May 1, 2026.

BUDGETARY/FISCAL ISSUES:

25% matching funds for the \$10,000 grant . The cost of a new extractor is approximately \$22,000. Additional costs would include installation, electrical, and plumbing expenses. Total project cost is budgeted in the 2027 CIP for \$30,000.

ALTERNATIVES TO CONSIDER:

Not to apply grant the grant

ATTACHMENTS:

1. Resolution
2. Grant Info

RESOLUTION NO. _____

AUTHORIZATION TO APPLY AND ACCEPT THE MINNESOTA STATE FIRE MARSHAL DIVISION TURNOUT GEAR WASHER / EXTRACTOR.

Motion By: _____

Second By: _____

BE IT RESOLVED, by the City Council of the City of Willmar to support the submittal of an application on behalf of the Willmar Fire Department for, and the acceptance of, a grant from the Minnesota State Fire Marshal Division for a turnout gear washer / extractor. The grant will be used to purchase a new turnout gear washer / extractor.

Dated this 20th day of April, 2026.

MAYOR

ATTEST:

CITY CLERK



Alcohol and
Gambling
Enforcement

Bureau of
Criminal
Apprehension

Driver
and Vehicle
Services

Emergency
Communication
Networks

Homeland
Security and
Emergency
Management

Minnesota
State Patrol

Office of
Communications

Office of
Justice Programs

Office of
Pipeline Safety

Office of
Traffic Safety

State Fire
Marshal



State Fire Marshal

445 Minnesota Street • Suite 145 • Saint Paul, Minnesota 55101-5145

Phone: 651-201-7218 • Fax: 651-215-0525

www.dps.state.mn.us

Minnesota Fire Department Turnout Gear Washer/Extractor/Dryer Award Program 2026/2027 Program Year (July 1, 2025 – June 30, 2027)

Firefighters, both career and volunteer/paid-on-call, experience cancer at a higher rate than those in the communities they serve. Studies continue to show that firefighters are acutely exposed to known carcinogens during structure and other fires and are continually exposed via turnout gear that is soiled due to exposure to toxic combustion byproducts.

In recent years, fire departments across Minnesota have implemented turnout gear decontamination procedures post fire events to help reduce firefighter exposure to toxic combustion byproducts. At the same time mechanical turnout gear washers/extractors have been introduced as an effective and efficient means by which firefighters can best clean their soiled turnout gear and greatly reduce their exposure to combustion byproducts. Many fire departments, however, have found commercial turnout gear washer/extractors to be cost prohibitive.

Since 2015, the first year of the Turnout Gear Washer/Extractor/Dryer Award Program, the Department of Public Safety (DPS) through the State Fire Marshal (SFM) Division has awarded \$2,700,000 to 320 MN fire departments for the purchase of turnout gear washers/extractors and/or gear dryers.

A good turnout gear decontamination program should also include equipment to quickly dry turnout gear after washing so that it can be quickly returned to service. Turnout gear dryers can dry wet gear in four hours or less as opposed to the much longer “hang dry method”. Wet turnout gear is difficult to don and can cause steam burns to the wearer. Also, if the decontamination process (washing/drying) can be accomplished more quickly and efficiently, firefighters will be more likely to regularly clean their gear thus leading to more healthy firefighters in the long-term.

Funding

The Minnesota Department of Public Safety, with funding from the Fire Safety Account ([Sec. 299F.012 MN Statutes](#)), through the State Fire Marshal Division, has authorized a \$1,000,000 matching award program to assist eligible fire departments in the purchase of a commercial turnout gear washer/extractor and/or a gear dryer.

Award Amounts

Available funding will pay for individual awards of no more than \$10,000 for a gear washer/extractor and \$8,000 for a dryer for a maximum total of \$18,000. The type of equipment purchased will first need to meet the approval of the State Fire Marshal prior to funds being

awarded. Fire departments will indicate whether they are applying to purchase a gear washer/extractor, a dryer, or both.

Please note that the award program MAY cover the cost of a washer/extractor and a dryer. Departments applying for both a washer/extractor and a dryer may not always be awarded both.

Match Requirement

A local match of the award, as indicated below, is required. The required local match amount will be based on the population of the applicant's fire department coverage area.

Match requirement based on population:

- Population up to 10,000: 10% required match
- Population of 10,000 – 25,000: 25% required match
- Population of 25,000 – 50,000: 35% required match
- Population over 50,000: 50% required match

Program Dates

The award funds are available on a cost reimbursement basis for awardees from the executed agreement start date (anticipated to be June 2026) through June 30, 2027. Costs are reimbursed after they are incurred and paid by the awarded agencies. The awarded organization will be required to provide to the State Fire Marshal Division a written summary and documentation of all expenditures and proof of equipment installation.

Eligible Applicants

Only Minnesota fire departments that currently use the MNFIRS reporting system will be eligible to receive funds.

Any fire service agency applying for an award must include a letter from the jurisdiction indicating their intent to purchase a turnout gear washer/extractor/dryer(s). The letter must be from the governance entity (e.g. the city council, township board). A fire service agency is defined as having a fire department identification number (FDID) from the State Fire Marshal Division.

Jurisdictions of two or more, in close proximity, may submit joint applications. Awards will be made to the jurisdiction submitting the award application. The award contract must be signed by a representative of the lead jurisdiction having the legal authority to sign contracts for that jurisdiction. Legal authority may be documented by a resolution or official minutes from the jurisdiction and will be required at the time that the award contract is to be signed. It is not required for the award application.

Application Review Process

An evaluation committee will review and score the applications based on the below criteria and present a recommendation to the Commissioner of Public Safety who will make the final determination.

The Committee will consider the following factors and prioritize awards based on, but not limited to:

- Overall jurisdiction/fire department budget
- Number of firefighters
- Sets of turnout gear
- Population serviced
- Current inventory of turnout gear cleaning equipment
- Average annual number of fires

Fire departments that have not received awards in the past will be prioritized.

Award Process

Once a request has been awarded, a formal award agreement will be prepared and must be signed by the awardee organization and the Department of Public Safety. Once the signature process has been completed,

the award is considered fully executed and becomes a legally binding agreement between the awarded organization and the Department of Public Safety.

Post- Award Requirements

Reporting: Awardees will be required to submit a final report upon completion of the project that will include proof of equipment installation.

Award Payment: This is a cost reimbursement award. Awardees will only be paid for eligible expenses (after the agreement is fully executed) that are incurred and are consistent with the negotiated budget. The awardee organization will be required to provide the State Fire Marshal Division the above mentioned final report and a summary of all expenditures, including documentation on how the award and matching funds were spent prior to reimbursement.

Application Submission

A complete application packet with all required documents as noted in the application checklist must be received by **4:00 pm CST May 1, 2026** by email to fm.grants.dps@state.mn.us. Applications not received by this deadline will not be considered. It is the responsibility of the applicants to ensure that their application is received by the deadline.

Questions

Please submit any questions regarding this program by email to Anne Olson, SFM Grants Coordinator at fm.grants.dps@state.mn.us or by phone to 651-201-7206.



Alcohol and Gambling Enforcement

Bureau of Criminal Apprehension

Driver and Vehicle Services

Emergency Communication Networks

Homeland Security and Emergency Management

Minnesota State Patrol

Office of Communications

Office of Justice Programs

Office of Pipeline Safety

Office of Traffic Safety

State Fire Marshal



State Fire Marshal

445 Minnesota Street • Suite 145 • Saint Paul, Minnesota
55101-5145 Phone: 651-201-7200 • Fax: 651-215-0525
www.dps.state.mn.us

MN Fire Department Turnout Gear Washer/Extractor/Dryer
2026/2027 Program Year (July 1, 2025 – June 30, 2027) Application

Please complete all fields in this application, as all requested information is required to process your application. COMPLETED APPLICATIONS MUST BE SUBMITTED BY Friday May 1, 2026 at 4:00 p.m.

CONTRACTING AGENCY (This is the lead agency named in the award agreement that will be responsible for the administration of the award.)

Legal Name:
Address: City:
State: MN Zip: Phone #:
E-mail address:

AUTHORIZED OFFICIAL (This is the person whose name should appear in the award agreement and who will be responsible for ensuring the terms and conditions of the agreement are met. This person does not have to have signature authority, but must be an employee of the fiscal agent cited above.)

Name: Title:
Phone #: E-mail address:

PROGRAM CONTACT (This is the person the DPS can contact for information on the program being funded.)

Name: Title:
Phone #: E-mail address:

FISCAL CONTACT (This is the person the DPS can contact with financial questions.)

Name: Title:
Phone #: E-mail address:



City Council Action Request

Council Meeting Date:	April 20, 2026	Agenda Item Number:	10.G.
Agenda Section:	Regular Business	Originating Department:	Fire Department
Resolution:	Yes	Prepared By:	Frank Hanson, Fire Chief
Ordinance:	No	Presented By:	Frank Hanson, Fire Chief
Item:	Apply for State Farm Firefighter Safety Grant		

RECOMMENDED ACTION:

Approval to apply for and accept, if awarded, a State Farm Firefighter Safety Grant in the amount of \$10,000.

OVERVIEW:

The past two years, State Farm has awarded grants for Firefighter Safety. This year, State Farm is awarding grants of up to \$10,000 to 150 fire departments throughout the nation. This is a non-matching grant. The window to apply for this grant is very short (3 days). The grant would be intended to be used for either fire department pagers (about 18 of the 45 pagers needed) or a rescue "Combi" tool. Both are listed in the 2027 CIP budget.

BUDGETARY/FISCAL ISSUES:

No matching funds are required. This grant would save money in the 2027 CIP budget.

ALTERNATIVES TO CONSIDER:

ATTACHMENTS:

1. Resolution

RESOLUTION NO. _____

AUTHORIZATION TO APPLY AND ACCEPT THE STATE FARM FIREFIGHTER SAFETY PROGRAM GRANT

Motion By: _____

Second By: _____

BE IT RESOLVED, by the City Council of the City of Willmar to support the submittal of an application on behalf of the Willmar Fire Department for, and the acceptance of, a grant from State Farm Insurance to be used for firefighting equipment. The grant will be used to purchase a new “Combi” rescue tool or 15-18 fire department pagers.

Dated this 20th day of April, 2026.

MAYOR

ATTEST:

CITY CLERK



City Council Action Request

Council Meeting Date:	April 20, 2026	Agenda Item Number:	10.H.
Agenda Section:	Regular Business	Originating Department:	Fire Department
Resolution:	Yes	Prepared By:	Frank Hanson, Fire Chief
Ordinance:	No	Presented By:	Frank Hanson, Fire Chief
Item:	Firefighter Wage Increase		

RECOMMENDED ACTION:

To adopt a resolution to increase firefighter wages retroactive to January 1, 2026.

OVERVIEW:

The last time the firefighters' wages received an increase was in 2023. With higher call volumes and more demand from our firefighters, I feel that this is a warranted increase. Several fire departments in the area have increased wages over the last several years. Included is a wage comparison from several Paid on Call Fire Departments around the state.

BUDGETARY/FISCAL ISSUES:

Proposing a 5% wage increase for firefighters. This increase in firefighters' wages is included in the approved 2026 Fire Department Operations budget. This would be retroactive to January 1, 2026.

ALTERNATIVES TO CONSIDER:

Increase wages at a lower percentage

ATTACHMENTS:

1. Resolution
2. Wage Update

RESOLUTION NO. _____

AUTHORIZATION TO INCREASE FIREFIGHTER WAGES FOR 2026.

Motion By: _____

Second By: _____

BE IT RESOLVED, by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, to approve a 5% wage increase for firefighters in 2026, retroactive to January 1, 2026.

Dated this 20th day of April, 2026.

MAYOR

ATTEST:

CITY CLERK

Name of City	# of Firefighters	Fire Call Wage	Training Wage
New London	25 Paid on Call FF's	\$21.30/ hr. – Truck \$20/ hr. - Station	\$20 / training
Clara City	22 Paid on Call FF's	\$16.25 for 1 st hour & \$11.25 for rest of call	\$10 / training
Raymond	21 Paid on Call FF's	\$20/ hr.	\$20/ training
Blomkest	11 Paid on Call FF's	\$35/ call	\$20/ training
Spicer	24 Paid on Call FF's	\$20.50/ hr.	\$20.50/ hr.
Pennock	17 Paid on Call FF's	\$10/ hr.	\$8 / training
Waite Park		\$17.50/ hr.	Same as fire call
Lakeville	34 Paid on Call FF's	\$15.45/ hr. starting	Same as fire call
Northfield	28 Paid on Call FF's	\$21.63/ hr.	\$16.17/ hr.
Golden Valley		\$13.71 - \$20.06 / hr.	
Willmar	40 Paid On Call FF's	\$14.71/ hr. starting \$15.60/ hr. FF1 \$17.37/ hr. Haz Mat Ops \$18.24/ hr. EMR or EMT \$19.14/ hr. FAO	Same as fire call

FAO= Fire Apparatus Operator

FF2 = Certified Firefighter 2

FF = Firefighter

HAZ – MAT OPS = Certified Hazardous Materials Operations

FF1 = Certified Firefighter 1

EMR /EMT = Emergency Medical Responder or Emergency Medical Technician

CURRENT AND PROPOSED WAGE LEVEL OF FIREFIGHTERS AND FIRE OFFICERS

FIREFIGHTERS WAGE PER HOUR

	Rookie	Firefighter 1	HAZ – MAT OPS	EMR/ EMT	Apparatus Operator
Current	\$14.71	\$15.60	\$17.37	\$18.24	\$19.14
Proposed 2026	\$15.45	\$16.38	\$18.24	\$19.15	\$20.10

FIRE OFFICERS SALARY PER YEAR

	Battalion Chiefs (2)	Captains (3)	Lieutenants (3)
Current	\$4,500	\$2,475	\$1,980



City Council Action Request

Council Meeting Date:	April 20, 2026	Agenda Item Number:	10.I.
Agenda Section:	Regular Business	Originating Department:	City Clerk
Resolution:	No	Prepared By:	Deborah Stulen, Administrative Assistant
Ordinance:	No	Presented By:	Vernae Larsen, City Clerk
Item:	Consideration of Golden Palace of Willmar Inc. On-Sale Wine and 3.2% Intoxicating Liquor Licenses		

RECOMMENDED ACTION:

Approve the On-Sale Wine and 3.2% Intoxicating Liquor Licenses for the Fiscal Year April 25, 2026, through April 25, 2027, Pending Police Department Approval, on a Roll Call Vote.

OVERVIEW:

On April 15, 2026, Golden Palace Restaurant Inc. canceled their renewal of liquor licenses due to a change in ownership. On April 15, 2026, new owners Mei Rong Chen and Wei Lin Zhang request to hold an On-Sale Wine and 3.2% Intoxicating Liquor License located at 1605 1st Street S, Ste 5 under the name Golden Palace of Willmar Inc. dba Golden Palace Restaurant. The Willmar Police Department will complete a background, criminal history, and driving record check. Mei Rong Chen will be the Resident Manager for this establishment.

BUDGETARY/FISCAL ISSUES:

\$300.00 Investigation Fee and \$350.00 License Fees

ALTERNATIVES TO CONSIDER:

Deny the approval of the requested applications

ATTACHMENTS:

None



City Council Action Request

Council Meeting Date:	April 20, 2026	Agenda Item Number:	10.J.
Agenda Section:	Regular Business	Originating Department:	City Clerk
Resolution:	No	Prepared By:	Deborah Stulen, Administrative Assistant
Ordinance:	No	Presented By:	Vernae Larsen, City Clerk
Item:	Consideration of Willmar Ball Club LLC On-Sale Wine and On-Sale Intoxicating 3.2 Liquor Licenses		

RECOMMENDED ACTION:

Approve the Willmar Ball Club LLC On-Sale Wine and On-Sale Intoxicating 3.2 Liquor Licenses Through the Fiscal Year Ending April 25, 2027, on a Roll Call Vote.

OVERVIEW:

On March 31, 2026, Willmar Ball Club LLC, request to hold an On-Sale Wine and On-Sale Intoxicating 3.2 Liquor Licenses located at 1401 22nd Street SW under the name Willmar Ball Club LLC dba Willmar Stingers. The Willmar Police Department has completed a background, criminal history, and driving record check. Dalton Guthrie is the Resident Manager for this establishment.

BUDGETARY/FISCAL ISSUES:

\$150.00 Investigation Fee and \$350.00 License Fees

ALTERNATIVES TO CONSIDER:

Deny the approval of the requested applications.

ATTACHMENTS:

None



City Council Action Request

Council Meeting Date:	April 20, 2026	Agenda Item Number:	12.A.
Agenda Section:	Recess for a Closed Session	Originating Department:	Administration
Resolution:	No	Prepared By:	Kyle Box, City Operations Director
Ordinance:	No	Presented By:	Leslie Valiant, City Administrator
Item:	Minn. Stat. § 13D.05, subd. 3(c) - Parcel 95-378-0010		

RECOMMENDED ACTION:

To enter into closed session pursuant to Minn. Stat. § 13D.05, subd. 3(c)

OVERVIEW:

The City Council will close the meeting pursuant to Minn. Stat. § 13D.05, subd. 3(c) regarding parcel 95-378-0010 in order to; (1) to determine the asking price for real or personal property to be sold by the government entity;(2) to review confidential or protected nonpublic appraisal data under section 13.44, subdivision 3; (3) to develop or consider offers or counteroffers for the purchase or sale of real or personal property.

BUDGETARY/FISCAL ISSUES:

ALTERNATIVES TO CONSIDER:

ATTACHMENTS:

None