



WILLMAR CITY COUNCIL MEETING

TUESDAY, SEPTEMBER 3, 2024 @ 6:30 PM

BOARD ROOM HEALTH AND HUMAN SERVICES BUILDING

2200 – 23rd STREET NE, WILLMAR MINNESOTA

AGENDA

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Proposed Additions or Deletions to Agenda
5. Proclamation:
 - A. Welcoming Week
6. Consent Items
Approve:
 - A. City Council Minutes of August 19, 2024
 - B. Municipal Utilities Commission Meeting Minutes of August 26, 2024
 - C. Swansson Field Memorandum of Understanding
 - D. Consider accepting Southwest Initiative Foundation Grant
 - E. Knights of Columbus Lawful Gambling Application
 - F. Kandiyohi County Pheasants Forever Lawful Gambling Application
 - G. Glacial Ridge Curling Lawful Gambling Application
 - H. Church of St. Mary Lawful Gambling Application
 - I. Accounts Payable Report, 8/15/24 - 8/28/24
7. Approve Consent Agenda Items
8. Items Removed from Consent Agenda
9. Open Forum (Individuals Limited to Three (3) Minutes)
10. Regular Business
 - A. Receive the Mayor's Proposed Budget for 2025 and consider setting the Preliminary Property Tax Levy
 - B. Authorizing the Purchase of a Hazardous Materials Decontamination System for the Willmar Fire Department
 - C. Authorizing the Purchase of a set of Rescue Struts for the Willmar Fire Department

D. Request to Set a Public Hearing for Water View Senior Housing: Vacation of Drainage and Utility Easements

E. Call for a Budget Work Session on Monday, September 30, 2024 at 6:00 PM

11. "Community Pride" Announcements

12. Adjourn



City Council Action Request

Council Meeting Date:	September 3, 2024	Agenda Item Number:	5.A.
Agenda Section:	Proclamation:	Originating Department:	Administration
Resolution:	No	Prepared By:	
Ordinance:	No	Presented By:	
Item:	Welcoming Week		

RECOMMENDED ACTION:

OVERVIEW:

The City of Willmar will celebrate Welcoming Week on September 14th, 2024. Welcoming Week is a celebration of our community and all that are part of it.

BUDGETARY/FISCAL ISSUES:

ALTERNATIVES TO CONSIDER:

ATTACHMENTS:

1. Willmar Welcome Week Proclamation (1)

PROCLAMATION

City of Willmar

Welcoming Week of 2024

WHEREAS: Our community's success depends on making sure that all residents feel welcome here. Today, new residents are a vital part of our community – bringing fresh perspectives and new ideas, starting businesses, and contributing to the vibrant diversity that we all value, and

WHEREAS: This week, we honor the spirit of unity that is bringing neighbors together across the City of Willmar. During Welcoming Week, I invite all residents of Willmar to join this movement of communities nationwide by renewing our commitment to our core American values and by taking action in the spirit of welcoming. By working together, we can achieve greater prosperity and make our community the kind of place where diverse people from around the world feel valued and want to put down roots, and

WHEREAS: Regardless of where we are born or what we look like, we are residents, united in our efforts to build a stronger community. By recognizing the contributions that we all make to create a vibrant culture and growing economy, we make our community more prosperous and more inclusive to all who call it home, and

WHEREAS: Let us come together to build communities where every resident has the opportunity to contribute at his or her best. Let us come together to create more prosperous communities and to reaffirm that Minnesota still stands as a beacon of freedom and opportunity.

NOW, THEREFORE, I, Doug Reese, the Mayor of Willmar, do hereby proclaim September 14th, 2024, Willmar Welcoming Week Day. I call upon the people of Minnesota to join to build stronger communities across Minnesota.

Dated this 3rd day of September 2024

Douglas E. Reese, Mayor

WILLMAR CITY COUNCIL PROCEEDINGS
BOARD ROOM HEALTH AND HUMAN SERVICES
BUILDING 2200 – 23rd STREET NE, WILLMAR
MINNESOTA

August 19, 2024
6:30 PM

The regular meeting of the Willmar City Council was called to order by Mayor Douglas Reese. Members present on a roll call were Mayor Douglas Reese, Council Members Justin Ask, Audrey Nelsen, Vicki Davis, Carl Shuldes, Michael O'Brien, Thomas Butterfield, Julie Asmus, and Rick Fagerlie. Present 9, Absent 0.

Also present were City Administrator Leslie Valiant, City Operations Director Kyle Box, Police Chief Jim Felt, Finance Director Tom Odens, Parks and Recreation Director Rob Baumgarn, Planning and Development Director Christopher Corbett, Public Works Director Justin DeLeeuw, Director of Community Outreach Pablo Obregon, City Engineer Jared Voge, City Clerk Vernae Larsen, and City Attorney Robert Scott.

There were no additions or deletions to the agenda.

Council Member Ask moved to approve the agenda. Council Member Shuldes seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Ayes	Council Member Ask, Council Member Nelsen, Council Member Davis, Council Member Shuldes, Council Member Fagerlie, Council Member Asmus, Council Member Butterfield, Council Member O'Brien
Noes	None

City Clerk Vernae Larsen reviewed the consent agenda.

Approve:

- A. City Council Minutes of August 19, 2024
- B. Police Civil Service Commission Minutes for June 7th 2024
- C. Municipal Utilities Commission Minutes of August, 12 2024
- D. Planning Commission Minutes of August 7, 2024 _Draft
- E. Board of Zoning Appeals Minutes of August 14, 2024 _Draft
- F. **Resolution No. 2024-099** Accept & Final Project No. 2201-A reconstructing 6th Street SW from Willmar Ave to 19th Ave
- G. **Resolution No. 2024-100** Accept & Final Project No. 2201-C reconstruction of Industrial Park Drive Service Road
- H. United Community Action Partnership (UCAP): Preliminary and Final Plats
- I. Oslo Meadows First Addition: Preliminary and Final Plats
- J. Accounts Payable Report, 8/1/24 - 8/14/24

Information:

- K. Directors Reports
- L. Finance Report through 7/31/2024
- M. WMU Financial Report for June 2024

Council Member Nelsen requested that Consent Items B, D, and H be pulled out of the Consent Agenda for further discussion.

Following clarification and further discussion, Council Member Nelsen moved to approve **Items B, D and H that had been Removed from Consent Agenda**. Council Member Davis seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Ayes	Council Member Ask, Council Member Nelsen, Council Member Davis, Council Member Shuldes, Council Member Fagerlie, Council Member Asmus, Council Member Butterfield, Council Member O'Brien
Noes	None

Public Hearing:

A. **2024 Assessment Hearing**

As required by Minn State §429.031 subd. 1(b), an assessment hearing was held for the 2024 Street and Other Improvements.

The Mayor opened the Public Hearing at 6:45 p.m. to discuss **Approving the Assessment Roll for the 2024 Improvement Projects**. City Engineer Jared Voge presented the assessment roll and provided pertinent information on the projects.

Justin Mattern, 1008 13th St. SW, spoke against the proposed assessment stating he felt it was larger than realized gains in property value, per State Statute. He states that property owners were caught off guard by the assessment notice and believes that the assessed amounts are more than the actual cost of the projects. He requested a reduction of the assessment to his property and also to those who signed his letter. The following people signed his letter: Nicholas Baker, 816 13th St. SW, Michael Nitchals, 901 13th St. SW, David Kuehl, 1009 13th St. SW, Mark Wedel, 1016 13th St. SW, Steven Haarstad, 1021 13th St. SW, Jennifer Clark, 1101 13th St. SW, Ashley Duinick, 1209 Grace Ave. SW, Janice Schwitters, 910 11th St. SW, Nichole M. Porttiin, 1115 Grace Ave. SW, Dennis Schaeftbauer, 1436 Grace Ave. SW, Michael & Elizabeth Dokkebakken, 1104 Grace Ave SW, Cathy Bannon, 1208 Grace Ave SW, Jose & Mariela Diaz, 1017 13th St. SW, Benjamin & Kendra Saunders, 1114 Grace Ave SW, Jon & Linda Saunders, 820 13th St. SW, Jennifer Holland, 1018 13th St. SW.

Dennis Schaeftbauer, 1436 Grace Ave SW. He objected to the assessment amount stating that it does not add to the property value.

John Magnuson, 712 13th St. SW, he is not agreeing with the amount of the assessment because it will not increase the value of his home by that much.

Don Pearce, 913 Rice Ave, he spoke in objection to the amount of the assessment to his property and says they were not given the amounts in advance and that the amounts are way higher than what was anticipated.

Donna Isley, 1000 14th St. SW, she objects to the amount she is being assessed as a corner lot. She says she was already assessed \$8,000 for the work done on 14th Street and is now being assessed for the side street, which is Grace Ave. She does not feel that the Grace Ave assessment increases her property value at all since it only affects her for curb and gutter.

Wayne Kitzmann, 1113 17th St. SW, decided not to speak.

Cathy Bannon, 1208 Grace Ave. SW, is not happy with the amount of her assessment. She stated that she cannot afford the assessment and is upset that all the trees are now gone, stripping away the beauty of her neighborhood. She says that she will now have to keep working in order to pay off the assessment and now no longer has money to replace her windows.

Mike Dokkbakken, 1104 Grace Ave. SW, he's upset that all the trees are now gone and that has made a detriment to his home and neighborhood not an improvement.

Jalaine Goeser, 1201 Grace Ave SW she wants to dispute the amount of the assessment stating that it does not increase the value of her property. She's also upset with the length of time that this work has been taking.

Emily Streich, 1106 Willmar Ave. SW, she objects to the proposed assessments and feels that the amount of the assessment does not correlate to any benefit to their property and does not feel it will increase the market value of her property.

Blake Fostervold, 730 13th St. SW, he is opposed to the assessment amount because he cannot afford it as a single parent of 2 children who lives paycheck to paycheck.

Jon Saunders, 1220 Grace Ave. SW & 820 13th St., as one of the people who signed the letter submitted by Justin Mattern, he wants to make sure that all the people who signed are considered to have filed an objection under the law and will be considered as having done so.

Aaron Kinder, 1214 Willmar Ave SE, he feels that every citizen affected by this assessment should have a reconsideration of the amount of the assessment. It's a lot of money.

John Kennedy, 1210 Willmar Ave. SE, he doesn't feel the work done on Willmar Avenue was necessary and feels it was a waste of money. He also hopes that if the numbers for the actual cost of the project were less that what was originally quoted and that the savings is passed on to everyone affected. In that regard, he objects to the amount of his assessment.

City Clerk, Vernae Larsen, also read letters on behalf of the following residents:

Jason Kowalczyk, 1201 9th St. SE, who objects to the notice of assessment. He said he was not aware of the policy change and doesn't feel it's right that has to pay it.

Chang Wang and Rachel Smilovici, 1051 Hill Rd, they are appealing the assessment for the improvements to their property. They also protested to the mess and clean up the work created.

Cindy Johnson, 1029 Willmar Ave. SW, she feels that her driveway did not need a new approach and apron. She previously had tar and preferred that over the cement apron that is now there. She also states that she feels the cost is way more than what she could have had the work done for and provided quotes from other cement companies.

Ron and Michele Johnson, 1401 Willmar Ave. SW, they are objecting to the assessment amount. They feel it is too high since they are not getting a new apron. They state that they were required to put in their own apron in 2020 when they needed one.

John Johnson, 1459 Grace Ave SW, he objects to the special assessments being proposed for the following reasons. That the land does not receive special benefit from the improvement, that the assessment does not exceed the special benefit measured by the increase in market value due to improvements. He thinks that a property that currently receives water and sewer is not receiving an additional benefit because it continues to receive water and sewer service. He also feels that his property lot length footage was not calculated appropriately to reflect actual quantities used on the project. He also stated that there is a current meter fee for water and sewer and that these fees are collected for operations, maintenance and replacement and wonders why Willmar does not do the same.

Daren Kotzenmacher, 826 13th St. SW, he would like to have his current proposed assessment lowered due to his financial hardship. He suffered a brain injury in 2003 and lives on social security benefits and a part time job, well below the poverty line. He receives help from family members in order to maintain and fiscally manage his home. His letter was also signed by Pam Kotzenmacher, his Authorized Representative Payee.

The public hearing was closed by Mayor Reese at 7:54 p.m.

Following discussion, Council Member Ask, moved to table the topic until September 16, 2024 at 6:30 p.m.. The motion was seconded by Council Member Shuldes which carried on a roll call vote of Ayes, 8, Noes, 0.

Ayes	Council Member Ask, Council Member Nelsen, Council Member Davis, Council Member Shuldes, Council Member Fagerlie, Council Member Asmus, Council Member Butterfield, Council Member O'Brien
Noes	None

Mayor Reese called for a 5-minute recess at 8:02 p.m.

The Meeting resumed at 8:14 p.m.

Regular Business:

A. Kandiyohi County Economic Development 2025 budget

Michelle Marotzke, KCED Business Development Manager, went over the budget by line item with the council. Council Member Asmus moved to approve the **Kandiyohi County Economic Development 2025 budget**. Council Member Davis seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Ayes	Council Member Ask, Council Member Nelsen, Council Member Davis, Council Member Shuldes, Council Member Fagerlie, Council Member Asmus, Council Member Butterfield, Council Member O'Brien
Noes	None

B. Connect Willmar Marketing Proposals

City Operations Director, Kyle Box, reviewed two proposals from Hometown Fiber and Replace for supplemental services to assist the Committee and City Staff in efforts to market the Connect Willmar project. Council Member Ask moved to approve **Resolution No. 2024-101 Authorizing the City of Willmar to enter into a contract with Hometown Fiber, LLC**. Council Member Asmus seconded the motion, which carried on a roll call vote of Ayes 7, Noes 1.

Ayes Council Member Ask, Council Member Nelsen, Council Member Davis, Council Member Shuldes, Council Member Asmus, Council Member Butterfield, Council Member O'Brien
Noes Council Member Fagerlie

Council Member Asmus moved to approve **Resolution No. 2024-102 Authorizing the City of Willmar to enter into a contract with Replace**. Council Member Shuldes seconded the motion, which carried on a roll call vote of Ayes 7, Noes 1.

Ayes Council Member Ask, Council Member Nelsen, Council Member Davis, Council Member Shuldes, Council Member Asmus, Council Member Butterfield, Council Member O'Brien
Noes Council Member Fagerlie

C. Professional Services Agreement Between the City of Willmar and Bolton & Menk

Council Member Shuldes moved to untable the **Professional Services Agreement Between the City of Willmar and Bolton & Menk**. Council Member Davis seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Ayes Council Member Ask, Council Member Nelsen, Council Member Davis, Council Member Shuldes, Council Member Fagerlie, Council Member Asmus, Council Member Butterfield, Council Member O'Brien
Noes None

City Operations Director, Kyle Box, provided pertinent information to the council regarding the proposed Professional Service Agreement with Bolton and Menk to complete the entire fiber network for broadband services.

Council Member Ask moved to only approve payment in the amount of \$155,068 to Bolton & Menk for outstanding invoices related to the Connect Willmar Project. During discussion, Council Member Ask asked that more information be gathered and presented to Council before they would consider the **Professional Services Agreement Between the City of Willmar and Bolton & Menk** that is related to this project. The motion was seconded by Council Member Davis, which carried on a roll call vote of Ayes 8, Noes 0.

Ayes Council Member Ask, Council Member Nelsen, Council Member Davis, Council Member Shuldes, Council Member Fagerlie, Council Member Asmus, Council Member Butterfield, Council Member O'Brien
Noes None

D. Major Subdivision: CentraCare East Addition

Christopher Corbett, Planning and Development Director, presented information about the proposed relocation of the ambulance garage. Following discussion, Council member Nelsen moved to approve the **subdivision of Parcel No. 95-231-0120 into two lots**. Council Member Butterfield seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Ayes Council Member Ask, Council Member Nelsen, Council Member Davis, Council Member Shuldes, Council Member Fagerlie, Council Member Asmus, Council Member Butterfield, Council Member O'Brien
Noes None

Council Member Ask moved to **approve the Preliminary and Final Plat of the southern part of Parcel 95-231-0120**. Council Member Butterfield seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Ayes Council Member Ask, Council Member Nelsen, Council Member Davis, Council Member Shuldes, Council Member Fagerlie, Council Member Asmus, Council Member Butterfield, Council Member O'Brien
Noes None

E. Council discussion - Response to County letter

City Administrator, Leslie Valiant, spoke to the council about the letter that was received by the Kandiyohi County Board regarding facility needs. Following discussion, Council Member Nelsen moved to approve the proposed **City Response letter to the County letter**. Council Member Fagerlie seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Ayes Council Member Ask, Council Member Nelsen, Council Member Davis, Council Member Shuldes, Council Member Fagerlie, Council Member Asmus, Council Member Butterfield, Council Member O'Brien
Noes None

F. Department Director Updates

Council received updates from Community Growth Director Pable Obregon, Parks and Recreation Director Rob Baumgarn and Planning and Development Director Christopher Corbett.

Council member Shuldes moved to **Adjourn** at 9:53 p.m. Council Member Fagerlie seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Ayes Justin Ask, Audrey Nelsen, Vicki Davis, Carl Shuldes, Rick Fagerlie, Julie Asmus, Thomas Butterfield, Michael O'Brien
Noes None

MAYOR

Attest:

CITY CLERK

Resolution No. 2024-099

A RESOLUTION ACCEPTING PROJECT NO. 2201-A AND AUTHORIZING FINAL PAYMENT.

Motion By: Ask Second By: Shuldes

IMPROVEMENT: Project No. 2201-A: 6th Street SW Reconstruction

CONTRACTOR:	Voss Plumbing & Heating of Paynesville, Inc.
DATE OF CONTRACT:	April 4, 2022
BEGIN WORK:	May 19, 2022
COMPLETE WORK:	July 24, 2024
APPROVE, ENGINEERING DEPT:	August 2, 2024

BE IT RESOLVED by the City Council of the City of Willmar, Minnesota, that:

1. The said City of Willmar 6th Street SW Reconstruction Project be herewith approved and accepted by the City of Willmar.
2. The following summary and final payment be approved:

ORIGINAL CONTRACT AMOUNT:	\$2,197,554.35
CHANGE ORDER NO. 1	(\$39,865.09)
ACTUAL FINAL CONTRACT AMOUNT AS CONSTRUCTED:	\$2,157,689.26
Less Previous Payments	\$2,132,329.04
FINAL PAYMENT DUE CONTRACTOR:	\$25,360.22

Dated this 19th day of August, 2024

/S/Douglas E. Reese
Mayor

Attest:

/S/Vernae Larsen
City Clerk

Resolution No. 2024-100

A RESOLUTION ACCEPTING PROJECT NO. 2201-C AND AUTHORIZING FINAL PAYMENT.

Motion By: Ask Second By: Shuldes

IMPROVEMENT: Project No. 2201-C: Industrial Drive Service Road Reconstruction

CONTRACTOR: Voss Plumbing & Heating of Paynesville, Inc.
DATE OF CONTRACT: April 4, 2022
BEGIN WORK: May 16, 2022
COMPLETE WORK: July 24, 2024
APPROVE, ENGINEERING DEPT: August 2, 2024

BE IT RESOLVED by the City Council of the City of Willmar, Minnesota, that:

1. The said City of Willmar Industrial Drive Service Road Reconstruction Project be herewith approved and accepted by the City of Willmar.
2. The following summary and final payment be approved:

ORIGINAL CONTRACT AMOUNT:	\$1,169,645.85
CHANGE ORDER NO. 1	(\$4,385.67)
ACTUAL FINAL CONTRACT AMOUNT AS CONSTRUCTED:	\$1,165,260.18
Less Previous Payments	\$1,130,423.11
FINAL PAYMENT DUE CONTRACTOR:	\$34,837.07

Dated this 19th day of August, 2024

_____/S/Douglas E. Reese

Mayor

Attest:

_____/S/Vernae Larsen

City Clerk

RESOLUTION NO. 2024-101

A RESOLUTION AUTHORIZING THE CITY OF WILLMAR TO ENTER INTO A CONTRACT WITH HOMETOWN FIBER, LLC

Motion By: Ask

Second By: Asmus

BE IT RESOLVED by the City Council of the City of Willmar, Minnesota, to authorize the Mayor and the City Administrator to enter into a Contract with Hometown Fiber, LLC for City-Owned Fiber Network in the amount not to exceed \$30,000.

Dated this 19th day of August, 2024

/S/Douglas E. Reese
Mayor

Attest:

/S/Vernae Larsen
City Clerk

RESOLUTION NO. 2024-102

**RESOLUTION AUTHORIZING EXECUTION OF
A CONTRACT WITH REPLACE**

Motion By: Asmus

Second By: Shuldes

BE IT RESOLVED by the City Council of the City of Willmar, Minnesota, to authorize the Mayor and City Administrator to enter into a contract with Replace for City-Owned Fiber Network in the amount of \$10,000.

Dated this 19th day of August 2024

/S/Douglas E. Reese
Mayor

Attest:

/S/Vernae Larsen
City Clerk

WILLMAR MUNICIPAL UTILITIES COMMISSION

Meeting Minutes – August 26, 2024

11:45 am – WMU Auditorium

The Municipal Utilities Commission (MUC) met in its regular scheduled meeting on Monday, August 26, 2024, at 11:45 am in the WMU Auditorium with the following Commissioners present: Shawn Mueske, John Kennedy, Terrill Sieck, Carol Laumer, and Bruce DeBlieck. Absent were Commissioners Dave Baumgart and Patricia Elizondo.

Others present at the meeting were: General Manager John Harren, Director of Administration Janell Johnson, Finance & Office Services Supervisor Andrea Prekker, Staff Electrical Engineer Jeron Smith, Information Systems Coordinator Mike Sangren, Facilities & Maintenance Supervisor Kevin Marti, Executive Secretary Beth Mattheisen, City Attorney Robert Scott (via teleconference), and WC Tribune Journalist Jennifer Kotila.

The meeting opened with the recitation of the Pledge of Allegiance. Due to the absence of Commission Secretary Baumgart, Commission President Mueske appointed Commissioner Sieck to serve as Acting Secretary. Following the appointment, Commissioner Mueske asked if any changes to the agenda were needed. Following review and discussion, Commissioner Kennedy offered a resolution to approve the consent agenda as presented. Commissioner Laumer seconded.

RESOLUTION NO. 30

“BE IT RESOLVED, by the Municipal Utilities Commission of the City of Willmar, Minnesota, that the consent agenda be approved as presented which includes:

- ❖ Minutes from the August 12, 2024, MUC Meeting; and,
- ❖ Bills represented by vouchers No. 20241143 to No. 20241196 and associated wire transfers inclusive in the amount of \$3,179,983.04.

Dated this 26th day of August 2024.

President

Attest:

Acting Secretary

The foregoing resolution was adopted by a vote of five ayes and zero nays.

General Manager Harren reviewed with the Commission minutes from the August 14th WMU/COW Joint Meeting (see attached). Following review and discussion, Commissioner Laumer offered a motion to approve the minutes as presented. Commissioner Kennedy seconded the motion which carried by a vote of five ayes and zero nays.

In conjunction with the approved Joint Meeting minutes, two additional items were being presented for approval. The first item was to approve the 2024 Swansson Field South of Willmar Avenue MOU. This agreement was mutually agreed upon by both parties and outlines the terms, costs, and responsibilities to protect Willmar’s water supply and maintain the Wellhead Protection Plan as mandated by MN Department of Health. Following review, Commissioner Kennedy offered a resolution to approve the 2024 Swansson Field South of Willmar Avenue MOU as presented. Commissioner Sieck seconded.

RESOLUTION NO. 31

"BE IT RESOLVED, by the Municipal Utilities Commission of the City of Willmar, Minnesota, that the 2024 Swansson Field South of Willmar Avenue Memorandum of Understanding between Willmar Municipal Utilities and the City of Willmar for joint land use while protecting and preserving Willmar's water supply be approved as presented."

Dated this 26th day of August 2024.

President

Attest:

Acting Secretary

The foregoing resolution was adopted by a vote of five ayes and zero nays.

The second item presented for Commission approval was the WMU/City of Willmar Sharing Listing. This document outlines collaborative agreements, projects, and practices shared between WMU and the City. This listing continues to grow positively, reflecting the strengthening partnership between the two entities. Following review, Commissioner DeBlieck offered a motion to approve the WMU/City of Willmar Sharing Listing as presented. Commissioner Kennedy seconded the motion which carried by a vote of five ayes and zero nays.

Commissioner Kennedy (PC Chair) reviewed with the Commission minutes from the August 21st WMU Planning Committee meeting (see attached). Following review and discussion, Commissioner Kennedy offered a motion to approve the minutes as presented. Commissioner Sieck seconded the motion which carried by a vote of five ayes and zero nays.

Staff Electrical Engineer Smith presented a request from the City to vacate old easements from the original Water View Business Park plat. These easements will be replaced with new ones in the replat for Water View Business Park 3rd Addition, where multiple parcels are being combined into one large parcel. Trident Development plans to build over portions of the former easements and has requested their removal for title purposes. After reviewing the request, Commissioner DeBlieck proposed a resolution to approve vacating the easements for Water View 3rd Addition and proceeding with the replat, provided that the required ten-foot utility easement size is maintained. Commissioner Kennedy seconded the resolution.

RESOLUTION NO. 32

"BE IT RESOLVED, by the Municipal Utilities Commission of the City of Willmar, Minnesota, that the Petition to Vacate Under Section 9.01, Chapter 9 of the City Charter, and the replatting Water View Business Park 3rd Addition, be approved contingent upon providing the acceptable utility easements (10') as presented."

Dated this 26th day of August 2024.

President

Attest:

Acting Secretary

The foregoing resolution was adopted by a vote of five ayes and zero nays.

Commissioners Laumer and DeBlieck presented a recap of their recent attendance at the 2024 MMUA Summer Conference. Topics of discussion included: telling your public power story; protecting your utility from

buyout/sellout; PILOT (payment in lieu of taxes); improving customer communications; managing a utility crisis; federal & state legislative updates; transmission planning; solar & renewable projects; and cybersecurity. Laumer and DeBlieck expressed their appreciation to the Commission for allowing them the opportunity to attend the informational conference and highly encourage Commissioners to attend in the future.

American Public Power Association (APPA) has a 15-part on-demand training course entitled *"Public Power Governance Essentials"*. This series offers a convenient way to get "up-to-speed" on governance requirements, such as complying with charters/bylaws, reporting conflicts of interest, understanding duties and legal obligations, and facilitating an effective board meeting. At this time, the final informational video entitled *"The Board's Role in Stakeholder Engagement"* (Lesson #15) was presented.

Commissioner Mueske provided an update on the ongoing search for the General Manager position. The Commissioners met at 11:00 am today with a Liza Donabauer from David Drown & Associates to select the finalists for the position. A total of five finalists were chosen. Informational packets will be sent to the Commissioners on September 6th, with the final interviews and additional activities with the candidates scheduled for September 13th. The specific details and times for these events are yet to be determined. It was also agreed that travel expenses, including mileage and possible hotel accommodations, will be provided as needed.

General Manager Harren Tentative future Labor Committee agenda items will include new building land acquisition and the MUC Self-Survey. Tentative future Planning Committee agenda items include new building, new generation, CMMPA transmission investment, and wind turbines.

Upcoming 2024 events to note:

- MUC Special Mtg.: Interview with GM finalists – September 13th (time TBD)
- MRES Municipal Power Leadership Academy (Sioux Falls, SD): September 18-19

There being no further business to come before the Commission, Commissioner DeBlieck offered a motion to adjourn. Commissioner Kennedy seconded the motion, which carried by a vote of five ayes and zero nays. The meeting was adjourned at 12:44 pm.

Respectfully Submitted,

WILLMAR MUNICIPAL UTILITIES

Beth Mattheisen, Executive Secretary

ATTEST:

Terrill Sieck, Acting Secretary



WMU COMMISSION/WILLMAR CITY COUNCIL JOINT MEETING
SUBJECT: ITEMS OF MUTUAL INTEREST
WMU Auditorium
Wednesday, August 14, 2024 - 12:00 PM

Administrative Staff Present: WMU - General Manager John Harren, Director of Administration Janell Johnson and Executive Secretary Beth Mattheisen. City – Operations Director Kyle Box and Planning & Development Director Christopher Corbett.

Municipal Utilities Commissioners: John Kennedy III, Terrill Sieck, Carol Laumer, and Bruce DeBlieck.

City Councilmembers: Michael O’Brien, Carl Shuldes, Julie Asmus, Vicki Davis, and Audrey Nelsen.

Others: WC Trib Journalist Jennifer Kotila and EDC Business Development Manager Michelle Marotzke

Commission Vice President Kennedy opened the meeting, followed by the reciting of the Pledge of Allegiance. General Manager Harren welcomed all attendees and expressed his gratitude for their participation in the joint informational meeting.

1. 2024 Swansson Field South of Willmar Avenue MOA

The first agenda was the joint-use agreement for Swansson Field South of Willmar Avenue. This MOU, developed in conjunction with previously approved agreements, aims to protect Willmar's water supply and maintain the Wellhead Protection Plan as mandated by the MN Department of Health. The agreement, which includes Exhibit 1 (showing well locations and water main casing), was created with input from both parties and outlines the terms, costs, and responsibilities. After review and discussion, both the WMU and City of Willmar agreed to recommend approval of the MOU to their respective governing boards.

2. Collaborating Agreements: WMU/City of Willmar Sharing Listing

Both a redlined and a clean copy of the WMU/City of Willmar Sharing Listing, originally created in 2012, were presented for review and discussion. This document outlines collaborative agreements, projects, and practices shared between WMU and the City. It was noted that the listing continues to grow positively, reflecting the strengthening partnership between the two entities.

It was a consensus of all to accept the listing as presented and complete the process to finalize. Upon formal approval of their governing boards, execution of the Sharing Listing would be completed by General Manager Harren and CA Valiant.

3. Annual WMU Update with Willmar City Council

General Manager Harren presented the 2024 WMU Update to the City Council in an effort to keep the City well-informed about projects and issues impacting the Utility. The update included details on current and upcoming projects (bulk water station, streetlighting, water treatment plant, new generation, new transmission investments, water transmission line, GIS mapping, City Franchise Fee, etc.), a graph of Willmar's 100% carbon-free power supply mix, rate study insights, software conversion, the status of the new building, and the Wellhead Protection Plan. The status of the wind turbines was also addressed.

Additionally, the 2024 WMU Strategic Plan was presented for information. WMU's Strategic Plan outlines core values, long-range goals, key performance indicators, and identifies five top strategic priorities: Electric Utility, Water Utility, Customer Experience, Utility Identity & Communication, and Leadership, along with the teams and timelines needed to achieve these goals.

It was requested that the City reciprocate in the future by providing updates to WMU on their projects and issues of interest. We believe that this exchange of information will foster continued positivity in our collaboration and help us achieve the goals that are in the best interest of our community.

In closing, both the Commission and City Council expressed their sincere appreciation for the update that was presented. Additionally, Commissioner DeBlieck provided a brief status report on the current search process for a new General Manager (GM Harren is retiring on September 20th).

With no further business to discuss, Commissioner Kennedy offered a motion to adjourn the meeting, which was seconded by Commissioner Laumer. The meeting was officially adjourned at 1:20 pm.

Respectfully submitted,

Beth Mattheisen, Executive Secretary

Attest:

John Kennedy, MUC Vice President



WILLMAR MUNICIPAL UTILITIES
MUC Planning Committee Meeting Minutes
Wednesday, August 21, 2025
12:00 pm (WMU Conference Room)

Attendees: Commissioners John Kennedy and Terry Sieck, General Manager John Harren, Director of Administration Janell Johnson, Finance & Office Services Supervisor Andrea Prekker, and Executive Secretary Beth Mattheisen.

Commissioner Kennedy (PC Chair) called the meeting to order at 12:00 pm.

- 1. Proposed 2025 WMU Budget:** (Finance & Office Services Supervisor Prekker and General Manager Harren)
General Manager Harren opened discussion with the Planning Committee by presenting background information regarding the budgetary process followed to establish the annual WMU Budget.

Finance & Office Services Supervisor Prekker reviewed with the Committee the proposed 2025 WMU Budget for consideration and discussion. Departmental analysis and data included within the electric, water, and combined divisions reflect anticipated revenues, expenses, income, and retained earnings to create the 2025 WMU Budget. Included in the data were the Operating Budgets, Capital Budgets, and Statement of Cash Flows for the years 2025-2034. Prekker and Harren further provided individual line-item details along with bonding, principal payments, revenue neutrality, and investment data relating to the capital projects. Questions by the Committee regarding specific items were addressed with clarifications provided by staff. It was noted that internal funding will again be utilized by transferring funds from the Electric Division to the Water Division. The following is a recap of points of discussion regarding the proposed 2025 WMU Budget:

- 1) Total Projected Revenues: \$43.4 million
- 2) Total Operating Expenses: \$34.4 million
- 3) Largest Operating Expense is Purchased Power: \$18.2 million
 - a) Intragovernmental Transfer to the City: \$2.2 million
- 4) Total 2025 Capital Budget (Electric & Water): \$15.9 million
 - a) Largest Capital Projects is the new building project: \$12.7 million
- 5) Statement of Cash Flows: (2025 projected year-end Net Cash Balances)
 - a) Electric: \$31.0 million
 - b) Water: \$3.1 million
 - c) Combined: \$34.2 million

Additional items to note:

- Following thorough review of the proposed O&M Budgets, the 2025 Budget increases were modest, and per current union contract, the labor calculations were set at a 5% increase with no additional staffing included.
- The need for identifying an additional water supply site was raised during the recent WMU/City Joint Meeting. A directive was issued to incorporate the request to identify an additional well field location in a future Capital Budget.
- An additional \$30,000 will be added to the proposed budget for outsourcing of additional projects for the Electric/Line Dept.
- Meet Cash Balance threshold/goal is set at 50% of total revenues per Minimum Fund Balance goal.
- 10-year projections are based on varying factors including community growth, revenue, and expense assumptions.
- MRES recently conducted a 2024 Rate Study for WMU. Upon reconciliation of the proposed 2025 Budget and Rate Study projections, the Commission will be asked to approve both items at the September 9th MUC Mtg. including rate increases as required.

2. 2024 Rate Study review & discussion:

MRES is finalizing the Rate Study and will present it to the Commission at the September 9th MUC Mtg.

3. Adjournment:

There being no further business to come before the WMU Planning Committee, Commissioner Kennedy offered a motion to adjourn. Commissioner Sieck seconded the motion which carried, and the meeting was adjourned at 12:45 pm.



City Council Action Request

Council Meeting Date:	September 3, 2024	Agenda Item Number:	6.C.
Agenda Section:	Consent Items	Originating Department:	Administration
Resolution:	No	Prepared By:	
Ordinance:	No	Presented By:	Leslie Valiant, City Administrator
Item:	Swansson Field Memorandum of Understanding		

RECOMMENDED ACTION:

To approve the Memorandum of Understanding between the City of Willmar and Willmar Municipal Utilities

OVERVIEW:

The City of Willmar and Willmar Municipal Utilities wish to enter into a Memorandum of Understanding (MOU) for the use of Swansson Field, south of Willmar Avenue. The MOU outlines agreed-upon uses of the parcels. This MOU was reviewed at the August 14, 2024, joint meeting of the City Council and Willmar Municipal Utilities Commission.

BUDGETARY/FISCAL ISSUES:

ALTERNATIVES TO CONSIDER:

ATTACHMENTS:

1. Swansson Field S of Willmar Ave MOU

Swansson Field South of Willmar Avenue Memorandum of Understanding

This Memorandum of Understanding (MOU), made and entered into this _____ day of _____, 2024 by and between City of Willmar (hereinafter City), and Willmar Municipal Utilities (hereinafter WMU).

Whereas; this MOU supplements; 1) Proposed Agreement Dated April 17, 1974, Use of S. W. Well Field, 2) Agreement Dated December 22, 1988, for joint use of land purchased by WMU north of Willmar Ave and West of 18th Street West and a second parcel of land located east of the North Highway 71 service drive and west of Lakeland Avenue referred to as the Northeast well.

Whereas; the City and WMU are desirous of sharing the use of Swansson Field south of Willmar Avenue, PID 95-921-5690, 95-921-5846, and 95-921-5872 for recreation purposes, city water supply and stormwater management infrastructure;

Whereas; the parties wish to document their agreement with respect to said property;

Whereas, WMU has completed extensive research to identify quality, safe drinking water sources in volumes adequate to meet the demand of the community.

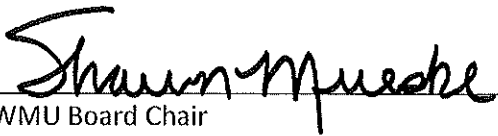
Now, Therefore, it is hereby agreed by and between the parties hereto as follows:

1. The City and WMU do hereby agree that the protection and preservation of a municipal water source is priority; and
2. The City does hereby agree that WMU may use current test well locations identified within Exhibit 1 for city wells to serve the community; and
3. WMU will update and keep current the Wellhead Protection Plan as required by MDH. The City will maintain best land use practices as recommended by MDH and outlined in the Wellhead Protection Plan; and
4. The City acknowledges and supports WMU's need to access the water main casing under Willmar Avenue. The City recognizes as wells are developed watermain will be installed from the well to the water main casing under Willmar Ave. WMU recognizes that the City has invested in the development of all recreational amenities and will collaborate with the City to design watermain locations, with the best interest of the community as the amenities are located within the parcels; and
5. The City will issue a permit for an aesthetically appealing building to be constructed over each well when the well is developed at the expense of WMU upon meeting all established permit requirements; and
6. The City will preserve the recommended inner well management zone distances as identified in the Wellhead Protection Plan around each well in Exhibit 1.
7. WMU will collaborate with the City when a new well location and/or water main path is needed. WMU will be responsible for the removal and replacement of any park and recreation amenity that falls short of the equipment's expected lifespan; and The City and WMU will collaborate regarding any changes or improvements to the property including but not limited to modifications to the land use, potential stormwater improvements, additional recreational amenities and parking lots; and
8. Should this property be utilized for another purpose and require relocation of any test well prior to site abandonment, the costs associated with well relocation will be borne by the requesting entity; and
9. WMU will be responsible for the cost and installation of the city production well(s); and

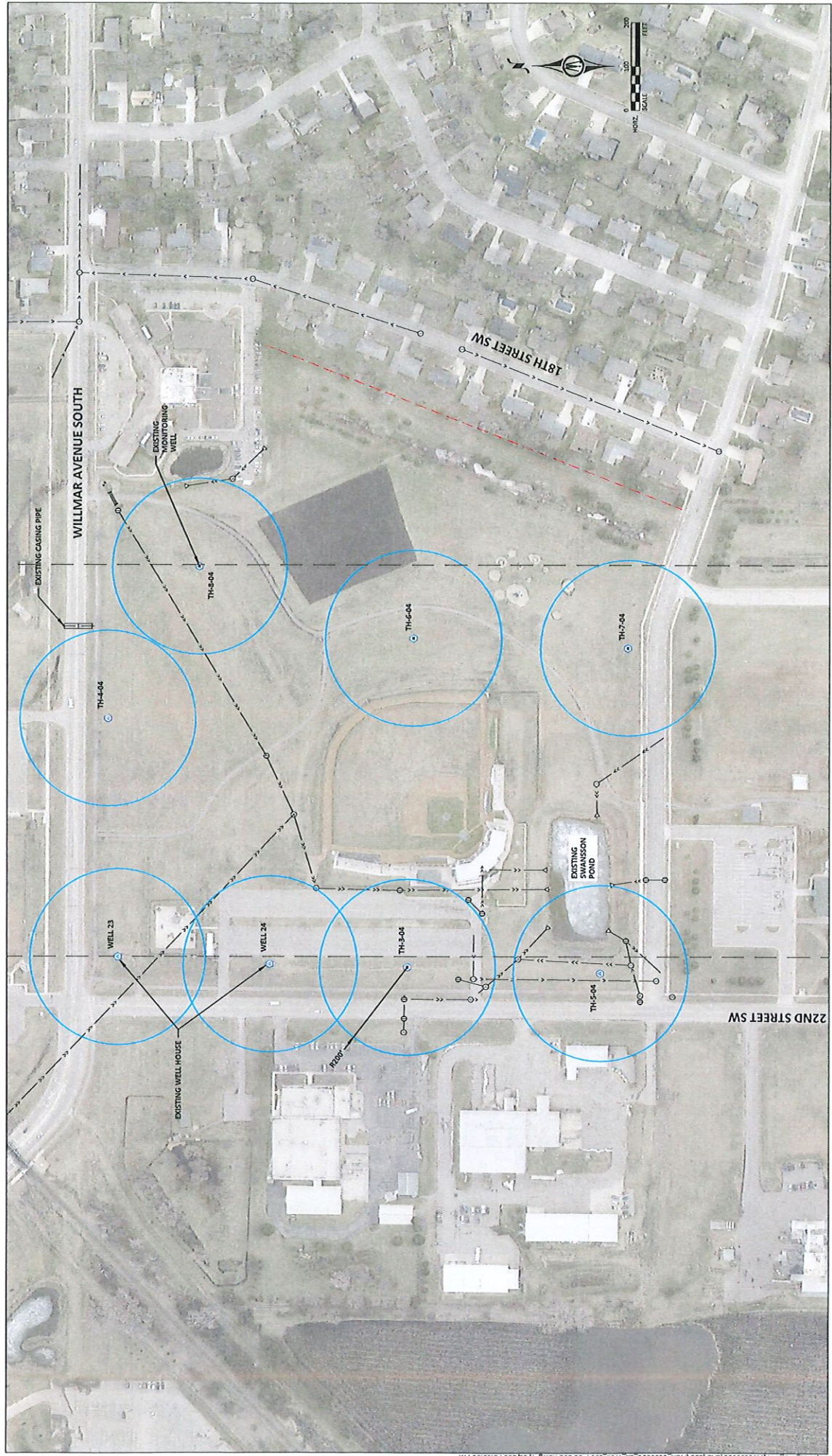
10. WMU will be responsible for upgrading all road or path improvements to access wells throughout the park associated with the development or improvements of future or existing wells; and
11. WMU will minimize requests to the City for the disruption or removal of park & recreation amenities to the greatest extent possible; and
12. WMU will keep buildings in good condition; and
13. WMU will provide advance notice to the City of at least 12 months before a new well is needed; unless an emergency arises; and
14. Both parties agree to meet and confer on a regular basis to discuss matters of mutual concern with respect to the use of the property; and
15. Both parties agree that this Memorandum of Understanding may be amended as necessary with approval from City Council and WMUC to best accommodate the needs of both parties.

Attachment:

Exhibit 1 Proposed Well locations and Willmar Ave Water Main Casing.


WMU Board Chair

Mayor





City Council Action Request

Council Meeting Date:	September 3, 2024	Agenda Item Number:	6.D.
Agenda Section:	Consent Items	Originating Department:	Administration
Resolution:	No	Prepared By:	
Ordinance:	No	Presented By:	Pablo Obregon, Director of Community Growth
Item:	Consider accepting Southwest Initiative Foundation Grant		

RECOMMENDED ACTION:

Approve Resolution accepting \$13,000 from Southwest Initiative Foundation (SWIF).

OVERVIEW:

The Southwest Initiative Foundation is granting \$13,000 to the City of Willmar to support Willmar's events to grow inclusion and belonging. These funds will support the continuation Willmar 2024 Welcoming Week Event and the expansion of several innovative community events in their second year: Willmar Martin Luther King Jr. Day Celebration, Healthy Earth Healthy Kids, International Heritage Festival, and Juneteenth. Pablo Obregon, Director of Community Growth will be taking the lead on this grant.

BUDGETARY/FISCAL ISSUES:**ALTERNATIVES TO CONSIDER:****ATTACHMENTS:**

1. Resolution Accepting Celebrating Together in Community SWIF Grant
2. Celebrating Together in Community

RESOLUTION NO. _____

AUTHORIZATION TO ACCEPT SOUTHWEST INITIATIVE FOUNDATION GRANT

Motion By:_____

Second By:_____

BE IT RESOLVED by the City Council of the City of Willmar, a municipal corporation of the State of Minnesota, that city staff be authorized accept the Southwest Initiative Foundation grant in the amount of \$13,000.

Dated this 3rd day of September, 2024

MAYOR

Attest:

CITY CLERK

E-Signature Endorsement Record

Record Generated At: 2024-08-08 20:30:12 (UTC)

IP Address: 156.142.52.1

Endorsed Response

Grant Details

Grant #
GN-00121368
Grantee
City of Willmar
Amount
13000.00
Grant Title
Celebrating Together in Community
Summary
to support Willmar's events to grow inclusion and belonging
Start Date End Date
09/01/2024 08/30/2025

Grant Terms

1. Use of Funds These grant funds may be used only for charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code"). No portion of this grant is earmarked for use in carrying on propaganda or otherwise attempting to influence legislation. You may not use any portion of the funds to participate in any political campaign on behalf of or in opposition to any candidate for public office, to make grants to individuals on a non-objective basis, or for any other non-charitable purpose. You may not use the grant funds for purposes different from those set forth in the Grant Application and this Grant Agreement without first notifying and obtaining the consent of the Southwest Initiative Foundation (the "Foundation"). Expenses charged against this grant must be incurred during the approved grant period noted above.
2. Commitment to Nondiscrimination No person shall, on the basis of actual or perceived race, color, religion, national origin, sex, gender identity (as defined in paragraph 249(c)(4) of title 18, United States Code), sexual orientation, marital or parental status, political affiliation, military service, physical or mental ability, or any other improper criterion be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available by the Foundation, and any other program or activity funded in whole or in part with funds appropriated for grants, cooperative agreements, and other assistance administered by the Foundation.
3. Acknowledgment of Grant Funds You will give public recognition to the Southwest Initiative Foundation's support in all advertising, publications and press releases concerning the grant project.
4. Certification and Maintenance of Exempt Status You certify that you are a public charity because you either (a) have been determined by the Internal Revenue Service to be a tax-exempt organization under Section 501(c)(3) of the Code, and not a private foundation within the meaning of Code Section 509(a); (b) are a state or any political subdivision

thereof within the meaning of Code Section 170(c)(1); or (c) are a state college or university within the meaning of Code Section 511(a)(2)(B). You will immediately inform the Foundation of any change in or challenge to your status as a public charity.

5. Payment of Grant Funds You will receive electronic payment in the amount listed above. You will repay The Foundation any portion of the grant which is unused or not used for the charitable purposes required by this agreement.
6. Records You will maintain your books and records to show, and separately account for, the funds received under this grant, along with maintaining records of expenditures adequate to identify the purposes for which grant funds have been expended. You will permit the Foundation, at its request, to have complete access to the files and records for the purpose of making such financial audits, verifications, and investigations as it deems necessary concerning the grant, and to maintain such files and records for a period of at least six years after completion or termination of the project.
7. Termination This grant may be terminated at any time if you and the Foundation mutually agree on the termination in writing. Upon termination of this grant agreement, all unexpended funds shall be returned to the Foundation. In addition, in the event the Foundation determines that you have failed to comply with the terms of this agreement, upon written notice from the Foundation you will return all unexpended grant funds to the Foundation and the Foundation may terminate this agreement.

Notices and Communications

Notices and communications regarding the grant and this grant agreement shall be sent by U.S. mail or email to the parties at the following addresses:

If to the Foundation:

Southwest Initiative Foundation
15 3rd Ave NW
Hutchinson, MN 55350
Attention: Grants
Email: grants@swifoundation.org

If to the Grantee:

Grantee
City of Willmar
Street
PO Box 755
City State ZIP
Willmar MN 56201-0755
Primary Contact
Leslie Valiant
Grantee Email
lvaliant@willmarmn.gov

Agreed to on behalf of Southwest Initiative Foundation:

Opportunity Owner Name
Nancy Fasching

Opportunity Owner Title
Vice President, Community Impact
Approval Date
06/28/2024

Grant Signature Authority

Grantee
City of Willmar
Authorized Official
Leslie Valiant
Job Title
City Administrator

If organization is unable to accept electronic funds or provide banking information, email grants@swifoundation.org and ask for an alternative payment option *before* signing this grant agreement.

Organization Financial Contact

Please provide the name and contact information for the person who is responsible for financial transactions at

Grantee
City of Willmar
Contact First Name
Tom
Contact Last Name
Oden
Title
Financ
Email
todens@willmarmn.gov
Phone
320-235-4913

Banking Information

Click [here](#) to learn how to find bank routing and account numbers.

Upload a copy of voided check
Voided Check.pdf
Bank Routing Number
091914710
Confirm Bank Routing Number
091914710
Checking Account Number
003172
Confirm Checking Account Number
003172

After clicking submit, review and sign at the bottom of the next screen. FYI -

there is red text at the bottom of the page that looks like an error - it's not. After you sign, you will get an email (from Southwest Initiative Foundation - Subject: Verify: Signed Response) with a link that you need to click/verify. You NEED to click/verify. **Grant is not signed until you confirm the signature from your email.**

Your Signature

The undersigned has the authority to agree to the information submitted and certifies that all information provided herein is true and correct. After you've submitted your signature you will receive a confirmation email. To finalize the signature process, please follow the instructions in paragraph 2 of the email. Once your signature is verified, you will receive another email indicating the document is sealed and signed. Within this email is a link to the signed document and is available for your review indefinitely. You may print or save a PDF copy from this link.

	
SIGNATURE	INITIALS

Leslie
NAME

Valiant
INITIALS

2024-07-23 18:50:17
DATETIME (UTC)

Response Endorsement Record

Response Submission

Form	Grant Agreement No Report
Form ID	4762028
Form Version	43
Response ID	65676
Submission Datetime	2024-07-23 18:32:29

Events

2024-07-23 18:32:30	Initialized. E-Signature record created.
2024-07-23 18:32:30	Started. Endorsement process started.
2024-07-23 18:50:17	Endorsed. E-Signature record endorsed by signatory. The response was locked.
2024-07-23 18:50:34	Completed. E-Signature record completed.
2024-07-23 18:50:34	Locked. E-Signature record sealed, notified signatory and form creator.
2024-07-23 18:50:34	Sealed.

Signatory

Name	Leslie(Respondent)
Email Address	lvaliant@willmarmn.gov
IP Address	156.142.52.1
Signatory UUID	56043dd5-aeba-4598-bb3c-2c41b091a4d8

Record

Record UUID	9b96179d-d4d0-4e1a-9312-b615765d44bd
Sealed Record Checksum	ae48e1b6d6dcc8d35c44b3bd47becd957d1858b1e70508aa258a3e64b36b29f
Sealed Record Signature Hash	26d9a2e2ab8dcc92ddaafaf40c12d7ea52f6b26138c6557071160da71e38098c5
Custodian Signature Hash	0019e96ea14cf2f40a82b936d312b67fa954389ff83123aa717e1b59205b02c6



City Council Action Request

Council Meeting Date:	September 3, 2024	Agenda Item Number:	6.E.
Agenda Section:	Consent Items	Originating Department:	City Clerk
Resolution:	No	Prepared By:	Vernae Larsen, City Clerk
Ordinance:	No	Presented By:	Vernae Larsen, City Clerk
Item:	Knights of Columbus Lawful Gambling Application		

RECOMMENDED ACTION:

Approve Knights of Columbus Lawful Gambling Application

OVERVIEW:

BUDGETARY/FISCAL ISSUES:

ALTERNATIVES TO CONSIDER:

ATTACHMENTS:

1. Knights of Columbus Lawful Gambling Application

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Knights of Columbus

Previous Gambling Permit Number: X- 30005-24-015

Minnesota Tax ID Number, if any: Group 0188

Federal Employer ID Number (FEIN), if any: 23-7543133

Mailing Address: 1900 6th ST SW

City: Willmar State: MN Zip: 56201 County: Kandiyohi

Name of Chief Executive Officer (CEO): Kevin J. Savchuk

CEO Daytime Phone: 320-262-0820 CEO Email: savchuklen@yahoo.com

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): same

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☒ Fraternal ☐ Religious ☐ Veterans ☐ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☒ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Elks in Willmar, MN

Physical Address (do not use P.O. box): 222 20th ST SE

Check one:

☒ City: Willmar, MN Zip: 56201 County: Kandiyohi

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): June 10, 2025

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

4/23
Page 2 of 3

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

- ☒ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: City of Willmar

Signature of City Personnel: [Signature]

Title: City Clerk Date: 8/15/2024

**The city or county must sign before
submitting application to the
Gambling Control Board.**

COUNTY APPROVAL for a gambling premises located in a township

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: [Signature] Date: 8-15-24
(Signature must be CEO's signature; designee may not sign)

Print Name: Kevin J. Savchuk

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer



City Council Action Request

Council Meeting Date:	September 3, 2024	Agenda Item Number:	6.F.
Agenda Section:	Consent Items	Originating Department:	City Clerk
Resolution:	No	Prepared By:	Vernae Larsen, City Clerk
Ordinance:	No	Presented By:	Vernae Larsen, City Clerk
Item:	Kandiyohi County Pheasants Forever Lawful Gambling Application		

RECOMMENDED ACTION:

Approve Kandiyohi County Pheasants Forever Lawful Gambling Application

OVERVIEW:

BUDGETARY/FISCAL ISSUES:

ALTERNATIVES TO CONSIDER:

ATTACHMENTS:

1. Kandiyohi County Pheasants Forever Lawful Gambling Application

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: <u>Kandiyohi County Pheasants Forever</u>	Previous Gambling Permit Number: <u>X- 03697-24-023</u>
Minnesota Tax ID Number, if any: <u>41-129149</u>	Federal Employer ID Number (FEIN), if any: _____
Mailing Address: <u>Box 732</u>	
City: <u>Willmar</u>	State: <u>MN</u> Zip: <u>56201</u> County: <u>Kandiyohi</u>
Name of Chief Executive Officer (CEO): <u>Kevin Ochsendorf</u>	
CEO Daytime Phone: <u>320-212-2412</u>	CEO Email: <u>kjochs@yahoo.com</u> (permit will be emailed to this email address unless otherwise indicated below)
Email permit to (if other than the CEO): _____	

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

- ☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☐ **A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
- ☐ **IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- ☒ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Willmar Conference Center

Physical Address (do not use P.O. box): 240 23rd St. SE

Check one:
☒ City: Willmar Zip: 56201 County: Kandiyohi
☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): 4/5/2025

Check each type of gambling activity that your organization will conduct:

- ☐ Bingo ☒ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**CITY APPROVAL
for a gambling premises
located within city limits**

- ☒ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: City of Willmar

Signature of City Personnel:

Wendy JansenTitle: City Clerk Date: 8/15/2024

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (If required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Kevin Ochsendorf Date: 8-14-2024

(Signature must be CEO's signature; designee may not sign)

Print Name: Kevin Ochsendorf**REQUIREMENTS****Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS**Mail application with:**

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

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City Council Action Request

Council Meeting Date:	September 3, 2024	Agenda Item Number:	6.G.
Agenda Section:	Consent Items	Originating Department:	City Clerk
Resolution:	No	Prepared By:	Vernae Larsen, City Clerk
Ordinance:	No	Presented By:	Vernae Larsen, City Clerk
Item:	Glacial Ridge Curling Lawful Gambling Application		

RECOMMENDED ACTION:

Approve Glacial Ridge Curling Lawful Gambling Application

OVERVIEW:

BUDGETARY/FISCAL ISSUES:

ALTERNATIVES TO CONSIDER:

ATTACHMENTS:

1. Glacial Ridge Curling Lawful Gambling Application

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Glacial Ridge Curling

Previous Gambling Permit Number: X- 92195

Minnesota Tax ID Number, if any: 8977860

Federal Employer ID Number (FEIN), if any: 20-2429190

Mailing Address: PO Box 3046

City: Willmar State: MN Zip: 56201 County: Kandiyohi

Name of Chief Executive Officer (CEO): Don Nelson

CEO Daytime Phone: 320-212-2682 CEO Email: sandnelson@charter.net

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): jakevlaminck@gmail.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☒ **IRS Income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Willmar Civic Center

Physical Address (do not use P.O. box): 2707 Arena Dr

Check one:

☒ City: Willmar Zip: 56201 County: Kandiyohi

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): 3/8/2025

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

- ☒ The application is acknowledged with no waiting period.
☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
☐ The application is denied.

Print City Name: City of Willmar

Signature of City Personnel: [Signature]

Title: City Clerk Date: 8/15/2024

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

- ☐ The application is acknowledged with no waiting period.
☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: [Signature] Date: 8-14-24
 (Signature must be CEO's signature; designee may not sign)

Print Name: Don Nelson

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

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City Council Action Request

Council Meeting Date:	September 3, 2024	Agenda Item Number:	6.H.
Agenda Section:	Consent Items	Originating Department:	City Clerk
Resolution:	No	Prepared By:	Vernae Larsen, City Clerk
Ordinance:	No	Presented By:	Vernae Larsen, City Clerk
Item:	Church of St. Mary Lawful Gambling Application		

RECOMMENDED ACTION:

Approve Church of St. Mary Lawful Gambling Application

OVERVIEW:

BUDGETARY/FISCAL ISSUES:

ALTERNATIVES TO CONSIDER:

ATTACHMENTS:

1. Church of St. Mary Lawful Gambling Application

LG240B Application to Conduct Excluded Bingo**No Fee****ORGANIZATION INFORMATION**

Organization Name: Church of St. Mary Previous Gambling Permit Number: XB-04099-23-013

Minnesota Tax ID Number, if any: 8369099 Federal Employer ID Number (FEIN), if any: 41-0711999

Mailing Address: 713 SW 12th St.

City: Willmar State: MN Zip: 56201 County: Kandiyohi

Name of Chief Executive Officer (CEO): Fr. Ronald Huberty

CEO Daytime Phone: 320-235-0118 CEO Email: RHuberty@DNU.org
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☒ Religious ☐ Veterans ☐ Other Nonprofit Organization

Attach a copy of at least one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **Current calendar year Certificate of Good Standing**
Don't have a copy? This certificate must be obtained each year from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☒ **Internal Revenue Service-IRS income tax exemption 501(c) letter in your organization's name**
Don't have a copy? Obtain a copy of your federal income tax exempt letter by having an organization officer contact the IRS at 877-829-5500.

☐ **Internal Revenue Service-Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

EXCLUDED BINGO ACTIVITYHas your organization held a bingo event in the current calendar year? ☐ Yes ☒ No

If yes, list the dates when bingo was conducted: _____

The proposed bingo event will be:

☒ one of four or fewer bingo events held this year. Dates: _____
-OR-

☐ conducted on up to 12 consecutive days in connection with a:

☐ county fair Dates: _____

☐ civic celebration Dates: _____

☐ Minnesota State Fair Dates: _____

Person in charge of bingo event: Fr. Ron Huberty Daytime Phone: 320-235-0118Name of premises where bingo will be conducted: Church of St. MaryPremises street address: 713 12th St. SWCity: Willmar If township, township name: _____ County: Kandiyohi

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**CITY APPROVAL
for a gambling premises
located within city limits**

On behalf of the city, I approve this application for excluded bingo activity at the premises located within the city's jurisdiction.

Print City Name: City of Willmar

Signature of City Personnel:



Title: City Clerk Date: 8/26/24

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

On behalf of the county, I approve this application for excluded bingo activity at the premises located within the county's jurisdiction.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for excluded bingo activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes, Section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge.

Chief Executive Officer's Signature: Fr. Ronald Huberty Date: 8-21-24
(Signature must be CEO's signature; designee may not sign)

Print Name: Fr. Ronald Huberty

MAIL OR FAX APPLICATION & ATTACHMENTS

Mail or fax application and a copy of your proof of nonprofit status to:

Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113
Fax: 651-639-4032

An excluded bingo permit will be mailed to your organization. Your organization must keep its bingo records for 3-1/2 years.

Questions?

Call a Licensing Specialist at 651-539-1900.

Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. Otherwise, bingo hard cards, bingo paper, and bingo number selection devices must be obtained from a distributor licensed by the Minnesota Gambling Control Board. A list of licensed distributors is available on the Gambling Control Board's website at www.mn.gov/gcb.

This form will be made available in alternative format (i.e. large print, braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board

will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board

members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.



City Council Action Request

Council Meeting Date:	September 3, 2024	Agenda Item Number:	6.I.
Agenda Section:	Consent Items	Originating Department:	Finance
Resolution:	No	Prepared By:	Vernae Larsen, City Clerk
Ordinance:	No	Presented By:	Tom Odens, Finance Director
Item:	Accounts Payable Report, 8/15/24 - 8/28/24		

RECOMMENDED ACTION:

Review and Approve Accounts Payable Listing

OVERVIEW:

Reduction of Departmental Budgets by amounts approved.

BUDGETARY/FISCAL ISSUES:

ALTERNATIVES TO CONSIDER:

ATTACHMENTS:

1. Vendor Pymt History Report 08-15-2024-08-28-2024
2. Vendor Pymt History Report 08-15-2024-08-28-2024 Excel
3. Vendor Pymt History Report EFTCK 548-549
4. Vendor Pymt History Report EFTCK 548-549 Excel

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
103522	100 YARD CLUB									
626	CHECK DATE: 08/28/2024	08/14/2024	08/28-AV	72288	8,471.00	8,471.00	08/29/2024	INV PD		Youth
103675	15TH STREET FLATS									
2024-05-15	CHECK DATE: 08/28/2024	08/26/2024	08/28-AV	72289	17,100.00	17,100.00	09/10/2024	INV PD		1st Ha
103642	AFFORDABLE STUMP GRINDING LLC									
081524	CHECK DATE: 08/28/2024	08/05/2024	08/28-AV	72290	9,480.00	9,480.00	08/20/2024	INV PD		Stump
8242024	CHECK DATE: 08/28/2024	08/24/2024	08/28-AV	72290	2,640.00	2,640.00	09/08/2024	INV PD		Stump
					12,120.00					
103800	AFLAC									
204904	CHECK DATE: 08/28/2024	08/22/2024	08/28-AV	72291	819.82	819.82	09/15/2024	INV PD		Aflac
103136	ALPHA TRAINING & TACTICS LLC									
2024-0262	CHECK DATE: 08/28/2024	08/20/2024	08/28-AV	72292	9,784.32	9,784.32	09/04/2024	INV PD		Ballis
103557	AMAZON CAPITAL SERVICES									
16CQ-J9V7-HVKY	CHECK DATE: 08/28/2024	08/20/2024	08/28-AV	72293	512.85	512.85	09/04/2024	INV PD		Router
16XW-QKJV-C3LR	CHECK DATE: 08/28/2024	08/14/2024	08/28-AV	72293	146.97	146.97	09/14/2024	INV PD		Airway
1716-F967-6CH4	CHECK DATE: 08/28/2024	08/15/2024	08/28-AV	72293	148.99	148.99	08/30/2024	INV PD		File C
17PG-CL4L-C3KR	CHECK DATE: 08/28/2024	08/14/2024	08/28-AV	72293	124.06	124.06	08/29/2024	INV PD		fall c
1C6N-9NQQ-DTKC	CHECK DATE: 08/28/2024	08/21/2024	08/28-AV	72293	94.99	94.99	09/20/2024	INV PD		walkie
1CQW-FYGL-1491	CHECK DATE: 08/28/2024	08/15/2024	08/28-AV	72293	350.97	350.97	08/30/2024	INV PD		SWAT g

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	DESCR
1D17-LXNW-LVRV CHECK DATE: 08/28/2024		08/20/2024	08/28-AV	72293	468.98		468.98	09/04/2024	INV	PD	unlock
1F3L-9TYC-V9GY CHECK DATE: 08/28/2024		08/20/2024	08/28-AV	72293	65.98		65.98	09/04/2024	INV	PD	Tennis
1KNV-F1HQ-LPYH CHECK DATE: 08/28/2024		08/26/2024	08/28-AV	72293	187.64		187.64	09/10/2024	INV	PD	holida
1QKK-WGJM-RMX4 CHECK DATE: 08/28/2024		08/24/2024	08/28-AV	72293	80.49		80.49	09/23/2024	INV	PD	iPad c
1R99-MJWX-VNLT CHECK DATE: 08/28/2024		08/19/2024	08/28-AV	72293	154.95		154.95	09/03/2024	INV	PD	HOLIDA
1RCX-RHF6-W9Y6 CHECK DATE: 08/28/2024		08/25/2024	08/28-AV	72293	89.99		89.99	09/24/2024	INV	PD	Camera
1RLP-CLHT-DYFM CHECK DATE: 08/28/2024		08/20/2024	08/28-AV	72293	119.94		119.94	09/04/2024	INV	PD	Traffi
1V7T-947Y-PV9N CHECK DATE: 08/28/2024		08/16/2024	08/28-AV	72293	86.24		86.24	08/31/2024	INV	PD	AMAZON
1XYJ-9XDV-WKJQ CHECK DATE: 08/28/2024		08/26/2024	08/28-AV	72293	89.98		89.98	09/10/2024	INV	PD	TABLES
11J9-WHWQ-K6QL CHECK DATE: 08/28/2024		08/17/2024	08/28-AV	72294	2,723.02 8.99		8.99	09/16/2024	INV	PD	Samsun
19QF-71QN-46L7 CHECK DATE: 08/28/2024		08/19/2024	08/28-AV	72294	25.99		25.99	09/03/2024	INV	PD	HOLIDA
1D3N-CW7R-CK96 CHECK DATE: 08/28/2024		08/20/2024	08/28-AV	72294	32.99		32.99	09/04/2024	INV	PD	2 pc F
1F7M-NT4N-1VQM CHECK DATE: 08/28/2024		08/19/2024	08/28-AV	72294	51.98		51.98	09/03/2024	INV	PD	CRAFT
1FC4-PDWH-76LN CHECK DATE: 08/28/2024		08/19/2024	08/28-AV	72294	48.65		48.65	09/03/2024	INV	PD	HOLIDY
1GRF-634W-YYFV CHECK DATE: 08/28/2024		08/20/2024	08/28-AV	72294	-21.77		-21.77	09/04/2024	CRM	PD	Credit
1HPV-PDW7-9DGD CHECK DATE: 08/28/2024		08/19/2024	08/28-AV	72294	32.99		32.99	09/03/2024	INV	PD	CRAFTS
1QN1-61X1-6FKC CHECK DATE: 08/28/2024		08/14/2024	08/28-AV	72294	11.99		11.99	08/29/2024	INV	PD	USB Co
1R99-MJWX-G946 CHECK DATE: 08/28/2024		08/19/2024	08/28-AV	72294	61.71		61.71	09/03/2024	INV	PD	CRAFTS

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	DESCR
1WC1-K9YF-LRNX CHECK DATE: 08/28/2024		08/20/2024	08/28-AV	72294	33.95		33.95	09/04/2024	INV	PD	Protec
1XYJ-9XDV-WTKD CHECK DATE: 08/28/2024		08/26/2024	08/28-AV	72294	29.98		29.98	09/10/2024	INV	PD	FALL P
100057 AMERICAN WELDING & GAS INC					317.45						
0010285622 CHECK DATE: 08/28/2024		07/31/2024	08/28-AV	72295	40.52		40.52	08/15/2024	INV	PD	Cylind
103852 APPLE, INC.											
MB06849149 CHECK DATE: 08/28/2024		08/24/2024	08/28-AV	72296	479.00		479.00	09/23/2024	INV	PD	iPad f
103008 ASPEN MILLS											
336534 CHECK DATE: 08/28/2024		08/15/2024	08/28-AV	72297	55.95		55.95	08/30/2024	INV	PD	Unifor
337339 CHECK DATE: 08/28/2024		08/07/2024	08/28-AV	72297	188.85		188.85	08/22/2024	INV	PD	C. Tho
337794 CHECK DATE: 08/28/2024		08/16/2024	08/28-AV	72297	246.55		246.55	08/31/2024	INV	PD	Class
337795 CHECK DATE: 08/28/2024		08/16/2024	08/28-AV	72297	261.14		261.14	08/31/2024	INV	PD	Class
103610 AUSTIN INCORPORATED					752.49						
49674 CHECK DATE: 08/28/2024		08/16/2024	08/28-AV	72298	240.00		240.00	08/31/2024	INV	PD	Septic
49807 CHECK DATE: 08/28/2024		08/16/2024	08/28-AV	72298	360.00		360.00	08/31/2024	INV	PD	Septic
50035 CHECK DATE: 08/28/2024		08/16/2024	08/28-AV	72298	240.00		240.00	08/31/2024	INV	PD	Septic
50645 CHECK DATE: 08/28/2024		08/16/2024	08/28-AV	72298	240.00		240.00	08/31/2024	INV	PD	Septic
50838 CHECK DATE: 08/28/2024		08/16/2024	08/28-AV	72298	120.00		120.00	08/31/2024	INV	PD	Septic
50984		08/16/2024	08/28-AV	72298	120.00		120.00	08/31/2024	INV	PD	Septic

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	DESCR
CHECK DATE: 08/28/2024											
103120 B & W CONTROL SPECIALISTS					1,320.00						
58573		08/12/2024	08/28-AV	72299	914.00	914.00		08/27/2024	INV	PD	Brush
CHECK DATE: 08/28/2024											
104080 B&F Fastener Supply											
80002392-00		06/17/2024	08/28-AV	72300	72.05	72.05		07/02/2024	INV	PD	Rain b
CHECK DATE: 08/28/2024											
80003799-00		08/21/2024	08/28-AV	72300	9.48	9.48		09/05/2024	INV	PD	Screws
CHECK DATE: 08/28/2024											
80004007-00		08/21/2024	08/28-AV	72300	50.00	50.00		09/05/2024	INV	PD	Blades
CHECK DATE: 08/28/2024											
80004796-00		08/21/2024	08/28-AV	72300	67.77	67.77		09/05/2024	INV	PD	Small
CHECK DATE: 08/28/2024											
80005068-00		08/06/2024	08/28-AV	72300	103.47	103.47		08/21/2024	INV	PD	Nuts a
CHECK DATE: 08/28/2024											
80005074-00		08/06/2024	08/28-AV	72300	37.53	37.53		08/21/2024	INV	PD	Plow B
CHECK DATE: 08/28/2024											
80005075-00		08/06/2024	08/28-AV	72300	234.82	234.82		08/21/2024	INV	PD	Safety
CHECK DATE: 08/28/2024											
80005192-00		08/07/2024	08/28-AV	72300	36.56	36.56		08/22/2024	INV	PD	zip ti
CHECK DATE: 08/28/2024											
80005935-00		08/27/2024	08/28-AV	72300	112.00	112.00		09/11/2024	INV	PD	Saw Bl
CHECK DATE: 08/28/2024											
80005978-00		08/21/2024	08/28-AV	72300	269.14	269.14		09/05/2024	INV	PD	Hack S
CHECK DATE: 08/28/2024											
80006348-00		08/28/2024	08/28-AV	72300	43.39	43.39		09/12/2024	INV	PD	zip ti
CHECK DATE: 08/28/2024											
102860 BATTERY WHOLESALE INC					1,036.21						
244528WIL		08/14/2024	08/28-AV	72301	252.10	252.10		08/29/2024	INV	PD	Emerge
CHECK DATE: 08/28/2024											
244830WIL		08/20/2024	08/28-AV	72301	43.20	43.20		09/04/2024	INV	PD	batter
CHECK DATE: 08/28/2024											

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
100097 BECKER ARENA PRODUCTS INC					295.30					
613420		08/21/2024	08/28-AV	72302	850.09	850.09	09/05/2024	INV	PD	Thresh
CHECK DATE: 08/28/2024										
104167 Benjamin Saunders										
082124		08/21/2024	08/28-AV	72303	205.45	205.45	09/05/2024	INV	PD	Reimbu
CHECK DATE: 08/28/2024										
101010 BOLTON & MENK INC										
0321137		08/26/2024	08/28-AV	72304	6,911.00	6,911.00	09/10/2024	INV	PD	Airpor
CHECK DATE: 08/28/2024										
0331137		04/10/2024	08/28-AV	72304	38,883.50	38,883.50	09/05/2024	INV	PD	WILLMA
CHECK DATE: 08/28/2024										
0332815		05/02/2024	08/28-AV	72304	33,217.00	33,217.00	05/17/2024	INV	PD	WILLMA
CHECK DATE: 08/28/2024										
0334273		04/10/2024	08/28-AV	72304	23,390.00	23,390.00	09/05/2024	INV	PD	WILLMA
CHECK DATE: 08/28/2024										
0336337		05/02/2024	08/28-AV	72304	30,113.00	30,113.00	05/17/2024	INV	PD	WILLMA
CHECK DATE: 08/28/2024										
0338597		05/02/2024	08/28-AV	72304	12,739.50	12,739.50	09/05/2024	INV	PD	WILLMA
CHECK DATE: 08/28/2024										
0338598		06/20/2024	08/28-AV	72304	5,760.50	5,760.50	07/05/2024	INV	PD	ELLS 7
CHECK DATE: 08/28/2024										
0341031		08/13/2024	08/28-AV	72304	876.50	876.50	09/05/2024	INV	PD	willma
CHECK DATE: 08/28/2024										
0341609		07/31/2024	08/28-AV	72304	64,272.50	64,272.50	08/15/2024	INV	PD	Projec
CHECK DATE: 08/28/2024										
0341618		07/31/2024	08/28-AV	72304	35,281.00	35,281.00	08/15/2024	INV	PD	Projec
CHECK DATE: 08/28/2024										
0341621		07/31/2024	08/28-AV	72304	3,155.00	3,155.00	08/15/2024	INV	PD	Bike a
CHECK DATE: 08/28/2024										
0341625		05/02/2024	08/28-AV	72304	8,430.00	8,430.00	05/17/2024	INV	PD	WILLMA
CHECK DATE: 08/28/2024										
0341626		07/31/2024	08/28-AV	72304	54,981.85	54,981.85	08/15/2024	INV	PD	Projec
CHECK DATE: 08/28/2024										

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
0341628		07/31/2024	08/28-AV	72304	1,198.50	1,198.50	08/15/2024	INV	PD	Profes
CHECK DATE:	08/28/2024									
0341634		08/14/2024	08/28-AV	72304	73,692.00	73,692.00	08/29/2024	INV	PD	2nd in
CHECK DATE:	08/28/2024									
103733 BOX/KYLE					392,901.85					
82024		08/16/2024	08/28-AV	72305	198.22	198.22	08/31/2024	INV	PD	Person
CHECK DATE:	08/28/2024									
104172 Brouwer Construction										
App'l #1		08/26/2024	08/28-AV	72306	76,769.22	76,769.22	09/10/2024	INV	PD	willma
CHECK DATE:	08/28/2024									
100030 BRYAN ROCK PRODUCTS INC										
66146		08/15/2024	08/28-AV	72307	1,285.00	1,285.00	08/30/2024	INV	PD	Agrili
CHECK DATE:	08/28/2024									
100145 C D & T INC AUTO PARTS										
35898-1		08/05/2024	08/28-AV	72308	15.04	15.04	08/20/2024	INV	PD	Hose C
CHECK DATE:	08/28/2024									
103993 Calibrations and Controls, Inc.										
42227		08/22/2024	08/28-AV	72309	575.00	575.00	09/06/2024	INV	PD	Repair
CHECK DATE:	08/28/2024									
103647 CAPITAL ONE										
072224		07/10/2024	08/28-AV	72310	57.77	57.77	09/11/2024	INV	PD	Bug Sp
CHECK DATE:	08/28/2024									
073024		07/30/2024	08/28-AV	72310	10.72	10.72	09/11/2024	INV	PD	Water
CHECK DATE:	08/28/2024									
073124		07/31/2024	08/28-AV	72310	54.20	54.20	09/11/2024	INV	PD	Breakr
CHECK DATE:	08/28/2024									
080824		08/22/2024	08/28-AV	72310	7.52	7.52	09/06/2024	INV	PD	4Pk of
CHECK DATE:	08/28/2024									
080924		08/22/2024	08/28-AV	72310	31.09	31.09	09/06/2024	INV	PD	CERT m
CHECK DATE:	08/28/2024									

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
103390 CENTRACARE					161.30					
505695561		08/13/2024	08/28-AV	72311	90.00	90.00	08/28/2024	INV	PD	radio1
CHECK DATE: 08/28/2024										
505696650		08/13/2024	08/28-AV	72311	185.00	185.00	08/28/2024	INV	PD	pre-em
CHECK DATE: 08/28/2024										
724182257		08/13/2024	08/28-AV	72311	247.00	247.00	08/28/2024	INV	PD	pre-em
CHECK DATE: 08/28/2024										
724239163		08/13/2024	08/28-AV	72311	247.00	247.00	08/28/2024	INV	PD	pre-em
CHECK DATE: 08/28/2024										
RMH409		08/22/2024	08/28-AV	72311	32.50	32.50	09/06/2024	INV	PD	Blood
CHECK DATE: 08/28/2024										
100156 CHAPPELL CENTRAL INC					801.50					
00021069		08/15/2024	08/28-AV	72312	49.62	49.62	08/30/2024	INV	PD	AC fil
CHECK DATE: 08/28/2024										
100736 CHARTER COMMUNICATIONS										
175505001082124		08/21/2024	08/28-AV	72313	51.48	51.48	09/20/2024	INV	PD	Aug/Se
CHECK DATE: 08/28/2024										
101708 CINTAS CORPORATION										
5214931377		08/15/2024	08/28-AV	72314	152.96	152.96	08/30/2024	INV	PD	Medica
CHECK DATE: 08/28/2024										
5218827452		08/15/2024	08/28-AV	72314	66.29	66.29	08/30/2024	INV	PD	Medica
CHECK DATE: 08/28/2024										
103708 CITY LINE TOWING					219.25					
24-06029		08/22/2024	08/28-AV	72315	195.00	195.00	09/06/2024	INV	PD	willma
CHECK DATE: 08/28/2024										
104070 Column Software PBC										
B15E1683-0042		08/16/2024	08/28-AV	72316	88.17	88.17	08/31/2024	INV	PD	GAS FR
CHECK DATE: 08/28/2024										
B15E1683-0043		08/16/2024	08/28-AV	72316	46.22	46.22	08/31/2024	INV	PD	GAS GR

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	DESCR
CHECK DATE: 08/28/2024											
B15E1683-0044		08/26/2024	08/28-AV	72316	47.25		47.25	09/10/2024	INV	PD	NOTICE
CHECK DATE: 08/28/2024											
103677 COORDINATED BUSINESS SYSTEMS					181.64						
INV401353		08/12/2024	08/28-AV	72317	180.74		180.74	08/27/2024	INV	PD	Manage
CHECK DATE: 08/28/2024											
100186 CROW CHEMICAL & LIGHTING											
127860		08/02/2024	08/28-AV	72318	51.00		51.00	08/17/2024	INV	PD	Toilet
CHECK DATE: 08/28/2024											
127876		08/05/2024	08/28-AV	72318	151.86		151.86	08/20/2024	INV	PD	Toilet
CHECK DATE: 08/28/2024											
127916		08/07/2024	08/28-AV	72318	187.16		187.16	08/22/2024	INV	PD	Paper
CHECK DATE: 08/28/2024											
127928		08/08/2024	08/28-AV	72318	121.30		121.30	08/23/2024	INV	PD	Soap,
CHECK DATE: 08/28/2024											
127976		08/15/2024	08/28-AV	72318	57.95		57.95	08/30/2024	INV	PD	Garbag
CHECK DATE: 08/28/2024											
103260 CROW RIVER CONSTRUCTION LLC					569.27						
10163		08/23/2024	08/28-AV	72319	581.50		581.50	09/07/2024	INV	PD	Concre
CHECK DATE: 08/28/2024											
104056 David Rogers											
082624		08/26/2024	08/28-AV	72320	10.05		10.05	09/10/2024	INV	PD	Mileag
CHECK DATE: 08/28/2024											
104166 Dawn Marcus											
0008887		08/21/2024	08/28-AV	72321	100.00		100.00	09/05/2024	INV	PD	shelte
CHECK DATE: 08/28/2024											
103664 DELEEuw/GERRIT											
082324		08/26/2024	08/28-AV	72322	281.17		281.17	09/03/2024	INV	PD	Reimbu
CHECK DATE: 08/28/2024											

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
103597 DEMO INC										
0914		08/20/2024	08/28-AV	72323	250.00	250.00	09/04/2024	INV	PD	welcom
CHECK DATE:		08/28/2024								
100203 DESIGN ELECTRIC INC										
23995		08/26/2024	08/28-AV	72324	282.50	282.50	09/10/2024	INV	PD	19th A
CHECK DATE:		08/28/2024								
103655 DITTRICH/COLETON										
082724		08/22/2024	08/28-AV	72325	300.00	300.00	09/06/2024	INV	PD	Traini
CHECK DATE:		08/28/2024								
100212 DOOLEY'S PETROLEUM INC										
593684		08/14/2024	08/28-AV	72326	22,765.84	22,765.84	08/29/2024	INV	PD	Diesel
CHECK DATE:		08/28/2024								
905968		08/16/2024	08/28-AV	72326	607.47	607.47	08/31/2024	INV	PD	Plant
CHECK DATE:		08/28/2024								
					23,373.31					
103245 DUININCK CONCRETE CONST SUPPLY										
2408-686544		08/19/2024	08/28-AV	72327	32.19	32.19	09/03/2024	INV	PD	Epoxy
CHECK DATE:		08/28/2024								
100222 DUININCK INC										
561264		07/31/2024	08/28-AV	72328	1,727.00	1,727.00	08/15/2024	INV	PD	Aspha
CHECK DATE:		08/28/2024								
561368		08/06/2024	08/28-AV	72328	1,218.53	1,218.53	08/21/2024	INV	PD	Sand
CHECK DATE:		08/28/2024								
561450		08/08/2024	08/28-AV	72328	1,321.10	1,321.10	08/23/2024	INV	PD	Aspha
CHECK DATE:		08/28/2024								
561483		08/12/2024	08/28-AV	72328	982.72	982.72	08/27/2024	INV	PD	Aspha
CHECK DATE:		08/28/2024								
561660		08/21/2024	08/28-AV	72328	1,353.73	1,353.73	09/05/2024	INV	PD	Aspha
CHECK DATE:		08/28/2024								
561685		08/21/2024	08/28-AV	72328	522.97	522.97	09/05/2024	INV	PD	Sand,
CHECK DATE:		08/28/2024								

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
Appl #4 2401-B CHECK DATE:	08/28/2024	08/27/2024	08/28-AV	72328	890,987.08	890,987.08	09/11/2024	INV	PD	Projec
Appl #5 Final CHECK DATE:	08/28/2024	08/12/2024	08/28-AV	72328	34,837.07	34,837.07	08/27/2024	INV	PD	Projec
Appl #7 2301-C CHECK DATE:	08/28/2024	08/23/2024	08/28-AV	72328	313,726.37	313,726.37	09/07/2024	INV	PD	Projec
Appl #9 Final CHECK DATE:	08/28/2024	08/12/2024	08/28-AV	72328	25,360.22	25,360.22	08/27/2024	INV	PD	Projec
					1,272,036.79					
103909 EAGLE CREEK GOLF CLUB										
36592 CHECK DATE:	08/28/2024	08/28/2024	08/28-AV	72329	3,356.66	3,356.66	09/12/2024	INV	PD	Little
100231 ED'S SERVICE CENTER & SALES										
146613 CHECK DATE:	08/28/2024	08/09/2024	08/28-AV	72330	220.00	220.00	08/24/2024	INV	PD	Moved
147937 CHECK DATE:	08/28/2024	08/15/2024	08/28-AV	72330	220.00	220.00	08/30/2024	INV	PD	Towing
148126 CHECK DATE:	08/28/2024	08/22/2024	08/28-AV	72330	195.00	195.00	09/06/2024	INV	PD	Tow to
148131 CHECK DATE:	08/28/2024	08/22/2024	08/28-AV	72330	195.00	195.00	09/06/2024	INV	PD	Tow to
					830.00					
103002 FARM-RITE EQUIPMENT										
P52528 CHECK DATE:	08/28/2024	08/14/2024	08/28-AV	72331	496.47	496.47	08/29/2024	INV	PD	Toolca
P52563 CHECK DATE:	08/28/2024	08/16/2024	08/28-AV	72331	234.12	234.12	08/31/2024	INV	PD	Stump
P52578 CHECK DATE:	08/28/2024	08/19/2024	08/28-AV	72331	13.13	13.13	09/03/2024	INV	PD	Fittin
P52603 CHECK DATE:	08/28/2024	08/21/2024	08/28-AV	72331	57.59	57.59	09/05/2024	INV	PD	Kit Fr
					801.31					
103938 FAUL PSYCHOLOGICAL										
2081		08/20/2024	08/28-AV	72332	1,330.00	1,330.00	09/04/2024	INV	PD	Pre-Em

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
CHECK DATE: 08/28/2024										
2102		08/20/2024	08/28-AV	72332	665.00	665.00	09/04/2024	INV	PD	Pre-Em
CHECK DATE: 08/28/2024										
101449 FLAHERTY & HOOD P.A.					1,995.00					
21687		08/16/2024	08/28-AV	72333	1,156.25	1,156.25	08/31/2024	INV	PD	LABOR/
CHECK DATE: 08/28/2024										
102973 FLEETPRIDE										
119081523		08/13/2024	08/28-AV	72334	73.20	73.20	08/28/2024	INV	PD	Filter
CHECK DATE: 08/28/2024										
119201452		08/19/2024	08/28-AV	72334	124.68	124.68	09/03/2024	INV	PD	Filter
CHECK DATE: 08/28/2024										
100273 FLEXIBLE PIPE TOOL CO					197.88					
30408		08/09/2024	08/28-AV	72335	268.50	268.50	08/24/2024	INV	PD	Cage f
CHECK DATE: 08/28/2024										
100293 GENERAL MAILING SERVICES										
70737		08/15/2024	08/28-AV	72336	149.98	149.98	08/30/2024	INV	PD	postag
CHECK DATE: 08/28/2024										
70791		08/20/2024	08/28-AV	72336	49.42	49.42	09/04/2024	INV	PD	postag
CHECK DATE: 08/28/2024										
70891		08/22/2024	08/28-AV	72336	21.82	21.82	09/06/2024	INV	PD	Mailin
CHECK DATE: 08/28/2024										
70898		08/13/2024	08/28-AV	72336	125.83	125.83	08/28/2024	INV	PD	postag
CHECK DATE: 08/28/2024										
104170 Granite Ledge Electric					347.05					
M24341		08/27/2024	08/28-AV	72337	4,800.00	4,800.00	09/11/2024	INV	PD	Loop R
CHECK DATE: 08/28/2024										
100321 HANSEN ADVERTISING SPECIALTIES										
50860		08/16/2024	08/28-AV	72338	293.00	293.00	08/31/2024	INV	PD	FITTED
CHECK DATE: 08/28/2024										

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	DESCR
50861		08/16/2024	08/28-AV	72338	705.00		705.00	08/31/2024	INV	PD	TENT K
CHECK DATE:	08/28/2024										
50862		08/16/2024	08/28-AV	72338	348.00		348.00	08/31/2024	INV	PD	FEATHE
CHECK DATE:	08/28/2024										
50863		08/16/2024	08/28-AV	72338	386.00		386.00	08/31/2024	INV	PD	8' TAB
CHECK DATE:	08/28/2024										
50884		08/16/2024	08/28-AV	72338	415.86		415.86	08/31/2024	INV	PD	VIENNA
CHECK DATE:	08/28/2024										
100325 HAWKINS INC					2,147.86						
6829678		08/06/2024	08/28-AV	72339	7,685.03		7,685.03	08/21/2024	INV	PD	Polyme
CHECK DATE:	08/28/2024										
6832550		08/09/2024	08/28-AV	72339	12,242.85		12,242.85	08/24/2024	INV	PD	Ind. f
CHECK DATE:	08/28/2024										
103650 HIGHLAND PRODUCTS GROUP LLC					19,927.88						
310037694	57	08/20/2024	08/28-AV	72340	1,292.35		1,292.35	09/04/2024	INV	PD	Adopt
CHECK DATE:	08/28/2024										
100333 HILLYARD\HUTCHINSON											
605527028		08/21/2024	08/28-AV	72341	783.52		783.52	09/05/2024	INV	PD	Cleani
CHECK DATE:	08/28/2024										
605573749		08/22/2024	08/28-AV	72341	656.78		656.78	09/06/2024	INV	PD	Hand s
CHECK DATE:	08/28/2024										
605573764		08/19/2024	08/28-AV	72341	452.93		452.93	09/03/2024	INV	PD	CLEANI
CHECK DATE:	08/28/2024										
605579753		08/26/2024	08/28-AV	72341	5.20		5.20	09/10/2024	INV	PD	SOAP D
CHECK DATE:	08/28/2024										
103936 HOFFMAN CONSTRUCTION CO. LLC					1,898.43						
INV274		07/26/2024	08/28-AV	72342	2,520.00		2,520.00	08/10/2024	INV	PD	willma
CHECK DATE:	08/28/2024										
INV288		08/19/2024	08/28-AV	72342	2,612.50		2,612.50	09/03/2024	INV	PD	9th St
CHECK DATE:	08/28/2024										

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	DESCR
INV289		08/19/2024	08/28-AV	72342	3,325.00	3,325.00		09/03/2024	INV	PD	8th St
CHECK DATE:	08/28/2024										
INV290		08/19/2024	08/28-AV	72342	5,387.50	5,387.50		09/03/2024	INV	PD	willma
CHECK DATE:	08/28/2024										
INV291		08/19/2024	08/28-AV	72342	2,450.00	2,450.00		09/03/2024	INV	PD	10th S
CHECK DATE:	08/28/2024										
INV292		08/19/2024	08/28-AV	72342	2,450.00	2,450.00		09/03/2024	INV	PD	25th S
CHECK DATE:	08/28/2024										
102979 HOLTER/CRAIG					18,745.00						
082324		08/26/2024	08/28-AV	72343	231.00	231.00		09/01/2024	INV	PD	Reimbu
CHECK DATE:	08/28/2024										
103023 INNOVATIVE OFFICE SOLUTIONS											
CIN124207		08/27/2024	08/28-AV	72344	1,200.00	1,200.00		09/11/2024	INV	PD	Desk a
CHECK DATE:	08/28/2024										
IN4612011		08/15/2024	08/28-AV	72344	232.40	232.40		08/30/2024	INV	PD	office
CHECK DATE:	08/28/2024										
103832 IVERSON/JOSEPH					1,432.40						
082824		08/17/2024	08/28-AV	72345	229.95	229.95		09/01/2024	INV	PD	safety
CHECK DATE:	08/28/2024										
103861 JOE RILEY CONSTRUCTION											
App1 #3		08/26/2024	08/28-AV	72346	137,896.07	137,896.07		09/10/2024	INV	PD	Projec
CHECK DATE:	08/28/2024										
103404 JOHNSON CNTRLs FIRE PROTECTION											
24265711		08/01/2024	08/28-AV	72347	1,208.68	1,208.68		08/16/2024	INV	PD	Alarm
CHECK DATE:	08/28/2024										
100867 KANDI STEEL AND FAB											
6634		08/19/2024	08/28-AV	72348	407.13	407.13		09/03/2024	INV	PD	Steel
CHECK DATE:	08/28/2024										
6637		08/19/2024	08/28-AV	72348	29.60	29.60		09/03/2024	INV	PD	Steel
CHECK DATE:	08/28/2024										

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	DESCR
6648		08/27/2024	08/28-AV	72348	42.20		42.20	09/11/2024	INV	PD	Tubing
CHECK DATE: 08/28/2024											
100382 KANDIYOHI CO RECORDER'S OFFICE					478.93						
702976		08/26/2024	08/28-AV	72349	46.00		46.00	09/10/2024	INV	PD	record
CHECK DATE: 08/28/2024											
100375 KANDIYOHI CO-OP ELECTRIC POWER											
STMT/08-24		08/21/2024	08/28-AV	72350	1,624.35		1,624.35	09/05/2024	INV	PD	Kandi
CHECK DATE: 08/28/2024											
8 Kelly Tauber											
0004		08/22/2024	08/28-AV	72351	1,000.00		1,000.00	09/06/2024	INV	PD	Basket
CHECK DATE: 08/28/2024											
102520 KENNEDY & GRAVEN, CHARTERED											
183003		08/16/2024	08/28-AV	72352	2,265.00		2,265.00	08/31/2024	INV	PD	FIBER
CHECK DATE: 08/28/2024											
101993 KIESLER POLICE SUPPLY INC											
IN243942		08/20/2024	08/28-AV	72353	2,079.70		2,079.70	09/04/2024	INV	PD	Pepper
CHECK DATE: 08/28/2024											
104163 Kristin Beth Allen											
082824		08/20/2024	08/28-AV	72354	2,000.00		2,000.00	09/04/2024	INV	PD	welcom
CHECK DATE: 08/28/2024											
103930 L.E.A.D. OF KANDIYOHI COUNTY											
081224		08/14/2024	08/28-AV	72355	1,100.00		1,100.00	08/29/2024	INV	PD	L.E.A.
CHECK DATE: 08/28/2024											
102187 LAKELAND MEDIA											
IN-124064903		06/30/2024	08/28-AV	72356	1,700.00		1,700.00	09/05/2024	INV	PD	Digita
CHECK DATE: 08/28/2024											
IN-124074986		07/31/2024	08/28-AV	72356	1,700.00		1,700.00	09/05/2024	INV	PD	Digita
CHECK DATE: 08/28/2024											

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
					3,400.00					
104101 Levanen Underground LLC										
App1 #4		08/28/2024	08/28-AV	72357	45,923.49	45,923.49	09/12/2024	INV	PD	Projec
CHECK DATE: 08/28/2024										
103916 LINDE/BOWE										
082724		08/23/2024	08/28-AV	72358	30.00	30.00	08/27/2024	INV	PD	Fuel f
CHECK DATE: 08/28/2024										
103376 LLOYD SECURITY INC										
184960		08/16/2024	08/28-AV	72359	587.76	587.76	08/31/2024	INV	PD	Airpor
CHECK DATE: 08/28/2024										
103701 LYNN LEMBCKE CONSULTING										
24-013		08/22/2024	08/28-AV	72360	1,500.00	1,500.00	09/06/2024	INV	PD	Body w
CHECK DATE: 08/28/2024										
100424 M-R SIGN CO INC										
225081		08/07/2024	08/28-AV	72361	118.75	118.75	08/22/2024	INV	PD	Signs
CHECK DATE: 08/28/2024										
103263 M.D. GRAPHICS										
8096		08/22/2024	08/28-AV	72362	702.50	702.50	09/06/2024	INV	PD	1 set
CHECK DATE: 08/28/2024										
8102		08/20/2024	08/28-AV	72362	894.00	894.00	09/04/2024	INV	PD	Set of
CHECK DATE: 08/28/2024										
					1,596.50					
103999 Mack's Auto Repair										
8335		08/20/2024	08/28-AV	72363	3,383.68	3,383.68	09/04/2024	INV	PD	Squad
CHECK DATE: 08/28/2024										
100427 MACQUEEN EQUIPMENT INC										
P34043		08/12/2024	08/28-AV	72364	4,801.50	4,801.50	08/27/2024	INV	PD	Annual
CHECK DATE: 08/28/2024										
P59424		08/22/2024	08/28-AV	72364	1,380.24	1,380.24	09/06/2024	INV	PD	Sweepe

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	DESCR
CHECK DATE: 08/28/2024											
				6,181.74							
104071 Marv Kray											
082624		08/26/2024	08/28-AV	72365	6.70	6.70	09/10/2024	INV	PD		Mileag
CHECK DATE: 08/28/2024											
103792 MEDICAL WAREHOUSE											
230690		08/15/2024	08/28-AV	72366	2,654.60	2,654.60	08/30/2024	INV	PD		Medica
CHECK DATE: 08/28/2024											
100449 MENARDS											
81827		08/12/2024	08/28-AV	72367	80.19	80.19	08/27/2024	INV	PD		Hose C
CHECK DATE: 08/28/2024											
81891		08/13/2024	08/28-AV	72367	52.55	52.55	08/28/2024	INV	PD		Outdoo
CHECK DATE: 08/28/2024											
81971		08/15/2024	08/28-AV	72367	36.93	36.93	08/30/2024	INV	PD		Hand S
CHECK DATE: 08/28/2024											
81974		08/21/2024	08/28-AV	72367	49.66	49.66	09/05/2024	INV	PD		Rink S
CHECK DATE: 08/28/2024											
82153		08/19/2024	08/28-AV	72367	34.42	34.42	09/03/2024	INV	PD		Caulk,
CHECK DATE: 08/28/2024											
82158		08/19/2024	08/28-AV	72367	26.64	26.64	09/03/2024	INV	PD		fence
CHECK DATE: 08/28/2024											
82202		08/19/2024	08/28-AV	72367	10.18	10.18	09/03/2024	INV	PD		5320
CHECK DATE: 08/28/2024											
82214		08/20/2024	08/28-AV	72367	9.98	9.98	09/04/2024	INV	PD		Bulb's
CHECK DATE: 08/28/2024											
82241		08/21/2024	08/28-AV	72367	67.94	67.94	09/05/2024	INV	PD		Gloves
CHECK DATE: 08/28/2024											
82316		08/22/2024	08/28-AV	72367	72.15	72.15	09/06/2024	INV	PD		Plant
CHECK DATE: 08/28/2024											
82519		08/27/2024	08/28-AV	72367	383.24	383.24	09/11/2024	INV	PD		Suppli
CHECK DATE: 08/28/2024											
				823.88							
102699 MIKE'S SMALL ENGINE CENTER											

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	DESCR
30308		07/02/2024	08/28-AV	72368	36.99		36.99	07/17/2024	INV	PD	Weed T
CHECK DATE:	08/28/2024										
30920		08/16/2024	08/28-AV	72368	709.98		709.98	08/31/2024	INV	PD	Electr
CHECK DATE:	08/28/2024										
103790 MILES PARTNERSHIP, LLLP					746.97						
102484		08/15/2024	08/28-AV	72369	800.00		800.00	08/30/2024	INV	PD	Explor
CHECK DATE:	08/28/2024										
103729 MILLS PARTS CENTER											
6221299		08/13/2024	08/28-AV	72370	61.85		61.85	08/28/2024	INV	PD	02 Sen
CHECK DATE:	08/28/2024										
6226318		08/21/2024	08/28-AV	72370	61.85		61.85	09/05/2024	INV	PD	02 Sen
CHECK DATE:	08/28/2024										
101805 MINI BIFF LLC					123.70						
A-148681		08/21/2024	08/28-AV	72371	117.30		117.30	09/05/2024	INV	PD	Mini B
CHECK DATE:	08/28/2024										
A-150625		08/21/2024	08/28-AV	72371	234.60		234.60	09/05/2024	INV	PD	Mini B
CHECK DATE:	08/28/2024										
A-151060		08/21/2024	08/28-AV	72371	107.10		107.10	09/05/2024	INV	PD	Mini B
CHECK DATE:	08/28/2024										
A-151062		08/21/2024	08/28-AV	72371	117.30		117.30	09/05/2024	INV	PD	Mini B
CHECK DATE:	08/28/2024										
A-151233		08/21/2024	08/28-AV	72371	117.30		117.30	09/05/2024	INV	PD	Mini B
CHECK DATE:	08/28/2024										
A-151234		08/21/2024	08/28-AV	72371	117.30		117.30	09/05/2024	INV	PD	Mini B
CHECK DATE:	08/28/2024										
A-151238		08/21/2024	08/28-AV	72371	117.30		117.30	09/05/2024	INV	PD	Mini B
CHECK DATE:	08/28/2024										
A-151261		08/21/2024	08/28-AV	72371	117.30		117.30	09/05/2024	INV	PD	Mini B
CHECK DATE:	08/28/2024										
A-151281		08/21/2024	08/28-AV	72371	117.30		117.30	09/05/2024	INV	PD	Mini B
CHECK DATE:	08/28/2024										
A-151452		08/27/2024	08/28-AV	72371	117.30		117.30	09/11/2024	INV	PD	Mini B
CHECK DATE:	08/28/2024										

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	DESCR
A-151474 CHECK DATE: 08/28/2024		08/27/2024	08/28-AV	72371	234.60		234.60	09/11/2024	INV	PD	Mini B
A-151475 CHECK DATE: 08/28/2024		08/27/2024	08/28-AV	72371	117.30		117.30	09/11/2024	INV	PD	Mini B
A-151516 CHECK DATE: 08/28/2024		08/27/2024	08/28-AV	72371	117.30		117.30	09/11/2024	INV	PD	Mini B
					1,749.30						
104171 Molly Krosch											
0008639 CHECK DATE: 08/28/2024		08/28/2024	08/28-AV	72372	100.00		100.00	09/12/2024	INV	PD	shelte
100873 MOTOR SPORTS OF WILLMAR											
924001614 CHECK DATE: 08/28/2024		08/20/2024	08/28-AV	72373	445.11		445.11	09/04/2024	INV	PD	Ranger
103756 MR. CLEAN WILLMAR CLEANING SER											
STMT/07-24 CHECK DATE: 08/28/2024		08/21/2024	08/28-AV	72374	2,340.00		2,340.00	09/05/2024	INV	PD	shelte
100371 Mrzena/Kevin											
8527 CHECK DATE: 08/28/2024		07/22/2024	08/28-AV	72375	1,500.00		1,500.00	08/06/2024	INV	PD	Annual
8536 CHECK DATE: 08/28/2024		08/22/2024	08/28-AV	72375	4,544.08		4,544.08	09/06/2024	INV	PD	Engine
					6,044.08						
100539 MTI DISTRIBUTING CO											
1444457-00 CHECK DATE: 08/28/2024		08/20/2024	08/28-AV	72376	139.71		139.71	09/04/2024	INV	PD	irriga
100541 MUNICIPAL UTILITIES											
STMT/08-24 CHECK DATE: 08/28/2024		08/26/2024	08/28-AV	72377	69,872.02		69,872.02	09/10/2024	INV	PD	Munici
100544 MVTL LABORATORIES INC											
1265566		08/09/2024	08/28-AV	72378	57.00		57.00	08/24/2024	INV	PD	Lab te

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
CHECK DATE: 08/28/2024										
103799 NCPERS GROUP LIFE INS.										
841200082024		07/01/2024	08/28-AV	72379	96.00	96.00	07/16/2024	INV	PD	08/01/
CHECK DATE: 08/28/2024										
100568 NELSON INTERNATIONAL										
X101132134:01		08/19/2024	08/28-AV	72380	58.68	58.68	09/03/2024	INV	PD	Horn
CHECK DATE: 08/28/2024										
102547 CARRANZA/NOE										
174		08/22/2024	08/28-AV	72381	150.00	150.00	09/06/2024	INV	PD	Interp
CHECK DATE: 08/28/2024										
175		08/22/2024	08/28-AV	72381	150.00	150.00	09/06/2024	INV	PD	Interp
CHECK DATE: 08/28/2024										
176		08/22/2024	08/28-AV	72381	150.00	150.00	09/06/2024	INV	PD	Interp
CHECK DATE: 08/28/2024										
177		08/22/2024	08/28-AV	72381	150.00	150.00	09/06/2024	INV	PD	Interp
CHECK DATE: 08/28/2024										
178		08/22/2024	08/28-AV	72381	150.00	150.00	09/06/2024	INV	PD	Interp
CHECK DATE: 08/28/2024										
					750.00					
103945 ODENS/THOMAS										
082124		08/26/2024	08/28-AV	72382	85.76	85.76	09/10/2024	INV	PD	MnGFOA
CHECK DATE: 08/28/2024										
103667 OVERHEAD HOIST & CRANE SPEC.										
3795		07/30/2024	08/28-AV	72383	1,257.50	1,257.50	08/14/2024	INV	PD	Crane
CHECK DATE: 08/28/2024										
3801		08/07/2024	08/28-AV	72383	1,372.50	1,372.50	08/22/2024	INV	PD	Hoist
CHECK DATE: 08/28/2024										
					2,630.00					
100374 PREMIUM WATERS INC										
330614288		08/27/2024	08/28-AV	72384	34.49	34.49	09/11/2024	INV	PD	water
CHECK DATE: 08/28/2024										

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
103529 PRO WATER SOLUTIONS										
8143		08/21/2024	08/28-AV	72385	108.00	108.00	09/05/2024	INV	PD	Solar
CHECK DATE:		08/28/2024								
101093 QUICK SIGNS										
182301		08/27/2024	08/28-AV	72386	230.00	230.00	09/11/2024	INV	PD	Signs
CHECK DATE:		08/28/2024								
182311		08/20/2024	08/28-AV	72386	128.00	128.00	09/04/2024	INV	PD	Footba
CHECK DATE:		08/28/2024								
				358.00						
100636 R & R SPECIALTIES INC										
0082435-IN		08/27/2024	08/28-AV	72387	1,283.05	1,283.05	09/11/2024	INV	PD	Parts
CHECK DATE:		08/28/2024								
0082685-IN		08/21/2024	08/28-AV	72387	3,484.50	3,484.50	09/05/2024	INV	PD	Zambon
CHECK DATE:		08/28/2024								
				4,767.55						
100683 SCOTT SWANSON'S EQUIPMENT CO										
47048		08/14/2024	08/28-AV	72388	646.15	646.15	08/29/2024	INV	PD	Pressu
CHECK DATE:		08/28/2024								
100685 SERVICE CENTER/CITY OF WILLMAR										
STMT/07-2024		08/26/2024	08/28-AV	72389	22,248.74	22,248.74	09/10/2024	INV	PD	Diesel
CHECK DATE:		08/28/2024								
100275 SHI CORP										
B18686639		08/14/2024	08/28-AV	72390	232.70	232.70	09/13/2024	INV	PD	HP E27
CHECK DATE:		08/28/2024								
103780 SIR LINES-A-LOT LLC										
H24-0922-002		08/21/2024	08/28-AV	72391	5,980.60	5,980.60	09/05/2024	INV	PD	Lake1a
CHECK DATE:		08/28/2024								
103049 SRF CONSULTING GROUP INC										
17632.00-1		08/14/2024	08/28-AV	72392	2,326.36	2,326.36	08/29/2024	INV	PD	Compre
CHECK DATE:		08/28/2024								

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
100706 STACY'S NURSERY INC										
23309	CHECK DATE: 08/28/2024	08/14/2024	08/28-AV	72393	1,500.00	1,500.00	08/29/2024	INV PD	10	bla
23354	CHECK DATE: 08/28/2024	08/14/2024	08/28-AV	72393	385.00	385.00	08/29/2024	INV PD		memori
23443	CHECK DATE: 08/28/2024	08/14/2024	08/28-AV	72393	5,760.00	5,760.00	08/29/2024	INV PD		downto
					7,645.00					
103256 STEINBEISSER AUTO REPAIR LLC										
19402	CHECK DATE: 08/28/2024	08/13/2024	08/28-AV	72394	80.50	80.50	08/28/2024	INV PD		Propan
104011 Stoeberl/Madison										
104	CHECK DATE: 08/28/2024	08/19/2024	08/28-AV	72395	605.00	605.00	09/03/2024	INV PD		DANCE
102555 SUMMIT FIRE PROTECTION										
150044408	CHECK DATE: 08/28/2024	04/30/2024	08/28-AV	72396	484.00	484.00	05/15/2024	INV PD		Fire A
103801 TECH CHECK,LLC										
61164	CHECK DATE: 08/28/2024	08/20/2024	08/28-AV	72397	2,423.78	2,423.78	09/19/2024	INV PD		Veeam
103757 TOM'S BACKHOE SERVICE, INC.										
App1 #3	CHECK DATE: 08/28/2024	08/21/2024	08/28-AV	72398	365,721.88	365,721.88	09/05/2024	INV PD		ELLS 7
104165 Trojan Technologies										
200/27555	CHECK DATE: 08/28/2024	08/12/2024	08/28-AV	72399	2,535.00	2,535.00	08/27/2024	INV PD		UV sea
102949 TWIN CITY SEED COMPANY										
58840	CHECK DATE: 08/28/2024	08/16/2024	08/28-AV	72400	4,270.00	4,270.00	08/31/2024	INV PD		Grass

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
58841		08/16/2024	08/28-AV	72400	1,122.50	1,122.50	08/31/2024	INV	PD	Fertil
CHECK DATE: 08/28/2024										
58953		08/19/2024	08/28-AV	72400	367.50	367.50	09/03/2024	INV	PD	Fertil
CHECK DATE: 08/28/2024										
					5,760.00					
103795 TYLER TECHNOLOGIES, INC										
045-480482		08/16/2024	08/28-AV	72401	4,200.00	4,200.00	08/31/2024	INV	PD	SAAS C
CHECK DATE: 08/28/2024										
100165 ULTIMATE SAFETY CONCEPTS INC										
212562		07/30/2024	08/28-AV	72402	704.29	704.29	08/14/2024	INV	PD	Cyanid
CHECK DATE: 08/28/2024										
102695 UNITED ROTARY BRUSH CORP										
CI316230		08/22/2024	08/28-AV	72403	4,979.06	4,979.06	09/06/2024	INV	PD	Sweepe
CHECK DATE: 08/28/2024										
103143 US BANK EQUIPMENT FINANCE										
536421951		08/22/2024	08/28-AV	72404	751.80	751.80	09/15/2024	INV	PD	500-06
CHECK DATE: 08/28/2024										
101258 USA BLUE BOOK										
INV00436600		07/29/2024	08/28-AV	72405	243.90	243.90	08/13/2024	INV	PD	Plug b
CHECK DATE: 08/28/2024										
INV00445678		08/07/2024	08/28-AV	72405	521.78	521.78	08/22/2024	INV	PD	LS plu
CHECK DATE: 08/28/2024										
INV00448386		08/09/2024	08/28-AV	72405	242.43	242.43	08/24/2024	INV	PD	clarif
CHECK DATE: 08/28/2024										
					1,008.11					
103519 TARGET SOLUTIONS LEARNING LLC										
INV102094		08/20/2024	08/28-AV	72406	2,487.55	2,487.55	09/04/2024	INV	PD	Guardi
CHECK DATE: 08/28/2024										
104083 Vestis										
2560274549		07/01/2024	08/28-AV	72407	65.99	65.99	09/04/2024	INV	PD	Mechan

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
CHECK DATE: 08/28/2024										
2560276667		07/08/2024	08/28-AV	72407	76.03	76.03	09/04/2024	INV	PD	Mechan
CHECK DATE: 08/28/2024										
2560279246		07/22/2024	08/28-AV	72407	65.99	65.99	08/06/2024	INV	PD	unifor
CHECK DATE: 08/28/2024										
2560281538		07/22/2024	08/28-AV	72407	76.03	76.03	09/04/2024	INV	PD	Mechan
CHECK DATE: 08/28/2024										
2560283955		07/29/2024	08/28-AV	72407	65.99	65.99	08/13/2024	INV	PD	Mechan
CHECK DATE: 08/28/2024										
100777 VIKING COCA-COLA BOTTLING CO					350.03					
3453783		08/20/2024	08/28-AV	72408	224.00	224.00	09/04/2024	INV	PD	Pop fo
CHECK DATE: 08/28/2024										
104169 W.L. Hall Co Interior Service										
13771		08/27/2024	08/28-AV	72409	2,430.00	2,430.00	09/11/2024	INV	PD	Mainte
CHECK DATE: 08/28/2024										
100796 WEST CENTRAL COMMUNICATION										
098826S		08/15/2024	08/28-AV	72410	129.57	129.57	08/30/2024	INV	PD	Switch
CHECK DATE: 08/28/2024										
098857S		08/22/2024	08/28-AV	72410	197.37	197.37	09/06/2024	INV	PD	Ckt F1
CHECK DATE: 08/28/2024										
100927 WEST CENTRAL ROOFING					326.94					
17901		08/22/2024	08/28-AV	72411	23,237.98	23,237.98	09/06/2024	INV	PD	Civic
CHECK DATE: 08/28/2024										
100805 WEST CENTRAL SANITATION										
13191602		07/31/2024	08/28-AV	72412	356.05	356.05	08/15/2024	INV	PD	Recycl
CHECK DATE: 08/28/2024										
102689 WILLMAR AUTO VALUE										
22533407		07/26/2024	08/28-AV	72413	59.99	59.99	09/10/2024	INV	PD	Batter
CHECK DATE: 08/28/2024										

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID	AMOUNT	DUE DATE	TYPE	STS	DESCR
22533605 CHECK	DATE: 08/28/2024	07/29/2024	08/28-AV	72413	258.62		258.62	09/10/2024	INV	PD	Batter
22533606 CHECK	DATE: 08/28/2024	07/29/2024	08/28-AV	72413	181.99		181.99	09/10/2024	INV	PD	Tow Ro
22533869 CHECK	DATE: 08/28/2024	07/30/2024	08/28-AV	72413	19.99		19.99	09/10/2024	INV	PD	window
22534261 CHECK	DATE: 08/28/2024	08/02/2024	08/28-AV	72413	37.29		37.29	09/10/2024	INV	PD	Electr
22534740 CHECK	DATE: 08/28/2024	08/07/2024	08/28-AV	72413	26.99		26.99	09/10/2024	INV	PD	wiper
22534761 CHECK	DATE: 08/28/2024	08/07/2024	08/28-AV	72413	259.98		259.98	09/10/2024	INV	PD	Contro
22534774 CHECK	DATE: 08/28/2024	08/07/2024	08/28-AV	72413	215.05		215.05	09/10/2024	INV	PD	JOT's
22534884 CHECK	DATE: 08/28/2024	08/08/2024	08/28-AV	72413	50.99		50.99	09/10/2024	INV	PD	TPMS S
22535050 CHECK	DATE: 08/28/2024	08/09/2024	08/28-AV	72413	77.74		77.74	09/10/2024	INV	PD	Butt C
22535322 CHECK	DATE: 08/28/2024	08/12/2024	08/28-AV	72413	38.99		38.99	09/10/2024	INV	PD	Igniti
22535729 CHECK	DATE: 08/28/2024	08/15/2024	08/28-AV	72413	218.86		218.86	09/10/2024	INV	PD	Batter
					1,446.48						
100812 WILLMAR CHAMBER OF COMMERCE											
57488 CHECK	DATE: 08/28/2024	07/03/2024	08/28-AV	72414	1,127.81		1,127.81	09/06/2024	INV	PD	Credit
104137 willmar Lakes Association, Inc											
0008542 CHECK	DATE: 08/28/2024	08/28/2024	08/28-AV	72415	100.00		100.00	09/12/2024	INV	PD	shelte
102814 WILLMAR STINGERS BASEBALL CLUB											
876987 CHECK	DATE: 08/28/2024	08/25/2024	08/28-AV	72416	1,430.40		1,430.40	09/09/2024	INV	PD	Conces
900161 WILLMAR VOLLEYBALL BOOST											

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
82024		08/20/2024	08/28-AV	72417	1,276.00	1,276.00	09/04/2024	INV	PD	Junior
CHECK DATE: 08/28/2024										
104164 Z&M Enterprise, LLC										
1007		08/21/2024	08/28-AV	72418	407.94	407.94	09/05/2024	INV	PD	U.V. s
CHECK DATE: 08/28/2024										
972		08/05/2024	08/28-AV	72418	14,850.00	14,850.00	08/20/2024	INV	PD	U.V. 1
CHECK DATE: 08/28/2024										
100841 ZIEGLER INCORPORATED										
SI000518772		07/26/2024	08/28-AV	72419	1,018.40	1,018.40	08/10/2024	INV	PD	Genera
CHECK DATE: 08/28/2024										
300 INVOICES					2,674,902.58					

** END OF REPORT - Generated by Abby Valladarez **

NAME	INVOICE	CHECK NO	INVOICE NET	INVOICE DESCRIPTION	CHECK DATE
100 YARD CLUB	626	72288	8,471.00	Youth Football Camp	8/28/2024
15TH STREET FLATS	2024-05-15	72289	17,100.00	1st Half 2024 TIF Pymt	8/28/2024
AFFORDABLE STUMP GRINDING LLC	081524	72290	9,480.00	Stump Grinding	8/28/2024
AFFORDABLE STUMP GRINDING LLC	8242024	72290	2,640.00	Stump grinding	8/28/2024
AFLAC	204904	72291	819.82	Aflac premiums withheld on August paycheck	8/28/2024
ALPHA TRAINING & TACTICS LLC	2024-0262	72292	9,784.32	Ballistics Armor for SWAT for three Officers	8/28/2024
AMAZON CAPITAL SERVICES	17PG-CL4L-C3KR	72293	124.06	fall crafts	8/28/2024
AMAZON CAPITAL SERVICES	16XW-QKJV-C3LR	72293	146.97	Airway bags	8/28/2024
AMAZON CAPITAL SERVICES	1CQW-FYGL-1491	72293	350.97	SWAT gear for 3236 and First Aid Equipment	8/28/2024
AMAZON CAPITAL SERVICES	1716-F967-6CH4	72293	148.99	File Cabinet	8/28/2024
AMAZON CAPITAL SERVICES	1R99-MJWX-VNLT	72293	154.95	HOLIDAY/CRAFTS	8/28/2024
AMAZON CAPITAL SERVICES	1V7T-947Y-PV9N	72293	86.24	AMAZON - SELF-ADHEISIVE TABS FOR CIP	8/28/2024
AMAZON CAPITAL SERVICES	1F3L-9TYC-V9GY	72293	65.98	Tennis ball pickup hoppers for Youth Rec	8/28/2024
AMAZON CAPITAL SERVICES	1RLP-CLHT-DYFM	72293	119.94	Traffic Wand Safety Control 3 mode LED Lamp	8/28/2024
AMAZON CAPITAL SERVICES	16CQ-J9V7-HVKY	72293	512.85	Router with WiFi and Mount Antenna Ext Cable	8/28/2024
AMAZON CAPITAL SERVICES	1D17-LXNW-LVRV	72293	468.98	Unlock kits and tint meters for new squads	8/28/2024
AMAZON CAPITAL SERVICES	1C6N-9NQQ-DTKC	72293	94.99	Walkie Talkies for Football Staff	8/28/2024
AMAZON CAPITAL SERVICES	1XYJ-9XDV-WKJQ	72293	89.98	TABLES	8/28/2024
AMAZON CAPITAL SERVICES	1QKK-WGJM-RMX4	72293	80.49	iPad case for J. Zwagerman	8/28/2024
AMAZON CAPITAL SERVICES	1RCX-RHF6-W9Y6	72293	89.99	Camera backpack for D. Hillenbrand	8/28/2024
AMAZON CAPITAL SERVICES	1KNV-F1HQ-LPYH	72293	187.64	holidays and puzzle contest	8/28/2024
AMAZON CAPITAL SERVICES	1QN1-61X1-6FKC	72294	11.99	USB Cord	8/28/2024
AMAZON CAPITAL SERVICES	1R99-MJWX-G946	72294	61.71	CRAFTS	8/28/2024
AMAZON CAPITAL SERVICES	1F7M-NT4N-1VQM	72294	51.98	CRAFT HOLIDAYS	8/28/2024
AMAZON CAPITAL SERVICES	1WC1-K9YF-LRNX	72294	33.95	Protective Phone Case for Chief	8/28/2024
AMAZON CAPITAL SERVICES	19QF-71QN-46L7	72294	25.99	HOLIDAYS	8/28/2024
AMAZON CAPITAL SERVICES	1FC4-PDWH-76LN	72294	48.65	HOLIDYAS	8/28/2024
AMAZON CAPITAL SERVICES	1GRF-634W-YYFV	72294	(21.77)	Credit Memo for Returned Items 1CY4-WY1V-LG3L	8/28/2024
AMAZON CAPITAL SERVICES	1D3N-CW7R-CK96	72294	32.99	2 pc Flag	8/28/2024
AMAZON CAPITAL SERVICES	11J9-WHWQ-K6QL	72294	8.99	Samsung Galaxy S23 FE case	8/28/2024
AMAZON CAPITAL SERVICES	1HPV-PDW7-9DGD	72294	32.99	CRAFTS	8/28/2024
AMAZON CAPITAL SERVICES	1XYJ-9XDV-WTKD	72294	29.98	FALL PROGRAMS	8/28/2024
AMERICAN WELDING & GAS INC	0010285622	72295	40.52	Cylinder rent	8/28/2024
APPLE, INC.	MB06849149	72296	479.00	iPad for J. Zwagerman	8/28/2024

ASPEN MILLS	337339	72297	188.85	C. Thorson pant and shirts	8/28/2024
ASPEN MILLS	336534	72297	55.95	Uniforms for Officer Caron	8/28/2024
ASPEN MILLS	337794	72297	246.55	Class B Uniform FF J. Ziemer	8/28/2024
ASPEN MILLS	337795	72297	261.14	Class B uniform FF E. Resendez	8/28/2024
AUSTIN INCORPORATED	49674	72298	240.00	Septic Pumping	8/28/2024
AUSTIN INCORPORATED	49807	72298	360.00	Septic Pumping	8/28/2024
AUSTIN INCORPORATED	50035	72298	240.00	Septic Pumping	8/28/2024
AUSTIN INCORPORATED	50645	72298	240.00	Septic Pumping	8/28/2024
AUSTIN INCORPORATED	50838	72298	120.00	Septic Pumping	8/28/2024
AUSTIN INCORPORATED	50984	72298	120.00	Septic Puming	8/28/2024
B & W CONTROL SPECIALISTS	58573	72299	914.00	Brush Spraying	8/28/2024
B&F Fastener Supply	80005192-00	72300	36.56	Zip ties, Black Markers	8/28/2024
B&F Fastener Supply	80005075-00	72300	234.82	Safety Glasses	8/28/2024
B&F Fastener Supply	80005074-00	72300	37.53	Plow Bolts	8/28/2024
B&F Fastener Supply	80005068-00	72300	103.47	Nuts and Bolts	8/28/2024
B&F Fastener Supply	80004007-00	72300	50.00	Blades	8/28/2024
B&F Fastener Supply	80003799-00	72300	9.48	Screws	8/28/2024
B&F Fastener Supply	80004796-00	72300	67.77	Small Tools	8/28/2024
B&F Fastener Supply	80002392-00	72300	72.05	Rain bibs	8/28/2024
B&F Fastener Supply	80005978-00	72300	269.14	Hack Saw, blades	8/28/2024
B&F Fastener Supply	80005935-00	72300	112.00	Saw Blades	8/28/2024
B&F Fastener Supply	80006348-00	72300	43.39	Zip ties for closing up DOAC for season	8/28/2024
BATTERY WHOLESALE INC	244528WIL	72301	252.10	Emergency light batteries	8/28/2024
BATTERY WHOLESALE INC	244830WIL	72301	43.20	batteries for emergency lights	8/28/2024
BECKER ARENA PRODUCTS INC	613420	72302	850.09	Thresh Holds for Rink	8/28/2024
Benjamin Saunders	082124	72303	205.45	Reimbursement for safety boots	8/28/2024
BOLTON & MENK INC	0331137	72304	38,883.50	WILLMAR/FIBER NETWORK	8/28/2024
BOLTON & MENK INC	0334273	72304	23,390.00	WILLMAR/FIBER NETWORK	8/28/2024
BOLTON & MENK INC	0338597	72304	12,739.50	WILLMAR/FIBER NETWORK	8/28/2024
BOLTON & MENK INC	0341031	72304	876.50	Willmar Airport Drainage Improvements	8/28/2024
BOLTON & MENK INC	0341626	72304	54,981.85	Project No. 2301-A Professional Services	8/28/2024
BOLTON & MENK INC	0341618	72304	35,281.00	Project No. 2301-C Professional Services	8/28/2024
BOLTON & MENK INC	0341609	72304	64,272.50	Project No. 2401-B Professional Services	8/28/2024
BOLTON & MENK INC	0341634	72304	73,692.00	2nd invoice for Safe streets 4 all	8/28/2024
BOLTON & MENK INC	0341628	72304	1,198.50	Professional Service- Outdoor Rink	8/28/2024

BOLTON & MENK INC	0341625	72304	8,430.00	WILLMAR/FIBER NETWORK	8/28/2024
BOLTON & MENK INC	0336337	72304	30,113.00	WILLMAR/FIBER NETWORK	8/28/2024
BOLTON & MENK INC	0332815	72304	33,217.00	WILLMAR/FIBER NETWORK	8/28/2024
BOLTON & MENK INC	0338598	72304	5,760.50	ELLS 7, 8 & 9 Professional Services	8/28/2024
BOLTON & MENK INC	0341621	72304	3,155.00	Bike and Ped Master Plan	8/28/2024
BOLTON & MENK INC	0321137	72304	6,911.00	Airport Drainage improvements	8/28/2024
BOX/KYLE	82024	72305	198.22	Personal Reimbursement	8/28/2024
Brouwer Construction	Appl #1	72306	76,769.22	Willmar Airport Drain tile Installation	8/28/2024
BRYAN ROCK PRODUCTS INC	66146	72307	1,285.00	Agrilime for softball/baseball fields	8/28/2024
C D & T INC AUTO PARTS	35898-1	72308	15.04	Hose Clamps	8/28/2024
Calibrations and Controls, Inc.	42227	72309	575.00	Repair CI2 meter	8/28/2024
CAPITAL ONE	072224	72310	57.77	Bug Spray and Sunscreen for Special Events	8/28/2024
CAPITAL ONE	073024	72310	10.72	Water for CSOs and Rockin Robbins	8/28/2024
CAPITAL ONE	073124	72310	54.20	Breakroom supplies	8/28/2024
CAPITAL ONE	080824	72310	7.52	4Pk of D Rayovac Alkaline Batteries	8/28/2024
CAPITAL ONE	080924	72310	31.09	CERT meeting snacks	8/28/2024
CENTRACARE	724239163	72311	247.00	pre-employment physical	8/28/2024
CENTRACARE	505696650	72311	185.00	pre-employment physical	8/28/2024
CENTRACARE	505695561	72311	90.00	radiologic exam	8/28/2024
CENTRACARE	724182257	72311	247.00	pre-employment physical	8/28/2024
CENTRACARE	RMH409	72311	32.50	Blood Draw	8/28/2024
CHAPPELL CENTRAL INC	00021069	72312	49.62	AC filter	8/28/2024
CHARTER COMMUNICATIONS	175505001082124	72313	51.48	Aug/Sep TV	8/28/2024
CINTAS CORPORATION	5214931377	72314	152.96	Medical Supplies	8/28/2024
CINTAS CORPORATION	5218827452	72314	66.29	Medical Supplies	8/28/2024
CITY LINE TOWING	24-06029	72315	195.00	Willmar PD Tow ICR 24010060	8/28/2024
Column Software PBC	B15E1683-0042	72316	88.17	GAS FRANCHISE	8/28/2024
Column Software PBC	B15E1683-0043	72316	46.22	GAS GRANCHISE FEE	8/28/2024
Column Software PBC	B15E1683-0044	72316	47.25	NOTICE OF PROPOSED BUDGET	8/28/2024
COORDINATED BUSINESS SYSTEMS	INV401353	72317	180.74	Managed Print Services	8/28/2024
CROW CHEMICAL & LIGHTING	127928	72318	121.30	Soap, wipes	8/28/2024
CROW CHEMICAL & LIGHTING	127916	72318	187.16	Paper towels, toilet paper, cleaner	8/28/2024
CROW CHEMICAL & LIGHTING	127876	72318	151.86	Toilet paper, paper towels	8/28/2024
CROW CHEMICAL & LIGHTING	127860	72318	51.00	Toilet paper	8/28/2024
CROW CHEMICAL & LIGHTING	127976	72318	57.95	Garbage bags	8/28/2024

CROW RIVER CONSTRUCTION LLC	10163	72319	581.50	Concrete	8/28/2024
David Rogers	082624	72320	10.05	Mileage Health Care Centers-Primary	8/28/2024
Dawn Marcus	0008887	72321	100.00	shelter damage deposit refund	8/28/2024
DELEEUW/GERRIT	082324	72322	281.17	Reimbursement for TRT training - Red Wing, MN	8/28/2024
DEMO INC	0914	72323	250.00	Welcome Week Face Painter-WACF Grant \$	8/28/2024
DESIGN ELECTRIC INC	23995	72324	282.50	19th Ave and 15th St conduit repair	8/28/2024
DITTRICH/COLETON	082724	72325	300.00	Training Reimbursement	8/28/2024
DOOLEY'S PETROLEUM INC	905968	72326	607.47	Plant gas	8/28/2024
DOOLEY'S PETROLEUM INC	593684	72326	22,765.84	Diesel and Unleaded fuel	8/28/2024
DUININCK CONCRETE CONST SUPPLY	2408-686544	72327	32.19	Epoxy	8/28/2024
DUININCK INC	Appl #9 Final	72328	25,360.22	Project No. 2201-A Pay Application No. 9 Final	8/28/2024
DUININCK INC	Appl #5 Final	72328	34,837.07	Project No. 2201-C Pay Application No. 5- Final	8/28/2024
DUININCK INC	561368	72328	1,218.53	Sand	8/28/2024
DUININCK INC	561450	72328	1,321.10	Asphalt	8/28/2024
DUININCK INC	561264	72328	1,727.00	Asphalt	8/28/2024
DUININCK INC	Appl #7 2301-C	72328	313,726.37	Project No. 2301-C Pay Application No. 7	8/28/2024
DUININCK INC	Appl #4 2401-B	72328	890,987.08	Project No. 2401-B Pay Application #4	8/28/2024
DUININCK INC	561685	72328	522.97	Sand, Class 2	8/28/2024
DUININCK INC	561660	72328	1,353.73	Asphalt	8/28/2024
DUININCK INC	561483	72328	982.72	Asphalt	8/28/2024
EAGLE CREEK GOLF CLUB	36592	72329	3,356.66	Little Cardinal Golf course use	8/28/2024
ED'S SERVICE CENTER & SALES	146613	72330	220.00	Moved semi into loadout	8/28/2024
ED'S SERVICE CENTER & SALES	147937	72330	220.00	Towing	8/28/2024
ED'S SERVICE CENTER & SALES	148126	72330	195.00	Tow to LEC for ICR 24010193	8/28/2024
ED'S SERVICE CENTER & SALES	148131	72330	195.00	Tow to Willmar Impound for ICR 24010399	8/28/2024
FARM-RITE EQUIPMENT	P52528	72331	496.47	Toolcat mower deck repair	8/28/2024
FARM-RITE EQUIPMENT	P52563	72331	234.12	Stump Grinder Teeth	8/28/2024
FARM-RITE EQUIPMENT	P52603	72331	57.59	Kit Front Tool Kat	8/28/2024
FARM-RITE EQUIPMENT	P52578	72331	13.13	Fitting	8/28/2024
FAUL PSYCHOLOGICAL	2102	72332	665.00	Pre-Employment Evaluation for Officer	8/28/2024
FAUL PSYCHOLOGICAL	2081	72332	1,330.00	Pre-Employment Evals for two Officers	8/28/2024
FLAHERTY & HOOD P.A.	21687	72333	1,156.25	LABOR/EMPLOYMENT CONSULTATION SERVICES-July 2024	8/28/2024
FLEETPRIDE	119081523	72334	73.20	Filters	8/28/2024
FLEETPRIDE	119201452	72334	124.68	Filter	8/28/2024
FLEXIBLE PIPE TOOL CO	30408	72335	268.50	Cage for Jetter	8/28/2024

GENERAL MAILING SERVICES	70737	72336	149.98	postage 08/05-08/09/2024	8/28/2024
GENERAL MAILING SERVICES	70791	72336	49.42	postage 8/12-8/16/2024	8/28/2024
GENERAL MAILING SERVICES	70898	72336	125.83	postage	8/28/2024
GENERAL MAILING SERVICES	70891	72336	21.82	Mailing Services	8/28/2024
Granite Ledge Electric	M24341	72337	4,800.00	Loop Repair for Willmar Ave Project	8/28/2024
HANSEN ADVERTISING SPECIALTIES	50884	72338	415.86	VIENNA PEN	8/28/2024
HANSEN ADVERTISING SPECIALTIES	50860	72338	293.00	FITTED TABLE CLOTH	8/28/2024
HANSEN ADVERTISING SPECIALTIES	50861	72338	705.00	TENT KIT	8/28/2024
HANSEN ADVERTISING SPECIALTIES	50862	72338	348.00	FEATHER FLAG	8/28/2024
HANSEN ADVERTISING SPECIALTIES	50863	72338	386.00	8' TABLE CLOTH	8/28/2024
HAWKINS INC	6829678	72339	7,685.03	Polymer and bleach	8/28/2024
HAWKINS INC	6832550	72339	12,242.85	Ind. ferric	8/28/2024
HIGHLAND PRODUCTS GROUP LLC	310037694	72340	1,292.35	Adopt a Bench- Freeman X2	8/28/2024
HILLYARD\HUTCHINSON	605573749	72341	656.78	Hand soap, toilet bowl cleaner, toilet paper, filt	8/28/2024
HILLYARD\HUTCHINSON	605573764	72341	452.93	CLEANING ITEMS	8/28/2024
HILLYARD\HUTCHINSON	605527028	72341	783.52	Cleaning Supplies	8/28/2024
HILLYARD\HUTCHINSON	605579753	72341	5.20	SOAP DISPENSER	8/28/2024
HOFFMAN CONSTRUCTION CO. LLC	INV274	72342	2,520.00	Willmar Ave Catch Basin Repair	8/28/2024
HOFFMAN CONSTRUCTION CO. LLC	INV292	72342	2,450.00	25th St and 5th Ave storm sewer repair	8/28/2024
HOFFMAN CONSTRUCTION CO. LLC	INV291	72342	2,450.00	10th St and 25th Ave SW- Storm sewer repair	8/28/2024
HOFFMAN CONSTRUCTION CO. LLC	INV289	72342	3,325.00	8th St and Benson Ave- Catch Basin repair	8/28/2024
HOFFMAN CONSTRUCTION CO. LLC	INV288	72342	2,612.50	9th St and Mary Ave SE- Catch Basin Repair	8/28/2024
HOFFMAN CONSTRUCTION CO. LLC	INV290	72342	5,387.50	Willmar Ave Project Catch Basin Repairs	8/28/2024
HOLTER/CRAIG	082324	72343	231.00	Reimbursement - TRT training Red Wing, MN	8/28/2024
INNOVATIVE OFFICE SOLUTIONS	IN4612011	72344	232.40	office supplies	8/28/2024
INNOVATIVE OFFICE SOLUTIONS	CIN124207	72344	1,200.00	Desk and Chair for Events/Rec Center Lobby	8/28/2024
IVERSON/JOSEPH	082824	72345	229.95	Safety boot reimbursement	8/28/2024
JOE RILEY CONSTRUCTION	Appl #3	72346	137,896.07	Project No. 2404-B Pay App No. 3	8/28/2024
JOHNSON CNTRLS FIRE PROTECTION	24265711	72347	1,208.68	Alarm monitoring	8/28/2024
KANDI STEEL AND FAB	6648	72348	42.20	Tubing	8/28/2024
KANDI STEEL AND FAB	6634	72348	407.13	Steel for carts	8/28/2024
KANDI STEEL AND FAB	6637	72348	29.60	Steel for carts	8/28/2024
KANDIYOHI CO RECORDER'S OFFICE	702976	72349	46.00	recording fee	8/28/2024
KANDIYOHI CO-OP ELECTRIC POWER	STMT/08-24	72350	1,624.35	Kandi Co-op Electric Aug 2024	8/28/2024
Kelly Tauber	0004	72351	1,000.00	Basketball Equipment	8/28/2024

KENNEDY & GRAVEN, CHARTERED	183003	72352	2,265.00	FIBER BROADBAND PROJECT	8/28/2024
KIESLER POLICE SUPPLY INC	IN243942	72353	2,079.70	Pepperball Blast, Inserts and Refills	8/28/2024
Kristin Beth Allen	082824	72354	2,000.00	Welcome Week-Community Art-SMAC and WACF Grant	8/28/2024
L.E.A.D. OF KANDIYOHI COUNTY	081224	72355	1,100.00	L.E.A.D. Class for Chris Frank	8/28/2024
LAKELAND MEDIA	IN-124064903	72356	1,700.00	Digital/Social Media Campaign	8/28/2024
LAKELAND MEDIA	IN-124074986	72356	1,700.00	Digital/Social Campaign	8/28/2024
Levanen Underground LLC	Appl #4	72357	45,923.49	Project No. 2401-A Pay Application No. 4	8/28/2024
LINDE/BOWE	082724	72358	30.00	Fuel for State Fair comp	8/28/2024
LLOYD SECURITY INC	184960	72359	587.76	Airport Fire Monitoring	8/28/2024
LYNN LEMBCKE CONSULTING	24-013	72360	1,500.00	Body Worn Camera Audit for 09/25/21 thru 12/31/23	8/28/2024
M-R SIGN CO INC	225081	72361	118.75	Signs	8/28/2024
M.D. GRAPHICS	8102	72362	894.00	Set of decals for Unit 42	8/28/2024
M.D. GRAPHICS	8096	72362	702.50	1 set of decals for Squad 11 CSO Vehicle	8/28/2024
Mack's Auto Repair	8335	72363	3,383.68	Squad 10 Repairs	8/28/2024
MACQUEEN EQUIPMENT INC	P34043	72364	4,801.50	Annual SCBA flow test	8/28/2024
MACQUEEN EQUIPMENT INC	P59424	72364	1,380.24	Sweeper Parts	8/28/2024
Marv Kray	082624	72365	6.70	Mileage Health Care Centers-Primary	8/28/2024
MEDICAL WAREHOUSE	230690	72366	2,654.60	Medical Kits	8/28/2024
MENARDS	81971	72367	36.93	Hand Sprayer, Safety Glasses	8/28/2024
MENARDS	81827	72367	80.19	Hose Clamps and supplies	8/28/2024
MENARDS	81891	72367	52.55	Outdoor Timer	8/28/2024
MENARDS	82158	72367	26.64	fence mesh	8/28/2024
MENARDS	82202	72367	10.18	5320	8/28/2024
MENARDS	82214	72367	9.98	Bulb's	8/28/2024
MENARDS	81974	72367	49.66	Rink Supplies	8/28/2024
MENARDS	82241	72367	67.94	Gloves, air freshener	8/28/2024
MENARDS	82316	72367	72.15	Plant supplies	8/28/2024
MENARDS	82519	72367	383.24	Supplies and parts for DOAC pump repair	8/28/2024
MENARDS	82153	72367	34.42	Caulk, Construction adhesive	8/28/2024
MIKE'S SMALL ENGINE CENTER	30308	72368	36.99	Weed Trimmer Head	8/28/2024
MIKE'S SMALL ENGINE CENTER	30920	72368	709.98	Electric weed trimmer and battery	8/28/2024
MILES PARTNERSHIP,LLLP	102484	72369	800.00	Explore MN Outdoors E newsletter - Aug	8/28/2024
MILLS PARTS CENTER	6221299	72370	61.85	O2 Sensor	8/28/2024
MILLS PARTS CENTER	6226318	72370	61.85	O2 Sensor	8/28/2024
MINI BIFF LLC	A-151261	72371	117.30	Mini Biff Archery Park	8/28/2024

MINI BIFF LLC	A-151281	72371	117.30	Mini Biff Hilltop Park	8/28/2024
MINI BIFF LLC	A-151238	72371	117.30	Mini Biff Minnegasco	8/28/2024
MINI BIFF LLC	A-151062	72371	117.30	Mini Biff Sunrise	8/28/2024
MINI BIFF LLC	A-151060	72371	107.10	Mini Biff Brush Site	8/28/2024
MINI BIFF LLC	A-151234	72371	117.30	Mini Biff Rau Park	8/28/2024
MINI BIFF LLC	A-151233	72371	117.30	Mini Biff Southfield	8/28/2024
MINI BIFF LLC	A-148681	72371	117.30	Mini Biff Northside	8/28/2024
MINI BIFF LLC	A-150625	72371	234.60	Mini Biff Turf Fields	8/28/2024
MINI BIFF LLC	A-151474	72371	234.60	Mini Biff Turf Fields	8/28/2024
MINI BIFF LLC	A-151452	72371	117.30	Mini Biff Swanson Field	8/28/2024
MINI BIFF LLC	A-151475	72371	117.30	Mini Biff Sperry Park	8/28/2024
MINI BIFF LLC	A-151516	72371	117.30	Mini Biff Wellin Park	8/28/2024
Molly Krosch	0008639	72372	100.00	shelter damage deposit refund	8/28/2024
MOTOR SPORTS OF WILLMAR	924001614	72373	445.11	Ranger repair	8/28/2024
MR. CLEAN WILLMAR CLEANING SER	STMT/07-24	72374	2,340.00	Shelter Cleaning	8/28/2024
Mrzena/Kevin	8527	72375	1,500.00	Annual pump testing	8/28/2024
Mrzena/Kevin	8536	72375	4,544.08	Engine 1 repair	8/28/2024
MTI DISTRIBUTING CO	1444457-00	72376	139.71	irrigation adapter	8/28/2024
MUNICIPAL UTILITIES	STMT/08-24	72377	69,872.02	Municipal Utilites-June 2024	8/28/2024
MVTL LABORATORIES INC	1265566	72378	57.00	Lab test	8/28/2024
NCPERS GROUP LIFE INS.	841200082024	72379	96.00	08/01/2024 coverage period life insurance	8/28/2024
NELSON INTERNATIONAL	X101132134:01	72380	58.68	Horn	8/28/2024
CARRANZA/NOE	178	72381	150.00	Interpretting Services for Officer Maschino	8/28/2024
CARRANZA/NOE	177	72381	150.00	Interpreting Services for ICR 24008054	8/28/2024
CARRANZA/NOE	176	72381	150.00	Interpreting Servies for ICR 24007816	8/28/2024
CARRANZA/NOE	175	72381	150.00	Interpreting Services for ICR 24005395	8/28/2024
CARRANZA/NOE	174	72381	150.00	Interpreting Services for ICR 24005412	8/28/2024
ODENS/THOMAS	082124	72382	85.76	MnGFOA Day to Unite	8/28/2024
OVERHEAD HOIST & CRANE SPEC.	3795	72383	1,257.50	Crane repair	8/28/2024
OVERHEAD HOIST & CRANE SPEC.	3801	72383	1,372.50	Hoist repair	8/28/2024
PREMIUM WATERS INC	330614288	72384	34.49	Water for DOAC staff	8/28/2024
PRO WATER SOLUTIONS	8143	72385	108.00	Solar Salt	8/28/2024
QUICK SIGNS	182311	72386	128.00	Football Helmet Decals	8/28/2024
QUICK SIGNS	182301	72386	230.00	Signs for Robbins Island	8/28/2024
R & R SPECIALTIES INC	0082685-IN	72387	3,484.50	Zamboni Blades and Bolts	8/28/2024

R & R SPECIALTIES INC	0082435-IN	72387	1,283.05	Parts for Zamboni	8/28/2024
SCOTT SWANSON'S EQUIPMENT CO	47048	72388	646.15	Pressure Washer Repair	8/28/2024
SERVICE CENTER/CITY OF WILLMAR	STMT/07-2024	72389	22,248.74	Diesel and Unleaded Fuel	8/28/2024
SHI CORP	B18686639	72390	232.70	HP E27 G5 monitor	8/28/2024
SIR LINES-A-LOT LLC	H24-0922-002	72391	5,980.60	Lakeland Dr Pavement Marking	8/28/2024
SRF CONSULTING GROUP INC	17632.00-1	72392	2,326.36	Comprehensive Plan Consultant	8/28/2024
STACY'S NURSERY INC	23443	72393	5,760.00	downtown planters	8/28/2024
STACY'S NURSERY INC	23309	72393	1,500.00	10 black planters for DTW	8/28/2024
STACY'S NURSERY INC	23354	72393	385.00	memorial and veterans 2 pots and mulch	8/28/2024
STEINBEISSER AUTO REPAIR LLC	19402	72394	80.50	Propane in pro patch trailer	8/28/2024
Stoeberl/Madison	104	72395	605.00	DANCE CLASSES	8/28/2024
SUMMIT FIRE PROTECTION	150044408	72396	484.00	Fire Alarm Inspection	8/28/2024
TECH CHECK,LLC	61164	72397	2,423.78	Veeam FY24/25 renewal	8/28/2024
TOM'S BACKHOE SERVICE, INC.	Appl #3	72398	365,721.88	ELLS 7, 8 & 9 LS Pay Application No. 3	8/28/2024
Trojan Technologies	200/27555	72399	2,535.00	UV seals	8/28/2024
TWIN CITY SEED COMPANY	58841	72400	1,122.50	Fertilizer for Softball and Turf Fields	8/28/2024
TWIN CITY SEED COMPANY	58840	72400	4,270.00	Grass Seed for Softball and Turf Fields	8/28/2024
TWIN CITY SEED COMPANY	58953	72400	367.50	Fertilizer	8/28/2024
TYLER TECHNOLOGIES, INC	045-480482	72401	4,200.00	SAAS CONTRACT	8/28/2024
ULTIMATE SAFETY CONCEPTS INC	212562	72402	704.29	Cyanide, Ammonia and Chlorine	8/28/2024
UNITED ROTARY BRUSH CORP	CI316230	72403	4,979.06	Sweeper Brooms	8/28/2024
US BANK EQUIPMENT FINANCE	536421951	72404	751.80	500-0664928-000/001	8/28/2024
USA BLUE BOOK	INV00436600	72405	243.90	Plug balls for L.S.	8/28/2024
USA BLUE BOOK	INV00448386	72405	242.43	clarifier bug killer	8/28/2024
USA BLUE BOOK	INV00445678	72405	521.78	LS plug balls	8/28/2024
TARGET SOLUTIONS LEARNING LLC	INV102094	72406	2,487.55	Guardian Tracking Subscription	8/28/2024
Vestis	2560274549	72407	65.99	Mechanic uniform rental	8/28/2024
Vestis	2560276667	72407	76.03	Mechanics uniform rental	8/28/2024
Vestis	2560281538	72407	76.03	Mechanics uniform rental	8/28/2024
Vestis	2560283955	72407	65.99	Mechanics uniform rental	8/28/2024
Vestis	2560279246	72407	65.99	uniform rental	8/28/2024
VIKING COCA-COLA BOTTLING CO	3453783	72408	224.00	Pop for DOAC concessions	8/28/2024
W.L. Hall Co Interior Service	13771	72409	2,430.00	Maintenance for Event Center Divider Wall	8/28/2024
WEST CENTRAL COMMUNICATION	098826S	72410	129.57	Switch, XTS Channel Select and Parts	8/28/2024
WEST CENTRAL COMMUNICATION	098857S	72410	197.37	Ckt Flex Spkr Mic XTS2500	8/28/2024

WEST CENTRAL ROOFING	17901	72411	23,237.98	Civic Center Shop Roof Repair	8/28/2024
WEST CENTRAL SANITATION	13191602	72412	356.05	Recycling	8/28/2024
WILLMAR AUTO VALUE	22533606	72413	181.99	Tow Rope	8/28/2024
WILLMAR AUTO VALUE	22533605	72413	258.62	Battery	8/28/2024
WILLMAR AUTO VALUE	22533407	72413	59.99	Battery	8/28/2024
WILLMAR AUTO VALUE	22533869	72413	19.99	Window relay for #171950	8/28/2024
WILLMAR AUTO VALUE	22534774	72413	215.05	JOT's 1 generator battery	8/28/2024
WILLMAR AUTO VALUE	22534261	72413	37.29	Electrical Supplies	8/28/2024
WILLMAR AUTO VALUE	22534884	72413	50.99	TPMS Sensor	8/28/2024
WILLMAR AUTO VALUE	22534740	72413	26.99	Wiper Blade	8/28/2024
WILLMAR AUTO VALUE	22534761	72413	259.98	Control Arms	8/28/2024
WILLMAR AUTO VALUE	22535050	72413	77.74	Butt Connectors	8/28/2024
WILLMAR AUTO VALUE	22535322	72413	38.99	Ignition Coil	8/28/2024
WILLMAR AUTO VALUE	22535729	72413	218.86	Battery for floor scrubber	8/28/2024
WILLMAR CHAMBER OF COMMERCE	57488	72414	1,127.81	Credit Card Billing	8/28/2024
Willmar Lakes Association, Inc	0008542	72415	100.00	shelter damage deposit refund	8/28/2024
WILLMAR STINGERS BASEBALL CLUB	876987	72416	1,430.40	Concessions	8/28/2024
WILLMAR VOLLEYBALL BOOST	82024	72417	1,276.00	Junior Cardinal Volleyball Camp	8/28/2024
Z&M Enterprise, LLC	972	72418	14,850.00	U.V. lamps and sleeves	8/28/2024
Z&M Enterprise, LLC	1007	72418	407.94	U.V. shipping	8/28/2024
ZIEGLER INCORPORATED	SI000518772	72419	1,018.40	Generator service	8/28/2024
Total			2,674,902.58		

VENDOR INVOICE LIST

INVOICE	P.O.	INV DATE	CHECK RUN	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
100492 MN DEPT OF REVENUE										
STMT/07-24		08/19/2024	EFTCK548	548	5,014.35	5,014.35	08/20/2024	DIR PD		Fuel &
CHECK DATE:	08/19/2024									
100467 CENTERPOINT ENERGY										
STMT/07-2024		08/22/2024	EFTCK549	549	3,971.56	3,971.56	08/22/2024	DIR PD		Natura
CHECK DATE:	08/22/2024									
2 INVOICES					8,985.91					

** END OF REPORT - Generated by Abby Valladarez **

VENDOR	NAME	INVOICE	CHECK NO	INVOICE NET	INVOICE DESCRIPTION
100492	MN DEPT OF REVENUE	STMT/07-24	548	5,014.35	Fuel & Sales and Use tax
100467	CENTERPOINT ENERGY	STMT/07-2024	549	3,971.56	Natural Gas July 2024



City Council Action Request

Council Meeting Date:	September 3, 2024	Agenda Item Number:	10.A.
Agenda Section:	Regular Business	Originating Department:	Finance
Resolution:	Yes	Prepared By:	Box, Odens, Valiant
Ordinance:	No	Presented By:	Tom Odens, Finance Director
Item:	Receive the Mayor's Proposed Budget for 2025 and consider setting the Preliminary Property Tax Levy		

RECOMMENDED ACTION:

Motion By: _____ Second By: _____, to receive the Mayor's 2025 proposed budget and adopt a resolution to set the preliminary levy for property taxes payable 2025, and to set the Truth in Taxation hearing on December 2, 2024 on or after 6:30pm.

OVERVIEW:

Annually, the City is required to certify a preliminary property tax levy by September 30. Once the preliminary levy is certified, the City can only lower the levy, not increase it. The amount certified will be used by the County to notify property owners in all taxing jurisdictions what their proposed property taxes for the upcoming year will be. The City will be required to take final action at the Truth in Taxation hearing in December, adopting a final levy amount to be paid by taxable property within the corporate city limits.

The Willmar Charter provides that the Mayor submits a budget to the City Council for the ensuing fiscal year along with an accompanying message that explains the budget in fiscal terms, and work programs, outline financial policies, describe the important features of the budget, indicate any major changes from the current year, and summarize the City's debt position.

The current 2024 tax rate is 54.412. The projected tax rate would be estimated to be set at 56.891. This rate applied to Willmar's estimated tax capacity could generate approximately \$11,132,914. The proposed tax revenue would be allocated and fund the following:

1. General Fund Operating and Capital Improvements in the amount of \$9,410,932
2. Street Improvement Debt in the amount of \$1,134,982
3. City Hall future debt in the amount of \$587,000

Tax capacity is calculated by the County based on estimated property market value (based on sales) and classification, and new construction that occurred in the year 2023.

BUDGETARY/FISCAL ISSUES:

Review and set the preliminary levy for taxes payable 2025.

ALTERNATIVES TO CONSIDER:

1. Set the proposed levy at a higher amount.
2. Set the proposed levy at a lower amount.

ATTACHMENTS:

1. September 3 2024 Council PowerPoint
2. Tax Levy Memo 8.22.2024
3. General Fund Revenue Summary
4. 2025 Preliminary Revenue. Budget 20240820
5. General Fund Expense Summary
6. 2025 Preliminary Expense. Budget 20240820
7. CIP Memo 8.22.2024
8. Preliminary Levy for 2025 Resolution



Presented by: Tom Odens, Finance Director
Tuesday, September 3, 2024
City Council

OVERVIEW

Receive the Mayor's 2025 Budget

Set Preliminary Tax Levy for 2025



BUDGET CALENDAR

Mayor's Proposed Budget

Certify Proposed Tax Levy to County by
September 30th

September

December 2nd – Truth in Taxation
Hearing

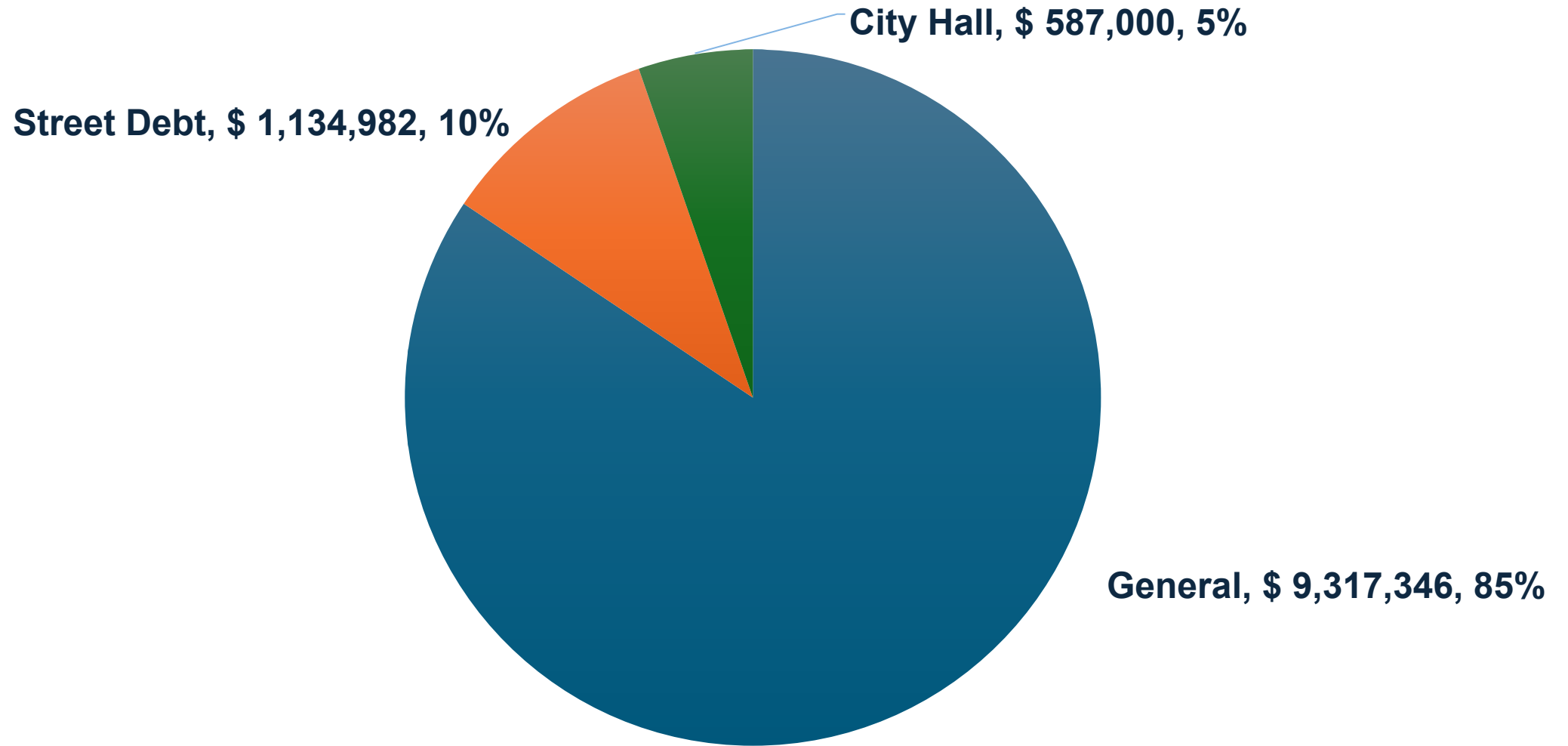
December 31st – Last Day to Certify Tax
Levy to County

December

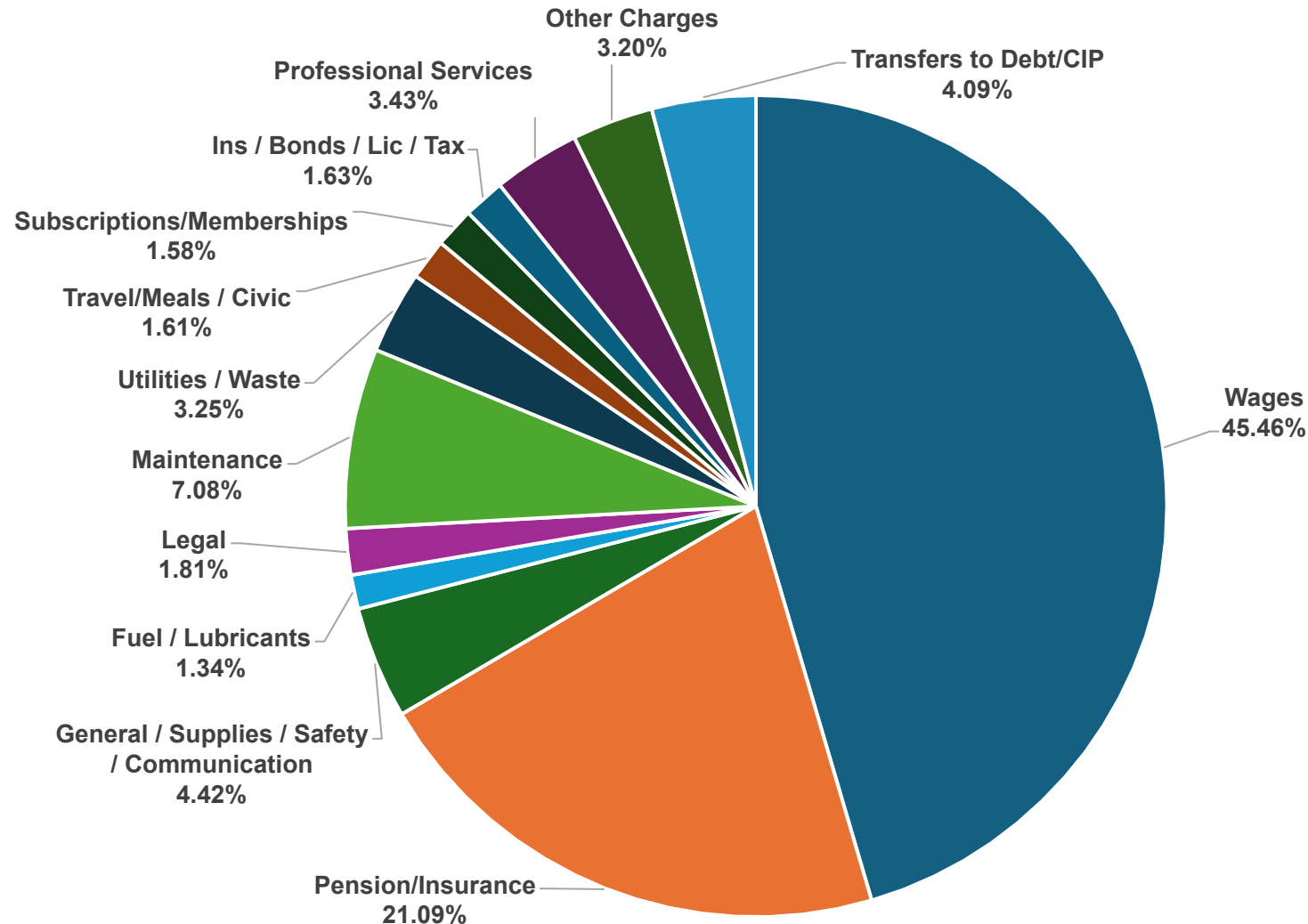
Oct.–Nov.

Council compiles Final Recommendations
Administration and departments refine
budgets

2025 TAX LEVY



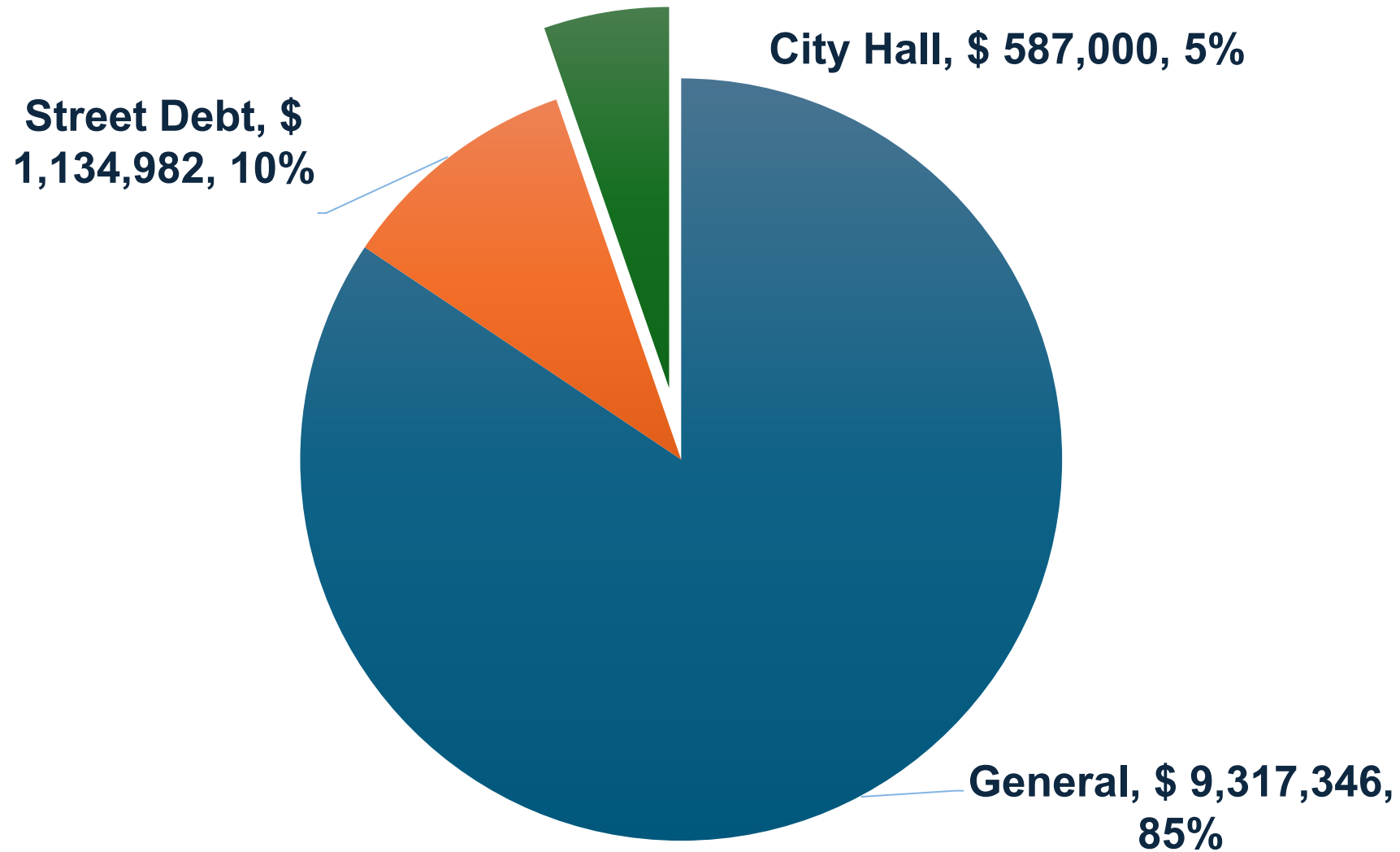
How Are General Fund Taxes Allocated?



How Are General Fund Taxes Allocated?

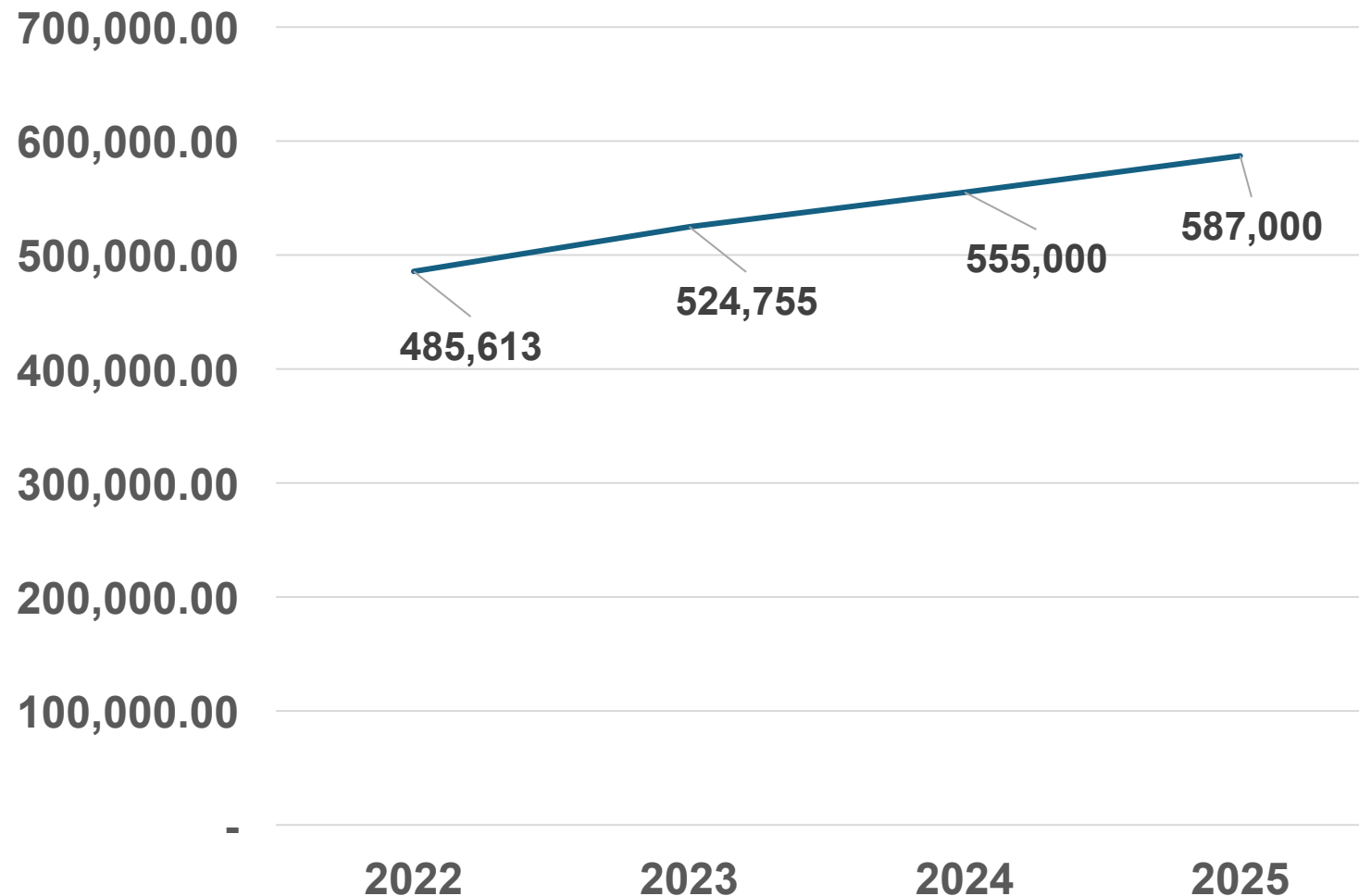


CITY HALL

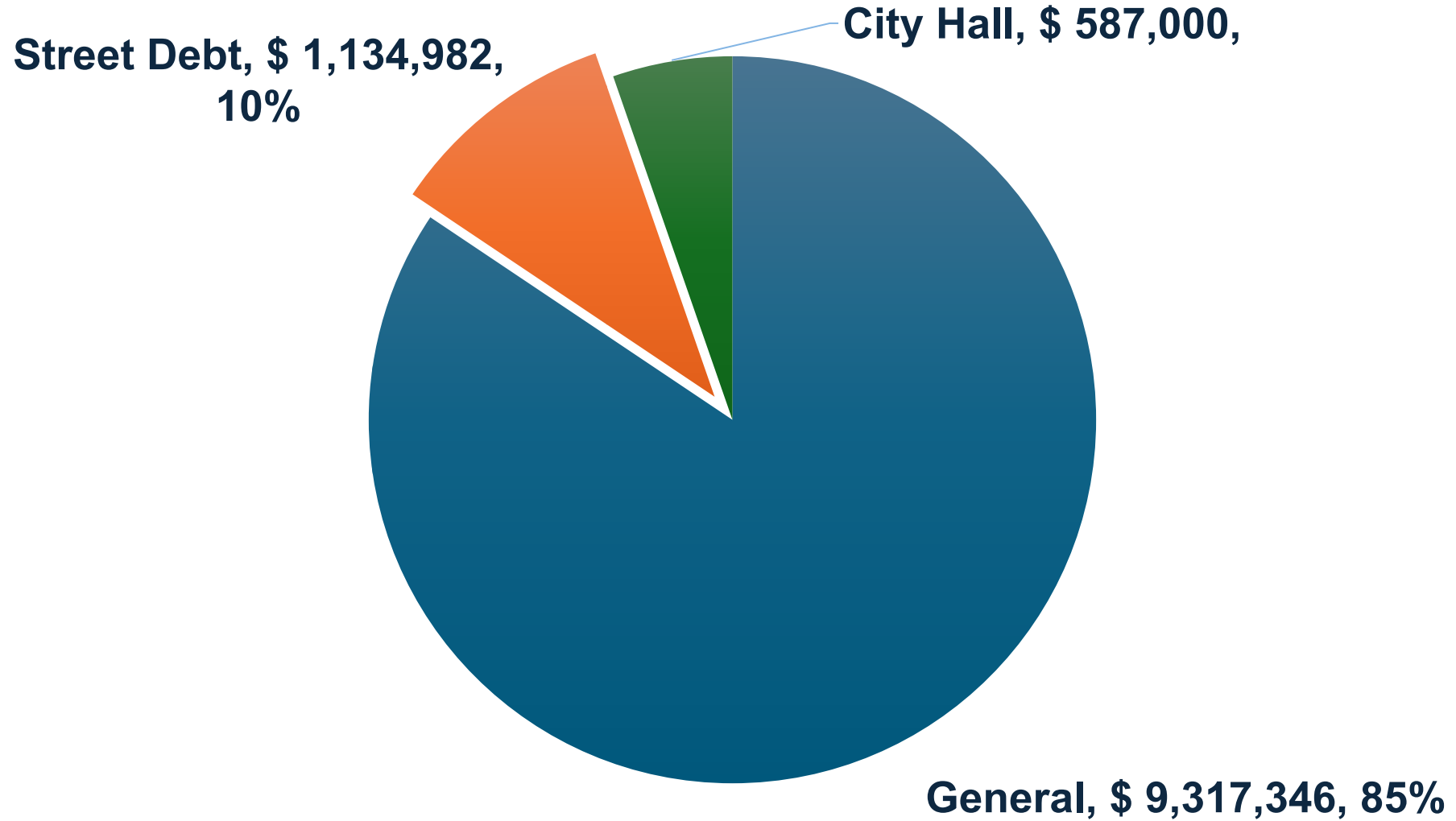


CITY HALL

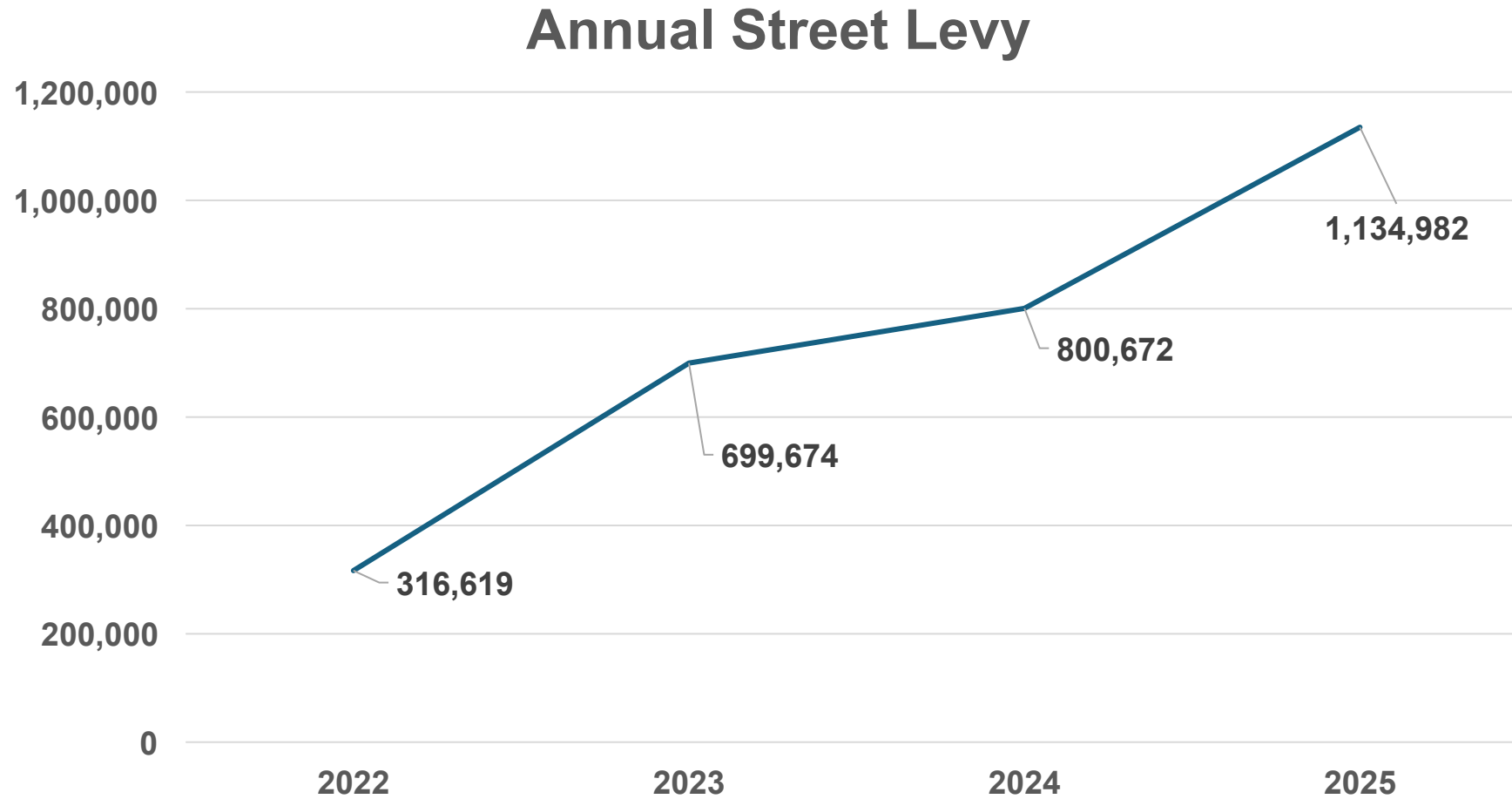
City Hall Levy 3% of the Tax Rate - Increases based off tax Capacity



DEBT – STREET IMPROVEMENTS



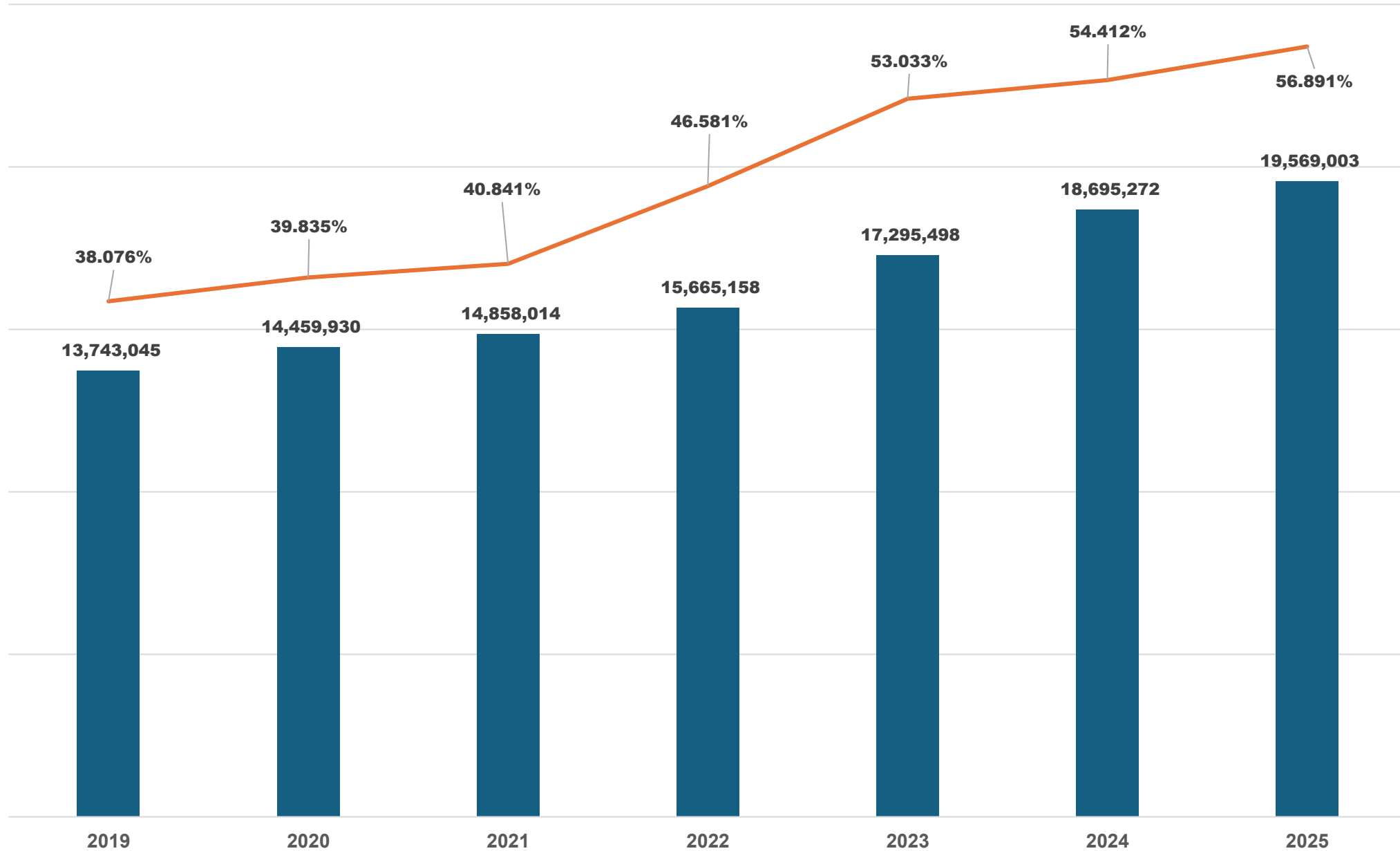
DEBT – STREET IMPROVEMENTS



DEBT – STREET IMPROVEMENTS

Debt Issue	2025 Levy
2022A	\$273,544
2023A	\$526,936
2024A	\$334,502
Total	\$1,134,982

Tax Capacity & Tax Rate Comparison



2025 PROPOSED BUDGET

Description	2025 Proposed Budget	2024 Actual Budget	Change
General Fund	\$9,410,932	\$8,829,636	\$581,296
Street Debt	\$1,134,982	\$800,672	\$334,310
City Hall Debt	\$587,000	\$555,000	\$32,000
Total	\$11,132,914	\$10,185,308	\$947,606
Description	2025 Proposed Tax Rate	2024 Actual Tax Rate	Change
General Fund	48.091%	47.170%	.921%
Street Debt	5.800%	4.277%	1.523%
City Hall Debt	3.000%	2.965%	.035%
Total	56.891%	54.412%	2.479%

2025 RESIDENTIAL CITY TAX EXAMPLE

Residential	2024 Taxes Payable	2025 Taxes Payable (no change in value)	2025 Taxes Payable (7.7% Change in Value)
Taxable Value	180,200	180,200	194,075
Residential Homestead <\$500k	1.00%	1.00%	1.00%
Tax Capacity	\$1,802	\$1,802	\$1,941
Tax Capacity Rate	54.412%	56.891%	56.891%
City Taxes Owed*	\$980.50	\$1,025.18	\$1,104.25

\$180,200 is the median home value for taxes payable 2025 7.7% is the median change in home value

** Estimate, subject to change*



Presented by: Tom Odens, Finance Director
Tuesday, September 3, 2024
City Council



333 6th Street Southwest | Willmar MN 56201 | 320.235.4913

To: Mayor and Council Members

From: Tom Odens, Finance Director 

Cc: Leslie Valiant, City Administrator; Kyle Box, City Operations Director

Date: August 22, 2024

Re: 2025 Preliminary Levy

Background

Each year the City must prepare an annual budget and property tax levy for the following year. Staff has analyzed revenue and expenditure information to prepare a preliminary budget and levy for your consideration.

The city provides great recreation programs, maintains parks while keeping neighborhoods safe and provides high-quality services that enhance our residents' lives daily. Responsible fiscal management is necessary to keep the city running smoothly as we evolve and meet future expectations and demands.

As outlined in this memo, a 9.3 percent increase in the city's levy would be necessary to fund the preliminary 2025 budget. The overall General Fund budget increased 3.08% compared to the 2024 budget increase of 7.64%. Based on the median home value in Willmar of \$180,200, the increase in taxes with all else remaining the same is \$44.66 per year, or \$3.72 per month.

Revenues

Revenues excluding property tax increased by \$79,055. A few key changes are noted below.

- Franchise Fees – includes the WRAC PEG access fee and the new estimated gas franchise fee adopted by the City Council for an increase of \$650,000
- Local Government Aid – LGA saw a slight uptick this year and remains a large portion of revenue. Certified 2025 LGA is \$6,130,179 compared to 2024 \$6,117,775 an increase of \$12,404.
- School Liaison Officer – Without a contract with Willmar Public Schools, we removed any expected income for 2025. The 2023-2024 contract would have resulted income of \$232,672 annually.
- ECPN – due to the sale of the CentraCare Care Center, we no longer receive and pay ECPN payments. This has always been a pass through, CentraCare paying the ECPN payment (Revenue) and the City paying the corresponding expense to the State.
- Transfer In – 2024 we had a one-time transfer into the General Fund of \$200,000 to aid in our street maintenance program. The 2025 reflects the reduction of that one-time transfer.

Expenses

Expenses increased overall by \$660,351. A few key changes are noted below.

- Salaries and Benefits – account for 65.8% of the general fund expenses. 2025 is the last year of the 3-year negotiated union contracts that was settled at a 3% wage increase. City also implemented a base pay scale in 2023 after conducting a market wage analysis, which resulted in some increases across the board. Staff has anticipated a 5% increase for the various covered insurances. All of this has resulted in an increase of \$348,424*.
- Legal – legal costs are now allocated by department instead of having a central payment code. This will reflect where the legal costs are being incurred more accurately.
- Capital Improvement Transfer – Staff is proposing a \$450,000 General Fund transfer for capital improvement expenditures, up from \$350,000 in 2024*.
- Equipment Certificate – A new expense of \$169,614 from the Fire Department and \$83,542 from Public Works to pay for equipment financed with 2024A bonds*.
- Engineer – increase of \$100,000 for professional services*.

*Salary/benefits + CIP + Equipment Certificate + Engineer Increases = \$801,580

Capital Improvement Program (CIP)

Council received the 2025-2029 Capital Requests on July 29, 2024. After reducing the requests with outside funding, the City would have to allocate \$2,543,650 to fully fund the 2025 requests. Staff recommends funding \$450,000 from the General Fund. Staff requests that the City Council provide input on what project(s) should move forward and / or adjust the amount of funding allocated. In 2024, the City allocated \$350,000 in cash from the General Fund while also utilizing \$752,250 from the Community Investment Fund.

Debt

Starting in 2022, the City utilized a debt service levy to pay for the street improvement bonds. With the addition of the 2024A bonds, the 2025 street debt service levy will be \$1,134,982 up from \$800,672 from 2024: an increase of \$334,310. In 2022 the City conducted a computerized review of all road conditions since that time approximately 10.4 miles have been improved.

City Hall

Starting in 2022, the City began levying for a new City Hall. The rate has been at or near 3% of the city tax rate. This figure fluctuates with the net tax capacity of the City. For 2025 it is estimated to be \$587,000. After taxes are collected in 2025, the City will have levied \$2.1 million.

2025 PROPOSED GENERAL FUND REVENUE SUMMARY



Revenue Types	2024 Adopted Budget	2025 Proposed Budget	Increase -Decrease	% Change
Taxes - General Government	\$9,159,636	\$10,360,932	\$1,201,296	13%
Licenses and Permits - General Government	\$505,000	\$507,500	\$2,500	0%
Intergovernmental Revenue - General Government	\$6,492,775	\$6,507,179	\$14,404	0%
Intergovernmental Revenue - Public Safety	\$605,000	\$466,000	-\$139,000	-23%
Intergovernmental Revenue - Public Works	\$2,500	\$4,279	\$1,779	71%
Charges for Services - General Government	\$20,180	\$21,500	\$1,320	7%
Charges for Services - Public Safety	\$207,000	\$193,000	-\$14,000	-7%
Charges for Services - Public Works	\$2,800	\$75,000	\$72,200	2579%
Charges for Services - Culture and Recreation	\$636,648	\$668,000	\$31,352	5%
Charges for Services	\$25,000	\$0	-\$25,000	-100%
Fines and Forfeits - Public Safety	\$75,000	\$100,000	\$25,000	33%
Miscellaneous	\$386,000	\$300,000	-\$86,000	-22%
Other Finance Sources	\$3,301,808	\$2,876,308	-\$425,500	-13%
Total	\$21,419,347	\$22,079,698	\$660,351	3.083%

2025 PROPOSED REVENUE BUDGET

GENERAL FUND		2021 ACTUALS	2022 ACTUALS	2023 ACTUALS	CURRENT YEAR ACTUALS	2024 REV BUDGET	MAYOR PROPOSED	PCT CHANGE
10171010 GE - TAXES - GEN GOV (R)								
10171010 4000	CRTXVAL	-6,024,797.24	-6,408,541.43	-7,801,732.58	-4,716,728.08	-8,829,636.00	-9,410,932.00	6.6%
10171010 4010	DELTA	-86,124.54	-76,961.00	-78,234.63	-139,891.51	-100,000.00	-100,000.00	.0%
10171010 4060	FRANCHISE	-230,961.57	-230,740.69	-220,724.11	-106,300.67	-230,000.00	-850,000.00	269.6%
TOTAL GE - TAXES - GEN GOV (		-6,341,883.35	-6,716,243.12	-8,100,691.32	-4,962,920.26	-9,159,636.00	-10,360,932.00	13.1%
10171060 GE - TAXES - ECON DEV (R)								
10171060 4020	TIF	-20,000.00	.00	.00	.00	.00	.00	.0%
TOTAL GE - TAXES - ECON DEV		-20,000.00	.00	.00	.00	.00	.00	.0%
10172010 GE - LIC/PERMITS - GEN GOV (R)								
10172010 4200	LICPERMITS	-3,750.00	-19,873.33	-38,186.00	-8,943.00	-21,680.00	-20,000.00	-7.7%
10172010 4210	PLANPERMIT	-355,161.81	-440,612.74	-290,187.93	-4,599.00	-350,000.00	-7,500.00	-97.9%
10172010 4220	ROWEXPERMI	-12,300.00	-41,000.00	-11,650.00	-7,625.00	-10,000.00	-10,000.00	.0%
10172010 4230	LIQPRMITS	-51,108.00	-51,254.17	-54,220.84	-56,053.83	-50,520.00	-55,000.00	8.9%
10172010 4240	LIQVIOLATI	-2,000.00	-1,000.00	.00	.00	-500.00	.00	.0%
10172010 4260	BLDGPERMIT	-116,864.46	-103,561.62	-132,213.81	-491,725.66	-67,200.00	-400,000.00	495.2%
10172010 4270	NONBUSPERM	-4,063.00	-34,468.50	-8,895.50	-27,713.00	-5,100.00	-15,000.00	194.1%
TOTAL GE - LIC/PERMITS - GEN		-545,247.27	-691,770.36	-535,354.08	-596,659.49	-505,000.00	-507,500.00	.5%
10173010 GE - INTGOVREV - GEN GOV (R)								
10173010 4300	LGA	-5,052,407.00	-5,131,711.00	-5,255,956.00	-3,058,887.50	-6,117,775.00	-6,130,179.00	.2%
10173010 4301	SWAHAID	.00	.00	.00	-50,508.50	.00	.00	.0%
10173010 4310	FEDGRANT	-45,227.06	-14,001.65	-1,425.50	-2,981.81	.00	.00	.0%
10173010 4320	STGRANT	-377,672.38	-398,329.26	-507,481.37	-389,856.10	-360,000.00	-377,000.00	4.7%
10173010 4340	CTYGRANT	-23,570.70	-21,290.80	-28,280.57	.00	-15,000.00	.00	-100.0%
TOTAL GE - INTGOVREV - GEN G		-5,498,877.14	-5,565,332.71	-5,793,143.44	-3,502,233.91	-6,492,775.00	-6,507,179.00	.2%
10173020 GE - INTGOVREV - PUB SAFE (R)								
10173020 4310	FEDGRANT	.00	.00	-489.51	.00	.00	.00	.0%
10173020 4320	STGRANT	.00	.00	.00	-28,440.24	.00	.00	.0%
10173020 4330	POLICE DEP	-430,437.12	-450,225.25	-327,590.14	-4,653.97	-455,000.00	-466,000.00	2.4%
10173020 4360	SCHOOL LIA	-221,465.87	-225,895.19	-116,336.03	.00	-150,000.00	.00	.0%
TOTAL GE - INTGOVREV - PUB S		-651,902.99	-676,120.44	-444,415.68	-33,094.21	-605,000.00	-466,000.00	-23.0%
10173030 GE - INTGOVREV - PUB WRKS (R)								
10173030 4350	KANDICTYMN	-3,795.00	-4,279.00	-2,139.50	-2,139.50	-2,500.00	-4,279.00	71.2%
TOTAL GE - INTGOVREV - PUB W		-3,795.00	-4,279.00	-2,139.50	-2,139.50	-2,500.00	-4,279.00	71.2%

2025 PROPOSED REVENUE BUDGET

GENERAL FUND	2021 ACTUALS	2022 ACTUALS	2023 ACTUALS	CURRENT YEAR ACTUALS	2024 REV BUDGET	MAYOR PROPOSED	PCT CHANGE
10174010 GE - CHRGRSVS - GEN GOV (R)							
10174010 4400 ADMINSEV	-381.19	-287.41	-575.84	-90.00	-100.00	.00	.0%
10174010 4405 ELECTFILIN	.00	-35.00	.00	-140.00	-80.00	.00	.0%
10174010 4415 LANDRENT	.00	-27,244.11	-30,752.55	-2,001.00	-20,000.00	-21,500.00	7.5%
10174010 4455 FUELOILSAL	-6,067.89	.00	.00	.00	.00	.00	.0%
TOTAL GE - CHRGRSVS - GEN GO	-6,449.08	-27,566.52	-31,328.39	-2,231.00	-20,180.00	-21,500.00	6.5%
10174020 GE - CHRGRSVS - PUB SAFE (R)							
10174020 4200 LICPERMITS	-1,810.00	-2,740.00	-1,620.00	-1,200.00	-1,000.00	.00	.0%
10174020 4400 ADMINSEV	-5,253.23	-901.16	-707.25	.00	-500.00	.00	.0%
10174020 4410 FIRECONTR	-67,554.58	-57,633.14	-59,088.19	-21,604.22	-40,000.00	-42,000.00	5.0%
10174020 4415 LANDRENT	.00	.00	.00	-100.00	.00	.00	.0%
10174020 4440 FALARMS	-5,000.00	-4,000.00	-1,000.00	-3,000.00	-500.00	-1,000.00	100.0%
10174020 4445 PRESNLCHRG	-149,420.99	-195,144.91	-149,559.32	-110,837.99	-165,000.00	-150,000.00	-9.1%
10174020 4450 SALEMATRL	-4,086.86	-3,182.05	-5.00	.00	.00	.00	.0%
10174020 4460 EQUIPMENT	-350.00	.00	-15,705.00	.00	.00	.00	.0%
TOTAL GE - CHRGRSVS - PUB SA	-233,475.66	-263,601.26	-227,684.76	-136,742.21	-207,000.00	-193,000.00	-6.8%
10174030 GE - CHRGRSVS - PUB WRKS (R)							
10174030 4420 NUISANCE	.00	.00	-1,094.32	-628.31	.00	.00	.0%
10174030 4425 PW SERV	-5,094.52	-6,044.64	-3,532.16	-445.44	.00	.00	.0%
10174030 4445 PRESNLCHRG	-748.08	-370.24	-765.36	-2,376.27	.00	.00	.0%
10174030 4450 SALEMATRL	-440.00	.00	-997.77	-816.69	-300.00	.00	.0%
10174030 4455 FUELOILSAL	.00	-6,189.58	-4,998.32	-54,318.15	-2,500.00	-75,000.00	2900.0%
10174030 4460 EQUIPMENT	-200.00	-564.00	-695.30	-72.00	.00	.00	.0%
TOTAL GE - CHRGRSVS - PUB WR	-6,482.60	-13,168.46	-12,083.23	-58,656.86	-2,800.00	-75,000.00	2578.6%
10174050 GE - CHRGRSVS - CULT REC (R)							
10174050 4445 PRESNLCHRG	-995.00	-375.00	.00	.00	.00	.00	.0%
10174050 4465 ADMISSION	-61,031.04	-72,646.42	-84,116.47	-39,020.17	-72,000.00	-75,000.00	4.2%
10174050 4470 FACLTYPRENT	-329,716.57	-345,446.20	-251,579.72	-280,249.97	-313,148.00	-315,000.00	.6%
10174050 4475 VENDING	-9,465.13	-9,212.99	-8,991.65	-5,679.26	-10,000.00	-10,000.00	.0%
10174050 4480 YTHPROGRAM	-107,527.75	-106,656.50	-170,977.42	-128,496.38	-104,500.00	-115,000.00	10.0%
10174050 4485 CONCESSION	-51,287.38	-85,558.14	-95,181.00	-68,950.64	-85,000.00	-90,000.00	5.9%
10174050 4490 ADV SALES	-14,001.00	-8,002.00	-9,001.00	-4,930.00	-8,000.00	-8,000.00	.0%
10174050 4495 NONTAXGDS	-1,151.23	-2.00	-2.00	-1,307.60	.00	.00	.0%
10174050 4500 ADULT PROG	-46,183.09	-52,427.60	-70,425.24	-32,578.49	-44,000.00	-50,000.00	13.6%
10174050 4800 COMMGRANTS	.00	.00	-3,926.90	-500.00	.00	.00	.0%
10174050 4840 CNTRI/DNTN	-1,002.00	-661.41	-1,244.00	-13,563.09	.00	-5,000.00	.0%
10174050 4870 MISC	-1,041.04	.00	-1,439.33	-490.15	.00	.00	.0%
TOTAL GE - CHRGRSVS - CULT R	-623,401.23	-680,988.26	-696,884.73	-575,765.75	-636,648.00	-668,000.00	4.9%

2025 PROPOSED REVENUE BUDGET

GENERAL FUND		2021 ACTUALS	2022 ACTUALS	2023 ACTUALS	CURRENT YEAR ACTUALS	2024 REV BUDGET	MAYOR PROPOSED	PCT CHANGE
10174080 CHARGES FOR SERVICES								
10174080 4450	SALEMATRL	-71,139.97	-73,747.53	-8,971.04	.00	-25,000.00	.00	.0%
TOTAL CHARGES FOR SERVICES		-71,139.97	-73,747.53	-8,971.04	.00	-25,000.00	.00	-100.0%
10175010 GE - FIN/FRFTS - GEN GOV (R)								
10175010 4400	ADMINSERV	-14,768.50	-2,084.06	-314.00	.00	.00	.00	.0%
TOTAL GE - FIN/FRFTS - GEN G		-14,768.50	-2,084.06	-314.00	.00	.00	.00	.0%
10175020 GE - FIN/FRFTS - PUB SAFE (R)								
10175020 4700	FINESFORFE	-99,941.99	-90,898.61	-98,536.21	-74,388.65	-75,000.00	-100,000.00	33.3%
TOTAL GE - FIN/FRFTS - PUB S		-99,941.99	-90,898.61	-98,536.21	-74,388.65	-75,000.00	-100,000.00	33.3%
10176010 GE - SPASSMETS - GEN GOV (R)								
10176010 4100	URRSPASSMT	-2,763.28	-3,845.48	-1,520.81	-1,091.29	.00	.00	.0%
10176010 4110	DELSPASSMT	-133.90	.00	-137.70	-129.37	.00	.00	.0%
TOTAL GE - SPASSMETS - GEN G		-2,897.18	-3,845.48	-1,658.51	-1,220.66	.00	.00	.0%
10177010 GE - MISC - GEN GOV (R)								
10177010 4800	COMMGRANTS	-550.00	-2,700.00	-1,100.00	.00	.00	.00	.0%
TOTAL GE - MISC - GEN GOV (R)		-550.00	-2,700.00	-1,100.00	.00	.00	.00	.0%
10177080 GE - MISC - MISC (R)								
10177080 4450	SALEMATRL	.00	.00	.00	-1,624.47	.00	.00	.0%
10177080 4800	COMMGRANTS	-650.00	.00	-152,000.00	-3,500.00	-150,000.00	-150,000.00	.0%
10177080 4810	INTREV	-48,022.21	-79,350.89	-140,563.50	-73,007.23	-100,000.00	-100,000.00	.0%
10177080 4820	INSPASS	-15,666.38	-9,323.95	-489,809.52	-3,942.88	-10,000.00	-5,000.00	-50.0%
10177080 4830	SALE ASSET	-20,200.00	-3,000.00	.00	.00	.00	.00	.0%
10177080 4850	INSURREIMB	-112,046.79	-78,246.08	-328,812.03	-4,617.74	-100,000.00	-25,000.00	-75.0%
10177080 4860	REFND/REIM	-19,525.12	-15,553.14	-47,676.82	-93,329.77	-20,000.00	-20,000.00	.0%
10177080 4870	MISC	-27,853.59	-24,241.94	-23,481.38	-1,998.39	-6,000.00	.00	.0%
10177080 4880	MRKTVAL	-38,492.41	-38,177.60	-197,761.10	-14,030.55	.00	.00	.0%
10177080 4881	CAP GAINS	.00	-21,439.39	.00	.00	.00	.00	.0%
TOTAL GE - MISC - MISC (R)		-282,456.50	-269,332.99	-1,380,104.35	-196,051.03	-386,000.00	-300,000.00	-22.3%
10178010 GE - OTHERFIN - GEN GOV (R)								
10178010 4990	TRANSIN	-2,938,600.34	-2,999,796.04	-2,565,274.24	-2,780,462.70	-3,301,808.00	-2,876,308.00	-12.9%
TOTAL GE - OTHERFIN - GEN GO		-2,938,600.34	-2,999,796.04	-2,565,274.24	-2,780,462.70	-3,301,808.00	-2,876,308.00	-12.9%
TOTAL REVENUE		-17,341,868.80	-18,081,474.84	-19,899,683.48	-12,922,566.23	-21,419,347.00	-22,079,698.00	.0%

2025 PROPOSED GENERAL FUND EXPENSE DEPARTMENT SUMMARY



General Fund Department		2024 Adopted Budget	2025 Proposed Budget	Increase -Decrease	% Change
101801	City Administrator	\$1,110,951	\$868,905	-\$242,046	-21.79%
101802	Mayor & Council	\$378,150	\$414,150	\$36,000	9.52%
101803	City Hall Building	\$810,217	\$875,940	\$65,723	8.11%
101804	City Clerk	\$231,930	\$242,293	\$10,363	4.47%
101805	Elections	\$125,859	\$23,400	-\$102,459	-81.41%
101806	Finance	\$527,067	\$554,992	\$27,925	5.30%
101807	Planning & Development	\$938,524	\$1,063,684	\$125,160	13.34%
101808	Legal	\$350,000	\$0	-\$350,000	-100.00%
101809	Information Technology	\$803,378	\$813,658	\$10,280	1.28%
101810	Human Resources	\$215,206	\$265,119	\$49,913	23.19%
101811	Cultural Diversity	\$173,578	\$220,264	\$46,686	26.90%
101820	Police Department	\$6,481,869	\$6,988,408	\$506,539	7.81%
101821	Fire Department	\$1,192,512	\$1,297,384	\$104,872	8.79%
101830	Public Works	\$4,096,722	\$4,336,678	\$239,956	5.86%
101831	Engineering	\$297,500	\$404,000	\$106,500	35.80%
101832	Transit System	\$20,500	\$21,000	\$500	2.44%
101833	Storm Water	\$83,500	\$88,000	\$4,500	5.39%
101838	Airport	\$0	\$0	\$0	0.00%
101841	WRAC	\$142,470	\$151,280	\$8,810	6.18%
101842	Library	\$589,018	\$596,669	\$7,651	1.30%
101843	Auditorium	\$111,768	\$71,268	-\$40,500	-36.24%
101844	Parks & Rec	\$1,093,248	\$1,139,522	\$46,274	4.23%
101845	Civic Center	\$1,041,360	\$1,052,942	\$11,582	1.11%
101846	Event Center	\$10,000	\$10,000	\$0	0.00%
101847	Community Center	\$292,433	\$307,115	\$14,682	5.02%
101848	Aquatic Center	\$301,587	\$273,027	-\$28,560	-9.47%
Total		\$21,419,347	\$22,079,698	\$660,351	3.08%

2025 PROPOSED EXPENSE BUDGET

GENERAL FUND			2021 ACTUALS	2022 ACTUALS	2023 ACTUALS	CURRENT YEAR ACTUALS	2024 REV BUDGET	MAYOR PROPOSED	PCT CHANGE
101801 GE - ADMINISTRATION (E)									
101801	5000	SAL-REG EM	360,710.34	335,864.25	414,782.20	221,523.30	360,382.00	369,147.00	2.4%
101801	5010	OT-REG EMP	.00	83.91	91.73	95.41	.00	250.00	.0%
101801	5020	TEMPEMP	1,098.72	.00	.00	.00	.00	.00	.0%
101801	5030	EMPLR-PEN	34,887.37	43,190.55	61,468.37	32,872.31	60,661.00	61,320.00	1.1%
101801	5040	EMPLR-INSU	43,076.53	107,269.20	78,525.10	43,388.50	70,858.00	67,138.00	-5.2%
101801	5060	RETIREDEMP	444.07	.00	4,287.76	.00	.00	.00	.0%
101801	5070	INSPASS	58,289.30	73,406.94	51,643.61	24,893.68	55,000.00	55,000.00	.0%
101801	5075	INSPASS	41,118.41	54,720.85	436,412.70	5,870.52	10,000.00	10,000.00	.0%
101801	5230	ADVERTISE	1,491.52	1,322.65	4,618.15	814.32	2,000.00	1,500.00	-25.0%
101801	5270	POSTAGE	172.70	80.66	142.47	115.19	150.00	150.00	.0%
101801	5280	INSDIRECT	39,914.50	82,575.53	42,744.51	.00	100,000.00	100,000.00	.0%
101801	5330	PRINTPUB	286.28	73.24	984.54	93.82	150.00	150.00	.0%
101801	5340	CHRGCARD	16,110.64	18,458.62	19,503.74	13,950.91	20,000.00	20,000.00	.0%
101801	5370	CONFTRVL	3,084.60	6,907.34	9,283.45	8,789.85	15,000.00	12,500.00	-16.7%
101801	5380	ALSGENTRVL	.00	1,744.38	3,114.36	1,043.01	1,500.00	1,500.00	.0%
101801	5390	AWARDS	888.00	2,411.17	477.06	345.09	250.00	250.00	.0%
101801	5400	SUBSCRIPT	239.76	125.00	16,517.54	3,303.72	3,000.00	5,000.00	66.7%
101801	5410	INSURANCES	132,545.00	58,130.23	67,482.50	45,259.28	70,000.00	70,000.00	.0%
101801	5450	LICTAXES	.00	18,888.92	9,270.94	58.00	.00	.00	.0%
101801	5460	PROFESSION	149,033.67	149,269.52	200,914.64	8,829.84	27,000.00	20,000.00	-25.9%
101801	5480	REFRIMBSTS	110,840.73	109,626.52	78,860.72	12,212.10	75,000.00	75,000.00	.0%
101801	5490	OTHER	163,463.97	226,499.14	246,752.86	55,013.95	240,000.00	.00	.0%
101801	5810	INTEREST	1,582.30	1,342.12	.00	.00	.00	.00	.0%
101801	5910	MRKTVALU	109,165.06	451,881.75	28,546.56	546.80	.00	.00	.0%
TOTAL GE - ADMIN (E)			1,268,443.47	1,743,872.49	1,776,425.51	479,019.60	1,110,951.00	868,905.00	-21.8%
101802 GE - MAYOR & COUNCIL (E)									
101802	5020	TEMPEMP	72,373.04	72,350.04	119,805.04	69,652.94	120,000.00	120,000.00	.0%
101802	5030	EMPLR-PEN	5,893.88	5,892.77	9,931.35	5,684.67	9,800.00	9,800.00	.0%
101802	5040	EMPLR-INSU	80.00	75.00	76.28	52.57	100.00	100.00	.0%
101802	5270	POSTAGE	305.68	115.45	39.06	169.60	250.00	250.00	.0%
101802	5275	LEGAL	.00	.00	.00	74,734.65	.00	50,000.00	.0%
101802	5330	PRINTPUB	2,136.00	4,736.38	2,156.19	9,440.13	17,000.00	17,000.00	.0%
101802	5370	CONFTRVL	7,197.43	7,302.01	13,105.50	5,006.97	12,000.00	10,000.00	-16.7%
101802	5380	ALSGENTRVL	106.41	1,222.17	1,157.83	422.76	1,500.00	1,500.00	.0%
101802	5400	SUBSCRIPT	62,075.34	67,998.65	67,454.13	62,330.59	82,000.00	70,000.00	-14.6%
101802	5420	RENTS	325.00	761.80	.00	.00	.00	.00	.0%
101802	5460	PROFESSION	762.50	42,172.03	51,653.77	1,040.00	15,000.00	15,000.00	.0%
101802	5470	CIVICPROM	100,142.60	89,857.36	71,000.00	93,500.00	119,500.00	119,500.00	.0%
101802	5490	OTHER	2,083.15	1,178.44	.00	231.38	1,000.00	1,000.00	.0%
TOTAL GE - MAYOR&COUN (E)			253,481.03	293,662.10	336,379.15	322,266.26	378,150.00	414,150.00	9.5%
101803 GE - CITY HALL (E)									
101803	5000	SAL-REG EM	56,410.80	59,067.40	46,129.90	29,182.84	49,198.00	50,703.00	3.1%

2025 PROPOSED EXPENSE BUDGET

GENERAL FUND		2021 ACTUALS	2022 ACTUALS	2023 ACTUALS	CURRENT YEAR ACTUALS	2024 REV BUDGET	MAYOR PROPOSED	PCT CHANGE
101803 5010	OT-REG EMP	.00	320.07	408.33	85.00	.00	250.00	.0%
101803 5020	TEMPEMP	.00	.00	2,784.88	.00	.00	.00	.0%
101803 5030	EMPLR-PEN	8,541.59	8,986.76	7,205.15	4,366.54	8,447.00	8,459.00	.1%
101803 5040	EMPLR-INSU	27,982.90	30,816.88	20,239.77	9,144.11	28,454.00	13,235.00	-53.5%
101803 5200	GENSUPP	5,284.41	10,026.13	6,193.99	4,094.32	9,350.00	9,000.00	-3.7%
101803 5210	OFFICE SUP	13,629.49	15,314.53	13,742.00	5,473.34	30,300.00	30,500.00	.7%
101803 5220	SMALL TOOL	17,682.22	375.83	1,725.35	215.79	2,000.00	1,500.00	-25.0%
101803 5260	MTRFUEL	494.42	219.18	262.26	116.81	1,000.00	750.00	-25.0%
101803 5270	POSTAGE	772.83	905.00	1,052.81	580.00	1,000.00	1,000.00	.0%
101803 5280	INSDUCT	2,591.00	9,923.00	.00	.00	.00	.00	.0%
101803 5290	COMM	.00	.00	605.55	.00	7,500.00	.00	-100.0%
101803 5300	MAINT EQUIP	9,999.46	13,549.99	3,344.30	1,699.50	500.00	1,000.00	100.0%
101803 5310	MTCESTRUCT	.00	19,081.12	20,241.70	15,205.63	18,000.00	20,000.00	11.1%
101803 5320	MAINTSTRUC	11,169.07	.00	173.25	74.25	.00	.00	.0%
101803 5350	UTILITIES	34,829.81	34,267.39	39,814.80	21,248.88	38,000.00	40,000.00	5.3%
101803 5360	WASTEREM	2,060.38	3,034.94	3,999.31	1,681.73	3,000.00	3,250.00	8.3%
101803 5370	CONFTRVL	83.72	141.04	40.94	.00	750.00	500.00	-33.3%
101803 5380	ALSGENTRVL	232.45	303.02	97.98	.00	250.00	250.00	.0%
101803 5400	SUBSCRIPT	776.27	2,135.01	226.58	419.51	300.00	300.00	.0%
101803 5410	INSURANCES	.00	.00	10,492.70	4,036.00	10,500.00	10,500.00	.0%
101803 5420	RENTS	2,197.66	2,663.87	11,013.69	492.25	.00	.00	.0%
101803 5450	LICTAXES	251.00	300.25	151.00	251.00	300.00	300.00	.0%
101803 5460	PROFESSION	393.30	5,161.43	62,537.35	26,877.33	50,000.00	35,000.00	-30.0%
101803 5490	OTHER	726.67	4,318.26	68.00	.00	.00	.00	.0%
101803 5610	FURNEQUIP	.00	.00	4,407.98	.00	.00	.00	.0%
101803 5980	TRSTO CIP	1,290,914.00	.00	1,889,600.00	350,000.00	350,000.00	450,000.00	28.6%
101803 5999	TRSDEBTSRV	.00	.00	196,384.75	201,368.00	201,368.00	199,443.00	-1.0%
TOTAL GE - CITY HALL (E)		1,487,023.45	220,911.10	2,342,944.32	676,612.83	810,217.00	875,940.00	8.1%
101804 GE - CITY CLERK (E)								
101804 5000	SAL-REG EM	126,954.75	125,961.96	168,944.94	117,830.87	137,900.00	138,683.00	.6%
101804 5010	OT-REG EMP	4,556.65	7,786.36	6,783.71	1,525.50	8,000.00	8,000.00	.0%
101804 5020	TEMPEMP	17,590.75	15,081.00	8,744.00	5,732.00	12,000.00	10,000.00	-16.7%
101804 5030	EMPLR-PEN	21,276.05	21,406.33	24,729.57	13,079.44	23,381.00	27,315.00	16.8%
101804 5040	EMPLR-INSU	45,268.53	50,353.49	50,021.45	32,250.07	44,524.00	52,520.00	18.0%
101804 5270	POSTAGE	1,486.28	1,287.91	1,135.42	544.97	2,500.00	1,750.00	-30.0%
101804 5330	PRINTPUB	444.93	539.92	1,036.26	13,005.70	1,300.00	1,500.00	15.4%
101804 5370	CONFTRVL	262.03	1,931.03	2,220.17	475.00	2,000.00	2,000.00	.0%
101804 5380	ALSGENTRVL	.00	16.00	.00	702.42	50.00	250.00	400.0%
101804 5390	AWARDS	.00	.00	204.94	253.50	200.00	200.00	.0%
101804 5400	SUBSCRIPT	45.00	72.50	1,210.00	1,085.00	75.00	75.00	.0%
101804 5490	OTHER	120.00	120.00	876.22	1,031.10	.00	.00	.0%
TOTAL GE - CITY CLERK (E)		218,004.97	224,556.50	265,906.68	187,515.57	231,930.00	242,293.00	4.5%
101805 GE - ELECTIONS (E)								
101805 5000	SAL-REG EM	13,496.70	13,704.20	631.19	468.00	15,082.00	.00	.0%
101805 5010	OT-REG EMP	4.85	254.52	.00	.00	1,100.00	.00	.0%

CITY OF WILLMAR

2025 PROPOSED EXPENSE BUDGET

GENERAL FUND		2021 ACTUALS	2022 ACTUALS	2023 ACTUALS	CURRENT YEAR ACTUALS	2024 REV BUDGET	MAYOR PROPOSED	PCT CHANGE
101805 5020	TEMPEMP	.00	48,790.92	.00	25,146.00	75,000.00	15,000.00	-80.0%
101805 5030	EMPLR-PEN	1,978.50	2,064.45	92.16	212.84	9,000.00	.00	.0%
101805 5040	EMPLR-INSU	5,055.80	5,439.05	562.22	.00	6,327.00	.00	.0%
101805 5200	GENSUPP	3,860.00	2,027.30	.00	106.43	600.00	.00	.0%
101805 5210	OFFICE SUP	10.26	270.30	.00	.00	300.00	.00	.0%
101805 5270	POSTAGE	71.50	529.58	13.20	1,131.85	700.00	.00	.0%
101805 5300	MAINT EQUIP	886.25	14,110.96	5,045.00	.00	15,000.00	7,000.00	-53.3%
101805 5330	PRINTPUB	.00	426.92	140.00	123.15	450.00	150.00	-66.7%
101805 5370	CONFTRVL	.00	199.80	.00	9.38	300.00	.00	.0%
101805 5420	RENTS	.00	435.00	.00	135.00	500.00	.00	.0%
101805 5460	PROFESSION	.00	1,393.75	1,061.45	20.00	1,500.00	1,250.00	-16.7%
101805 5490	OTHER	.00	.00	.00	84.20	.00	.00	.0%
TOTAL GE - ELECTIONS (E)		25,363.86	89,646.75	7,545.22	27,436.85	125,859.00	23,400.00	-81.4%
101806 GE - FINANCE (E)								
101806 5000	SAL-REG EM	314,018.22	280,645.20	353,929.22	188,587.77	318,915.00	350,393.00	9.9%
101806 5010	OT-REG EMP	126.02	514.54	102.56	1,582.73	2,000.00	3,000.00	50.0%
101806 5020	TEMPEMP	296.25	.00	.00	.00	.00	.00	.0%
101806 5030	EMPLR-PEN	47,193.33	42,384.41	47,758.62	28,289.86	54,058.00	58,664.00	8.5%
101806 5040	EMPLR-INSU	100,511.42	102,329.25	83,865.28	54,441.93	87,294.00	89,515.00	2.5%
101806 5270	POSTAGE	1,935.75	3,125.03	3,358.56	1,922.00	3,000.00	3,000.00	.0%
101806 5340	CHRG CARD	.00	.00	1,708.21	.00	.00	.00	.0%
101806 5370	CONFTRVL	81.60	.00	912.22	1,638.50	5,500.00	4,500.00	-18.2%
101806 5390	AWARDS	.00	.00	254.99	.00	.00	.00	.0%
101806 5400	SUBSCRIPT	236.58	2,633.17	242.95	411.67	1,300.00	920.00	-29.2%
101806 5460	PROFESSION	26,800.00	57,780.00	128,475.84	4,100.00	55,000.00	45,000.00	-18.2%
101806 5480	REFRIMBSTS	.00	.00	6.50	15.66	.00	.00	.0%
101806 5490	OTHER	1,472.00	.00	2,281.52	317.28	.00	.00	.0%
TOTAL GE - FINANCE (E)		492,671.17	489,411.60	622,896.47	281,307.40	527,067.00	554,992.00	5.3%
101807 GE - PLAN&DEV (E)								
101807 5000	SAL-REG EM	410,293.92	433,036.52	480,027.35	322,351.73	560,252.00	573,809.00	2.4%
101807 5010	OT-REG EMP	4,521.13	4,333.56	1,831.20	759.79	4,500.00	6,000.00	33.3%
101807 5020	TEMPEMP	12,852.00	5,340.00	2,899.59	.00	5,000.00	15,000.00	200.0%
101807 5030	EMPLR-PEN	60,948.65	64,630.34	69,011.48	48,142.96	95,097.00	99,111.00	4.2%
101807 5040	EMPLR-INSU	94,946.13	130,235.57	133,871.38	89,144.97	147,325.00	138,114.00	-6.3%
101807 5200	GENSUPP	.00	.00	147.00	139.23	.00	1,200.00	.0%
101807 5220	SMALL TOOL	474.71	166.48	636.95	39.76	850.00	500.00	-41.2%
101807 5230	ADVERTISE	21,875.83	31,099.31	2,575.68	346.04	2,000.00	2,000.00	.0%
101807 5260	MTRFUEL	1,564.60	4,139.00	3,913.54	1,606.92	4,000.00	1,500.00	-62.5%
101807 5270	POSTAGE	1,628.44	1,736.93	3,601.04	962.44	2,300.00	1,000.00	-56.5%
101807 5275	LEGAL	.00	.00	.00	22,927.15	.00	100,000.00	.0%
101807 5300	MAINT EQUIP	124.27	2,014.47	230.66	621.49	1,000.00	1,500.00	50.0%
101807 5330	PRINTPUB	3,334.12	2,035.66	2,578.24	1,925.92	5,000.00	2,500.00	-50.0%
101807 5370	CONFTRVL	3,464.16	10,589.62	13,453.66	5,174.92	12,500.00	15,000.00	20.0%
101807 5380	ALSGENTRVL	83.06	416.62	667.28	837.71	1,200.00	1,200.00	.0%
101807 5390	AWARDS	.00	.00	.00	53.50	.00	250.00	.0%

2025 PROPOSED EXPENSE BUDGET

GENERAL FUND		2021 ACTUALS	2022 ACTUALS	2023 ACTUALS	CURRENT YEAR ACTUALS	2024 REV BUDGET	MAYOR PROPOSED	PCT CHANGE
101807 5400	SUBSCRIPT	10,805.09	1,023.83	28,884.95	3,971.74	8,000.00	5,000.00	-37.5%
101807 5410	INSURANCES	8,703.00	8,975.00	9,973.00	10,534.00	13,000.00	.00	.0%
101807 5450	LICTAXES	6,478.33	22,687.89	1,889.67	.00	18,000.00	.00	.0%
101807 5460	PROFESSION	11,062.44	5,523.49	25,691.61	97,811.75	10,000.00	100,000.00	900.0%
101807 5490	OTHER	848.98	1,078.80	27,917.69	11,772.51	16,000.00	.00	.0%
101807 5500	SAFETY PRO	.00	.00	95.36	.00	.00	.00	.0%
101807 5830	TAX ABATEM	.00	.00	13,050.00	20,909.91	.00	.00	.0%
101807 5990	TRSTOFNDS	32,500.00	111,500.00	32,500.00	32,500.00	32,500.00	.00	.0%
TOTAL GE - PLAN&DEV (E)		686,508.86	840,563.09	855,447.33	672,534.44	938,524.00	1,063,684.00	13.3%
101808 GE - LEGAL (E)								
101808 5460	PROFESSION	388,717.78	400,065.84	452,582.57	149,253.14	350,000.00	.00	.0%
101808 5490	OTHER	.00	.00	6,647.50	.00	.00	.00	.0%
TOTAL GE - LEGAL (E)		388,717.78	400,065.84	459,230.07	149,253.14	350,000.00	.00	-100.0%
101809 GE - INFO TECH (E)								
101809 5000	SAL-REG EM	192,880.93	187,224.55	212,370.55	137,448.85	222,061.00	234,841.00	5.8%
101809 5010	OT-REG EMP	.00	158.52	525.89	386.98	1,000.00	2,000.00	100.0%
101809 5020	TEMPEM	100.00	.00	.00	.00	.00	.00	.0%
101809 5030	EMPLR-PEN	29,089.43	28,010.40	31,975.34	20,362.49	37,701.00	39,440.00	4.6%
101809 5040	EMPLR-INSU	52,886.89	49,907.50	62,177.05	41,261.64	61,516.00	63,177.00	2.7%
101809 5200	GENSUPP	2,396.37	2,124.82	2,697.58	976.65	1,000.00	5,000.00	400.0%
101809 5220	SMALL TOOL	49,310.43	45,081.07	74,996.68	71,585.78	75,000.00	75,000.00	.0%
101809 5270	POSTAGE	11.10	3.75	209.23	62.39	100.00	100.00	.0%
101809 5290	COMM	71,325.97	89,455.80	82,467.75	89,584.57	131,000.00	136,000.00	3.8%
101809 5300	MAINT EQUIP	14,163.21	31,370.68	38,832.78	19,710.20	23,000.00	15,000.00	-34.8%
101809 5310	MAINTSTRUC	.00	2,718.22	6,244.33	4,055.12	8,000.00	16,000.00	100.0%
101809 5370	CONFTRVL	278.88	5,511.50	4,023.26	123.68	6,000.00	6,000.00	.0%
101809 5380	ALSGENTRVL	.00	84.72	.00	.00	.00	.00	.0%
101809 5390	AWARDS	.00	154.51	.00	53.50	.00	.00	.0%
101809 5400	SUBSCRIPT	164,568.49	151,179.21	170,651.61	113,532.29	150,000.00	122,100.00	-18.6%
101809 5410	INSURANCES	580.00	868.00	1,012.00	6,627.00	.00	.00	.0%
101809 5420	RENTS	.00	.00	.00	7,454.62	12,000.00	18,000.00	50.0%
101809 5450	LICTAXES	25,020.76	56,849.19	44,705.43	64,800.52	70,000.00	76,000.00	8.6%
101809 5460	PROFESSION	8,761.63	-2,279.67	9,694.98	3,058.75	5,000.00	5,000.00	.0%
101809 5480	REFRIMBSTS	.00	.00	13.01	.00	.00	.00	.0%
101809 5490	OTHER	58.57	2,643.64	2,678.86	190.29	.00	.00	.0%
TOTAL GE - INFO TECH (E)		611,432.66	651,066.41	745,276.33	581,275.32	803,378.00	813,658.00	1.3%
101810 GE - HR (E)								
101810 5000	SAL-REG EM	62,684.52	99,768.08	120,040.07	69,390.97	115,868.00	119,614.00	3.2%
101810 5020	TEMPEM	10,888.40	20,647.81	14,795.84	21,189.82	29,000.00	37,000.00	27.6%
101810 5030	EMPLR-PEN	10,714.77	17,703.35	21,579.12	13,474.41	19,514.00	25,998.00	33.2%
101810 5040	EMPLR-INSU	16,889.83	12,717.76	12,369.97	17,522.41	11,224.00	52,357.00	366.5%
101810 5210	OFFICE SUP	1.12	64.70	819.51	.00	.00	.00	.0%

2025 PROPOSED EXPENSE BUDGET

GENERAL FUND	2021 ACTUALS	2022 ACTUALS	2023 ACTUALS	CURRENT YEAR ACTUALS	2024 REV BUDGET	MAYOR PROPOSED	PCT CHANGE
101810 5220 SMALL TOOL	570.00	.00	.00	.00	.00	.00	.0%
101810 5230 ADVERTISE	5.84	.00	.00	.00	.00	.00	.0%
101810 5270 POSTAGE	36.31	40.98	39.58	109.07	100.00	150.00	50.0%
101810 5300 MAINT EQUIP	541.91	2,686.25	.00	.00	.00	.00	.0%
101810 5330 PRINT PUB	.00	9.41	.00	.00	.00	.00	.0%
101810 5370 CONFTRVL	800.00	20.00	1,621.00	348.85	2,000.00	2,500.00	25.0%
101810 5380 ALSGENTRVL	47.89	112.07	100.45	128.64	500.00	1,000.00	100.0%
101810 5390 AWARDS	.00	1,069.08	.00	.00	.00	.00	.0%
101810 5400 SUBSCRIPT	26,850.14	11,562.03	429.07	175.00	2,000.00	500.00	-75.0%
101810 5460 PROFESSION	47,107.40	19,172.68	11,030.68	7,263.94	35,000.00	25,000.00	-28.6%
101810 5480 REFRIMBSTS	.00	.00	6.51	.00	.00	.00	.0%
101810 5490 OTHER	.00	94.00	.00	425.00	.00	1,000.00	.0%
TOTAL GE - HR (E)	177,138.13	185,668.20	182,831.80	130,028.11	215,206.00	265,119.00	23.2%
101811 GE - CULTUREDIV (E)							
101811 5000 SAL-REG EM	.00	.00	.00	76,838.30	124,818.00	126,922.00	1.7%
101811 5030 EMPLR-PEN	.00	.00	.00	11,471.99	21,000.00	21,069.00	.3%
101811 5040 EMPLR-INSU	.00	.00	.00	17,061.68	26,010.00	52,273.00	101.0%
101811 5200 GENSUPP	.00	.00	.00	821.92	.00	1,000.00	.0%
101811 5370 CONFTRVL	.00	.00	1,100.51	1,386.68	1,000.00	3,000.00	200.0%
101811 5380 ALSGENTRVL	.00	.00	.00	.00	500.00	1,000.00	100.0%
101811 5400 SUBSCRIPT	.00	.00	.00	.00	250.00	5,000.00	1900.0%
101811 5460 PROFESSION	.00	.00	2,756.04	1,000.00	.00	.00	.0%
101811 5470 CIVICPROM	.00	.00	.00	.00	.00	10,000.00	.0%
TOTAL GE - CULTUREDIV (E)	.00	.00	3,856.55	108,580.57	173,578.00	220,264.00	26.9%
101820 GE - POLICE DEP (E)							
101820 5000 SAL-REG EM	2,976,927.19	3,107,390.79	3,364,182.65	2,142,962.56	3,514,370.00	3,662,667.00	4.2%
101820 5010 OT-REG EMP	248,048.34	230,382.85	194,559.53	138,696.90	220,000.00	222,000.00	.9%
101820 5020 TEMPEMP	85,956.05	124,880.42	37,181.87	90,120.56	110,000.00	139,000.00	26.4%
101820 5030 EMPLR-PEN	606,364.63	621,972.09	636,780.30	410,529.41	708,000.00	763,636.00	7.9%
101820 5040 EMPLR-INSU	1,018,569.81	1,181,430.07	1,074,380.92	745,025.82	1,208,399.00	1,208,205.00	.0%
101820 5200 GENSUPP	21,078.31	30,582.56	30,458.56	21,808.21	22,000.00	24,000.00	9.1%
101820 5210 OFFICE SUP	5,052.45	5,039.70	3,221.34	2,320.73	6,000.00	5,000.00	-16.7%
101820 5220 SMALL TOOL	34,545.25	48,866.59	89,671.19	35,237.21	60,000.00	61,000.00	1.7%
101820 5230 ADVERTISE	707.84	1,110.00	2,375.88	.00	1,000.00	1,000.00	.0%
101820 5260 MTRFUEL	74,377.57	105,699.46	89,872.33	44,393.77	97,000.00	95,000.00	-2.1%
101820 5270 POSTAGE	2,239.52	2,236.41	1,475.29	247.42	2,700.00	2,200.00	-18.5%
101820 5275 LEGAL	.00	.00	217.00	13,421.62	.00	250,000.00	.0%
101820 5290 COMM	9,254.55	489.70	621.16	44.75	8,000.00	5,000.00	-37.5%
101820 5300 MAINT EQUIP	74,688.40	45,136.47	57,925.01	49,579.50	47,000.00	50,000.00	6.4%
101820 5310 MAINTSTRUC	.00	294,687.79	163,383.95	.00	171,200.00	171,200.00	.0%
101820 5320 MAINTOTHIM	15.00	.00	.00	11,975.04	.00	.00	.0%
101820 5330 PRINT PUB	729.97	.00	.00	.00	1,200.00	1,000.00	-16.7%
101820 5360 WASTEREM	338.20	362.10	280.00	548.00	4,500.00	4,500.00	.0%
101820 5370 CONFTRVL	36,797.82	52,127.27	52,867.97	28,649.33	40,000.00	42,000.00	5.0%
101820 5380 ALSGENTRVL	43,554.07	22,531.92	23,534.43	5,035.10	33,000.00	28,000.00	-15.2%

2025 PROPOSED EXPENSE BUDGET

GENERAL FUND	2021 ACTUALS	2022 ACTUALS	2023 ACTUALS	CURRENT YEAR ACTUALS	2024 REV BUDGET	MAYOR PROPOSED	PCT CHANGE
101820 5390 AWARDS	250.00	361.95	5,538.73	2,145.50	2,500.00	3,000.00	20.0%
101820 5400 SUBSCRIPT	7,335.49	22,791.72	51,810.03	42,599.54	24,000.00	40,000.00	66.7%
101820 5410 INSURANCES	13,236.00	72,086.00	88,862.00	137,630.00	90,000.00	90,000.00	.0%
101820 5420 RENTS	12,607.68	6,536.38	18,737.94	164,804.75	7,000.00	7,000.00	.0%
101820 5450 LICTAXES	8,199.28	10,391.16	6,464.72	9,090.45	11,000.00	12,000.00	9.1%
101820 5460 PROFESSION	17,545.62	35,008.95	26,253.89	16,501.35	40,000.00	38,000.00	-5.0%
101820 5480 REFRIMBSTS	.00	.00	125,333.81	669.95	.00	.00	.0%
101820 5490 OTHER	50,712.50	207,197.00	52,327.70	37,182.50	53,000.00	53,000.00	.0%
101820 5500 SAFETY PRO	.00	.00	7,438.89	13,833.55	.00	10,000.00	.0%
101820 5620 MACHINEAUT	.00	.00	2,426.94	.00	.00	.00	.0%
TOTAL GE - POLICE DEP (E)	5,349,131.54	6,229,299.35	6,208,184.03	4,165,053.52	6,481,869.00	6,988,408.00	7.8%
101821 GE - FIRE DEP (E)							
101821 5000 SAL-REG EM	292,813.87	297,430.28	315,965.58	206,480.30	328,254.00	357,269.00	8.8%
101821 5010 OT-REG EMP	9.69	9.89	1,214.29	349.51	.00	1,000.00	.0%
101821 5020 TEMPEMP	207,507.99	180,981.87	254,508.40	136,789.42	250,000.00	265,000.00	6.0%
101821 5030 EMPLR-PEN	51,549.73	52,515.94	56,240.72	36,443.53	55,608.00	65,638.00	18.0%
101821 5040 EMPLR-INSU	271,972.68	293,820.01	160,244.77	109,979.82	300,000.00	159,463.00	-46.8%
101821 5080 EMEEAPRARE	.00	.00	634.21	6,285.86	.00	40,000.00	.0%
101821 5200 GENSUPP	6,035.87	4,507.99	3,886.89	2,779.79	7,000.00	7,000.00	.0%
101821 5210 OFFICE SUP	561.47	728.60	1,496.44	145.65	1,000.00	750.00	-25.0%
101821 5220 SMALL TOOL	12,919.50	22,383.29	19,709.39	3,621.75	28,000.00	28,000.00	.0%
101821 5230 ADVERTISE	.00	.00	.00	.00	500.00	500.00	.0%
101821 5260 MTRFUEL	9,548.75	15,134.18	11,278.76	4,086.24	12,000.00	12,000.00	.0%
101821 5270 POSTAGE	387.11	241.05	133.20	51.64	500.00	250.00	-50.0%
101821 5290 COMM	.00	230.50	535.14	508.60	800.00	800.00	.0%
101821 5300 MAINT EQUIP	22,969.53	23,132.76	9,897.68	6,123.29	23,000.00	23,000.00	.0%
101821 5310 MAINTSTRUC	7,208.37	12,802.40	8,315.88	1,234.22	27,000.00	27,000.00	.0%
101821 5320 MAINTOTHIM	2,206.33	.00	1,098.78	.00	1,550.00	1,550.00	.0%
101821 5330 PRINTPUB	1,025.56	95.10	154.20	.00	400.00	400.00	.0%
101821 5350 UTILITIES	15,245.99	17,479.07	17,774.10	9,500.74	21,000.00	21,000.00	.0%
101821 5360 WASTEREM	649.79	687.73	532.28	594.20	1,500.00	1,500.00	.0%
101821 5370 CONFTRVL	33,839.28	22,508.59	41,285.50	20,420.72	40,000.00	40,000.00	.0%
101821 5380 ALSGENTRVL	38,403.30	28,374.81	30,293.99	450.48	35,000.00	1,000.00	-97.1%
101821 5390 AWARDS	482.15	761.29	865.63	521.00	2,000.00	2,500.00	25.0%
101821 5400 SUBSCRIPT	4,885.80	5,198.64	4,796.23	4,334.74	6,000.00	7,500.00	25.0%
101821 5410 INSURANCES	4,776.00	5,922.00	6,444.00	6,733.00	6,000.00	7,500.00	25.0%
101821 5420 RENTS	2,425.16	1,975.76	730.29	419.53	1,000.00	750.00	-25.0%
101821 5450 LICTAXES	211.00	354.75	221.00	251.00	400.00	400.00	.0%
101821 5460 PROFESSION	16,117.31	19,039.63	28,186.49	15,520.59	25,000.00	33,500.00	34.0%
101821 5490 OTHER	89.59	.00	.00	100.00	500.00	500.00	.0%
101821 5500 SAFETYPROG	8,821.89	8,666.30	10,604.49	9,214.93	11,000.00	14,500.00	31.8%
101821 5520 CIVELDEF	5,965.00	5,894.00	6,504.89	1,075.69	7,500.00	7,500.00	.0%
101821 5990 TRSTOFNDS	.00	.00	14,881.17	.00	.00	.00	.0%
101821 5999 TRSDEBTSRV	.00	.00	.00	.00	.00	169,614.00	.0%
TOTAL GE - FIRE DEP (E)	1,018,628.71	1,020,876.43	1,008,434.39	584,016.24	1,192,512.00	1,297,384.00	8.8%

2025 PROPOSED EXPENSE BUDGET

101830 GE - PUBLIC WORK (E)

GENERAL FUND		2021 ACTUALS	2022 ACTUALS	2023 ACTUALS	CURRENT YEAR ACTUALS	2024 REV BUDGET	MAYOR PROPOSED	PCT CHANGE
101830 5000	SAL-REG EM	1,400,460.24	1,426,178.89	1,638,956.12	1,067,485.52	1,717,843.00	1,799,021.00	4.7%
101830 5010	OT-REG EMP	39,906.89	43,310.79	12,227.71	4,685.77	65,000.00	65,000.00	.0%
101830 5020	TEMPEMP	55,837.03	68,152.88	55,895.75	40,962.40	65,000.00	68,250.00	5.0%
101830 5030	EMPLR-PEN	214,593.03	224,685.27	240,940.51	160,970.53	291,785.00	319,668.00	9.6%
101830 5040	EMPLR-INSU	618,669.33	668,090.89	615,025.50	438,721.02	680,344.00	661,947.00	-2.7%
101830 5200	GENSUPP	114,954.49	148,113.57	173,083.88	115,506.71	120,000.00	130,000.00	8.3%
101830 5210	OFFICE SUP	855.75	-1.26	276.88	738.15	.00	.00	.0%
101830 5220	SMALL TOOL	15,372.96	26,610.11	16,834.41	7,658.53	25,000.00	25,000.00	.0%
101830 5230	ADVERTISE	5.83	1,029.82	6,238.41	297.54	2,000.00	2,000.00	.0%
101830 5260	MTRFUEL	104,165.40	180,662.99	152,559.59	55,323.09	180,000.00	180,000.00	.0%
101830 5270	POSTAGE	848.25	951.40	532.67	514.81	1,000.00	1,000.00	.0%
101830 5290	COMM	.00	.00	1,100.00	.00	.00	.00	.0%
101830 5300	MAINT EQUIP	112,713.13	121,946.70	149,271.21	52,954.97	147,000.00	154,350.00	5.0%
101830 5310	MAINTSTRUC	163,881.97	23,060.27	33,193.28	18,841.50	35,000.00	36,750.00	5.0%
101830 5320	MAINTOTHIM	138,192.69	192,149.61	568,551.27	190,137.48	522,500.00	548,625.00	5.0%
101830 5330	PRINTPUB	.00	.00	.00	1,587.88	.00	.00	.0%
101830 5350	UTILITIES	106,125.60	110,759.69	136,471.22	67,954.84	120,000.00	126,000.00	5.0%
101830 5360	WASTEREM	15,581.66	44,671.67	24,872.73	9,807.76	37,000.00	38,850.00	5.0%
101830 5370	CONFTRVL	4,582.71	5,280.56	10,880.92	6,187.89	6,000.00	10,000.00	66.7%
101830 5380	ALSGENTRVL	9,903.16	7,483.11	8,596.62	7,486.17	13,500.00	14,175.00	5.0%
101830 5390	AWARDS	.00	.00	111.90	617.50	250.00	500.00	100.0%
101830 5400	SUBSCRIPT	7,458.03	3,290.87	3,895.48	2,560.90	5,000.00	5,000.00	.0%
101830 5410	INSURANCES	32,417.00	28,836.67	33,517.00	35,264.00	23,000.00	37,500.00	63.0%
101830 5420	RENTS	13,975.84	14,948.81	17,129.08	13,245.39	14,000.00	4,000.00	-71.4%
101830 5450	LICTAXES	.00	7,510.92	6,948.48	6,503.82	11,500.00	11,500.00	.0%
101830 5460	PROFESSION	2,311.97	.00	2,886.01	.00	2,000.00	2,000.00	.0%
101830 5480	REFRIMBSTS	.00	.00	300.00	1,134.50	.00	.00	.0%
101830 5490	OTHER	8,540.00	6,801.86	4,940.75	144.70	12,000.00	12,000.00	.0%
101830 5500	SAFETYPROG	.00	.00	1,321.67	510.24	.00	.00	.0%
101830 5610	FURNEQUIP	.00	.00	624.99	.00	.00	.00	.0%
101830 5999	TRSDEBTSRV	.00	.00	.00	.00	.00	83,542.00	.0%
TOTAL GE - PUBLICWORK (E)		3,180,852.96	3,354,526.09	3,917,184.04	2,307,803.61	4,096,722.00	4,336,678.00	5.9%

101831 GE - ENGINEER (E)

101831 5000	SAL-REG EM	324,285.48	82,628.48	60,695.65	.00	.00	.00	.0%
101831 5010	OT-REG EMP	2,203.69	665.33	48.58	.00	.00	.00	.0%
101831 5030	EMPLR-PEN	45,978.90	9,425.53	8,842.81	.00	.00	.00	.0%
101831 5040	EMPLR-INSU	94,862.23	28,650.43	20,799.22	.00	.00	.00	.0%
101831 5080	EMEEAPRARE	211.46	.00	.00	.00	.00	.00	.0%
101831 5200	GENSUPP	1,207.58	540.34	.00	.00	.00	.00	.0%
101831 5210	OFFICE SUP	352.00	27.44	.00	.00	.00	.00	.0%
101831 5220	SMALL TOOL	1,924.44	.00	.00	.00	.00	.00	.0%
101831 5230	ADVERTISE	310.28	.00	592.32	.00	1,500.00	.00	.0%
101831 5260	MTRFUEL	1,370.97	.00	.00	.00	.00	.00	.0%
101831 5270	POSTAGE	238.34	112.44	.78	223.52	.00	.00	.0%
101831 5300	MAINT EQUIP	1,427.27	1,383.01	826.00	64.60	.00	.00	.0%
101831 5310	MAINTSTRUC	3,658.00	.00	.00	.00	.00	.00	.0%
101831 5320	MAINTOTHIM	3,508.91	4,867.46	59,622.35	11,329.35	41,000.00	50,000.00	22.0%

2025 PROPOSED EXPENSE BUDGET

ACCOUNTS FOR:

GENERAL FUND		2021 ACTUALS	2022 ACTUALS	2023 ACTUALS	CURRENT YEAR ACTUALS	2024 REV BUDGET	MAYOR PROPOSED	PCT CHANGE
101831 5330	PRINTPUB	316.72	.00	.00	.00	.00	.00	.0%
101831 5370	CONFTRVL	279.00	694.32	600.00	.00	4,000.00	3,000.00	-25.0%
101831 5380	ALSGENTRVL	.00	15.00	.00	.00	.00	.00	.0%
101831 5400	SUBSCRIPT	1,692.91	7,020.00	.00	.00	.00	.00	.0%
101831 5410	INSURANCES	299.00	.00	.00	.00	.00	.00	.0%
101831 5450	LICTAXES	651.85	88.38	2,084.00	.00	.00	.00	.0%
101831 5460	PROFESSION	52,733.03	256,213.11	311,271.21	170,041.50	250,000.00	350,000.00	40.0%
101831 5490	OTHER	.00	.00	90,621.71	.00	1,000.00	1,000.00	.0%
TOTAL GE - ENGINEER (E)		537,512.06	392,331.27	556,004.63	181,658.97	297,500.00	404,000.00	35.8%
101832 GE - TRANSIT (E)								
101832 5490	OTHER	17,500.00	17,500.00	20,000.00	20,500.00	20,500.00	21,000.00	2.4%
TOTAL GE - TRANSIT (E)		17,500.00	17,500.00	20,000.00	20,500.00	20,500.00	21,000.00	2.4%
101833 GE - STORMWATER (E)								
101833 5200	GENSUPP	4,070.63	7,371.10	5,449.07	82.24	.00	.00	.0%
101833 5230	ADVERTISE	303.88	306.40	36.62	.00	.00	.00	.0%
101833 5310	MAINTSTRUC	13,117.00	.00	1,026.04	395.30	.00	.00	.0%
101833 5320	MAINTOTHIM	987.15	54,140.77	84,684.80	23,895.85	75,000.00	75,000.00	.0%
101833 5370	CONFTRVL	110.00	120.00	279.67	67.67	3,500.00	2,000.00	-42.9%
101833 5400	SUBSCRIPT	2,894.00	5,053.20	4,985.85	6,524.01	5,000.00	7,000.00	40.0%
101833 5460	PROFESSION	.00	.00	1,372.00	3,409.50	.00	4,000.00	.0%
101833 5490	OTHER	.00	.00	482.97	21,166.76	.00	.00	.0%
TOTAL GE - STORMWATER (E)		21,482.66	66,991.47	98,317.02	55,541.33	83,500.00	88,000.00	5.4%
101841 GE - WRAC (E)								
101841 5000	SAL-REG EM	64,754.40	65,852.07	68,460.14	43,439.07	71,988.00	75,596.00	5.0%
101841 5010	OT-REG EMP	.00	4,541.43	794.47	564.30	1,500.00	.00	.0%
101841 5020	TEMPEMP	3,223.80	3,640.00	3,373.00	2,220.00	4,000.00	4,200.00	5.0%
101841 5030	EMPLR-PEN	9,933.32	10,858.88	10,569.01	6,613.47	12,230.00	13,247.00	8.3%
101841 5040	EMPLR-INSU	24,761.92	27,592.38	25,595.23	16,944.21	25,127.00	25,837.00	2.8%
101841 5200	GENSUPP	148.68	463.43	79.99	80.98	500.00	500.00	.0%
101841 5210	OFFICE SUP	64.00	.00	.00	.00	200.00	200.00	.0%
101841 5220	SMALL TOOL	4,141.38	.00	3,496.98	.00	4,000.00	4,000.00	.0%
101841 5230	ADVERTISE	.00	.00	.00	415.00	.00	500.00	.0%
101841 5270	POSTAGE	24.97	5.51	.00	.00	75.00	.00	.0%
101841 5300	MAINT EQUIP	374.32	1,880.00	4,373.11	2,100.00	5,000.00	5,000.00	.0%
101841 5310	MAINTSTRUC	145.10	93.51	333.20	.00	2,000.00	3,000.00	50.0%
101841 5320	MAINTOTHIM	294.45	.00	.00	.00	.00	.00	.0%
101841 5350	UTILITIES	5,887.78	5,822.53	5,989.06	3,412.19	6,000.00	6,000.00	.0%
101841 5360	WASTEREM	390.42	377.07	240.00	.00	500.00	.00	.0%
101841 5370	CONFTRVL	74.48	2,021.24	763.46	1,977.97	2,000.00	5,500.00	175.0%
101841 5380	ALSGENTRVL	59.00	61.00	.00	378.81	100.00	300.00	200.0%
101841 5390	AWARDS	.00	.00	.00	.00	.00	300.00	.0%
101841 5400	SUBSCRIPT	2,977.61	2,810.32	5,043.52	3,134.52	5,000.00	6,000.00	20.0%

2025 PROPOSED EXPENSE BUDGET

ACCOUNTS FOR:

GENERAL FUND		2021 ACTUALS	2022 ACTUALS	2023 ACTUALS	CURRENT YEAR ACTUALS	2024 REV BUDGET	MAYOR PROPOSED	PCT CHANGE
101841 5410	INSURANCES	.00	.00	.00	1,063.00	.00	.00	.0%
101841 5420	RENTS	120.00	120.00	10.00	.00	250.00	.00	.0%
101841 5450	LICTAXES	1,311.91	610.00	50.00	50.00	1,000.00	100.00	-90.0%
101841 5460	PROFESSION	400.00	465.00	1,065.00	775.00	1,000.00	1,000.00	.0%
101841 5490	OTHER	360.00	179.00	.00	125.00	.00	.00	.0%
TOTAL GE - WRAC (E)		119,447.54	127,393.37	130,236.17	83,293.52	142,470.00	151,280.00	6.2%
101842 GE - LIBRARY (E)								
101842 5310	MAINTSTRUC	.00	114,170.90	48,380.46	.00	116,000.00	100,000.00	-13.8%
101842 5320	MAINTOTHIM	99,583.37	.00	.00	.00	.00	.00	.0%
101842 5490	OTHER	437,332.00	437,332.00	454,825.00	236,509.00	473,018.00	496,669.00	5.0%
TOTAL GE - LIBRARY (E)		536,915.37	551,502.90	503,205.46	236,509.00	589,018.00	596,669.00	1.3%
101843 GE - AUDITORIUM (E)								
101843 5020	TEMPEMP	765.50	429.25	.00	.00	.00	.00	.0%
101843 5030	EMPLR-PEN	58.57	32.84	.00	.00	.00	.00	.0%
101843 5040	EMPLR-INSU	-54.00	31.00	-34.00	.00	.00	.00	.0%
101843 5200	GENSUPP	1,044.93	2,461.76	1,681.81	528.37	3,000.00	2,000.00	-33.3%
101843 5220	SMALL TOOL	1,020.46	1,248.94	.00	421.91	1,000.00	1,000.00	.0%
101843 5300	MAINT EQUIP	1,096.86	1,413.06	4,100.91	1,115.68	11,000.00	10,000.00	-9.1%
101843 5310	MAINTSTRUC	3,671.60	9,475.56	816.00	854.01	15,000.00	12,000.00	-20.0%
101843 5320	MAINTOTHIM	5,106.00	.00	.00	.00	.00	.00	.0%
101843 5350	UTILITIES	22,215.79	20,880.51	33,313.71	16,246.35	50,000.00	40,000.00	-20.0%
101843 5360	WASTEREM	957.96	665.64	158.27	.00	1,500.00	1,000.00	-33.3%
101843 5380	MEALS	83.72	.00	40.94	.00	.00	.00	.0%
101843 5410	INSURANCES	2,549.00	4,038.00	4,723.00	4,949.00	5,000.00	5,000.00	.0%
101843 5450	LICTAXES	268.00	268.00	268.00	268.00	268.00	268.00	.0%
101843 5460	PROFESSION	2,571.22	11,486.44	12,831.20	.00	25,000.00	.00	-100.0%
TOTAL GE - AUDITORIUM (E)		41,355.61	52,431.00	57,899.84	24,383.32	111,768.00	71,268.00	-36.2%
101844 GE - PARKS&REC (E)								
101844 5000	SAL-REG EM	251,543.05	257,065.95	368,618.35	246,553.37	361,044.00	375,172.00	3.9%
101844 5010	OT-REG EMP	400.45	1,767.35	5,701.57	4,698.44	10,000.00	10,000.00	.0%
101844 5020	TEMPEMP	74,137.36	121,150.52	174,109.10	148,112.34	190,000.00	190,000.00	.0%
101844 5030	EMPLR-PEN	43,634.71	49,464.40	70,519.94	52,450.03	61,331.00	87,849.00	43.2%
101844 5040	EMPLR-INSU	80,484.95	86,148.45	141,448.67	78,287.11	106,373.00	96,501.00	-9.3%
101844 5080	EMEEAPRARE	914.65	181.55	1,553.26	.00	2,500.00	2,500.00	.0%
101844 5200	GENSUPP	22,635.13	40,168.05	60,370.08	26,357.09	60,000.00	60,000.00	.0%
101844 5210	OFFICE SUP	1,491.45	1,482.07	5,204.95	2,351.49	5,000.00	5,000.00	.0%
101844 5220	SMALL TOOL	12,775.53	24,350.36	33,510.06	36,415.40	50,000.00	50,000.00	.0%
101844 5230	ADVERTISE	10.00	2,686.12	3,471.45	5,052.24	5,000.00	5,000.00	.0%
101844 5260	MTRFUEL	46.94	.00	273.97	61.61	3,000.00	3,000.00	.0%
101844 5270	POSTAGE	175.73	40.61	34.17	.00	1,000.00	1,000.00	.0%
101844 5290	COMM	1,025.38	1,349.27	335.47	.00	2,000.00	2,000.00	.0%
101844 5300	MAINT EQUIP	1,796.87	9,276.27	9,194.28	8,836.85	15,000.00	15,000.00	.0%

CITY OF WILLMAR

2025 PROPOSED EXPENSE BUDGET

PROJECTION: 20251 2025 Budget FOR PERIOD 99

ACCOUNTS FOR:

GENERAL FUND	2021 ACTUALS	2022 ACTUALS	2023 ACTUALS	CURRENT YEAR ACTUALS	2024 REV BUDGET	MAYOR PROPOSED	PCT CHANGE
101844 5310 MAINTSTRUC	1,467.32	33,848.58	17,612.09	9,778.90	15,000.00	15,000.00	.0%
101844 5320 MAINTOTHIM	2,127.89	319.30	43,541.70	48,107.90	75,000.00	75,000.00	.0%
101844 5330 PRINTPUB	729.00	1,837.88	.00	.00	5,000.00	5,000.00	.0%
101844 5340 CHRGCARD	7,143.66	9,226.94	15,698.15	14,456.85	10,000.00	15,000.00	50.0%
101844 5350 UTILITIES	400.61	2,933.57	7,712.67	3,718.84	10,000.00	10,000.00	.0%
101844 5360 WASTEREM	.00	4,186.01	1,649.07	1,205.52	11,000.00	1,000.00	-90.9%
101844 5370 CONFTRVL	770.00	.00	.00	30.00	1,500.00	1,500.00	.0%
101844 5380 ALSGENTRVL	.00	38.61	79.50	68.55	.00	1,000.00	.0%
101844 5390 AWARDS	.00	6,561.75	85.00	1,435.73	3,000.00	3,000.00	.0%
101844 5400 SUBSCRIPT	7,379.62	11,249.14	13,539.67	13,440.50	11,000.00	17,000.00	54.5%
101844 5410 INSURANCES	99.00	196.00	208.00	222.00	500.00	500.00	.0%
101844 5420 RENTS	2,872.35	5,998.97	5,376.86	3,220.79	3,000.00	15,000.00	400.0%
101844 5450 LICTAXES	141.68	1,262.17	6,259.26	-385.00	1,000.00	1,500.00	50.0%
101844 5460 PROFESSION	70,968.14	71,343.86	107,001.58	46,800.50	70,000.00	70,000.00	.0%
101844 5480 REFRIMBSTS	.00	100.00	88.81	675.00	.00	1,000.00	.0%
101844 5490 OTHER	180.00	1,925.00	1,708.39	4,196.91	5,000.00	5,000.00	.0%
101844 5610 FURNEQUIP	.00	.00	.00	259.98	.00	.00	.0%
101844 5810 INTEREST	.00	622.13	724.75	.00	.00	.00	.0%

TOTAL GE - PARKS&REC (E) 585,351.47 746,780.88 1,095,630.82 756,408.94 1,093,248.00 1,139,522.00 4.2%

101845	GE - CIVIC CENT (E)						
101845 5000 SAL-REG EM	125,566.64	126,775.17	137,452.88	98,593.48	202,400.00	210,170.00	3.8%
101845 5010 OT-REG EMP	5,467.01	6,085.89	5,181.48	3,493.98	11,000.00	11,000.00	.0%
101845 5020 TEMPEMP	91,504.91	111,218.15	130,819.83	76,732.31	120,000.00	120,000.00	.0%
101845 5030 EMPLR-PEN	28,942.03	32,069.97	34,067.18	22,815.92	43,744.00	50,817.00	16.2%
101845 5040 EMPLR-INSU	54,114.32	61,723.45	52,356.62	46,133.48	93,516.00	90,255.00	-3.5%
101845 5200 GENSUPP	42,666.32	79,867.77	82,010.38	39,786.21	65,000.00	65,000.00	.0%
101845 5210 OFFICE SUP	342.24	88.84	701.79	908.89	.00	.00	.0%
101845 5220 SMALL TOOL	6,080.76	7,484.08	22,118.58	17,442.51	27,000.00	27,000.00	.0%
101845 5260 MTRFUEL	2,163.95	5,568.34	4,932.74	1,935.91	4,000.00	4,000.00	.0%
101845 5270 POSTAGE	109.32	32.53	.00	.00	.00	.00	.0%
101845 5290 COMM	1,677.32	1,279.02	897.06	.00	1,500.00	1,500.00	.0%
101845 5300 MAINT EQUIP	26,485.90	28,101.27	39,721.09	7,783.13	15,000.00	15,000.00	.0%
101845 5310 MAINTSTRUC	8,641.00	11,338.65	22,725.77	6,361.87	15,000.00	15,000.00	.0%
101845 5320 MAINTOTHIM	4,835.54	3,943.93	549.02	4,849.11	35,000.00	35,000.00	.0%
101845 5330 PRINTPUB	.00	.00	172.95	.00	.00	.00	.0%
101845 5350 UTILITIES	219,608.58	230,540.49	340,419.17	171,992.78	350,000.00	350,000.00	.0%
101845 5360 WASTEREM	5,268.40	13,960.16	18,066.59	14,506.13	15,000.00	15,000.00	.0%
101845 5370 CONFTRVL	14.24	.00	.00	.00	1,000.00	1,000.00	.0%
101845 5380 ALSGENTRVL	1,002.58	505.17	1,046.95	.00	1,200.00	1,200.00	.0%
101845 5390 AWARDS	.00	.00	.00	53.50	.00	.00	.0%
101845 5400 SUBSCRIPT	4,173.11	2,708.48	3,638.74	3,120.93	5,000.00	5,000.00	.0%
101845 5410 INSURANCES	5,290.00	14,473.00	23,237.00	24,312.00	25,000.00	25,000.00	.0%
101845 5420 RENTS	679.47	213.30	1,252.62	2,931.98	2,000.00	2,000.00	.0%
101845 5450 LICTAXES	3,204.43	3,846.24	4,024.81	4,010.65	3,000.00	3,000.00	.0%
101845 5460 PROFESSION	19,200.00	8,221.66	10,761.30	3,442.46	5,000.00	5,000.00	.0%
101845 5490 OTHER	1,201.95	212.50	242.42	12.50	1,000.00	1,000.00	.0%
101845 5610 FURNEQUIP	.00	.00	.00	297.78	.00	.00	.0%

2025 PROPOSED EXPENSE BUDGET

ACCOUNTS FOR:

GENERAL FUND	2021 ACTUALS	2022 ACTUALS	2023 ACTUALS	CURRENT YEAR ACTUALS	2024 REV BUDGET	MAYOR PROPOSED	PCT CHANGE
TOTAL GE - CIVIC CENT (E)	658,240.02	750,258.06	936,396.97	551,517.51	1,041,360.00	1,052,942.00	1.1%
101846 GE - EVENT CENT (E)							
101846 5200 GENSUPP	.00	1,647.47	345.39	.00	.00	.00	.0%
101846 5220 SMALL TOOL	.00	26,432.19	15,376.75	.00	.00	.00	.0%
101846 5300 MAINT EQUIP	.00	220.00	3,376.32	.00	.00	.00	.0%
101846 5310 MAINTSTRUC	.00	.00	2,320.00	259.56	.00	.00	.0%
101846 5320 CEOTHRIMPV	.00	.00	487.50	3,316.08	10,000.00	10,000.00	.0%
101846 5360 WASTEREM	.00	.00	481.67	.00	.00	.00	.0%
101846 5400 SUBSCRIPT	.00	1,168.00	250.00	950.00	.00	.00	.0%
101846 5450 LICTAXES	.00	.00	425.00	.00	.00	.00	.0%
TOTAL GE - EVENT CENT (E)	.00	29,467.66	23,062.63	4,525.64	10,000.00	10,000.00	.0%
101847 GE - COMM CENT (E)							
101847 5000 SAL-REG EM	90,306.27	94,993.96	121,569.65	80,233.68	106,180.00	116,723.00	9.9%
101847 5010 OT-REG EMP	7,916.76	9,630.22	10,589.33	7,506.82	9,000.00	9,000.00	.0%
101847 5020 TEMPEMP	18,232.96	45,195.83	24,254.73	12,367.55	45,000.00	40,000.00	-11.1%
101847 5030 EMPLR-PEN	16,634.03	20,964.71	22,508.65	14,475.59	22,000.00	26,479.00	20.4%
101847 5040 EMPLR-INSU	21,718.52	23,888.43	24,785.80	17,523.11	20,453.00	22,013.00	7.6%
101847 5080 EMEEAPRARE	304.25	190.97	184.25	.00	500.00	500.00	.0%
101847 5200 GENSUPP	8,741.41	7,409.12	20,004.74	20,134.28	15,000.00	25,000.00	66.7%
101847 5210 OFFICE SUP	1,504.04	554.84	837.58	518.28	2,500.00	2,500.00	.0%
101847 5220 SMALL TOOL	2,748.51	3,940.32	593.45	1,411.05	5,000.00	5,000.00	.0%
101847 5230 ADVERTISE	215.73	522.14	1,069.34	305.75	1,000.00	1,000.00	.0%
101847 5260 MTRFUEL	.00	.00	79.78	95.50	500.00	500.00	.0%
101847 5270 POSTAGE	69.59	13.36	-4.01	60.18	200.00	200.00	.0%
101847 5290 COMM	.00	.00	.00	.00	1,000.00	.00	-100.0%
101847 5300 MAINT EQUIP	614.95	5,134.73	4,777.52	12,055.04	6,000.00	6,000.00	.0%
101847 5310 MAINTSTRUC	951.79	8,234.39	4,097.05	3,683.65	6,000.00	6,000.00	.0%
101847 5320 CEOTHRIMPV	1,362.10	207.09	191.86	89.07	10,000.00	2,000.00	-80.0%
101847 5330 PRINTPUB	.00	.00	119.40	.00	1,500.00	500.00	-66.7%
101847 5350 UTILITIES	17,980.12	20,443.17	21,902.10	14,105.90	25,000.00	25,000.00	.0%
101847 5360 WASTEREM	2,185.80	3,381.45	3,737.50	4,316.75	6,000.00	7,000.00	16.7%
101847 5370 CONFTRVL	49.84	4.68	.00	.00	500.00	500.00	.0%
101847 5380 ALSGENTRVL	.00	.00	.00	.00	500.00	500.00	.0%
101847 5390 AWARDS	.00	.00	.00	157.00	100.00	200.00	100.0%
101847 5400 SUBSCRIPT	1,179.63	2,555.38	2,100.01	1,735.91	2,500.00	2,500.00	.0%
101847 5410 INSURANCES	1,454.00	2,095.00	2,442.00	2,565.00	2,500.00	1,000.00	-60.0%
101847 5420 RENTS	.00	19.45	.00	.00	.00	.00	.0%
101847 5450 LICTAXES	861.68	713.32	100.00	100.00	1,000.00	1,000.00	.0%
101847 5460 PROFESSION	497.00	1,797.00	2,799.43	2,199.00	1,500.00	3,000.00	100.0%
101847 5490 OTHER	.00	100.00	.00	3,760.40	1,000.00	3,000.00	200.0%
101847 5610 FURNEQUIP	.00	.00	.00	1,349.99	.00	.00	.0%
TOTAL GE - COMM CENT (E)	195,528.98	251,989.56	268,740.16	200,749.50	292,433.00	307,115.00	5.0%

2025 PROPOSED EXPENSE BUDGET

101848 - GE AQUATICS (E)

GENERAL FUND	2021 ACTUALS	2022 ACTUALS	2023 ACTUALS	CURRENT YEAR ACTUALS	2024 REV BUDGET	MAYOR PROPOSED	PCT CHANGE
101848 5000 SAL-REG EM	28,557.06	31,157.83	1,932.95	.00	35,067.00	.00	.0%
101848 5010 OT-REG EMP	183.06	3,476.91	6,130.30	1,671.77	5,000.00	5,000.00	.0%
101848 5020 TEMPEMP	102,205.25	103,432.20	101,988.89	80,137.35	110,000.00	110,000.00	.0%
101848 5030 EMPLR-PEN	12,153.78	12,958.28	8,533.23	6,403.04	5,961.00	11,650.00	95.4%
101848 5040 EMPLR-INSU	6,267.32	12,359.61	10,047.09	4,369.56	8,359.00	9,177.00	9.8%
101848 5200 GENSUPP	42,205.57	35,720.23	38,348.78	34,665.75	40,000.00	40,000.00	.0%
101848 5210 OFFICE SUP	394.31	347.58	61.15	.00	500.00	500.00	.0%
101848 5220 SMALL TOOL	3,456.24	5,902.12	5,243.00	3,282.26	10,000.00	10,000.00	.0%
101848 5230 ADVERTISE	.00	199.99	.00	.00	500.00	500.00	.0%
101848 5270 POSTAGE	8.60	4.08	.00	.00	.00	.00	.0%
101848 5300 MAINT EQUIP	3,958.24	27,767.42	5,075.06	1,604.01	11,000.00	11,000.00	.0%
101848 5310 MAINTSTRUC	3,781.85	15,525.59	3,219.69	8,739.62	11,000.00	11,000.00	.0%
101848 5320 MAINTOTHIM	1,713.12	445.00	133.00	17,400.00	20,000.00	20,000.00	.0%
101848 5330 PRINTPUB	144.00	.00	.00	.00	.00	.00	.0%
101848 5350 UTILITIES	14,099.63	12,604.32	25,138.29	11,892.63	25,000.00	25,000.00	.0%
101848 5360 WASTEREM	2,929.20	3,668.19	1,130.45	1,023.27	3,500.00	3,500.00	.0%
101848 5370 CONFTRVL	345.00	141.04	.00	.00	1,000.00	1,000.00	.0%
101848 5380 ALSGENTRVL	566.25	627.31	140.00	59.43	1,000.00	1,000.00	.0%
101848 5400 SUBSCRIPT	850.00	1,700.02	2,100.00	1,737.50	2,500.00	2,500.00	.0%
101848 5410 INSURANCES	4,308.00	2,865.00	3,316.00	3,467.00	5,000.00	5,000.00	.0%
101848 5420 RENTS	.00	.00	48.97	.00	500.00	500.00	.0%
101848 5450 LICTAXES	412.68	1,889.32	1,850.00	271.00	1,200.00	1,200.00	.0%
101848 5460 PROFESSION	1,040.00	2,485.61	.00	.00	3,500.00	3,500.00	.0%
101848 5490 OTHER	.00	300.00	.00	.00	1,000.00	1,000.00	.0%
101848 5610 FURNEQUIP	.00	.00	.00	302.40	.00	.00	.0%
TOTAL GE - AQUATICS (E)	229,579.16	275,577.65	214,436.85	177,026.59	301,587.00	273,027.00	-9.5%
TOTAL GENERAL FUND	758,442.66	924,874.93	2,736,788.96	42,251.55	.00	.00	.0%

TOTAL EXPENSE	18,100,311.46	19,006,349.77	22,636,472.44	12,964,817.78	21,419,347.00	22,079,698.00	.0%
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333 6th Street Southwest | Willmar MN 56201 | 320.235.4913

To: Mayor and Council Members

From: Tom Odens, Finance Director 

Cc: Leslie Valiant, City Administrator; Kyle Box, City Operations Director

Date: August 22, 2024

Re: Capital Improvement Plan (CIP)

Background

As we continue to develop and enhance our city's infrastructure and public services, it is crucial to adopt a systematic approach to planning and funding. A Capital Improvement Program (CIP) is a strategic tool designed to guide the development, maintenance, and enhancement of our city's physical assets.

What is a Capital Improvement Program (CIP)

A Capital Improvement Program is a multi-year framework that outlines and schedules major capital projects and investments. These projects typically involve substantial expenditures for new infrastructure or major renovations to existing facilities and equipment. Examples include:

- Construction of new roads, bridges, and public buildings
- Major upgrades to parks and recreational facilities
- Significant improvements to water and wastewater systems
- Specialized Equipment

The CIP serves as a roadmap for allocating resources and managing large-scale projects effectively over a five-year period.

Capital Improvement Program (CIP)

Council received the 2025-2029 Capital Requests on July 29, 2024. After reducing the 2025 CIP requests with outside funding sources, the City would have to allocate \$2,543,650 from other City Funds to fully fund the requests. The 2025 General Fund Budget can support cash funding of \$450,000. Staff recommends funding \$450,000 from the General Fund. Staff would request Council input on what project(s) to move forward with and / or adjust the amount of funding allocated. In 2024, the City allocated \$350,000 in cash from the General Fund while also utilizing \$752,250 from the Community Investment Fund.

During the July 29, 2024, Special Council Meeting, the following changes were discussed:

Project	Amount	Amount Revised	Notes
Field Lights	\$100,000	\$0	Move to 2026 (Ask)
Field Fencing	\$50,000	\$0	Move to 2026 (Nelsen)
Fire Truck Reserve	\$350,000	\$200,000	Reduce to \$200,000 (Ask)
Quiet Zone/ Railroad Corridor Study	\$200,000	\$0	Remove (Ask)
Totals	\$700,000	\$200,000	

2025 Capital Improvement Overview with July 29, 2024, Special County Meeting changes:

Project Summary	Amount	Amount Revised	Notes
2025 Projects	\$1,446,650	\$1,096,650	
2025 Vehicles/Equipment	\$1,097,000	\$947,000	
Totals	\$2,543,650	\$2,043,650	(\$500,000)

Options to Consider

The City Council has two options for funding the CIP and approving identified projects.

1. Review and limit the CIP projects and equipment to \$450,000 (dollar amount identified in the General Fund).
 - a. Considerations: Limiting the CIP projects and equipment to \$450,000 will not impact the Community Investment Fund's fund balance. However, delaying the approval of other projects and equipment can impact costs in future years and does not address the city's maintenance needs.
2. Review and revise the CIP projects and equipment to a higher amount utilizing a combination of the budgeted amount identified in the General Fund and authorizing a transfer from the Community Investment Fund.
 - a. Considerations: Expanding the CIP to include additional projects and equipment will reduce long-term and maintenance costs and potential downtime for City operations. However, utilizing additional funds for the Community Investment Fund ultimately reduces the overall unassigned balance.

Timeline and Next Steps

1. **Review Period:** We request that Council Members review the proposed CIP and provide guidance and suggestions via email to the City Administrator by **September 16, 2024**. This allows time to incorporate feedback into the revised plan.
2. **Workshops and Meetings:** To discuss your feedback in detail and collaboratively address any concerns or adjustments needed, we recommend the following work session dates:
 - A. Monday, September 30th, 6:00 pm
 - B. Monday, October 18th, 6:00 pm
3. **Draft Revision:** Based on the input received, the CIP will be revised to reflect the updated priorities and cost estimates and presented at the **September 30th meeting**.
4. **Final Review and Adoption (if needed, the Council can adopt revisions at the September 30th meeting):** The revised CIP will be presented for final review **October 18th** and adoption as part of the budget approval process.

Your input is crucial to ensuring the CIP is practical and financially sustainable. By working together to refine the plan and explore cost-saving opportunities, we can achieve a balanced approach that addresses our city's needs while maintaining fiscal responsibility.

RESOLUTION NO. 2024-

A RESOLUTION SETTING THE PRELIMINARY LEVY FOR 2025.

Motion By:_____ Second By:_____

WHEREAS, that the Mayor of the City of Willmar submitted a preliminary levy request of \$11,132,914; and

BE IT RESOLVED, by the City Council of the City of Willmar, Kandiyohi County, Minnesota, that the following sums of money be preliminarily levied for the current year collectable in 2025 upon the taxable property in said City of Willmar for the following purposes:

General Fund	\$9,410,932
Street Improvements	\$1,134,982
City Hall Debt Service	\$587,000
Total Preliminary Levy	\$11,132,914

BE IT RESOLVED that there is sufficient sum of money in the Debt Service Funds of the City to pay principal and interest in 2024 on all outstanding bond issues, and the deferred annual tax levies previously certified to the County Auditor are hereby canceled;

BE IT FURTHER RESOLVED that a public hearing shall be scheduled for the 2025 proposed budget on December 2, 2024 on or after 6:30pm.

The City Clerk is hereby instructed to transmit a certified copy of this Resolution to the County Auditor of Kandiyohi County, Minnesota.

Dated this 3rd day of September, 2024

Mayor

Attest:

City Clerk



City Council Action Request

Council Meeting Date:	September 3, 2024	Agenda Item Number:	10.B.
Agenda Section:	Regular Business	Originating Department:	Fire Department
Resolution:	Yes	Prepared By:	Frank Hanson, Fire Chief
Ordinance:	No	Presented By:	Frank Hanson, Fire Chief
Item:	Authorizing the Purchase of a Hazardous Materials Decontamination System for the Willmar Fire Department		

RECOMMENDED ACTION:

To Authorize the purchase of a Hazardous Materials Decontamination System from Air Shelters USA, LLC. for the Willmar Fire Department as approved in the 2024 CIP budget in the amount not to exceed \$25,000.

OVERVIEW:

This piece of equipment had been previously approved in the 2024 CIP budget. The current decontamination system that is being used by the Hazardous Materials team is a pieced together system. Many of the parts of the current decontamination system are over 20 years old. This system is showing its age and has had many repairs and patches applied to it. This decontamination system is a necessary piece of equipment for hazardous materials response. The ZUMRO (new system) is designed for quick and easy deployment and will shorten rescue and control times significantly. Shipping time is about 5-6 months.

BUDGETARY/FISCAL ISSUES:

One quote was received for this decontamination system. Air Systems USA, LLC is the only manufacturer of this style of decontamination system. The quote is for \$24,418.96 including shipping. This purchase is approved in the 2024 CIP budget to be funded by ARPA (American Plan Rescue Act).

ALTERNATIVES TO CONSIDER:

ATTACHMENTS:

1. Q-01917-Willmar (MN) Fire Department--TDL with ACCESSORIES VER 2
2. Decontamination System



Created Date: 8/15/2024 11:53 AM
Quote Number: Q-01917
Quote Valid Thru: 10/14/2024
Sales Rep Name: Trent Baer
Sales Rep Phone: +1 2542478236
Sales Rep Email: trent@zumro.com

Air Shelters USA, LLC
P.O. Box 667227
Pompano Beach, FL 33066
Phone: (254) 247-8236
Email: sales@zumro.com

Account Name: Willmar (MN) Fire Department

Opportunity Name: Willmar (MN) Fire Department--TDL with ACCESSORIES

Contact name: Jon Anderson
Phone: 320.235.1354
Email: jonanderson@remax.net

Bill To Name: Willmar (MN) Fire Department
515 2nd St
Willmar
MN
56201

Ship To Name: Willmar (MN) Fire Department
515 2nd St.
Willmar
MN
56201

QTY	PART #	DESCRIPTION	UNIT PRICE	EXTENDED
1.00	7670	ZUMRO Tech Decon Line - 40 SQ FT at 24.5'L x 6.9'W x 9'H (EXT) and 7'L x 5.5'W x 7.9'H (INT), Low-Pressure Inflatable Airbeam Shelter System; Color Options Available; Standard Color is Red, Yellow, Green Containment Areas with Yellow Shower Shelter; Deployable by 2 personnel in under 2 minutes; Packed Dimensions: 45"L x 24"W x 20"H at 130 LBS; Features: Quick-change canopy, removable color-coded subfloors (x4), 7'x2' dual-zipper door with viewing window (x2), 10"-14" utility ports w/ drawstring closure (x2), cross beam retainer straps (x2), exterior frame anchor points (x10), high wind tie-downs (x4); integrated plumbing lines with quick-connect couplings (x1 decon, x1 rinse); Included accessories: 110V inflator/deflator w/ hose, heavy-duty transport bag w/ cinch straps and carry handles, maintenance kit, surround shower hoop (5-nozzle, 6 GPM), blue hand shower (rinse), Rapid-Roll Grid (x4, color-coded) w/ carry case	\$12,528.64	\$12,528.64
1.00	0000	Shelter Color Choice - STANDARD TDL - YELLOW STALL; COLOR-CODED BERMS	\$0.00	\$0.00
1.00	7695	ZUMRO Boot Wash Upgrade Kit for TDL or SOD; includes pre-installed elbows with quick-connect attachments; 2x Hand Showers on Recoil Hoses with quick-connect attachments (1x blue; 1x yellow); 2x supply hoses, 15' (1x blue; 1x yellow); ***Boot Wash Containment Pool for SOD (PN 7620) sold separately***	\$915.47	\$915.47
1.00	7699	ZUMRO Water Handling Kit, Technical Decon Line (TDL) With Boot Wash Upgrade; includes 1x ZUMRO LP Water Heater (PN 8915), 1x ZUMRO Soap Injector (PN 9940), 1x ZUMRO Hydrant Manifold Kit, Small (PN 9995), 3x ZUMRO Sump Pump Kits (PN 9920), 3x 30' Outlet Hoses, Gray (PN 9933), 1x Valved Y-Connection, 2-to-1 (PN 9928) and 2x 500 GAL Gray Water Bladders (PN 9926)	\$8,974.85	\$8,974.85
List Total:				\$22,418.96
Estimated Freight:				\$2,000.00

Net Total: **\$24,418.96**

Terms and Conditions

NO DEPOSIT REQUIRED

BALANCE DUE IN FULL NET 30

FREIGHT:

- Standard freight estimates and charges are based on FOB Pompano Beach, FL 33066.
- Some orders may ship from multiple locations. If single-location shipping is required, customer consolidation fees may be applied.
- Estimated freight is based on historical freight data and is not intended to be a formal quote.
- Estimated freight is for budgetary purposes only and is subject to change.
- Unless prepaid and added, Air Shelters USA, LLC (ASUSA) will invoice actual freight and handling costs.
- Customer is responsible for all freight charges.
- Please confirm "BILL TO" and "SHIP TO" address as listed on quote. Customer is responsible for any re-routing fees resultant to incorrect shipping information.

DELIVERY:

- Allow 20-24 weeks ARO for delivery.
- Delivery estimate is based on current backlog at time of quote; actual schedule will be determined at time of order.

VALIDITY:

- The pricing enclosed herein is valid through the indicated expiration date only.
- Purchase orders issued after the expiration date are subject to acceptance at the sole discretion of Air Shelters USA, LLC (ASUSA).
- Extending the expiration date or adding/deleting items may result in re-quotation and pricing changes.

PURCHASE ORDERS:

- Verbal Purchase Orders will not be accepted.
- Orders are processed on a "first come, first serve" basis, and place in the production schedule is not guaranteed until acceptance of a valid Purchase Order.

INVOICING & PAYMENT:

- Customer is responsible for any and all assessed taxes, duties, and fees.
- These are solely the responsibility of the customer and are not included in ASUSA quotes. Should ASUSA be assessed any duty, tax or fee; it will be included in the invoice as payable by customer.
- Credit card payments are subject to a 4% processing fee.
- ASUSA will issue Certificates of Origin, when applicable, only once order invoice is paid in full and account is zero balance due.

FOR CREDIT CARD PURCHASES:

- A 4% processing fee will be added to all credit card purchases (indicated on final invoice)
- An automated invoice with secure payment link will be sent to the provided authorized credit card holder
- Orders will not be confirmed and released until credit card payment is received and verified
- Please confirm "SHIP TO" address as listed on quote. Customer is responsible for any re-routing fees resultant to incorrect shipping information.

Please complete the information section below and e-mail to Orders@zurmo.com

Page 2 of 3

Credit Card Holder Name (Required): _____

Credit Card Holder Phone Number (Required): _____

Credit Card Holder E-Mail (Required): _____

IN WITENSS WHEREOF, the Signatory below is an authorized signer for his or her Agency and has caused this Agreement to be executed and delivered by Air Shelters USA, LLC.

**Willmar (MN) Fire
Department**

Signature: _____

Printed Name: _____

Title: _____

Dated: _____

RESOLUTION NO. _____

AUTHORIZATION TO PURCHASE A HAZARDOUS MATERIALS DECONTAMINATION SYSTEM

Motion By: _____

Second By: _____

BE IT RESOLVED, by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, to authorize the purchase of a ZUMRO hazardous materials containment system. This system is to be purchased from Air Shelters USA, LLC in the amount of \$24,418.96.

BE IT FURTHER RESOLVED, by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, authorize the use of American Rescue Plan Act (ARPA) funds for this purchase.

Dated this 3rd day of September 2024

MAYOR

ATTEST:

CITY CLERK



City Council Action Request

Council Meeting Date:	September 3, 2024	Agenda Item Number:	10.C.
Agenda Section:	Regular Business	Originating Department:	Fire Department
Resolution:	Yes	Prepared By:	Frank Hanson, Fire Chief
Ordinance:	No	Presented By:	Frank Hanson, Fire Chief
Item:	Authorizing the Purchase of a set of Rescue Struts for the Willmar Fire Department		

RECOMMENDED ACTION:

To Authorize the purchase of a set of Rescue Struts from Alex Air Apparatus, for the Willmar Fire Department as approved in the 2024 CIP budget in the amount not to exceed \$10,000.

OVERVIEW:

These rescue struts have already been approved in the 2024 CIP budget. These rescue struts would be used to stabilize vehicles that have rolled over during a car accident. They are used to stabilize the vehicle to allow firefighters to safely remove victims from the vehicle without having the vehicle shift or move, potentially causing more injuries. These struts can also be utilized in other technical rescue incidents including, but not limited to, building collapse and trench rescue.

BUDGETARY/FISCAL ISSUES:

We received quotes from two companies: 1. Alex Air Apparatus: \$6,800.00 and 2. Curtis Tools: \$6,899.00. Both quotes do not include shipping. This purchase was approved in the 2024 CIP budget, funded by the Public Safety funds. Funds from the Public Safety dollars would be the remaining \$5,062.70 and the remaining amount of \$1,737.30 would come from the Fire Department operations budget.

ALTERNATIVES TO CONSIDER:

ATTACHMENTS:

1. Alex Air
2. Curtis tools
3. Rescue Struts

312 Oak St S
New London, MN 56273
Phone: 800-264-2320
Fax: 320-763-9077
Email: orders@alexairapparatus.com
Web Site: www.alexairapparatus.com

QUOTE

Date	Customer PO
5/15/2024	

BILL TO
Willmar Fire Department

SHIP TO	

S.O. #	Promise Date	Terms	Sales Rep
		N30	

[illegible]

***CUSTOMERS THAT HAVE NOT PROVIDED TAX EXEMPT FORMS WILL BE CHARGED APPLICABLE SALES TAX**

***FREIGHT PREPAID & ADDED**

*F.O.B SHIPPING POINT

**THIS IS NOT AN INVOICE*

Tax Rate

SHIPPING:

SUB: \$6,800.00

TAX:

TOTAL: \$6,800.00

Authorized Signature of Approval

CURTIS
TOOLS FOR HEROES®

(0)



RESCUE 42 TELECRIB SQUAD KIT

ITEM #: CTC-6006 RESCUE 42



TeleCrib struts are a lightweight, compact, telescoping stabilization tool designed for rescuer and patient safety during extrication. Rescue 42 is the only rescue company to manufacture struts using DuPont Kevlar

[More Details](#)

CURRENT STOCK: 0 (Available to Backorder)

Availability: Due to manufacturer agreements this item is only available for purchase in select states.

\$6,899.00

- 1 +

ADD TO CART

BRAND: [Rescue 42](#)

MFR#: CTC-6006

UPC:

DETAILS

RESOLUTION NO. _____

AUTHORIZATION TO PURCHASE A SET OF RESCUE STRUTS

Motion By: _____

Second By: _____

BE IT RESOLVED, by the City Council of the City of Willmar to approve the purchase a set of rescue struts from Alex Air Apparatus for the amount of \$6,800.00 plus shipping.

BE IT FURTHER RESOLVED THAT, the City Council of the City of Willmar authorize the use of the remaining Public Safety Fund for this purchase, with the remaining to come from the Fire Department operations budget.

Dated this 3rd day of September 2024.

MAYOR

ATTEST:

CITY CLERK



City Council Action Request

Council Meeting Date:	September 3, 2024	Agenda Item Number:	10.D.
Agenda Section:	Regular Business	Originating Department:	Planning and Development
Resolution:	Yes	Prepared By:	Chris Frank, City Planner
Ordinance:	No	Presented By:	Christopher Corbett, Planning and Development Director
Item:	Request to Set a Public Hearing for Water View Senior Housing: Vacation of Drainage and Utility Easements		

RECOMMENDED ACTION:

Motion by: _____ Second by: _____ to proceed with the request for vacation and adopt a resolution setting the matter for public hearing for the October 7, 2024, regular City Council meeting at 6:30 p.m. in the County Board Room at the Health and Human Services Building, 2200 23rd Street Northeast.

OVERVIEW:

- The Petition for Vacation of the Easements was submitted by the landowner, Duinick Development, Inc.
- The Petition was approved by the MUC at their August 26, 2024, meeting, subject to the plats being updated to include 10 ft. easements along all boundaries, which said plats have been updated to said requirement and are attached for reference only.
- Following City Council's motion to proceed and adopt a resolution setting the matter for public hearing, the item will be included on the October 7, 2024, agenda for public hearing and final action. Publication will occur for two consecutive weeks and 10 days prior to the public hearing and mail service will be sent out 10 days prior to all 600 ft. surrounding landowners. The required notice will make the item ineligible for the earlier September 16, 2024, City Council meeting.

BUDGETARY/FISCAL ISSUES:

\$0.00

ALTERNATIVES TO CONSIDER:

ATTACHMENTS:

1. Resolution setting public hrg - Water View Bus Park easement vacation Trident
2. Petition to Vacate Easements
3. 2024-08-21 134175 Preliminary Plat
4. 2024-08-21 134175 Final Plat

RESOLUTION NO.

**RESOLUTION SETTING A PUBLIC HEARING TO CONSIDER A
PETITION TO VACATE UTILITY EASEMENTS**

Motion By: _____ Second By: _____

BE IT RESOLVED by the City Council of the City of Willmar that the Council conduct a public hearing on _____, _____, 2024, in the Board Room of the Health and Human Services Building, 2200 – 23rd Street NE, Willmar, Minnesota, 56201.

BE IT FURTHER RESOLVED that the purpose of the hearing will be to consider a petition submitted by Duininck Development, Inc. for the vacation of drainage, utility and other easements more particularly described as:

All of the drainage and utility easements over, under and across Lots 1, 2, and 7, Block 6, as delineated and dedicated on WATER VIEW BUSINESS PARK, according to the recorded plat thereof, Kandiyohi County, Minnesota.

BE IT FURTHER RESOLVED that any person having an interest in said matter is invited to appear in person or be represented by counsel to be heard on this matter.

Dated this 3rd day of September 2024.

MAYOR

Attest:

CITY CLERK

**PETITION TO VACATE UNDER SECTION 9.01,
CHAPTER 9 OF THE CITY CHARTER**

HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL OF WILLMAR, MINNESOTA:

The undersigned property owner/owners respectfully represent:

The current property owner of described land presented below.

That the petitioners are fee owner/owners of the following described property situated in the City of Willmar, Kandiyohi County, Minnesota, to wit:

Lot 1 and Lot 2 and Lot 7, Block 6, THE WATERVIEW BUSINESS PARK ADDITION, in the City of Willmar, Kandiyohi County, Minnesota.

The petitioner is interested in having vacation of any interest the City may or may not have in the following described utility easement(s), to wit:

All of the drainage and utility easements over, under and across Lots 1, 2, and 7, Block 6, as delineated and dedicated on WATERVIEW BUSINESS PARK, according to the recorded plat thereof, Kandiyohi County, Minnesota

That there are no city or other public utility facilities located within the premises subject to the above-described easement(s), and such easement(s) is not necessary for planned city utility installations in the future.

New drainage and utility easements will be required and recorded as part of the new plat for Lot 1, Block 1, THE WATER VIEW BUSINESS PARK THIRD ADDITION, in the City of Willmar, Kandiyohi County, Minnesota.

THEREFORE, the petitioner/petitioners respectfully request that a date for a hearing on this petition be set and at such hearing a resolution be passed to vacate any interest the City may have in the above-described portion of said easement(s).

Dated this 19th day of August, 20 24.

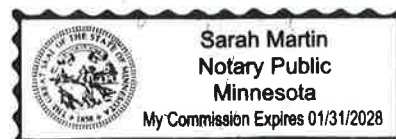

Petitioner

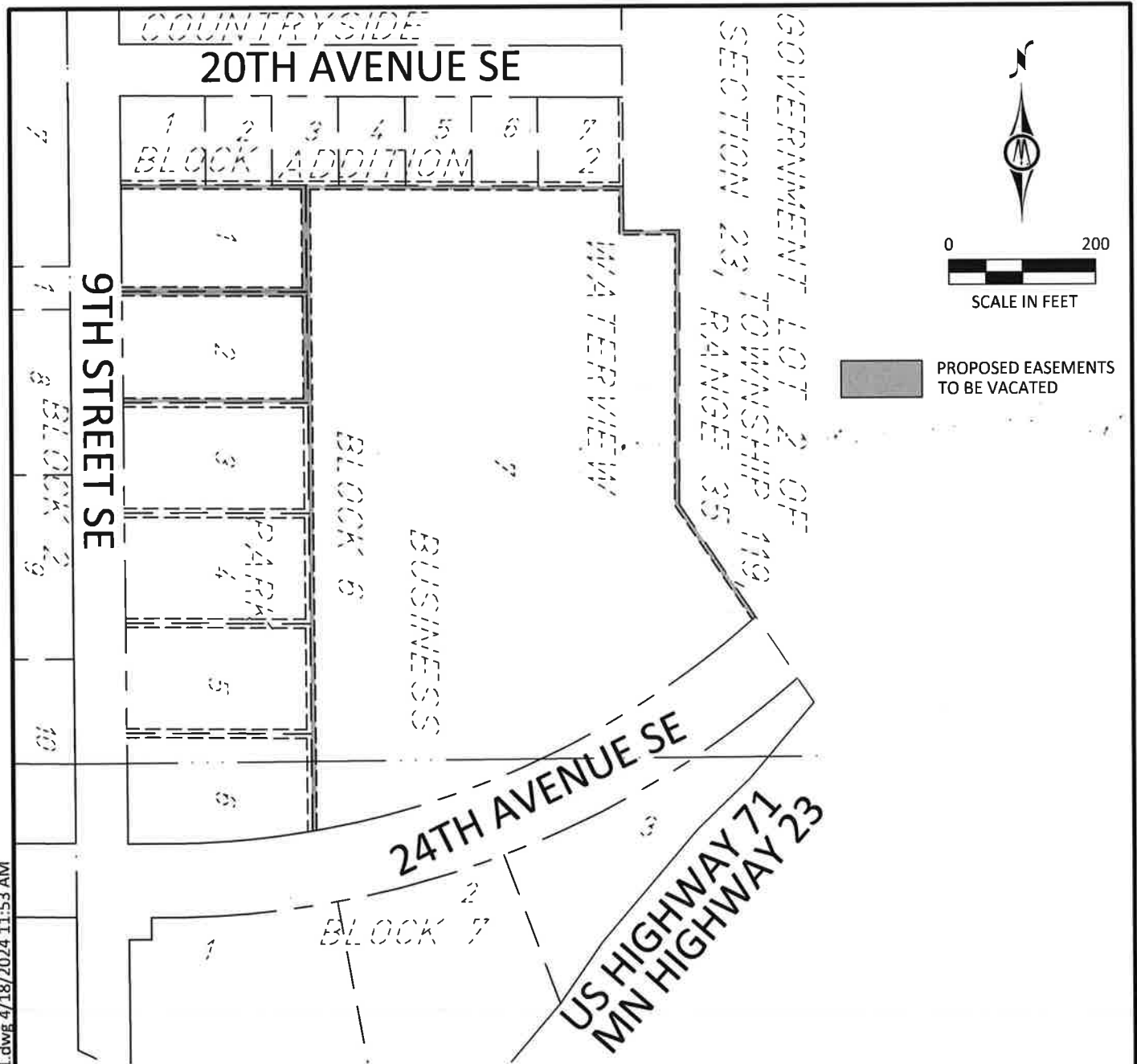
P.O. Box 208 Prinsburg, MN 56281 Mailing Address
320-978-1372 Phone
jason.v@duminack.com Email

Subscribed and sworn to by me, a Notary Public, within and for said County, on this 19 day of August, 20 24.

Notary Public







PROPOSED VACATION DESCRIPTION:

All of the drainage and utility easements over, under and across Lots 1, 2, and 7, Block 6, as delineated and dedicated on WATERVIEW BUSINESS PARK, according to the recorded plat thereof, Kandiyohi County, Minnesota

SURVEYOR'S CERTIFICATION

I hereby certify that this survey was prepared by me or under my direct supervision and that I am a duly licensed land surveyor under the laws of the State of Minnesota.

Andrew Hill
 Andrew Hill
 License Number 57632

04/18/2024
 Date

©Bolton & Menk, Inc. 2024, All Rights Reserved

**EASEMENT VACATION
 WILLMAR, MINNESOTA**



2040 HIGHWAY 12 EAST
 WILLMAR, MN 56201-5818
 (320) 231-3956

LOTS 1, 2, AND 7, BLOCK 6,
 WATERVIEW BUSINESS PARK,
 KANDIYOHI COUNTY, MINNESOTA

FOR: TRIDENT DEVELOPMENT, LLC

JOB NUMBER: 0W1.134175

FIELD BOOK:

DRAWN BY: FRD

H:\TRIDENT\PROW1134175\CAD\C3D\134175V-EXHB01.dwg 4/18/2024 11:53 AM

R35-T119-S23-42 43

PRELIMINARY PLAT OF:
THE WATER VIEW BUSINESS PARK THIRD ADDITION

LEGAL DESCRIPTION
Lots 1, 2 and 7, Block 6, WATERVIEW BUSINESS PARK, according to the recorded plat thereof, Kandiyohi County, Minnesota

OWNER
Duinick Companies, a Minnesota Partnership formerly known as
Duinick Bros. & Gilchrist Subject to the interest of
Duinick Development, Inc., a Minnesota Corporation
P.O. Box 208
Prinsburg, MN 562281

SURVEYOR
Bolton and Menk, Inc.
2040 Highway 12 East
Willmar, MN 56201

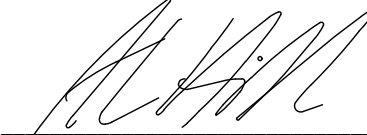
LOT AREAS:
TOTAL AREA: ±10.97 acres
LOT 1, BLOCK 1: ±4.99 acres
LOT 2, BLOCK 1: ±5.98 acres

ZONING:
Current zoning classification for subject
property is GB-2 - General Business 2

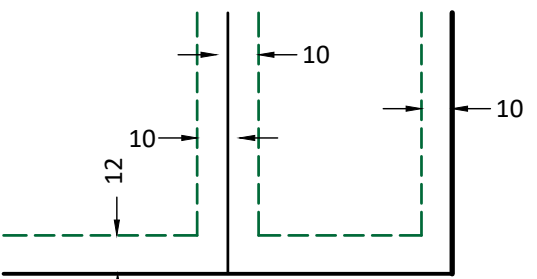
REQUIREMENTS/SETBACKS:
Minimum Lot Size- 20,000 Square Feet
Lot Width- 100 feet
Minimum Distance Requirements:
Front Yard Setback- 25 feet from public right-of-way,
50 feet if along state or federal highways
Rear Yard Setback- 10 feet
Side Yard Setback- 10 feet from interior lot line, 25 feet from street
right-of-way, 50 feet if along state or federal highways

SURVEYORS NOTES
1. For the purpose of this plat the north line of the Lot 1,
Block 6 is assumed to bear South 89 degrees 30
minutes 37 seconds East.
2. The field survey was completed on April 8th, 2024.
3. Distances are in feet.
4. Contours are at 1 foot intervals
5. All easements dedicated per the plat of Waterview Business Park,
over Lots 1, 2 and 7 are to be vacated immediately prior to recording
of the final plat of Waterview Business Park 3rd Addition.

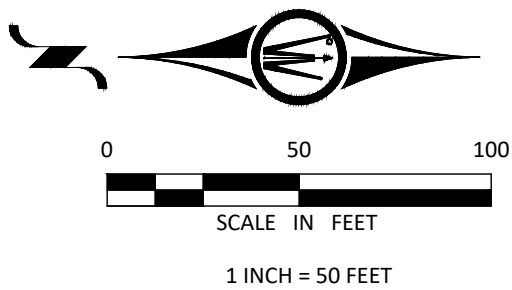
SURVEYOR'S CERTIFICATION
I hereby certify that this survey, plan, or report was prepared by me or
under my direct supervision and that I am a duly Licensed Land Surveyor
under the laws of the State of Minnesota.


Andrew Hill
License Number 57632
08/21/2024
Date

DRAINAGE & UTILITY EASEMENTS ARE SHOWN THUS:



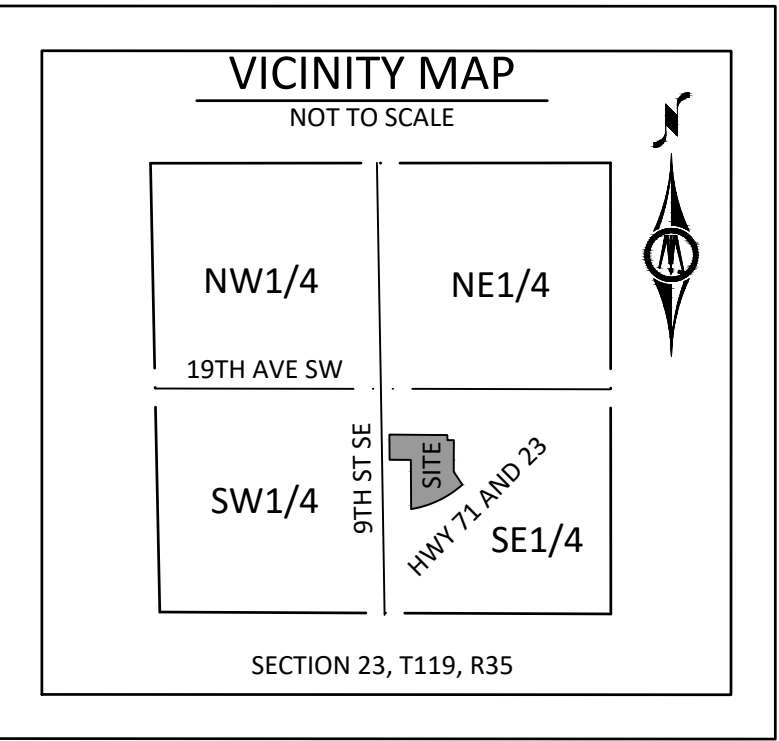
BEING 10 FEET IN WIDTH AND ADJOINING SIDE LOT
LINES AND REAR LOT LINES AND BEING 12 FEET IN
WIDTH AND ADJOINING PUBLIC WAYS, UNLESS
OTHERWISE INDICATED.



LEGEND

- 1/2" IRON PIPE MONUMENT SET
MARKED BY L.C. NO. 57632
- FOUND REROD BONNEMA SURVEYS, UNLESS OTHERWISE NOTED
- (P) BEARINGS AND DISTANCES FROM PLAT OF WATERVIEW
BUSINESS PARK

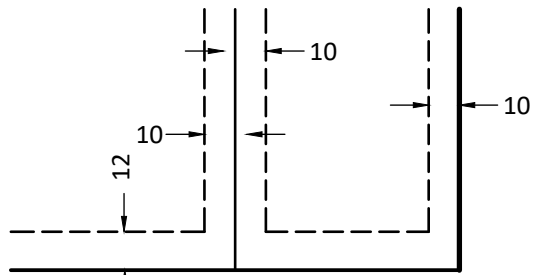
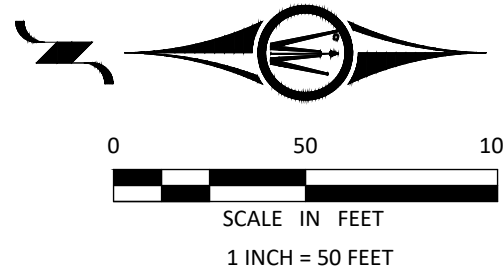
- ADJACENT
- - - PROPOSED EASEMENT LINE
- - - BUILDING SETBACK
- - - RIGHT OF WAY
- - - PROPOSED PLAT BOUNDARY LINE
- G G GAS UNDERGROUND
- E E ELECTRIC UNDERGROUND
- >> STORM SEWER
- | | WATER SYSTEM
- | | WATER SERVICE
- | | SANITARY SEWER
- ~ ~ ~ EDGE OF BUSHES
- ~ ~ ~ EDGE OF TREES
- - - INTERMEDIATE CONTOUR
- - - INDEX CONTOUR
- x x x FENCE
- CURB & GUTTER
- BITUMINOUS EDGE
- CONCRETE EDGE
- BUILDING EDGE
- TREE-DECIDUOUS
- TREE-CONIFEROUS
- LIGHT POLE
- VALVE
- BENCH MARK
- CATCH BASIN
- MANHOLE-SANITARY SEWER
- MANHOLE-STORM SEWER
- PEDESTAL-COMMUNICATION
- PEDESTAL-ELECTRIC
- SIGN TRAFFIC
- POLE-UTILITY



OWNERS
Duininck Companies
Duininck Development, Inc.
P.O. Box 208
Prinsburg, MN 562281

THE WATER VIEW BUSINESS PARK THIRD ADDITION

DRAINAGE & UTILITY EASEMENTS ARE SHOWN THUS:



ORIENTATION OF THIS BEARING SYSTEM IS
BASED ON THE NORTH LINE OF LOT 1, BLOCK 6
WHICH IS ASSUMED TO BEAR SOUTH 89 DEGREES
30 MINUTES 37 SECONDS EAST.

BEING 10 FEET IN WIDTH AND ADJOINING SIDE LOT
LINES AND REAR LOT LINES AND BEING 12 FEET IN
WIDTH AND ADJOINING PUBLIC WAYS, UNLESS
OTHERWISE INDICATED.

LEGEND

- 1/2" IRON PIPE MONUMENT SET
MARKED BY LIC. NO. 57632
- FOUND MONUMENT
- (P) BEARINGS AND DISTANCES FROM PLAT OF THE WATER VIEW
BUSINESS PARK

NOT PLATTED

THE WATER VIEW

NOT PLATTED
RANGE 35

US HIGHWAY 71
MN HIGHWAY 23
SOUTH AVE
SOUTH EAST
BLOCK 7
100

20TH AVENUE SOUTHEAST

COUNTRYSIDE
BLOCK 7

THE WATER VIEW

BLOCK 1

BUSINESS

LOT 2
5.98 ACRES
260534 SQ FT

LOT 1
4.99 ACRES
217505 SQ FT

BLOCK 6

PARK

ADDITION

70

9TH STREET SOUTHEAST

70

City Council
Approved by the City of Willmar this _____ day of _____, 202__.

Signed: _____ Attest: _____
Mayor City Clerk

City Engineer
Approved by the City Engineer, City of Willmar this _____ day of _____, 202__.

Signed: _____
City Engineer

Attorney

I, _____, Licensed Attorney, State of Minnesota, do hereby certify that the owners as
indicated hereon represent all ownership interest in the land encompassed by this plat.

Attorney

County Auditor/Treasurer

Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year 20____ on the land hereinbefore
described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and
transfer entered this ____ day of _____, 20____.

Kandiyohi County Auditor/Treasurer

County Recorder

I hereby certify that this instrument was filed for record in the Office of the County Recorder in and for Kandiyohi
County, Minnesota on this _____ day of _____, 202__, at _____ o'clock ____M. as
Folder No. _____, and as Document No. _____.

Kandiyohi County Recorder

KNOW ALL PERSONS BY THESE PRESENTS: That Duinick Companies, a Minnesota Partnership formerly known as Duinick Bros. & Gilchrist and as Duinick Bros. and Gilchrist, and Duinick Development, Inc., a Minnesota Corporation, owners of the following described property situated in the County of Kandiyohi, State of Minnesota:

Lots 1, 2 and 7, Block 6, THE WATER VIEW BUSINESS PARK, according to the recorded plat thereof, Kandiyohi County, Minnesota

has caused the same to be surveyed and platted as THE WATER VIEW BUSINESS PARK THIRD ADDITION and does hereby dedicate to the public for public use the drainage and utility easements as created by this plat.

In witness whereof, said Duinick Companies, a Minnesota Partnership formerly known as Duinick Bros. & Gilchrist and as Duinick Bros. and Gilchrist, has caused these presents to be signed by its proper officer this _____ day of _____, 202__.

Duinick Companies, a Minnesota Partnership formerly known as Duinick Bros. & Gilchrist and as Duinick Bros. and Gilchrist

Trevor Duinick, CEO

State of Minnesota

County of _____

The foregoing instrument was acknowledged before me this _____ day of _____, 202__, by Trevor Duinick, CEO of Duinick Companies, a Minnesota Partnership formerly known as Duinick Bros. & Gilchrist and as Duinick Bros. and Gilchrist, on behalf of the corporation.

(Notary Signature)

Notary Public _____ County, Minnesota

(Notary Printed Name)

My Commission Expires _____

In witness whereof, said Duinick Development, Inc., a Minnesota Corporation, has caused these presents to be signed by its proper officer this _____ day of _____, 202__.

Duinick Development, Inc., a Minnesota Corporation

Trevor Duinick, CEO

State of Minnesota

County of _____

The foregoing instrument was acknowledged before me this _____ day of _____, 202__, by Trevor Duinick, CEO of Duinick Development, Inc., a Minnesota Corporation, on behalf of the corporation.

(Notary Signature)

Notary Public _____ County, Minnesota

(Notary Printed Name)

My Commission Expires _____

Surveyor's Certification

I, Andrew Hill, do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this _____ day of _____, 20____.

Andrew Hill, Licensed Land Surveyor
Minnesota License No. 57632

State of Minnesota

County of _____

This instrument was acknowledged before me on _____, 20____, by Andrew Hill, Licensed Land Surveyor, Minnesota License No. 57632.

(Notary Signature)

Notary Public _____ County, Minnesota

(Notary Printed Name)

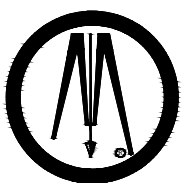
My commission expires _____

City Planning Commission

Approved by the Planning Commission of the City of Willmar this _____ day of _____, 202__.

Signed: _____
Chairman

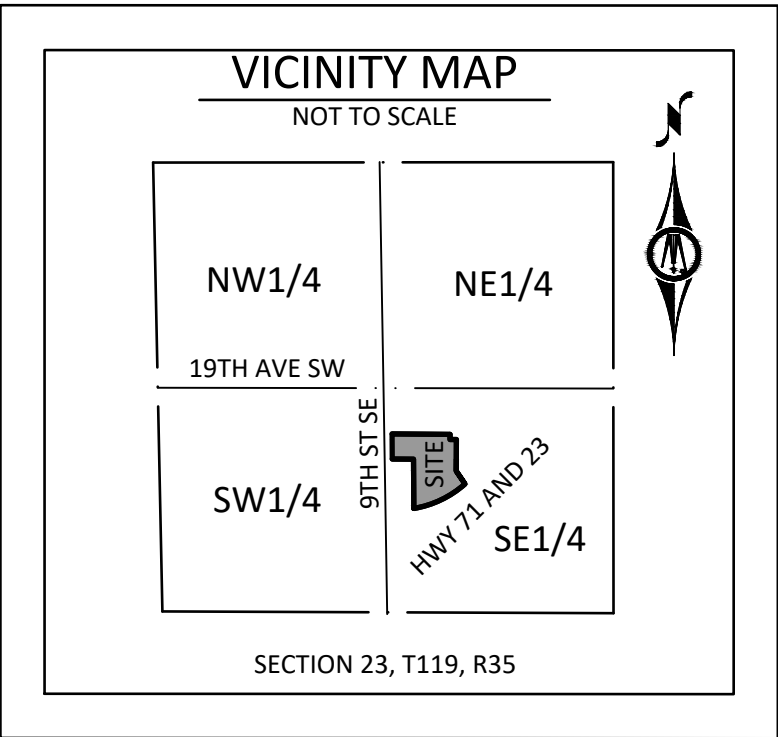
Attest: _____
Secretary



This Plat Prepared By:

BOLTON & MENK

2040 Highway 12 East
Willmar, MN 56201
(320)-231-3956





City Council Action Request

Council Meeting Date:	September 3, 2024	Agenda Item Number:	10.E.
Agenda Section:	Regular Business	Originating Department:	Administration
Resolution:	No	Prepared By:	Leslie Valiant, City Administrator
Ordinance:	No	Presented By:	Leslie Valiant, City Administrator
Item:	Call for a Budget Work Session on Monday, September 30, 2024 at 6:00 PM		

RECOMMENDED ACTION:

Call for a Budget Work Session on Monday, September 30, 2024 at 6:00 PM

OVERVIEW:

BUDGETARY/FISCAL ISSUES:

ALTERNATIVES TO CONSIDER:

ATTACHMENTS:

None