



WILLMAR CITY COUNCIL MEETING

MONDAY, NOVEMBER 6, 2023 @ 6:30 PM

BOARD ROOM HEALTH AND HUMAN SERVICES BUILDING

2200 – 23rd STREET NE, WILLMAR MINNESOTA

AGENDA

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Proposed Additions or Deletions to Agenda
5. Consent Items

Approve:

- A. City Council Minutes of October 16, 2023
- B. City Council Special Meeting Minutes of October 23, 2023
- C. Planning Commission "Draft" Minutes of November 1, 2023
- D. Willmar Municipal Utilities Minutes of October 23, 2023
- E. WMU Financial Reports for August 2023
- F. Certification of Unpaid Utility Charges as a Lien
- G. Accounts Payable Report, 10-12-23 Thru 10-31-23
- H. Consideration of Deferred Special Assessments for Senior Citizens, Disabled, or Active Military
- I. Approve Planning Commission appointments

Information:

CVB Board Minutes of August 15, 2023

6. Approve Consent Agenda Items
7. Items Removed from Consent Agenda
8. Open Forum (Individuals Limited to Three (3) Minutes)
9. Public Hearing:
 - A. Ordinance to approve Willmar Municipal Utilities 2024 Water Rates
 - B. Ordinance to approve Willmar Municipal Utilities 2024 Electric Rates
10. Regular Business
 - A. Duininck Concrete, LLC land sale
 - B. Approving the pursuit of LRIP funds for Business 71 Improvement Project
 - C. Municipal Airport Drainage Installation Project Bid Award

- D. Consideration of Foxhole Brewhouse Inc. On-Sale Intoxicating, Brew Pub Off-Sale, and Sunday Liquor Licenses
- E. Consideration of Intuition Brewing LLC On-Sale Taproom, Brewer Off-Sale, and Sunday Liquor Licenses
- F. Consideration of Willmar Indoor Golf & Cages LLC On-Sale Wine and On-Sale Intoxicating 3.2 Liquor Licenses
- G. Resolution to Acknowledge Donations for Third Quarter
- H. Summary of conclusions of the evaluation of the performance of City Administrator Leslie Valiant pursuant to Minn. Stat. § 13D.05, subd. 3.

11. "Community Pride" Announcements

12. Adjourn

WILLMAR CITY COUNCIL PROCEEDINGS
BOARD ROOM
HEALTH AND HUMAN SERVICES BUILDING
WILLMAR, MINNESOTA

October 16, 2023
6:30 p.m.

The regular meeting of the Willmar City Council was called to order by Mayor Douglas E. Reese. Members present on a roll call were Mayor Douglas E. Reese, Council Members Justin Ask, Audrey Nelsen, Vicki Davis, Carl Shuldes, Michael O'Brien, Thomas Butterfield, Julie Asmus, and Rick Fagerlie. Present 9, Absent 0.

Also present were City Administrator Leslie Valiant, City Operations Director Kyle Box, Police Chief Jim Felt, Finance Director Tom Odens, Public Works Director Justin DeLeeuw, Community Growth Director Pablo Obregon, City Clerk Judy Thompson and City Attorney Robert Scott.

There were no additions or deletions to the agenda.

Council Member Ask moved to approve the agenda, as presented. Council Member Fagerlie seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

City Clerk Thompson reviewed the consent agenda.

- A. City Council Minutes of October 2, 2023
- B. City Council Work Session Minutes of October 9, 2023
- C. Parks and Recreation Board Minutes of August 16, 2023
- D. Parks and Recreation Board Minutes of July 26, 2023
- E. Planning Commission "Draft" Minutes of October 5, 2023
- F. MUC Meeting Minutes of October 9, 2023
- G. Accounts Payable Report, 09/28/23 Thru 10/11/23
- H. **Resolution No. 2023-166 Project No. 2210 TH 12 Lift Station Elimination Change Order No. 2**
- I. **Resolution No. 2023-167 Ordering 2024 Preliminary Engineering Report**
- J. **Resolution No. 2023-168 2024 Improvement Projects Intent to Reimburse**
- K. 2023 Legislative Changes Required for Employee Personnel Handbook

Information:

- L. Building Report September 2023
- M. Finance Report through 9/30/2023
- N. Director Reports
- O. New Appointments to Boards/Commissions

Council Member Ask offered a motion to approve the consent agenda. Council Member O'Brien seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Jason Butler, owner of City Line Towing, addressed the Mayor and Council with concerns over the length of time to get approval of a permit for demolition of buildings as he applied over six months ago, left messages and never received a response.

At 6:40 p.m. Mayor Reese opened the public hearing for the ordinance to rezone land into General Business 2 (GB-2) District. City Administrator Valiant provided the pertinent information.

There being no one present to speak for or against the proposed amendment, Mayor Reese closed the public hearing at 6:41 p.m. and opened it up for discussion from the Council.

Following discussion, Council Member Shuldes offered a motion to adopt, assign a number, and publish **Ordinance No. 1515 Amending the Willmar Zoning Ordinance**. Council Member Asmus seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Due to the length and cost of publishing the entire ordinance, Council Member Davis offered a motion to publish by summary **Ordinance No. 1515 Amending the Willmar Zoning Ordinance**. Council Member Nelsen seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

At 6:42 p.m. Mayor Reese opened the public hearing for the ordinance to rezone land into General Business 3 (GB-3) District. City Administrator Valiant provided the pertinent information.

There being no one present to speak for or against the proposed amendment, Mayor Reese closed the public hearing at 6:43 p.m. and opened it up for discussion from the Council.

Following discussion, Council Member Shuldes offered a motion to adopt, assign a number, and publish **Ordinance No. 1516 Amending the Willmar Zoning Ordinance**. Council Member Asmus seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Due to the length and cost of publishing the entire ordinance, Council Member Fagerlie offered a motion to publish by summary **Ordinance No. 1516 Amending the Willmar Zoning Ordinance**. Council Member Ask seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

At 6:45 p.m. Mayor Reese opened the public hearing for approving the assessment roll for the 2023 Improvement Projects. Contracted City Engineer Jared Voge presented the pertinent information to the Mayor and Council.

Leon Carlson, 1824 Gorton Avenue NW, addressed the Mayor and Council regarding the method of assessment for corner lots.

Kris Nelson Jensen and Debra Magnuson, representing Fairview Cemetery, addressed the Mayor and Council regarding the excessive amount assessed against the cemetery.

Tony LaPatka, 2333 Gorton Avenue NW, addressed the Mayor and Council regarding right-of-way issue with his property, the footage calculation for his property, and his desire to have the assessments be paid by all citizens of Willmar rather than each property owner.

Charlotte Loge, 702 24th Street SE, addressed the Mayor and Council regarding the excessive amount assessed against her property.

Brad Serbus, 402 20th Street NW, addressed the Mayor and Council regarding no value to his property for the Gorton Avenue project as he lives on the cul-de-sac abutting Gorton Avenue, residents driving across his lawn to access their properties, and requesting a reduction in his assessment.

Matt Schrupp, 905 23rd Street SE, addressed the Mayor and Council regarding the excessive amount assessed against his property and the fact he was assessed back in 2010 for improvements on 10th Avenue SE, requested a reduction in his assessment, and the short timeline given to prepay the assessments.

Craig Gertsema, 2100 Gorton Avenue NW, addressed the Mayor and Council regarding the benefit to his property versus benefit to overall City and requested a reduction in his assessment.

Don Twedt, 2108 Gorton Avenue NW, addressed the Mayor and Council regarding the excessive amount assessed against his property, the fact that the semi-trucks going to West Central Steel have had a large impact on the destruction of the road and his desire for the business to pick up a large portion of the assessment on Gorton Avenue NW versus the residents, short time allowed to pay without interest, the amount of footage he is being assessed for, the storm sewer that runs through his property and removal of several trees on his property.

Jay Halliday, 400 23rd Street SE, addressed the Mayor and Council regarding the method of assessing corner lots in the City, and the amount assessed against his property versus his neighbors.

Jeremiah Brendsel, 1013 Irene Avenue SE – (letter), regarding the excessive amount assessed against his property.

Richard Hess, 2305 6th Avenue SE – (letter), regarding the excessive amount assessed against his property as he was assessed separately for the 10-foot strip of land adjoining his main parcel.

Mitch Aasen, 405 23rd Street SE – (letter), regarding excessive amount assessed against his property, the final quality of the project, excessive traffic use of street,

Natasha Knutson, 1725 Gorton Avenue NW - (letter), regarding the excessive amount assessed against her property and the damage the semi's traveling to West Central Steel have done to the street.

Nicole Konz, 2213 Gorton Avenue NW – echoed all the comments from residents on Gorton Avenue, the excessive amount assessed against her property.

Duaine Amundson, (email), representing Calvary Lutheran Church cemetery, regarding the excessive amount assessed against the property.

There being no others present to speak for or against the proposed assessment, City Attorney Scott advised the Mayor and Council of the legal process to be followed.

Council Member Ask offered a motion to continue the hearing for the 13 properties identified for further review to be held on October 23, 2023, at 6:30 p.m. Council Member Shuldes seconded the motion, which carried on a roll call vote of Ayes 7, Noes 1. Council Member Butterfield voted “no”.

Mayor Reese closed the public hearing at 8:30 p.m. upon motion by Council Member Davis to close the hearing for all but the 13 properties identified for further review. Council Member Ask seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Council Member Ask offered a motion to adopt the assessment roll subject to any revisions of 13 properties' assessments and introduced **Resolution No. 2023-169 Adopting the Assessment Roll for the 2023 Street and Other Improvements**. Council Member Asmus seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Mayor Reese recessed the meeting at 8:32 p.m.

Mayor Reese reconvened the meeting at 8:43 p.m.

MnDOT Representative Phillip DeSchepper presented an update on the future reconstruction project of Trunk Highway 12 Willmar bypass and opened the discussion for future Trunk Highway 12 reconstruction/10th Street semaphore.

Following discussion, consensus of the Council was to continue with the proposed three-lane design and add the stoplight expense at 10th Street SW into the project.

Human Resources Director Sietsema presented a request to approve the proposed increases in the City's health insurance contributions for unions and unrepresented staff.

Following discussion, Council Member Ask offered a motion to approve staff's request. Council Member Nelsen seconded the motion, which carried on a roll call vote of Ayes 7, Noes 0. Council Member Asmus abstained from voting.

Contracted City Engineer Jared Voge presented the 2024 preliminary engineering report and requested the improvement hearing be set for November 20, 2023.

Following the presentation, Council Member Fagerlie offered a motion to introduce **Resolution No. 2023-170 Receiving Preliminary Report and Calling Public Hearing on Year 2024 Improvement Projects** and set the public hearing for November 20, 2023. Council Member Butterfield seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

City Administrator Valiant presented a request to introduce an ordinance to amend water rates for 2024 and set a public hearing for November 6, 2023.

Council Member Shuldes offered a motion to **introduce an Ordinance Amending Water Rates Charged by the Municipal Utilities Commission of the City of Willmar, A Public Utility, to be Effective for Billings Sent On and After January 1, 2024**, and set the public hearing for November 6, 2023. Council Member O'Brien seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

City Administrator Valiant presented a request to introduce an ordinance to amend electric rates for 2024 and set a public hearing for November 6, 2023.

Council Member Fagerlie offered a motion to **introduce an Ordinance Amending Electric Rates Charged by the Municipal Utilities Commission of the City of Willmar, A Public Utility, to be Effective for Billings Sent On and After January 1, 2024**, and set the public hearing for November 6, 2023. Council Member O'Brien seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

City Administrator Valiant presented a request to approve the hire of Christopher Corbett as the Planning and Development Director. If approved, Mr. Corbett will begin his employment with the City on November 20, 2023.

Following discussion, Council Member Fagerlie offered a motion to approve staff's request. Council Member Davis seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Council Member Fagerlie offered the following comments: thanked Public Works staff for filling the potholes and seams on Lakeland Drive and 4th Street SE near Walmart.

Council Member Asmus offered the following comments: the Retired Teachers Conference was held recently in Willmar and included a tour of the City – the attendees were very impressed and kudos to Mary Sawatzky for her part in the tour.

Council Member Nelsen offered the following comments: The Coalition of Greater Minnesota Cities conference will be held in Willmar on November 16 and 17, 2023.

At 9:43 p.m. upon motion by Council Member Asmus and seconded by Council Member Fagerlie, the Council entered into closed session pursuant to Statute 13D.05, Subd. 3(c).

At 10:15 p.m. Council returned to open session.

Council Member Butterfield offered a motion to approve the sale of property to Duininck Concrete, LLC. Council Member Ask seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Council Member Nelsen offered a motion to adjourn the meeting, with Council Member Shuldes seconding the motion, which carried. The meeting adjourned at 10:20 p.m.

MAYOR

Attest:

SECRETARY TO THE COUNCIL

RESOLUTION NO. 2023-166

A RESOLUTION ACCEPTING CHANGE ORDER NO. 2 FOR PROJECT NO 2210.

Motion By: Ask

Second By: O'Brien

BE IT RESOLVED by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, that the Mayor and City Administrator of the City of Willmar are hereby authorized to modify the contract for Project No. 2210 between the City of Willmar and Tom's Backhoe Service, Inc. by Change Order No. 2 in the increased amount of \$130,188.31.

Dated this 16th day of October, 2023

/s/ Douglas E. Reese
Mayor

Attest:

/s/ Judy R. Thompson
City Clerk

RESOLUTION NO. 2023-167

RESOLUTION ORDERING PREPARATION OF REPORT ON IMPROVEMENTS

Motion By: Ask

Second By: O'Brien

WHEREAS, it is proposed to construct the following improvements under the 2024 Improvement Projects: Grading, aggregate base, curb and gutter, edge drain, sump pump connections, milling, bituminous pavement, sidewalk, service lines, storm sewer, sanitary sewer, and watermain.

And to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Section 429.011 to 429.111 (Laws 1953, Chapter 398, as amended).

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF WILLMAR, MINNESOTA:

That the proposed improvement be referred to the Interim City Engineer for study, and that he is instructed to report to the Council advising the Council in a preliminary way as to whether the proposed improvement is feasible, and as to whether it should be best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

Dated this 16th day of October, 2023

/s/ Douglas E. Reese
Mayor

ATTEST:

/s/ Judy R. Thompson
City Clerk

RESOLUTION NO. 2023-168

**RESOLUTION ESTABLISHING PROCEDURES
RELATING TO COMPLIANCE WITH REIMBURSEMENT BOND
REGULATIONS UNDER THE INTERNAL REVENUE CODE**

Motion By: Ask

Second By: O'Brien

BE IT RESOLVED, by the City Council (the "Council") of the City of Willmar, Minnesota (the "City"), as follows:

1. Recitals.

A. The Internal Revenue Service has issued Treasury Regulations, Section 1.150-2 (as the same may be amended or supplemented, the "Regulations"), dealing with "reimbursement bond" proceeds, being proceeds of the City's bonds used to reimburse the City for any project expenditure paid by the City prior to the time of the issuance of those bonds.

B. The Regulations generally require that the City make a declaration of intent to reimburse itself for such prior expenditures out of the proceeds of subsequently issued bonds, that such declaration be made not later than 60 days after the expenditure is actually paid, and that the bonding occur and the written reimbursement allocation be made from the proceeds of such bonds within 18 months after the later of (1) the date of payment of the expenditure or (2) the date the project is placed in service (but in no event more than 3 years after actual payment).

C. The City heretofore implemented procedures for compliance with the predecessor versions of the Regulations and desires to amend and supplement those procedures to ensure compliance with the Regulations.

D. The City's bond counsel has advised the City that the Regulations do not apply, and hence the provisions of this Resolution are intended to have no application, to payments of City project costs first made by the City out of the proceeds of bonds issued prior to the date of such payments.

2. Official Intent Declaration. The Regulations, in the situations in which they apply, require the City to have declared an official intent (the "Declaration") to reimburse itself for previously paid project expenditures out of the proceeds of subsequently issued bonds. The Council hereby authorizes the City Clerk to make the City's Declarations or to delegate from time to time that responsibility to other appropriate City employees. Each Declaration shall comply with the requirements of the Regulations, including without limitation the following:

A. Each Declaration shall be made not later than 60 days after payment of the applicable project cost and shall state that the City reasonably expects to reimburse itself for the expenditure out of the proceeds of a bond issue or similar borrowing. Each Declaration may be made substantially in the form of the Exhibit A, which is attached to and made a part of this Resolution, or in any other format which may at the time comply with the Regulations.

B. Each Declaration shall (1) contain a reasonably accurate description of the "project," as defined in the Regulations (which may include the property or program to be financed, as applicable), to which the expenditure relates and (2) state the maximum principal amount of bonding expected to be issued for that project.

C. Care shall be taken so that the City, or its authorized representatives under this Resolution, not make Declarations in cases where the City doesn't reasonably expect to issue reimbursement bonds to finance the subject project costs, and the City officials are hereby authorized to consult with bond counsel to the City concerning the requirements of the Regulations and their application in particular circumstances.

D. The Council shall be advised from time to time on the desirability and timing of the issuance of reimbursement bonds relating to project expenditures for which the City has made Declarations.

3. Reimbursement Allocations. The designated City officials shall also be responsible for making the “reimbursement allocations” described in the Regulations, being generally written allocations that evidence the City’s use of the applicable bond proceeds to reimburse the original expenditures.

4. Effect. This Resolution shall amend and supplement all prior resolutions and/or procedures adopted by the City for compliance with the Regulations (or their predecessor versions), and, henceforth, in the event of any inconsistency, the provisions of this Resolution shall apply and govern.

Adopted this 16th day of October, 2023, by the Willmar City Council

/s/ Douglas E. Reese
MAYOR

Attest:

/s/ Judy R. Thompson
CITY CLERK

EXHIBIT A

DECLARATION OF OFFICIAL INTENT

The undersigned, being the duly appointed and acting City Clerk of the City of Willmar, Minnesota (the “City”), pursuant to and for purposes of compliance with Treasury Regulations Section 1.150-2 (the “Regulations”), under the Internal Revenue Code of 1986, as amended, hereby states and certifies as follows:

1. The undersigned has been and is on the date hereof duly authorized by the Willmar City Council to make and execute this Declaration of Official Intent (the “Declaration”) for and on behalf of the City.

2. This Declaration relates to the following project, property or program (the “Project”) and the costs thereof to be financed: 2024 Street Improvements Bond.

3. The City reasonably expects to reimburse itself for the payment of certain costs of the Project out of the proceeds of a bond issue or similar borrowing (the “Bonds”) to be issued by the City after the date of payment of such costs. As of the date hereof, the City reasonably expects that \$20,996,700. is the maximum principal amount of the Bonds, which will be issued to finance the Project.

4. Each expenditure to be reimbursed from the Bonds is or will be a capital expenditure or a cost of issuance, or any of the other types of expenditures described in Section 1.150-2(d)(3) of the Regulations.

5. As of the Date thereof, the statements and expectations contained in this Declaration are believed to be reasonable and accurate.

Dated: October 16, 2023

/s/ Judy R. Thompson
Judy Thompson
City Clerk
City of Willmar, Minnesota

RESOLUTION NO. 2023-169

A RESOLUTION ADOPTING THE ASSESSMENT ROLL FOR THE 2023 STREET AND OTHER IMPROVEMENTS.

Motion By: Ask

Second By: Asmus

WHEREAS, pursuant to notice duly given as required by law, the City Council has met, heard, and passed upon all objections to the proposed assessment for 2023 Street and Other Improvements, and has amended such proposed assessment as it deems just;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar, Minnesota, as follows:

1. Such proposed assessment, the sum of \$3,241,465.75, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein is hereby found to be benefited by the proposed improvement listed as Project 2301.
2. Such assessments shall be as follows:
 - A. The assessments shall be payable in equal annual installments extending over a period of fifteen (15) years, the first of said installments to be payable with general taxes for the year 2023, collectible with such taxes during the year 2024.
 - B. To the first installment shall be added interest at the rate of 5.672 percent per annum on the entire principal amount of the assessment from the date of funding, approximately July 1, 2023, until December 31, 2024. To each subsequent installment, when due there shall be added interest for one year at said rate on the unpaid principal amount of the assessment.
 - C. The owner of any property so assessed may at any time prior to the certification of the assessment or the first installment thereof to the County Auditor (Treasurer), pay the whole of the principal amount of the assessment on such property with interest accrued to the date of payment to the City Clerk, except that no interest shall be charged if the entire assessment is paid by October 31, 2023, and such property owner may at any time prior to November 15 of any year pay to the City Clerk the entire principal amount.
3. The City Clerk shall forthwith transmit a certified duplicate copy of this assessment to the County Auditor to be extended on the tax list of the County.

Dated this 16th day of October, 2023

/s/ Douglas E. Reese
MAYOR

ATTEST:

/s/ Judy R. Thompson
CITY CLERK

RESOLUTION NO. 2023-170

**RECEIVING PRELIMINARY REPORT AND
CALLING PUBLIC HEARING ON
YEAR 2024 IMPROVEMENT PROJECTS**

Motion By: Fagerlie

Second By: Butterfield

WHEREAS:

1. The City Council deems it necessary and expedient that the City of Willmar, Minnesota, construct certain improvements to-wit: grading, gravel base, bituminous paving, curb and gutter, sidewalk, sanitary sewer, and water main in the City as described in and in accordance with the preliminary plans and report prepared by the City Engineer.

2. The Council has been advised by the City Engineer that said Year 2024 Improvement Projects contained in the Preliminary Report are feasible and should best be made as proposed, and the City Engineer's report to this effect has heretofore been received by the Council, and filed with the Clerk; and

3. The statute provides that no such improvements shall be made until the Council shall have held a public hearing on such improvements following mailed notice and two publications thereof in the official newspaper stating time and place of the hearing, the general nature of the improvement, the estimated costs thereof and the area proposed to be assessed, in accordance with the law;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar, Minnesota, as follows:

1. A public hearing will be held at the time and place set forth in the Notice of Hearing hereto attached to consider said proposed improvements.

2. The nature of the improvements, the estimated cost of each major portion thereof, and the areas proposed to be assessed therefore are described in the form of Notice of Hearing hereto attached.

3. The notice of said public hearing shall be in substantially the form contained in the notice hereto attached.

4. The Clerk is hereby authorized and directed to cause notice of said hearing to be given two publications in the official newspaper. Said publications shall be one week apart, and at least three days shall elapse between the last publication and the hearing. Not less than ten days before the hearing the Clerk shall mail notice of the hearing to the owner of each parcel of land within the area proposed to be assessed as described in the notice. For the purpose of giving such mailed notice, owners shall be those shown to be such on the records of the County Auditor or, if the tax statements in the County are mailed by the County Treasurer, on the records of the County Treasurer. As to properties not listed on the records of the County Auditor or the County Treasurer, the Clerk shall ascertain such ownership by any practicable means and give mailed notice to such owners.

Dated this 16th day of October, 2023

/s/ Douglas E. Reese

Mayor

Attest:

/s/ Judy R. Thompson

City Clerk

**NOTICE OF PUBLIC HEARING ON IMPROVEMENT
CITY OF WILLMAR, MINNESOTA**

Notice is hereby given that the City Council of Willmar will meet in the Board Room of the Health & Human Services Building, 2200 23rd Street NE, at 6:30 p.m. on Monday, November 20th, 2023, to consider the construction of the following improvements, to wit:

The construction includes one or more of the following items: grading, aggregate base, bituminous paving, concrete curb & gutter, sidewalk, edge drain, storm sewer, sanitary sewer, watermain, and service lines.

Reconstruction:

- 10th Street NW – Ella Avenue to Gorton Avenue NW
- 13th Street SW – Trott Avenue to Willmar Avenue
- Grace Avenue SW – 11th Street to 15th Street
- Rice Avenue SW – 8th Street to 10th Street
- 8th Street SW – Kandiyohi Avenue to Rice Avenue
- 10th Street SW – Kandiyohi Avenue to Rice Avenue
- 20th Street SE – Highway 12 to 2nd Avenue SE
- 2nd Avenue SE – 20th Street SE to West End of Street

Overlay:

- 21st Avenue SW – 21st Street to 25th Street SW
- 24th Street SW – 19th Avenue to 20th Avenue SW
- 22nd Street SW – 19th Avenue to 21st Avenue SW
- Becker Avenue SE – Lakeland Drive to 19th Street SE
- 19th Street SE – Becker Avenue to 7th Avenue SE
- 7th Avenue SE – Lakeland Drive to 19th Street SE
- 17th Street SE – 7th Avenue SE to 325' North of Olena Avenue SE
- 7th Avenue NW – 30th Street to 33rd Street NW
- 29th Street NW – 8th Avenue to 6th Avenue NW
- 8th Avenue NW – 29th Street NW to East End of Street
- Technology Drive NE – Civic Center Drive to 23rd Street NE
- Transportation Road NE - Civic Center Drive to North End of Street
- Arena Drive NE – Transportation Road to Civic Center Drive
- Fairway Drive NE – 26th Avenue NE to North End of Street
- Eagle Ridge Drive W – 1st Street N to Eagle Ridge Drive E
- 32nd Avenue NE Cul-De-Sac
- 34th Avenue NE Cul-De-Sac
- 1st Street N (County Road 41) – City Limits to 15th Avenue NW (County Project)
- 7th Street NW/SW – Park Avenue NW to Willmar Avenue SW (County Project)
- 30th Street SW (County Road 5) – 15th Avenue SW to Highway 12 (County Project)
- Willmar Avenue SW/SE – 30th Street SW to Highway 71/23 Bypass Bridge (County Project)

Miscellaneous Non-Assessable Projects:

- 19th Avenue Path – 15th Street SW to 5th Street SE
- Thompson Park Parking Lot and Ella Avenue Path
- Civic Center Parking Lot

The total estimated cost of assessable improvements is \$20,996,700.

Project costs will be assessed pursuant to Minnesota Statutes, sections 429.011 to 429.111. The area proposed to be assessed for such improvements is every lot, piece or parcel of land within the

City of Willmar benefited by said improvements whether abutting thereon or not, based on benefits received and without regard to cash valuation.

A reasonable estimate of the impact of assessments will be available at the hearing. The Council proposes to proceed under the authority granted by Chapter 429 M.S.A.

Such persons desiring to be heard with reference to the proposed improvements will be heard at this meeting. Written or oral objections will be considered.

If you have any questions regarding these improvements, please contact the City Engineer's Office at (320) 235-4202.

Dated this 18th day of October, 2023

BY ORDER OF THE CITY COUNCIL

By: /s/ Judy Thompson
City Clerk

WILLMAR CITY COUNCIL SPECIAL MEETING
MUNICIPAL UTILITIES AUDITORIUM
WILLMAR MINNESOTA

October 23, 2023
6:30 p.m.

The Special Meeting of the Willmar City Council was called to order by Mayor Douglas Reese. Members present on a roll call were Mayor Douglas Reese, Council Members Justin Ask, Audrey Nelsen, Vicki Davis, Carl Shuldes, Michael O'Brien, Thomas Butterfield, and Rick Fagerlie. Present 8, Absent 1. Council Member Julie Asmus was excused from the meeting.

Also present were City Administrator Leslie Valiant, City Operations Director Kyle Box, Finance Director Tom Odens, Public Works Director Justin DeLeeuw, Community Growth Director Pablo Obregon, Human Resource Director LuAnn Sietsema, City Clerk Judy Thompson and Flaherty and Hood, P.A. Attorney Robert Kringler.

There were no additions or deletions to the agenda.

Council Member Ask offered a motion to approve the agenda as presented. Council Member Fagerlie seconded the motion, which carried unanimously.

Council Member Nelsen asked if there could be an additional future budget meeting scheduled after tonight's discussion. City Administrator Valiant stated there could be another meeting scheduled, if necessary.

At 6:32 p.m. Mayor Reese opened the public hearing for continuation of the October 16th public assessment hearing for the 13 properties that needed further review. Mayor Reese stated the hearing tonight is only for the 13 properties under review and took new comments/information from those individuals.

Matt Schrupp, 905 23rd St SE, addressed the Mayor and Council regarding the fact his property was fully assessed in 2010 for the 23rd Street side of his property and was again fully assessed for the 10th Avenue SE side of his property and referenced the assessment policy regarding corner lots.

Duaine Amundson, representing Calvary Lutheran Church cemetery, 3021 Eagle Ridge Drive E, addressed the Mayor and Council and stated per statute, cemeteries are exempt from special assessments and requested the assessment amount be removed from the assessment roll.

Craig Gertsema, 2100 Gorton Ave NW, addressed the Mayor and Council questioning contractor's responsibilities on projects, and stated his driveway was shortened with the street project and the problems it creates for access to his property.

Marilyn Stulen, 1412 17th Street SW, treasurer and board member for Fairview Cemetery, addressed the Mayor and Council requesting the assessments against the cemetery be removed as per statute.

Mayor Reese closed the public hearing at 6:44 p.m. and opened it up for discussion by Council.

Contracted City Engineer Jared Voge referenced the memorandum in the Council packet with the recommendations for each objection to the assessment. The recommendations are as follows:

Nicole Konz	95-380-0040	2213 Gorton Avenue NW
Council Member Davis offered a motion to approve the assessment as stated on the assessment roll.		
Council Member Ask seconded the motion, which carried unanimously.		

Mitchell Aasen	95-668-0770	405 23rd Street SE
Council Member Fagerlie offered a motion to approve the assessment as stated on the assessment roll.		
Council Member Shuldes seconded the motion, which carried unanimously.		

Council Member O'Brien offered a motion to introduce **Resolution No. 2023-171 Amending the 2023 Assessment Roll**. Council Member Butterfield seconded the motion, which carried on a roll call vote of Ayes 7, Noes 0.

At 7:33 p.m. the Council entered into closed session under Minnesota Statute 13D.03 Subd.1 upon motion by Council Member Ask. Council Member Fagerlie seconded the motion, which carried.

At 8:11 p.m. Council returned to open session.

At 8:12 p.m. Council entered into closed session under Minnesota Statute 13D.05 Subd.3(a) upon motion by Council Member Ask. Council Member Butterfield seconded the motion, which carried.

At 9:15 p.m. Council returned to open session.

City Finance Director Odens presented a review of 2024 budget updates for consideration by the Council.

The meeting adjourned at 9:30 p.m. upon motion by Council Member Ask, seconded by Council Member Nelsen.

Respectfully submitted,

Judy R. Thompson
City Clerk

RESOLUTION NO. 2023-171

RESOLUTION AMENDING THE 2023 ASSESSMENT ROLL.

Motion By: O'Brien Second By: Butterfield

WHEREAS, The City Council of the City of Willmar, Minnesota duly adopted the assessment roll for the 2023 Street Improvement Project No. 2301 on October 16, 2023, and

WHEREAS, certain adopted assessments have been amended due to additional information.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar, Minnesota, as follows:

1. Special assessment amounts against Parcels 95-916-3310, 95-909-0060, 95-916-5220, and 95-668-3150 should be amended.
2. Such assessment roll be amended to the sum of \$3,123,944.50, a copy of which is attached hereto and made a part hereof, is hereby accepted.
3. The City Clerk shall forthwith transmit a certified duplicate copy of this assessment to the County Auditor to be extended on the tax list of the County.

Dated this 23rd day of October, 2023.

/s/ Douglas E. Reese
MAYOR

ATTEST:

/s/ Judy R. Thompson
CITY CLERK



City of Willmar

City Council Action Request

Council Meeting Date:	November 6, 2023	Agenda Item Number:	5.C.
Agenda Section:	Consent Items	Originating Department:	Planning and Development
Resolution:	No	Prepared By:	
Ordinance:	No	Presented By:	
Item:	Planning Commission "Draft" Minutes of November 1, 2023		

RECOMMENDED ACTION:

OVERVIEW:

BUDGETARY/FISCAL ISSUES:

ALTERNATIVES TO CONSIDER:

ATTACHMENTS:

1. 11-1 Minutes

**WILLMAR PLANNING COMMISSION
WEDNESDAY, NOVEMBER 1ST, 2023
333 6TH STREET SW, CONFERENCE ROOM 1
MINUTES**

The Willmar Planning Commission met on Wednesday, November 1st, 2023, at 6:30pm at City Hall.

Members Present: Stacy Holwerda, Kelsey Vosika, Christopher Buzzeo, Steve Dresler, Chair Jonathan Marchand and Yvon Fils-Aime.

Members Absent: None

Others Present: Leslie Valiant - City Administrator, Justin Paffrath, Michelle Marotzke, John Kennedy - Willmar, Aaron Kinder - Willmar, Jennifer Kotila - West Central Tribune, Troy Peterson - Bethesda, Michelle Haefner - Bethesda, Adam Lapacz - Pope Design Group, Hannah Packard - Pope Design Group, Christine Soma - Pope Design Group

1. Chair Marchand called for order at 6:31pm.
2. Roll Call
3. No additions or deletions to the agenda.
4. Chair Marchand asked if there were any questions regarding the minutes from October 4th, 2023. No questions were asked. Commissioner Holwerda motioned to approve the minutes and Commissioner Dresler seconded. All voted in favor. The motion was approved.
- 5.

a. PUBLIC HEARING – BETHESDA CONDITIONAL USE PERMIT

Commissioner Marchand opened the public hearing at 6:35pm. Troy Peterson introduced himself and stated that if there were any questions, he was happy to answer them. Aaron Kinder, resident at 1214 Willmar Ave SE, questioned if the design plan, specifically involving the driveway access on the East side, is finalized. He stated it will be directly across from his driveway and he has some concern about the traffic getting in and out. Administrator Valiant stated that according to the design and plat plan it appears that access from Willmar Avenue SE is for traffic in only and the traffic out exit would be on 12th Street SE. John Kennedy, resident at 1210 Willmar Ave SE, questioned how street assessments would look for Bethesda now that they will have more linear square footage. Administrator Valiant explained that Commercial properties, which would include Bethesda, are assessed at 100% while Residential parcels are assessed at a minimum of 20% according to MN State Statute.

Commissioner Marchand closed the public hearing at 6:42pm. Some discussion was had regarding parking. There is the potential for underground parking in the future. Commissioner Marchand read out loud the Findings of Fact. Commissioner Holwerda motioned to approve the Bethesda Conditional Use Permit. Commissioner Fils-Aime seconded the motion. All Commissioners present voted aye. The motion carried.

6. REGULAR BUSINESS

a. INFORMATION ONLY - REVIEW AMENDED CONDITIONAL USE PERMIT - JUSTIN PAFFRATH

Administrator Valiant introduced the amended Conditional Use Permit by first explaining what the original Conditional Use Permit was and that because the soil conditions are not conducive to develop a tiny home development, Mr. Paffrath is looking at putting in manufactured homes. She stated this is for information only and that Mr. Paffrath needs to provide engineer site designs before any decisions can be made.

Commissioners questioned the difference between a tiny home and the manufactured home that is being proposed. Mr. Paffrath stated that a manufactured home is built on a chassis and can be placed on piers. Discussion was had on the geo technical report and the findings. Mr. Paffrath went on to say that there is an organic problem with the soil and that it called for helical piers or to remove 14 feet of soil and bring in new soil or to preload the site with a mountain of dirt to give it compression. It would need to sit for some time before any work could be done. Commissioner Dresler asked if the changes would mean a reduction in water and sewer construction, to which Mr. Paffrath said yes. Mr. Paffrath stated there would be 9 units vs the 16 tiny homes that were previously planned. An HOA will be needed to assure that yards were maintained, and snow removal was done. Commissioner Fils-Aime asked Mr. Paffrath what his target population would be to which he answered, entry level housing with no designation towards 55+ or anything similar. Administrator Valiant asked what size the lots will be. Mr. Paffrath stated that each lot would be 100 x 66, roughly, with a 1000 square foot structure on it. Commissioner Fils-Aime asked if there would be any common areas within the development. Mr. Paffrath stated that nothing is planned at this time. Commissioner Dresler asked about parking and garages. There won't be any garages built initially but homeowners would have the option to potentially add that themselves, per Mr. Paffrath. Administrator Valiant stated engineering designs will be needed to further study the layout, fire code, parking, etc. Discussion was had regarding road requirements and what might need to be done. Commissioners spoke in favor that this could potentially meet the needs of affordable housing within our community.

7. MISCELLANY

Administrator Valiant inquired about the house move with Commissioner Dresler that is currently being worked on. She stated that there needs to be a public hearing with a ten-day notice requirement to all residents in the immediate area, so they know there is a plan to move a house in. Commissioner Dresler states the project may not happen anymore this year.

Administrator Valiant updated the Commissioners that a new Planning & Development Director has been hired and will start on November 20, 2023. Conducted interviews for the planner position and have made offers but have been turned down by two applicants that had already accepted other positions, waiting to hear from the third applicant.

8. ADJOURN

Commissioner Buzzeo motioned to adjourn at 7:10pm. It was seconded by Commissioner Holwerda. All members present voted aye. The motion carried. With no further business, the meeting was adjourned.

WILLMAR MUNICIPAL UTILITIES COMMISSION

MEETING MINUTES – October 23, 2023

11:45 AM – WMU AUDITORIUM

The Municipal Utilities Commission (MUC) met in its regular scheduled meeting on Monday, October 23, 2023, at 11:45 am in the WMU Auditorium with the following Commissioners present: Bruce DeBlieck, Shawn Mueske, Dave Baumgart, Carol Laumer, John Kennedy, and Terrill Sieck. Absent was Commissioner Patricia Elizondo.

Others present at the meeting were: General Manager John Harren, Director of Administration Janell Johnson, Finance & Office Services Supervisor Andrea Prekker, Systems Coordinator Mike Sangren, Executive Secretary Beth Mattheisen, and WC Tribune Journalist Jennifer Kotila.

The meeting opened by reciting the Pledge of Allegiance. Commission President DeBlieck next asked if there were any changes to the presented agenda. There being none, a resolution to approve the consent agenda was requested. Following review and discussion, Commissioner Baumgart offered a resolution to approve the consent agenda as presented. Commissioner Kennedy seconded.

RESOLUTION NO. 35

“BE IT RESOLVED, by the Municipal Utilities Commission of the City of Willmar, Minnesota, that the consent agenda be approved as presented which includes:

- ❖ Minutes from the October 9, 2023, MUC Meeting; and,
- ❖ Bills represented by vouchers No. 20231459 to No. 20231555 and associated wire transfers inclusive in the amount of \$3,663,585.57.

Dated this 23rd day of October, 2023.

President

Attest:

Secretary

The foregoing resolution was adopted by a vote of six ayes and zero nays.

Finance & Office Services Supervisor Prekker reviewed with the Commission the August 2023 Financial Reports along with a recap of the August 31, 2023 Investment Portfolio, and August 2023 Cost of Power Report. The data presented included analyses of the Electric, Water, and Combined Divisions. Information contained in the reports reflects operating revenues & expenses, operating income, and retained earnings. Graphs depicting the 2022/2023 monthly year-to-date revenues, expenses, and retained earnings were also included with the financial data.

Commissioner DeBlieck reviewed with the Commission the current term expiration dates and reappointments needing to be addressed. Those with expiring terms in 2023 and eligible for reappointment are Commissioners Baumgart and Kennedy. Please notify the City/Mayor along with General Manager Harren with your intent as soon as possible to move forward with the reappointment process.

General Manager Harren informed the Commission that the City Council has scheduled a Public Hearing to introduce proposed amendments to the water and electric rate ordinances to be effective January 1, 2024. The Public Hearing will be held in conjunction with the regular City Council Meeting on November 6, 2023 at 6:30 pm.

The 2024 APPA Legislative Rally will be held February 26-28 in Washington, DC. MRES has offered to assist with room reservations for the event. Those wishing to attend are asked to contact the WMU office by Friday, October 27th to secure the needed accommodations.

Meetings of both the WMU Labor and Planning Committees will be forthcoming. Tentative future Labor Committee agenda item(s) will include new building land acquisition, union negotiations, and Personnel Policies (annual review). Tentative future Planning Committee agenda items will include new building, water treatment plant funding, new generation, transmission projects, water system model, Operations Policies (annual review).

For information: Upcoming 2023 events to note include:

- Renville-Sibley new facility tour (Danube): Tues., October 24th @ 1:00 pm
- MRES Annual Meeting (Alexandria): Wed., October 25th @ 9:00 am
- WMU Planning Committee Mtg.: Mon., October 30th @ 12:00 pm
 - Agenda items: generation and transmission projects
- City Council Public Hearing: Mon., November 6th @ 6:30 pm
 - Introduce proposed adjustments to electric and water rate ordinances

There being no further business to come before the Commission, Commissioner Laumer offered a motion to adjourn. Commissioner Sieck seconded the motion which carried by a vote of six ayes and zero nays, and the meeting was adjourned at 11:58 am.

Respectfully Submitted,

WILLMAR MUNICIPAL UTILITIES

Beth Mattheisen, Executive Secretary

ATTEST:

Dave Baumgart, Secretary



City of Willmar

City Council Action Request

Council Meeting Date:	November 6, 2023	Agenda Item Number:	5.E.
Agenda Section:	Consent Items	Originating Department:	Administration
Resolution:	No	Prepared By:	
Ordinance:	No	Presented By:	
Item:	WMU Financial Reports for August 2023		

RECOMMENDED ACTION:

OVERVIEW:

BUDGETARY/FISCAL ISSUES:

ALTERNATIVES TO CONSIDER:

ATTACHMENTS:

1. WMU Financial Report for August 2023

**WILLMAR MUNICIPAL UTILITIES
ELECTRIC DIVISION
AUGUST 2023**

	Month Amount	Month Budget*	YTD Amount	YTD Budget*	Prior YTD Amount
Operating Revenues					
Residential	\$876,561	\$672,613	\$5,624,289	\$5,380,905	\$5,598,072
Commercial/Industrial	\$1,949,756	\$1,630,015	\$13,099,513	\$13,040,116	\$12,944,548
Energy Acquisition/Fuel Adj	\$0	\$0	\$0	\$0	\$0
City Franchise Fee	\$287,736	\$219,983	\$1,991,038	\$1,759,860	\$1,515,222
Transmission	\$291,131	\$237,377	\$1,881,655	\$1,899,015	\$1,966,487
Miscellaneous	\$80,081	\$72,424	\$466,955	\$579,391	\$432,582
Total Operating Revenues	\$3,485,266	\$2,832,411	\$23,063,450	\$22,659,286	\$22,456,911
Operating Expenses					
Production	\$6,094	\$27,872	\$211,073	\$222,979	\$146,953
Purchased Power	\$2,029,950	\$1,340,640	\$11,249,307	\$10,725,119	\$10,201,408
Transmission	\$512,869	\$352,718	\$3,098,265	\$2,821,744	\$2,808,036
Distribution	\$169,427	\$146,476	\$717,799	\$1,171,811	\$956,312
Customer Service	\$15,471	\$24,916	\$107,635	\$199,331	\$99,244
Energy Services	\$9,471	\$11,355	\$58,138	\$90,842	\$62,185
General & Administrative	\$237,383	\$215,566	\$1,664,214	\$1,724,527	\$1,494,675
Depreciation	\$177,645	\$168,051	\$1,380,945	\$1,344,404	\$1,321,174
Total Operating Expenses	\$3,158,310	\$2,287,595	\$18,487,375	\$18,300,757	\$17,089,987
Operating Income					
Other Income	\$96,557	\$39,154	\$861,436	\$313,233	\$370,304
Other Expense	-\$64	-\$542	-\$366	-\$4,333	-\$1,697
Net Earnings	\$96,493	\$38,612	\$861,070	\$308,899	\$368,607
Cash Payment to City	\$179,383	\$178,070	\$1,435,067	\$1,424,561	\$1,435,067
Retained Earnings	\$244,066	\$405,358	\$4,002,078	\$3,242,867	\$4,300,465

* The Monthly & YTD Budget Amounts are Annual Budget divided by 12.
Seasonal energy rates will cause actual to be different than budget during the early part of the year, but will catch up over the higher summer months.

Notes: Total Operating Revenues are about \$404,000 over our budget forecast for the year. Expenses are about \$186,000 over our budget forecast and Retained Earnings are about \$759,000 over our budget forecast.

**WILLMAR MUNICIPAL UTILITIES
WATER DIVISION
AUGUST 2023**

	Month Amount	Month Budget*	YTD Amount	YTD Budget*	Prior YTD Amount
<i>Operating Revenues</i>					
Residential	\$258,746	\$207,342	\$1,673,968	\$1,658,734	\$1,413,592
Commercial/Industrial	\$296,475	\$213,869	\$1,893,349	\$1,710,955	\$1,422,427
Miscellaneous	\$11,836	\$4,683	\$56,076	\$37,467	\$48,992
Total Operating Revenues	\$567,057	\$425,895	\$3,623,393	\$3,407,156	\$2,885,011
<i>Operating Expenses</i>					
Production & Distribution	\$131,164	\$115,991	\$763,982	\$927,927	\$848,708
Customer Service	\$7,143	\$8,298	\$65,494	\$66,380	\$65,143
General & Administrative	\$75,090	\$69,752	\$482,777	\$558,017	\$457,602
Depreciation	\$29,842	\$40,296	\$238,409	\$322,367	\$197,766
Total Operating Expenses	\$243,239	\$234,336	\$1,550,662	\$1,874,690	\$1,569,218
<i>Operating Income</i>					
Other Income	\$13,639	\$3,527	\$86,183	\$28,213	\$34,681
Other Expense	\$0	-\$58,792	\$0	-\$470,333	\$0
Net Earnings	\$13,639	-\$55,265	\$86,183	-\$442,121	\$34,681
<i>Retained Earnings</i>					
	\$337,457	\$136,293	\$2,158,915	\$1,090,345	\$1,350,474

* The Monthly & YTD Budget Amounts are Annual Budget divided by 12.
Seasonal energy rates will cause actual to be different than budget during the early part of the year, but will catch up over the higher summer months.

Notes: Total Operating Revenues are about \$216,000 over our budget forecast for the year. Expenses are about \$324,000 under our budget forecast and Retained Earnings are about \$1,068,000 over our budget.

WILLMAR MUNICIPAL UTILITIES
ALL DIVISIONS
AUGUST 2023

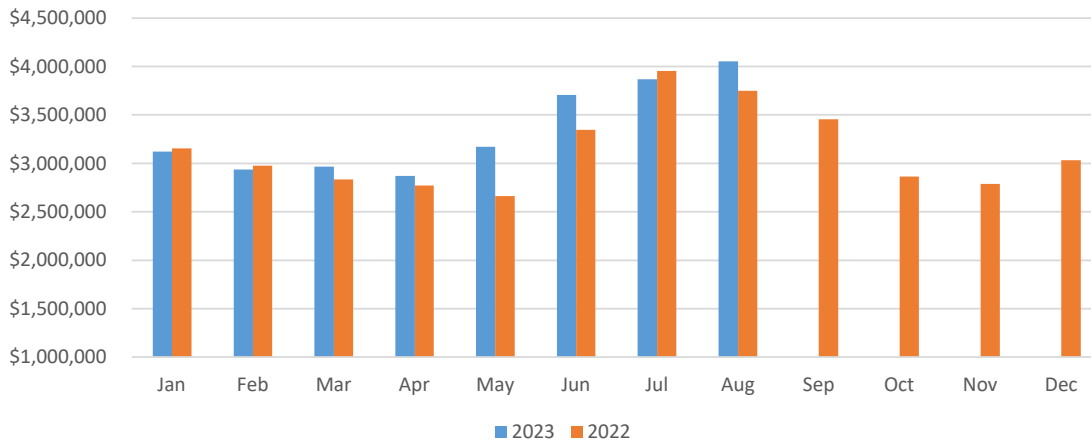
	Month Amount	Month Budget*	YTD Amount	YTD Budget*	Prior YTD Amount
<i>Operating Revenues</i>					
Residential	\$1,135,307	\$879,955	\$7,298,257	\$7,039,639	\$7,011,664
Commercial/Industrial	\$2,246,231	\$1,843,884	\$14,992,862	\$14,751,071	\$14,366,975
Energy Acquisition/Fuel Adj	\$0	\$0	\$0	\$0	\$0
City Franchise Fee	\$287,736	\$219,983	\$1,991,038	\$1,759,860	\$1,515,222
Transmission	\$291,131	\$237,377	\$1,881,655	\$1,899,015	\$1,966,487
Miscellaneous	\$91,918	\$77,107	\$523,032	\$616,857	\$481,574
Total Operating Revenues	\$4,052,323	\$3,258,305	\$26,686,843	\$26,066,442	\$25,341,922
<i>Operating Expenses</i>					
Production	\$6,094	\$27,872	\$211,073	\$222,979	\$146,953
Purchased Power	\$2,029,950	\$1,340,640	\$11,249,307	\$10,725,119	\$10,201,408
Transmission	\$512,869	\$352,718	\$3,098,265	\$2,821,744	\$2,808,036
Distribution	\$169,427	\$146,476	\$717,799	\$1,171,811	\$956,312
Water Production & Distribution	\$131,164	\$115,991	\$763,982	\$927,927	\$848,708
Customer Service	\$22,614	\$33,214	\$173,128	\$265,711	\$164,387
Energy Services	\$9,471	\$11,355	\$58,138	\$90,842	\$62,185
General & Administrative	\$312,472	\$285,318	\$2,146,991	\$2,282,543	\$1,952,278
Depreciation	\$207,487	\$208,346	\$1,619,354	\$1,666,771	\$1,518,939
Total Operating Expenses	\$3,401,549	\$2,521,931	\$20,038,037	\$20,175,447	\$18,659,205
<i>Operating Income</i>					
Other Income	\$110,196	\$42,681	\$947,619	\$341,445	\$404,985
Other Expense	-\$64	-\$59,333	-\$366	-\$474,667	-\$1,697
Net Earnings	\$110,132	-\$16,653	\$947,253	-\$133,221	\$403,289
Cash Payment to City	\$179,383	\$178,070	\$1,435,067	\$1,424,561	\$1,435,067
<i>Retained Earnings</i>	\$581,523	\$541,652	\$6,160,993	\$4,333,212	\$5,650,939

* The Monthly & YTD Budget Amounts are Annual Budget divided by 12.
Seasonal energy rates will cause actual to be different than budget during the early part of the year, but will catch up over the higher summer months.

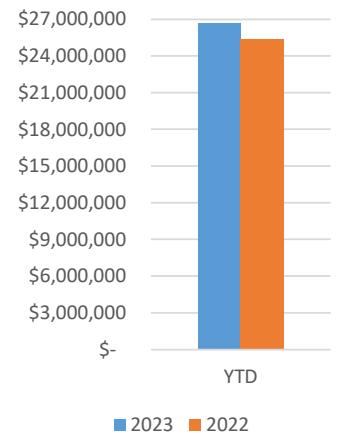
Notes: Overall, Retained Earnings are about \$1.8 million over our budget forecast for the year.

**WILLMAR MUNICIPAL UTILITIES
ALL DIVISIONS
AUGUST 2023**

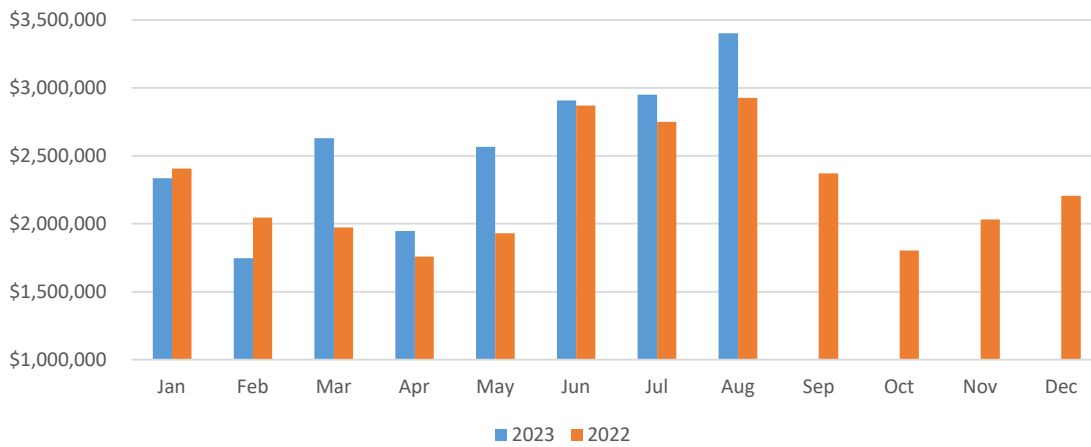
Revenues



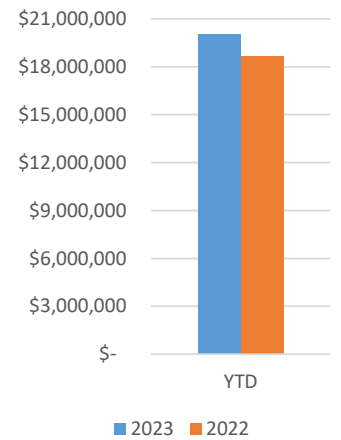
Revenues



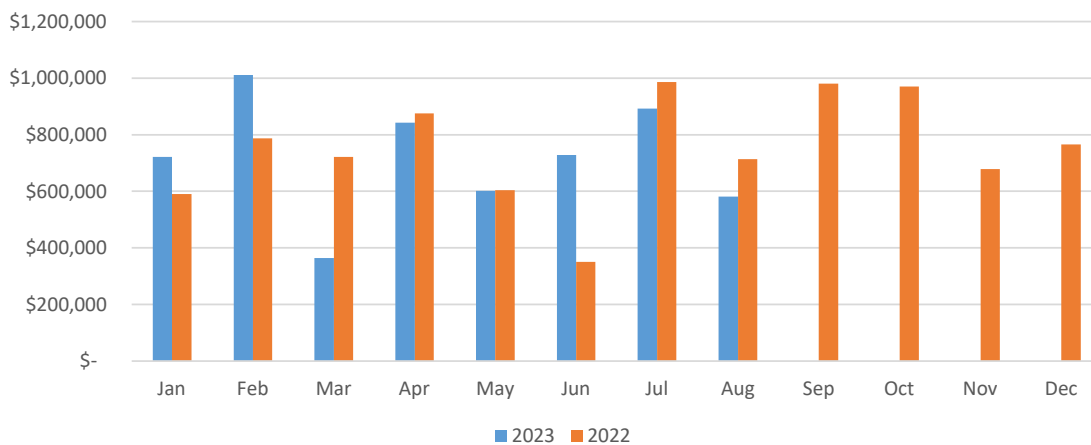
Expenses



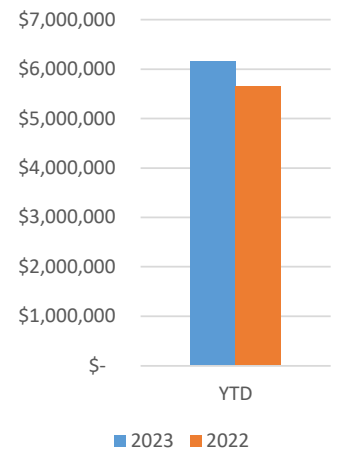
Expenses



Retained Earnings



Retained Earnings





City Council Action Request

Council Meeting Date:	November 6, 2023	Agenda Item Number:	5.F.
Agenda Section:	Consent Items	Originating Department:	City Clerk
Resolution:	Yes	Prepared By:	Judy Thompson, City Clerk
Ordinance:	No	Presented By:	Judy Thompson, City Clerk
Item:	Certification of Unpaid Utility Charges as a Lien		

RECOMMENDED ACTION:

Adopt a Resolution Approving Unpaid Utility Charges Be Certified Against the Real Property

OVERVIEW:

Section 16-127 of the Willmar City Code states that such unpaid utility bills represent a lien on the real property receiving utility services; and Willmar Municipal Utilities Commission has offered the owner the right to request an appearance before the Commission to make objections to payment. After holding that meeting, the Willmar Municipal Utilities Commission has adopted Resolution No. 34 on October 9, 2023, requesting that the Willmar City Clerk certify the unpaid utility charges as a lien on the real property.

The City Council should adopt the resolution for the unpaid utility charges totaling \$7,423.96 and direct staff to certify to the County Auditor for collection along with other taxes in 2024.

BUDGETARY/FISCAL ISSUES:

\$7,423.96

ALTERNATIVES TO CONSIDER:

N/A

ATTACHMENTS:

1. Resolution for Unpaid Utility Charges as a Lien

RESOLUTION NO. _____

RESOLUTION APPROVING UNPAID UTILITY CHARGES BE CERTIFIED AGAINST THE
REAL PROPERTY

Motion By: _____

Second By: _____

WHEREAS, Section 16-127 of the Willmar City Code states that such unpaid utility bills represent a lien on the real property receiving utility services; and

WHEREAS, the Willmar Municipal Utilities Commission has offered the owner the right to request an appearance before the Commission to make objections to payment; and

WHEREAS, the Willmar Municipal Utilities Commission has adopted Resolution No. 34 on October 9, 2023, requesting the Willmar City Clerk to certify the unpaid utility charges as a lien on the real property.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar that the amount of the unpaid utility charges totaling \$7,423.96 be certified to the County Auditor to be extended on the tax rolls of such real property in the same manner as other taxes for collecting in 2024 and collected by the County Treasurer, and paid to the City Clerk along with other taxes; and

BE IT FURTHER RESOLVED that the unpaid utility charges be certified against the real property as follows:

1. Parcel No. 95-006-7210
Located at 516 12th Street SW \$869.60
Described as Section 15, Township 119, Range 35, Lot 5, Block 111
FIRST ADDITION TO THE CITY OF WILLMAR
2. Parcel No. 95-090-1490
Located at 1017 7th Street SW \$442.63
Described as Section 15, Township 119, Range 35
BOOTH'S ADDITION TO WILLMAR
Block K Lot 10 Except North 5 Feet; Northerly Half of Lot 9
3. Parcel No. 95-220-1390
Located at 421 Julii Street SE \$446.82
Described as Section 14, Township 119, Range 35, Lot 9, Block 10
FERRING'S ADDITION TO THE CITY OF WILLMAR
4. Parcel No. 95-320-0410
Located at 500 13th Street SW \$902.36
Described as Section 15, Township 119, Range 35, Lot 1, Block 4
HIGHLAND PLACE IN THE CITY OF WILLMAR
5. Parcel No. 95-480-0060
Located at 500 13th Avenue SW \$903.47
Described as Section 22, Township 119, Range 35, Block 1
LEARY'S ADDITION TO WILLMAR
Lots 6 & 7
6. Parcel No. 95-540-0010
Located at 804 Olaf Avenue NW \$504.76
Described as
ERIK NILSONS ADDITION TO THE VILLAGE OF WILLMAR
West 71 Feet of Lot 1, Block 1 of Nelsons Addition & West 71 Feet of South 3 Feet of Lot 2, Block 3, Thorpe & Lien's Addition

- | | | |
|----|---|------------|
| 7. | Parcel No. 95-740-1330
Located at 416 Trott Avenue SE
Described as Section 14, Township 119, Range 35, Block 9
<i>SPICER'S ADDITION TO WILLMAR</i>
<i>West 50 Feet of East 100 Feet of Lots 1 & 2 & of North 40 Feet of Lot 3</i> | \$1,189.43 |
| 8. | Parcel No. 95-750-0370
Located at 1320 6 th Street SW
Described as Section 22, Township 119, Range 35
<i>Subdivision North Half of Northeast Quarter North 60 feet of East 200 feet of Lot 19</i> | \$653.75 |
| 9. | Parcel No. 95-922-7380
Located at 1308 10 th Street SW
Described as Section 22, Township 119, Range 35
<i>South 90 Feet of North 716 Feet of West 98.75 Feet of East 775.5 Feet of Northeast Quarter of Northwest Quarter</i> | \$1,511.14 |

Dated this 6th day of November 2023.

Mayor

Attest:

City Clerk



City Council Action Request

Council Meeting Date:	November 6, 2023	Agenda Item Number:	5.G.
Agenda Section:	Consent Items	Originating Department:	Finance
Resolution:	No	Prepared By:	Carol Cunningham, Assistant Finance Director
Ordinance:	No	Presented By:	Judy Thompson, City Clerk
Item:	Accounts Payable Report, 10-12-23 Thru 10-31-23		

RECOMMENDED ACTION:

Review and Approve Accounts Payable Listing

OVERVIEW:

Departmental submission of Invoices to be included on the Accounts Payable Listing.

BUDGETARY/FISCAL ISSUES:

Reduction of Departmental Budgets by amounts approved.

ALTERNATIVES TO CONSIDER:

ATTACHMENTS:

1. Vendor Pymt History Report 10-12-23 Thru 10-31-23

Report Selection:

Optional Report Title.....INCLUDES ONLY POSTED TRANS

INCLUSIONS:

Fund & Account.		thru
Check.. Date.....	10/12/2023	thru 10/31/2023
Source Codes.....		thru
Journal Entry Dates.....		thru
Journal Entry Ids.....		thru
Check.. Number.....		thru
Project.....		thru
Vendor.....		thru
Invoice.....		thru
Purchase Order.....		thru
Bank.....		thru
Payment Method...		
Totals Only?.....	N	
1099 Vendors Only?.....		
Lower Dollars Limit.....		
Create Excel file & Download	N	

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01		MNWIPRT01	Y	S	6	066	10			

Vendor Payment History Report
INCLUDES ONLY POSTED TRANS

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
ACCESSORIES 4 TRUCKS UNL				000329											
	69779	10/31/23	FLOOR MATS-SQUAD	4	132.99		062415		D	-				GENERAL SUPPLIES	101.42411.0229
	69779	10/31/23	FLOOR MATS-SQUAD	23	132.99		062415		D	-				GENERAL SUPPLIES	101.42411.0229
	69779	10/31/23	FLOOR MATS-SQUAD	37	132.99		062415		D	-				GENERAL SUPPLIES	101.42411.0229
					398.97	*CHECK	TOTAL								
				VENDOR TOTAL	398.97										
ADS ON BOARDS				003547											
	69780	10/31/23	HOCKEY BOARD CLEANING		1,200.00		102523		D	-				MTCE. OF EQUIPME	101.45433.0334
AFLAC				003800											
	69766	10/18/23	ACCIDENT INS-OCT		31.07		10-2023		D	-				INS. PASS THROUG	101.41428.0819
	69766	10/18/23	CANCER INS-OCT		245.87		10-2023		D	-				INS. PASS THROUG	101.41428.0819
	69766	10/18/23	SHORT TERM DSBLTY-OCT		373.23		10-2023		D	-				INS. PASS THROUG	101.41428.0819
					650.17	*CHECK	TOTAL								
				VENDOR TOTAL	650.17										
ALEX AIR APPARATUS 2 LLC				002061											
	69781	10/31/23	ZIEMER-FIREFIGHTER BOOTS		387.20		INV-48632		D	-				SUBSISTENCE OF P	101.42412.0227
AMAZON CAPITAL SERVICES				003557											
	69782	10/31/23	DISPATCHER SUPPLIES		110.91		1CQF-FDWD-6X3P		D	-				GENERAL SUPPLIES	101.42411.0229
	69782	10/31/23	IPHONE CASES		47.22		1D1P-RH7R-FW69		D	-				MTCE. OF EQUIPME	101.41409.0334
	69782	10/31/23	FIRST AID KIT SUPPLIES		89.95		1FQL-JVVH-4RKV		D	-				GENERAL SUPPLIES	101.42411.0229
	69782	10/31/23	IPHONE CASE		39.95		1NPK-1VGW-FKYX		D	-				SMALL TOOLS	101.41409.0221
	69782	10/31/23	CERT EQUIPMENT		85.73		1P4H-G4RM-LXKQ		D	-				GENERAL SUPPLIES	101.42411.0229
	69782	10/31/23	FIBER JUMPERS		129.81		1Q7V-NHPH-L6LC		D	-				MTCE. OF EQUIPME	101.41409.0334
	69782	10/31/23	ETHERNET COUPLERS		27.99		1RRN-9L74-6LH4		D	-				SMALL TOOLS	101.41409.0221
	69782	10/31/23	CASES-NEW PD IPHONES		139.72		1VRJ-D7RJ-6PDX		D	-				SMALL TOOLS	101.41409.0221
	69782	10/31/23	CERT EQUIPMENT		105.00		1XFF-XCG1-FM6Q		D	-				SMALL TOOLS	101.42411.0221
	69782	10/31/23	IPAD CASE		99.99		1XKG-KJD7-WTF7		D	-				SMALL TOOLS	101.42411.0221
	69782	10/31/23	FIBER JUMPER		25.95		14J9-PX4Q-33XN		D	-				MTCE. OF EQUIPME	101.41409.0334
					902.22	*CHECK	TOTAL								
				VENDOR TOTAL	902.22										
AMERICAN WELDING & GAS I				000057											
	69783	10/31/23	CYLINDER RENTAL		22.51		09267901		D	-				RENTS	651.48484.0440
ANDERSON/ALEXANDER				003265											
	69784	10/31/23	FORENSIC INTERVIEW TRNG		60.00		102323		D	-				TRAVEL-CONF.-SCH	101.42411.0333
APPLE, INC.				003852											
	69785	10/31/23	PENCIL FOR IPAD		89.00		MA28999865		D	-				SMALL TOOLS	101.42411.0221
	69785	10/31/23	EXTENDED WARRANTY		59.00		MA29344119		D	-				MTCE. OF EQUIPME	101.41409.0334
	69785	10/31/23	IPAD		569.00		MA29344119		D	-				SMALL TOOLS	101.42411.0221
					717.00	*CHECK	TOTAL								
				VENDOR TOTAL	717.00										

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VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
ARROW LIFT				003499											
	69786	10/31/23	2024	SRVC CONTRACT	189.00		P-SI42617		D	-				PREPAID EXPENSES	101.128000
	69786	10/31/23	2023	SRVC CONTRACT	63.00		P-SI42617		D	-				SUBSCRIPTIONS AN	101.45433.0443
					252.00	*CHECK	TOTAL								
				VENDOR TOTAL	252.00										
ASPEN MILLS				003008											
	69787	10/31/23		RETURN-GERADS HOLSTER	159.85	CR	CM4987		D	-				SUBSISTENCE OF P	101.42411.0227
	69787	10/31/23		SPARE CLASS C UNIFORMS	643.41		320264		D	-				SUBSISTENCE OF P	101.42412.0227
					483.56	*CHECK	TOTAL								
				VENDOR TOTAL	483.56										
AT&T MOBILITY				000075											
	69788	10/31/23		PHONE SERVICE-SEP	1,680.18		10032023		D	-				COMMUNICATIONS	101.41409.0330
AVENU INSIGHTS & ANALYTI				000131											
	69789	10/31/23		AS400 DATA EXTRACT	1,500.00		INVB-048451		D	-				SUBSCRIPTIONS AN	219.41409.0443
	69789	10/31/23		AS400 HOSTING-OCTOBER	3,012.64		INVB-048874		D	-				SUBSCRIPTIONS AN	101.41409.0443
					4,512.64	*CHECK	TOTAL								
				VENDOR TOTAL	4,512.64										
BACKES TECHNOLOGY SERVIC				000087											
	69790	10/31/23		COURTHOUSE-MU FIBER FIX	115.00		21378		D	-				PROFESSIONAL SER	101.41409.0446
BAKER GRAPHICS INC				000917											
	69791	10/31/23		SHIRTS-WELCOME WEEK	262.00		22975		D	-				OTHER CHARGES	235.41402.0449
BARGEN INCORPORATED				003955											
	69792	10/31/23		GAP MASTIC REPAIR	87,480.00		223498		D	-				OTHER SERVICES	101.43417.0339
BATTERY WHOLESALE INC				002860											
	69793	10/31/23		SPERRY LS UPS	37.32		226840WIL		D	-				MTCE. OF EQUIPME	651.48485.0224
	69793	10/31/23		SPARE BATTERIES-CERT EQ	28.32		226870WIL		D	-				GENERAL SUPPLIES	101.42411.0229
	69793	10/31/23		UPS&FLOOR SCRUBBER BATTS	259.42		227254WIL		D	-				MTCE. OF EQUIPME	651.48484.0224
					325.06	*CHECK	TOTAL								
				VENDOR TOTAL	325.06										
BERGANKDV				003702											
	69794	10/31/23		TYLER IMPLEMENT ASSIST	1,275.00		1209269		D	-				PROFESSIONAL SER	219.41409.0446
BERGHUIS/MITCH				003962											
	69795	10/31/23		HOCKEY REG. REFUND	245.00		103023		D	-				REFUNDS AND REIM	101.41428.0882
BOLTON & MENK INC				001010											
	69796	10/31/23		PROF SERV 09/02-09/29/23	518.00		0322808		D	-				PROFESSIONAL SER	101.43417.0446
	69796	10/31/23		2023 TROTT REGIONAL ST	5,086.00		0322809		D	-				PROFESSIONAL SER	420.45505.0446
	69796	10/31/23		REIMBURSABLE EXPENSE	4,812.50		0322809		D	-				PROFESSIONAL SER	420.45505.0446
	69796	10/31/23		2024 FEASIBILTY STUDY	25,096.50		0322810		D	-				PROFESSIONAL SER	424.48451.0446

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BOLTON & MENK INC				001010											
	69796	10/31/23	23RD ST SE AREA IMPROV	1,765.00			0322811		D	-				PROFESSIONAL SER	423.48453.0446
	69796	10/31/23	REIMBURSABLE EXPENSE	4,235.00			0322811		D	-				PROFESSIONAL SER	423.48453.0446
	69796	10/31/23	AUGUSTA AVE SW&IRENE	40,978.00			0322812		D	-				PROFESSIONAL SER	423.48455.0446
	69796	10/31/23	REIMBURSABLE EXPENSE	4,569.95			0322812		D	-				PROFESSIONAL SER	423.48455.0446
	69796	10/31/23	BLOCK 22 PARKING&SUNRISE	904.00			0322813		D	-				PROFESSIONAL SER	423.48454.0446
	69796	10/31/23	EAGLE LAKE LS 7 8 9	43,820.50			0322814		D	-				PROFESSIONAL SER	432.48487.0446
	69796	10/31/23	REIMBURSABLE EXPENSE	165.00			0322814		D	-				PROFESSIONAL SER	432.48487.0446
	69796	10/31/23	GORTON AVE NW IMPROVE	47,605.00			0322815		D	-				PROFESSIONAL SER	423.48451.0446
	69796	10/31/23	REIMBURSABLE EXPENSE	6,694.60			0322815		D	-				PROFESSIONAL SER	423.48451.0446
	69796	10/31/23	HWY 12 LIFT STATION	20,835.25			0322816		D	-				PROFESSIONAL SER	651.48485.0446
	69796	10/31/23	PROF SERV 09/02-09/29/	5,272.50			0322817		D	-				PROFESSIONAL SER	101.43417.0446
	69796	10/31/23	LITCH AVE SW MILL/OVRL	2,106.00			0322818		D	-				PROFESSIONAL SER	422.48453.0446
	69796	10/31/23	CRED LITCH AVE SW MILL/O	15.50CR			0322818		D	-				PROFESSIONAL SER	422.48453.0446
	69796	10/31/23	STORMWATER MGMT PLAN	1,168.00			0322819		D	-				PROFESSIONAL SER	420.45505.0446
	69796	10/31/23	TH40 TURN LANE IMPROVE	989.50			0322820		D	-				PROFESSIONAL SER	424.48459.0446
	69796	10/31/23	AIRPORT DRAINAGE IMPRO	1,758.00			0322916		D	-				PROFESSIONAL SER	430.43430.0446
	69796	10/31/23	REIMBURABLE EXPENSE	4,850.00			0322916		D	-				PROFESSIONAL SER	430.43430.0446
				223,213.80											
			VENDOR TOTAL	223,213.80											
							*CHECK TOTAL								
BRYAN ROCK PRODUCTS INC				000030											
	69797	10/31/23	AGRILIME-BALL FIELDS	1,319.86			61812		D	-				MTCE. OF OTHER I	101.45432.0226
BSE				001980											
	69798	10/31/23	TAPE FOR BOARDS	24.31			927145780		D	-				MTCE. OF STRUCTU	101.45433.0225
	69798	10/31/23	ELECTRICAL CONDUIT	39.24			927216929		D	-				GENERAL SUPPLIES	101.43425.0229
	69798	10/31/23	RPR-MUNI #1 MOTOR	208.02			927225566		D	-				MTCE. OF EQUIPME	651.48484.0224
	69798	10/31/23	PHOTO EYE LIGHTS-SHOP	86.28			927232020		D	-				GENERAL SUPPLIES	101.43425.0229
	69798	10/31/23	LAMPS	18.48			927241581		D	-				MTCE. OF STRUCTU	101.45433.0225
	69798	10/31/23	LIGHTING-COLD STORAGE	276.10			927275475		D	-				MTCE. OF OTHER I	101.43425.0226
				652.43											
			VENDOR TOTAL	652.43											
							*CHECK TOTAL								
BUREAU OF CRIM. APPREHEN				003960											
	69799	10/31/23	CJDN ACCESS FEE (BCA)	600.00			00000761833RB		D	-				SUBSCRIPTIONS AN	101.42411.0443
CANON FINANCIAL SERVICES				002336											
	69800	10/31/23	OLD COPIER LEASE-OCT	98.56			31411508		D	-				RENTS	101.41405.0440
	69800	10/31/23	NEW COPIER LEASE-OCT	140.23			31411509		D	-				RENTS	101.41405.0440
				238.79											
			VENDOR TOTAL	238.79											
							*CHECK TOTAL								
CAPITAL ONE				003647											
	69801	10/31/23	COFFEE	48.92			092123		D	-				SUBSISTENCE OF P	101.42411.0227
	69801	10/31/23	GARDEN HOSE&NOZZLE	54.17			092623		D	-				GENERAL SUPPLIES	101.42412.0229
	69801	10/31/23	BREAKROOM SUPPLIES	20.80			100323		D	-				GENERAL SUPPLIES	651.48484.0229
	69801	10/31/23	SUPPLIES-REFS SUPPER	24.28			100623		D	-				GENERAL SUPPLIES	101.45432.0229

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CAPITAL ONE				003647											
	69801	10/31/23		MOVIE IN GYM SUPPLIES	80.20		101323		D	-				GENERAL SUPPLIES	101.45432.0229
					228.37	*CHECK	TOTAL								
				VENDOR TOTAL	228.37										
CARD SERVICES				002552											
	69767	10/19/23		CONCESSION SUPPLIES	13.45		090614		D	-				GENERAL SUPPLIES	101.45433.0229
	69767	10/19/23		CONCESSION SUPPLIES	27.98		090906		D	-				GENERAL SUPPLIES	101.45433.0229
	69767	10/19/23		CONCESSION SUPPLIES	27.98		091007		D	-				GENERAL SUPPLIES	101.45433.0229
	69767	10/19/23		WELCOME WEEK FOOD	65.96		091213		D	-				SUBSISTENCE OF P	101.41400.0227
	69767	10/19/23		CONCESSION SUPPLIES	19.61		091308		D	-				GENERAL SUPPLIES	101.45433.0229
	69767	10/19/23		MAYORS BIKE RIDE PICNIC	238.86		091514		D	-				OTHER CHARGES	208.45006.0449
	69767	10/19/23		CONCESSION SUPPLIES	13.45		092914		D	-				GENERAL SUPPLIES	101.45433.0229
	69767	10/19/23		CONCESSION SUPPLIES	10.76		093008		D	-				GENERAL SUPPLIES	101.45433.0229
					418.05	*CHECK	TOTAL								
				VENDOR TOTAL	418.05										
CARDIO PARTNERS INC				003956											
	69802	10/31/23		AED PADS	212.00		INV3154090		D	-				SMALL TOOLS	101.42412.0221
CARRANZA/NOE				002547											
	69803	10/31/23		INTERVIEW 10/01/23	140.00		100		D	N	01			PROFESSIONAL SER	101.42411.0446
	69803	10/31/23		INTERPRETING 10/16/23	140.00		101		D	N	01			PROFESSIONAL SER	101.42411.0446
	69803	10/31/23		INTERPRETING 10/28/23	140.00		105		D	N	01			PROFESSIONAL SER	101.42411.0446
	69803	10/31/23		INTERPRETING 10/28/23	210.00		107		D	N	01			PROFESSIONAL SER	101.42411.0446
	69803	10/31/23		INTERVIEW 09/24/23	140.00		95		D	N	01			PROFESSIONAL SER	101.42411.0446
	69803	10/31/23		INTERVIEW 09/29/23	140.00		97		D	N	01			PROFESSIONAL SER	101.42411.0446
	69803	10/31/23		INTERVIEW 10/02/2023	140.00		99		D	N	01			PROFESSIONAL SER	101.42411.0446
					1,050.00	*CHECK	TOTAL								
				VENDOR TOTAL	1,050.00										
CELEBRATE THE LT OF THE				003564											
	69804	10/31/23		2023 SPONSORSHIP	1,000.00		103023		D	-				OTHER CHARGES	208.45013.0449
CENTERPOINT ENERGY				000467											
	501	10/13/23		NATURAL GAS-SEPTEMBER	66.43		STMT/09-23		M	-				UTILITIES	101.41408.0332
	501	10/13/23		NATURAL GAS-SEPTEMBER	77.22		STMT/09-23		M	-				UTILITIES	101.42412.0332
	501	10/13/23		NATURAL GAS-SEPTEMBER	70.76		STMT/09-23		M	-				UTILITIES	101.43425.0332
	501	10/13/23		NATURAL GAS-SEPTEMBER	28.05		STMT/09-23		M	-				UTILITIES	101.45001.0332
	501	10/13/23		NATURAL GAS-SEPTEMBER	70.11		STMT/09-23		M	-				UTILITIES	101.45427.0332
	501	10/13/23		NATURAL GAS-SEPTEMBER	19.68		STMT/09-23		M	-				UTILITIES	230.43430.0332
	501	10/13/23		NATURAL GAS-SEPTEMBER	674.79		STMT/09-23		M	-				UTILITIES	651.48484.0332
	501	10/13/23		NATURAL GAS-SEPTEMBER	15.00		STMT/09-23		M	-				UTILITIES	651.48485.0332
	501	10/13/23		NATURAL GAS-SEPTEMBER	26.00		STMT/09-23		M	-				UTILITIES	651.48485.0332
					1,048.04	*CHECK	TOTAL								
	503	10/24/23		NATURAL GAS-SEP	15.00		STMT/09-23		M	-				UTILITIES	101.43425.0332
	503	10/24/23		NATURAL GAS-SEP	15.00		STMT/09-23		M	-				UTILITIES	101.43425.0332
	503	10/24/23		NATURAL GAS-SEP	15.00		STMT/09-23		M	-				UTILITIES	101.43425.0332
	503	10/24/23		NATURAL GAS-SEP	379.47		STMT/09-23		M	-				UTILITIES	101.45433.0332

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CENTERPOINT ENERGY				000467											
	503	10/24/23	NATURAL	GAS-SEP	1,684.74		STMT/09-23		M	-				UTILITIES	101.45433.0332
	503	10/24/23	NATURAL	GAS-SEP	72.77		STMT/09-23		M	-				UTILITIES	101.45435.0332
	503	10/24/23	NATURAL	GAS-SEP	25.98		STMT/09-23		M	-				UTILITIES	101.45437.0332
	503	10/24/23	NATURAL	GAS-SEP	72.77		STMT/09-23		M	-				UTILITIES	651.48484.0332
					2,280.73		*CHECK TOTAL								
	504	10/30/23	NATURAL	GAS-OCT	67.84		STMT/10-23		M	-				UTILITIES	101.41408.0332
	504	10/30/23	NATURAL	GAS-OCT	76.32		STMT/10-23		M	-				UTILITIES	101.42412.0332
	504	10/30/23	NATURAL	GAS-OCT	75.64		STMT/10-23		M	-				UTILITIES	101.43425.0332
	504	10/30/23	NATURAL	GAS-OCT	40.79		STMT/10-23		M	-				UTILITIES	101.45001.0332
	504	10/30/23	NATURAL	GAS-OCT	70.11		STMT/10-23		M	-				UTILITIES	101.45427.0332
	504	10/30/23	NATURAL	GAS-OCT	21.46		STMT/10-23		M	-				UTILITIES	230.43430.0332
	504	10/30/23	NATURAL	GAS-OCT	1,357.49		STMT/10-23		M	-				UTILITIES	651.48484.0332
	504	10/30/23	NATURAL	GAS-OCT	26.11		STMT/10-23		M	-				UTILITIES	651.48485.0332
	504	10/30/23	NATURAL	GAS-OCT	26.00		STMT/10-23		M	-				UTILITIES	651.48485.0332
					1,761.76		*CHECK TOTAL								
				VENDOR TOTAL	5,090.53										
CENTRACARE				003390											
	69805	10/31/23	GERDAS-PRE	EMPTY PHYS	70.00		504713307		D	-				SUBSISTENCE OF P	101.42411.0337
	69805	10/31/23	THORSON-JOB	PLACE ASSESS	90.00		504866949		D	-				SUBSISTENCE OF P	101.43425.0337
	69805	10/31/23	ZIEMER-PHYSICAL		268.17		720159594		D	-				PROFESSIONAL SER	101.42412.0446
	69805	10/31/23	PETERSON-PHYSICAL		268.17		720161223		D	-				PROFESSIONAL SER	101.42412.0446
	69805	10/31/23	E.RESENDEZ-PHYSICAL		268.17		720163302		D	-				PROFESSIONAL SER	101.42412.0446
	69805	10/31/23	GILLIES MATHEWES-PHYSICA		268.17		720163506		D	-				PROFESSIONAL SER	101.42412.0446
					1,232.68		*CHECK TOTAL								
				VENDOR TOTAL	1,232.68										
CENTRAL MN DUST CONTROL				002890											
	69806	10/31/23	DUST CONTROL	90TH ST	565.50		5482		D	-				OTHER SERVICES	651.48486.0339
CENTRAL TIRE AND AUTO IN				000150											
	69807	10/31/23	REPAIR OIL	LEAK	2,034.63		95196		D	-				INVENTORIES-MDSE	101.125000
CHAMBERLAIN OIL CO				000154											
	69808	10/31/23	OIL FOR PUMP	LUBE	379.11		449864-00		D	-				MOTOR FUELS AND	101.42412.0222
	69808	10/31/23	ANTIFREEZE		150.30		451977-00		D	-				INVENTORIES-MDSE	101.125000
	69808	10/31/23	GLOVES		350.00		452000-00		D	-				SUBSISTENCE OF P	651.48484.0227
					879.41		*CHECK TOTAL								
				VENDOR TOTAL	879.41										
CHAPPELL CENTRAL INC				000156											
	69809	10/31/23	RPE-EXHAUST	FAN	1,372.28		SVC-113267		D	-				MTCE. OF EQUIPME	651.48484.0224
	69809	10/31/23	RPR HEAT SYS	CITY HALL	8,097.95		SVC-113509		D	-				MTCE. OF STRUCTU	101.41408.0225
	69809	10/31/23	RPR HEAT SYS	CITY HALL	1,683.00		SVC-113509		D	-				MTCE. OF STRUCTU	101.41408.0335
	69809	10/31/23	FILTERS		969.49		00207663		D	-				GENERAL SUPPLIES	101.41408.0229
					12,122.72		*CHECK TOTAL								
				VENDOR TOTAL	12,122.72										

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VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
CHARTER COMMUNICATIONS				000736											
	69810	10/31/23		INTERNET-NOVEMBER	859.80		17550500110212		D	-				COMMUNICATIONS	101.41409.0330
	69810	10/31/23		RICE PARK INTERNET-OCT	169.98		22436080110012		D	-				COMMUNICATIONS	101.41409.0330
	69810	10/31/23		PHONE SERVICE-OCT	593.53		22436080110012		D	-				COMMUNICATIONS	101.41409.0330
					1,623.31	*CHECK	TOTAL								
				VENDOR TOTAL	1,623.31										
CINTAS CORPORATION				001708											
	69811	10/31/23		FIRST AID SUPPLIES	24.55		5149792837		D	-				GENERAL SUPPLIES	101.45433.0229
	69811	10/31/23		FIRST AID SUPPLIES	31.81		5181693052		D	-				GENERAL SUPPLIES	101.45433.0229
					56.36	*CHECK	TOTAL								
				VENDOR TOTAL	56.36										
COORDINATED BUSINESS SYS				003677											
	69812	10/31/23		MANAGED PRINT SERVICE	134.94		INV334936		D	-				OFFICE SUPPLIES	208.45005.0220
	69812	10/31/23		PRINT/PAGE COUNT	42.15		INV336046		D	-				SUBSCRIPTIONS AN	101.41409.0443
					177.09	*CHECK	TOTAL								
				VENDOR TOTAL	177.09										
CROW CHEMICAL & LIGHTING				000186											
	69813	10/31/23		CLEANING SUPPLIES	54.00		125560		D	-				CLEANING AND WAS	101.43425.0228
	69813	10/31/23		CLEANING SUPPLIES	63.30		125560		D	-				GENERAL SUPPLIES	101.43425.0229
					117.30	*CHECK	TOTAL								
				VENDOR TOTAL	117.30										
CROW RIVER CONSTRUCTION				003260											
	69814	10/31/23		RPR-E.L. SANITARY LINE-P	710.00		7063		D	-				MTCE. OF STRUCTU	651.48487.0225
	69814	10/31/23		RPR-E.L. SANITARY LINE 3,	162.50		7063		D	-				MTCE. OF STRUCTU	651.48487.0335
	69814	10/31/23		MANHOLE REPAIR	718.75		7157		D	-				MTCE. OF STRUCTU	651.48485.0335
					4,591.25	*CHECK	TOTAL								
				VENDOR TOTAL	4,591.25										
CROW RIVER READY MIX				003648											
	69815	10/31/23		CEMENT	557.99		7077		D	-				GENERAL SUPPLIES	101.43425.0229
CUSTOM INTERIORS & CO. I				003952											
	69768	10/19/23		DESKS-ODENS&CORBETT	4,000.00		101823		D	-				FURNITURE AND EQ	101.41405.0552
DELEON/AMANDA				003965											
	69816	10/31/23		FOOD-WELCOME WEEK	200.00		103123		D	-				OTHER CHARGES	235.41402.0449
DEMO INC				003597											
	69817	10/31/23		WELCOME WEEK FACE PAINT	200.00		103123		D	-				OTHER CHARGES	235.41402.0449
DOLLIFF INSURANCE				003425											
	69818	10/31/23		2024 DISABILITY POLICY	1,752.00		518368		D	-				PREPAID EXPENSES	101.128000
DOOLEY'S PETROLEUM INC				000212											
	69819	10/31/23		2.93 GALLONS UNLEADED	17,580.00		462347		D	-				INVENTORIES-MDSE	101.125000
	69819	10/31/23		3.99 GALLONS DIESEL	7,980.00		462347		D	-				INVENTORIES-MDSE	101.125000

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VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
DOOLEY'S PETROLEUM INC 000212	69819	10/31/23	PLANT GAS&FUEL	1,095.63		604737		D	-				MOTOR FUELS AND	651.48484.0222
				26,655.63	*CHECK	TOTAL								
			VENDOR TOTAL	26,655.63										
DUININCK CONCRETE 000151	69820	10/31/23	CONCRETE	1,180.20		122552		D	-				MTCE. OF OTHER I	101.43425.0226
DUININCK INC 000222	69821	10/31/23	23RD ST SE AREA IMPR	181,612.69		APPL #4		D	-				MTCE. OF OTHER I	423.48453.0336
	69821	10/31/23	GORTON AVE AREA IMPR	719,831.46		APPL #5		D	-				MTCE. OF OTHER I	423.48451.0336
	69821	10/31/23	SAND	3,591.52		557551		D	-				GENERAL SUPPLIES	101.43425.0229
	69821	10/31/23	SAND	2,482.92		557598		D	-				GENERAL SUPPLIES	101.43425.0229
	69821	10/31/23	SAND	2,981.02		557746		D	-				GENERAL SUPPLIES	101.43425.0229
	69821	10/31/23	SAND	412.50		557805		D	-				GENERAL SUPPLIES	101.43425.0229
	69821	10/31/23	ASPHALT	4,245.62		557810		D	-				MTCE. OF OTHER I	101.43425.0226
	69821	10/31/23	SAND	3,259.26		557858		D	-				GENERAL SUPPLIES	101.43425.0229
	69821	10/31/23	SAND/SAND MIX	4,874.09		557949		D	-				MTCE. OF OTHER I	101.43425.0226
	69821	10/31/23	SAND	3,298.58		558000		D	-				MTCE. OF OTHER I	101.43425.0226
	69821	10/31/23	MATERIAL EXCHANGE CRED	4,788.75CR		923514		D	-				GENERAL SUPPLIES	101.43425.0229
				921,800.91	*CHECK	TOTAL								
			VENDOR TOTAL	921,800.91										
EMERG. AUTOMOTIVE TECHNO 003296	69822	10/31/23	BEACON	76.67		CG03082352A		D	-				INVENTORIES-MDSE	101.125000
ENGAN ASSOCIATES P.A. 000240	69823	10/31/23	SELVING PARK VISION ST	1,601.25		296.21-2		D	-				PROFESSIONAL SER	235.41402.0446
FAJ LANGUAGE SERVICES LL 003971	69824	10/31/23	TRANSLATION SERVICES	2,756.04		62		D	-				PROFESSIONAL SER	101.41418.0446
FARM-RITE EQUIPMENT 003002	69825	10/31/23	#142781 TIRES	1,072.24		P47383		D	-				INVENTORIES-MDSE	101.125000
FERGUSON ENTERPRISES INC 000810	69826	10/31/23	FITTINGS-WATER TRUCK	17.38		0389362		D	-				GENERAL SUPPLIES	101.43425.0229
	69826	10/31/23	SOLENOID-PLUMBING	36.99		0414535		D	-				GENERAL SUPPLIES	101.43425.0229
				54.37	*CHECK	TOTAL								
			VENDOR TOTAL	54.37										
FIRST CHOICE FOOD & BEVE 000775	69827	10/31/23	CONCESSION SUPPLIES	539.28		2107:034461		D	-				GENERAL SUPPLIES	101.45433.0229
FIVE-STAR PUMPING 000234	69828	10/31/23	BIOSOLIDS LAND APPLIC	77,805.00		3921		D	-				OTHER SERVICES	651.48486.0339
FLAHERTY & HOOD P.A. 001449	69829	10/31/23	GEN MUN & REAL EST-SE	18,211.57		20073		D	N	01			PROFESSIONAL SER	101.41406.0446

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VENDOR NAME AND NUMBER				CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
FLAHERTY & HOOD P.A.				001449													
69829	10/31/23	LABOR/EMPL. CONSUL-SEP	1,943.75		20127						D	N	01			PROFESSIONAL SER	101.41406.0446
			20,155.32	*CHECK	TOTAL												
		VENDOR TOTAL	20,155.32														
FLEETPRIDE				002973													
69830	10/31/23	FILTERS	126.08		111912020						D	-				INVENTORIES-MDSE	101.125000
69830	10/31/23	FILTERS	25.29		111976288						D	-				INVENTORIES-MDSE	101.125000
69830	10/31/23	FILTER	6.13		111998012						D	-				INVENTORIES-MDSE	101.125000
69830	10/31/23	FILTER	11.22		112232929						D	-				INVENTORIES-MDSE	101.125000
			168.72	*CHECK	TOTAL												
		VENDOR TOTAL	168.72														
FORUM COMMUNICATIONS COM				002269													
69831	10/31/23	NOTICE OF HEARING-ASSESS	452.72		I2023.00091485						D	-				ADVERTISING	424.48451.0447
69831	10/31/23	PROJ NOS 2301-A/2301-C	228.02		I2023.00091493						D	-				ADVERTISING	424.48451.0447
			680.74	*CHECK	TOTAL												
		VENDOR TOTAL	680.74														
FRAGODT FLOOR COVERING				003365													
69769	10/19/23	CARPET-AIRPORT	4,000.00		101923						D	-				MTCE. OF OTHER I	219.43430.0336
GALENA CHRYSLER				003954													
69776	10/24/23	2023 DURANGO PURSUIT	36,101.00		102423						D	-				MACHINERY AND AU	450.42411.0553
69776	10/24/23	2023 DURANGO PURSUIT	36,601.00		102423						D	-				MACHINERY AND AU	450.42411.0553
			72,702.00	*CHECK	TOTAL												
		VENDOR TOTAL	72,702.00														
GALLS LLC				000288													
69832	10/31/23	PETERSON-UNIFORM	43.18		025723652						D	-				SUBSISTENCE OF P	101.42412.0227
69832	10/31/23	E.RESENDEZ-SHORTS	38.96		025855682						D	-				SUBSISTENCE OF P	101.42412.0227
			82.14	*CHECK	TOTAL												
		VENDOR TOTAL	82.14														
GENERAL MAILING SERVICES				000293													
69833	10/31/23	POSTAGE 09/25-09/29/23	36.58		67675						D	-				POSTAGE	101.41402.0223
69833	10/31/23	POSTAGE 09/25-09/29/23	4.18		67675						D	-				POSTAGE	101.41403.0223
69833	10/31/23	POSTAGE 09/25-09/29/23	0.81		67675						D	-				POSTAGE	101.41405.0223
69833	10/31/23	POSTAGE 09/25-09/29/23	20.00		67675						D	-				POSTAGE	101.41408.0223
69833	10/31/23	POSTAGE 09/25-09/29/23	16.20		67675						D	-				POSTAGE	101.41420.0223
69833	10/31/23	POSTAGE 09/25-09/29/23	0.81		67675						D	-				POSTAGE	101.42412.0223
69833	10/31/23	POSTAGE 09/25-09/29/23	0.81		67675						D	-				POSTAGE	101.43425.0223
69833	10/31/23	POSTAGE	109.35		67801						D	-				POSTAGE	101.42411.0223
69833	10/31/23	POSTAGE	15.00		67804						D	-				POSTAGE	101.42412.0223
69833	10/31/23	POSTAGE 10/02-10/06/23	4.86		67816						D	-				POSTAGE	101.41400.0223
69833	10/31/23	POSTAGE 10/02-10/06/23	15.36		67816						D	-				POSTAGE	101.41401.0223
69833	10/31/23	POSTAGE 10/02-10/06/23	13.77		67816						D	-				POSTAGE	101.41402.0223
69833	10/31/23	POSTAGE 10/02-10/06/23	5.04		67816						D	-				POSTAGE	101.41403.0223
69833	10/31/23	POSTAGE 10/02-10/06/23	135.82		67816						D	-				POSTAGE	101.41405.0223
69833	10/31/23	POSTAGE 10/02-10/06/23	20.00		67816						D	-				POSTAGE	101.41408.0223

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VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
GENERAL MAILING SERVICES				000293											
	69833	10/31/23	POSTAGE	10/02-10/06/23	9.87		67816		D	-				POSTAGE	101.43425.0223
	69833	10/31/23	POSTAGE	10/09-10/13/23	48.34		67863		D	-				POSTAGE	101.41402.0223
	69833	10/31/23	POSTAGE	10/09-10/13/23	11.55		67863		D	-				POSTAGE	101.41405.0223
	69833	10/31/23	POSTAGE	10/09-10/13/23	20.00		67863		D	-				POSTAGE	101.41408.0223
	69833	10/31/23	POSTAGE	10/09-10/13/23	0.81		67863		D	-				POSTAGE	651.48484.0223
	69833	10/31/23	POSTAGE	10/16-10/20/23	15.39		67907		D	-				POSTAGE	101.41400.0223
	69833	10/31/23	POSTAGE	10/16-10/20/23	2.08		67907		D	-				POSTAGE	101.41401.0223
	69833	10/31/23	POSTAGE	10/16-10/20/23	12.49		67907		D	-				POSTAGE	101.41402.0223
	69833	10/31/23	POSTAGE	10/16-10/20/23	11.34		67907		D	-				POSTAGE	101.41403.0223
	69833	10/31/23	POSTAGE	10/16-10/20/23	92.68		67907		D	-				POSTAGE	101.41405.0223
	69833	10/31/23	POSTAGE	10/16-10/20/23	20.00		67907		D	-				POSTAGE	101.41408.0223
	69833	10/31/23	POSTAGE	10/16-10/20/23	0.81		67907		D	-				POSTAGE	101.42412.0223
					643.95	*CHECK	TOTAL								
				VENDOR TOTAL	643.95										
GILBERTSON/JEFFREY				001393											
	69834	10/31/23	FIRE CHEIFS CONF		122.00		102323		D	-				TRAVEL-CONF.-SCH	101.42412.0333
GRAINGER INC				000786											
	69835	10/31/23	RETURN-DEVALVING TOOL		141.58	CR	9861635523		D	-				SMALL TOOLS	651.48484.0221
	69835	10/31/23	WATER FILTERS		229.95		9866279053		D	-				MTCE. OF EQUIPME	101.45433.0224
	69835	10/31/23	BATHROOM FIXTURE RPRS		204.70		9866416648		D	-				MTCE. OF EQUIPME	101.45433.0224
					293.07	*CHECK	TOTAL								
				VENDOR TOTAL	293.07										
GRAVE/MATTHEW L				003608											
	69836	10/31/23	SAFETY BOOTS		200.40		102523		D	-				SUBSISTENCE OF P	101.42412.0227
	69836	10/31/23	MSFCA ANNUAL CHIEFS CONF		112.00		102523		D	-				TRAVEL-CONF.-SCH	101.42412.0333
					312.40	*CHECK	TOTAL								
				VENDOR TOTAL	312.40										
GREAT LAKES COMBATIVES				003967											
	69837	10/31/23	JUDO-WELCOME WEEK		200.00		103123		D	-				OTHER CHARGES	235.41402.0449
HACH COMPANY				000316											
	69838	10/31/23	LAB SUPPLIES		1,871.08		13781202		D	-				GENERAL SUPPLIES	651.48484.0229
HANNEMAN/BENJAMIN J				003042											
	69839	10/31/23	CASE INVESTIGATION		33.00		102323		D	-				SUBSISTENCE OF P	101.42411.0227
HANSEN ADVERTISING SPECI				000321											
	69840	10/31/23	HATS FOR FIREFIGHTERS		253.92		48850		D	-				SUBSISTENCE OF P	101.42412.0227
	69840	10/31/23	CONVESTION PROMO ITEMS		1,390.61		48890		D	-				OTHER CHARGES	208.45008.0449
	69840	10/31/23	CONVESTION PROMO ITEMS		1,236.95		48891		D	-				OTHER CHARGES	208.45008.0449
					2,881.48	*CHECK	TOTAL								
				VENDOR TOTAL	2,881.48										

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HANSON *PETTY CASH/FRANK				003184											
	69841	10/31/23	LAKE REGION MTG-ST STEPH	15.00			102523		D	-				TRAVEL-CONF.-SCH	101.42412.0333
	69841	10/31/23	FOOD PERMIT-FAM NIGHT	20.00			305602		D	-				LICENSES AND TAX	101.42412.0445
	69841	10/31/23	COUNTY CHEIFS MTG-KANDI	10.00			4484-15		D	-				TRAVEL-CONF.-SCH	101.42412.0333
	69841	10/31/23	COUNTY CHEIFS MTG-KANDI	10.00			4484-16		D	-				TRAVEL-CONF.-SCH	101.42412.0333
	69841	10/31/23	LAKE REGION MTG-GLENWOOD	30.00			951361		D	-				TRAVEL-CONF.-SCH	101.42412.0333
	69841	10/31/23	LAKE REGION MTG-GLENWOOD	15.00			951362		D	-				TRAVEL-CONF.-SCH	101.42412.0333
				100.00		*CHECK	TOTAL								
			VENDOR TOTAL	100.00											
HARRY'S FROZEN FOOD				003765											
	69842	10/31/23	CONCESSION SUPPLIES	455.00			64945		D	-				GENERAL SUPPLIES	101.45433.0229
HAUG IMPLEMENT CO - JOHN				000324											
	69843	10/31/23	#186884 O-RING KIT	27.48			471400		D	-				INVENTORIES-MDSE	101.125000
HAWKINS INC				000325											
	69844	10/31/23	FERRIC CHLORIDE	12,231.24			6606252		D	-				GENERAL SUPPLIES	651.48484.0229
HENRY SCHEIN, INC				003874											
	69845	10/31/23	OXYGEN CYLINDER	144.64			58574649		D	-				SMALL TOOLS	101.42412.0221
HILLYARD\HUTCHINSON				000333											
	69846	10/31/23	CLEANING SUPPLIES	1,556.15			605212400		D	-				CLEANING AND WAS	101.45433.0228
	69846	10/31/23	CLEANING SUPPLIES	666.83			605212413		D	-				CLEANING AND WAS	101.45435.0228
	69846	10/31/23	CLEANING SUPPLIES	63.06			605285583		D	-				CLEANING AND WAS	101.45435.0228
	69846	10/31/23	CLEANING SUPPLIES	456.65			605287058		D	-				CLEANING AND WAS	101.41408.0228
	69846	10/31/23	CLEANING SUPPLIES	499.91			605287059		D	-				CLEANING AND WAS	101.43425.0228
	69846	10/31/23	CLEANING SUPPLIES	59.14			605287059		D	-				GENERAL SUPPLIES	101.43425.0229
				3,301.74		*CHECK	TOTAL								
			VENDOR TOTAL	3,301.74											
HOFFMAN CONSTRUCTION CO.				003936											
	69847	10/31/23	STRMWTR PIPE RPR-LAKEL	3,587.50			187		D	-				MTCE. OF OTHER I	101.43418.0336
HOLM/KIMBERLY				003970											
	69848	10/31/23	GOAT YOGA EVENT	220.00			104		D	-				PROFESSIONAL SER	101.45435.0446
HOMETOWN FIBER				003760											
	69777	10/24/23	NETWRK ARCHITECTURE	206,257.20			3287		D	-				PROFESSIONAL SER	205.41402.0446
IDEXX DISTRIBUTION INC				003366											
	69849	10/31/23	LAB SUPPLIES	1,096.42			3138459037		D	-				GENERAL SUPPLIES	651.48484.0229
IN CONTROL INC				002486											
	69850	10/31/23	REPAIR TO SCADA-PARTS	591.74			S-INV01053		D	-				MTCE. OF EQUIPME	651.48484.0224
	69850	10/31/23	REPAIR TO SCADA-LABOR	5,153.75			S-INV01053		D	-				PROFESSIONAL SER	651.48484.0446
				5,745.49		*CHECK	TOTAL								
			VENDOR TOTAL	5,745.49											

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VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
INNOVATIVE OFFICE SOLUTI				003023											
	69851	10/31/23		OFFICE FURNITURE	1,162.94		CIN118571		D	-				OFFICE SUPPLIES	101.45432.0220
	69851	10/31/23		OFFICE FURNITURE-LABOR	275.00		CIN118571		D	-				PROFESSIONAL SER	101.45432.0446
	69851	10/31/23		OFFICE SUPPLIES	127.68		IN4350242		D	-				OFFICE SUPPLIES	101.45433.0220
	69851	10/31/23		OFFICE SUPPLIES	55.35		IN4357023		D	-				OFFICE SUPPLIES	208.45005.0220
	69851	10/31/23		OFFICE SUPPLIES	197.96		IN4359765		D	-				OFFICE SUPPLIES	101.41410.0220
	69851	10/31/23		OFFICE SUPPLIES	153.12		IN4359765		D	-				OFFICE SUPPLIES	101.43425.0220
					1,972.05	*CHECK	TOTAL								
				VENDOR TOTAL	1,972.05										
IRON VALLEY EQUIPMENT &				003926											
	69852	10/31/23		#112619 HYD FILTER	110.74		1792		D	-				INVENTORIES-MDSE	101.125000
JOE RILEY CONSTRUCTION				003861											
	69853	10/31/23		SAND MIX	2,661.75		G23249		D	-				GENERAL SUPPLIES	101.43425.0229
JOHNSON CNTRLS FIRE PROT				003404											
	69854	10/31/23		SPRINKLER SYS INSPECTION	520.36		23524503		D	-				MTCE. OF EQUIPME	101.45433.0334
	69854	10/31/23		EMERG EXIT LGHT INSPECT	313.09		23524503		D	-				MTCE. OF EQUIPME	101.45433.0334
					833.45	*CHECK	TOTAL								
				VENDOR TOTAL	833.45										
JRVBR INC\OUTDOOR NETWOR				003127											
	69855	10/31/23		SNOTRACKS.COM AD	500.00		5309		D	-				ADVERTISING	208.45006.0447
JT SERVICES				003963											
	69856	10/31/23		TRAC NUT	2,512.86		JT23-296-08		D	-				MTCE. OF EQUIPME	101.43425.0224
K M FIRE PUMP SPECIALIST				000371											
	69857	10/31/23		DOOR LATCH PARTS	656.84		8362		D	N	01			MTCE. OF EQUIPME	101.42412.0224
KANDIYOHI CO AUDITOR				000376											
	69858	10/31/23		2023 PICTOMETRY FLYOVER	652.48		1		D	-				PROFESSIONAL SER	101.41402.0446
	69858	10/31/23		2023 GIS BASE MAP	5,625.00		1		D	-				PROFESSIONAL SER	101.41402.0446
	69858	10/31/23		2023 GIS HOSTING FEE	2,355.50		1		D	-				PROFESSIONAL SER	101.41409.0446
	69858	10/31/23		2023 PICTOMETRY FLYOVER	652.48		1		D	-				PROFESSIONAL SER	101.43417.0446
	69858	10/31/23		2023 GIS BASE MAP	5,625.00		1		D	-				PROFESSIONAL SER	101.43417.0446
	69858	10/31/23		2023 PICTOMETRY FLYOVE	1,000.00		1		D	-				PROFESSIONAL SER	651.48485.0446
	69858	10/31/23		2023 GIS BASE MAP	10,000.00		1		D	-				PROFESSIONAL SER	651.48485.0446
	69858	10/31/23		2022 GIS BASE MAP	2,812.50		15		D	-				PROFESSIONAL SER	101.41402.0446
	69858	10/31/23		2022 PICTOMETRY FLYOVER	326.24		15		D	-				PROFESSIONAL SER	101.41402.0446
	69858	10/31/23		2022 GIS HOSTING FEE	1,177.75		15		D	-				PROFESSIONAL SER	101.41409.0446
	69858	10/31/23		2022 GIS BASE MAP	2,812.50		15		D	-				PROFESSIONAL SER	101.43417.0446
	69858	10/31/23		2022 PICTOMETRY FLYOVER	326.24		15		D	-				PROFESSIONAL SER	101.43417.0446
	69858	10/31/23		2022 PICTOMETRY FLYOVER	500.00		15		D	-				PROFESSIONAL SER	651.48484.0446
	69858	10/31/23		2022 GIS BASE MAP	5,000.00		15		D	-				PROFESSIONAL SER	651.48485.0446
	69858	10/31/23		LANDFILL CHARGES-AUG	28.48		501916		D	-				CLEANING AND WAS	101.43425.0338
	69858	10/31/23		LANDFILL CHARGES-SEP	76.00		503788		D	-				CLEANING AND WAS	101.43425.0338

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KANDIYOHI CO AUDITOR				000376											
	69858	10/31/23		LANDFILL CHARGES-SEP	32.32		503816		D	-				CLEANING AND WAS	101.45433.0228
	69858	10/31/23		LANDFILL CHARGES-SEP	203.48		503817		D	-				CLEANING AND WAS	101.45433.0228
	69858	10/31/23		LANDFILL CHARGES-SEP	35.20		503833		D	-				CLEANING AND WAS	101.45433.0228
	69858	10/31/23		LANDFILL CHARGES-SEP	24.00		503834		D	-				CLEANING AND WAS	101.45433.0228
	69858	10/31/23		LANDFILL CHARGES-SEP	19.52		503914		D	-				CLEANING AND WAS	101.45433.0228
	69858	10/31/23		LANDFILL CHARGES-SEP	707.23		503968		D	-				CLEANING AND WAS	651.48484.0228
					39,991.92	*CHECK	TOTAL								
				VENDOR TOTAL	39,991.92										
KANDIYOHI CO H.R.A.				000341											
	69770	10/19/23		CDAP-18-0051-0-FY#19	196,650.00		101823		D	-				OTHER SERVICES	212.46441.0339
KANDIYOHI CO TREASURER				003619											
	69859	10/31/23		MTCE O.T. FOR WLMR MTGS	44.82		102323		D	-				PROFESSIONAL SER	101.41401.0446
KANDIYOHI CO-OP ELECTRIC				000375											
	69771	10/19/23		128238003 WELCOME TO WIL	60.45		STMT/09-23		D	-				UTILITIES	101.43425.0332
	69771	10/19/23		128238009 CO RD 23/HWY	99.00		STMT/09-23		D	-				UTILITIES	101.43425.0332
	69771	10/19/23		128238001 ELEC SERV SEC	38.00		STMT/09-23		D	-				UTILITIES	651.48486.0332
	69771	10/19/23		187836 ELEC SERV LIFT ST	788.00		STMT/09-23		D	-				UTILITIES	651.48487.0332
					985.45	*CHECK	TOTAL								
				VENDOR TOTAL	985.45										
KANDIYOHI COUNTY 4-H				003959											
	69860	10/31/23		SHELTER CANCELLED REFUND	120.00		103023		D	-				REFUNDS AND REIM	101.41428.0882
KENNEDY & GRAVEN, CHARTE				002520											
	69861	10/31/23		FIBER BROADBAND PROJ	1,545.00		176881		D	-				PROFESSIONAL SER	205.41402.0446
KING'S ELECTRIC LLC				003138											
	69862	10/31/23		INST LED LT FIXTURE-PR	3,555.60		2691		D	N	01			MTCE. OF OTHER I	651.48484.0226
	69862	10/31/23		INST LED LT FIXTURE-LBR	750.00		2691		D	N	01			MTCE. OF OTHER I	651.48484.0336
	69862	10/31/23		REMOVE POWER-ALARM PANEL	120.00		2698		D	N	01			MTCE. OF EQUIPME	651.48484.0334
	69862	10/31/23		RPR-ELEC TO FUEL PUMPS	882.46		2699		D	N	01			MTCE. OF EQUIPME	101.43425.0334
					5,308.06	*CHECK	TOTAL								
				VENDOR TOTAL	5,308.06										
KLUVER/LYNN				002457											
	69863	10/31/23		SAFETY BOOTS	209.97		101023		D	-				SUBSISTENCE OF P	101.43425.0227
KRIS ENGINEERING INC				002498											
	69864	10/31/23		CUTTING EDGES	1,997.48		38663		D	-				MTCE. OF EQUIPME	101.43425.0224
KRISS PREMIUM PRODUCTS I				002122											
	69865	10/31/23		COOLING WATER TREATMEN	2,213.84		185533		D	-				GENERAL SUPPLIES	101.45433.0229
LAKES AREA REVIEW				002432											
	69866	10/31/23		MAYOR'S BIKE RIDE AD	195.20		3225		D	-				OTHER CHARGES	208.45006.0449

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LAKES AREA REVIEW				002432											
	69866	10/31/23		MAYOR'S BIKE RIDE AD	195.20		3258		D	-				OTHER CHARGES	208.45006.0449
					390.40	*CHECK	TOTAL								
				VENDOR TOTAL	390.40										
LOCAL GOV'T INFORMATION				003226											
	69867	10/31/23		PIMS EXTERNAL IP CHANGE	101.25		54322		D	-				PROFESSIONAL SER	101.41409.0446
LOCATORS & SUPPLIES INC				002162											
	69868	10/31/23		VESTS	145.04		0310436-IN		D	-				SUBSISTENCE OF P	101.43425.0227
LOTTMAN PAINTING INC				003150											
	69869	10/31/23		PAINTED AT AIRPORT	3,900.00		STMT/10-23		D	-				MTCE. OF OTHER I	230.43430.0336
LUNGSTROM/MEGAN				003749											
	69870	10/31/23		SAFETY BOOTS	224.99		101023		D	-				SUBSISTENCE OF P	101.43425.0227
LYNCH/ERIC				003966											
	69871	10/31/23		SOUND&ENGINEERING	250.00		103123		D	-				OTHER CHARGES	235.41402.0449
MA KAY THA				003964											
	69872	10/31/23		WELCOME WEEK-DANCING	200.00		103123		D	-				OTHER CHARGES	235.41402.0449
MARCO TECHNOLOGIES LLC				000437											
	69873	10/31/23		PRINT/PAGE COUNT	467.58		INV11721814		D	-				SUBSCRIPTIONS AN	101.41409.0443
	69873	10/31/23		SHERDDING SERVICE-	52.50		INV11728884		D	-				PROFESSIONAL SER	101.41403.0446
					520.08	*CHECK	TOTAL								
				VENDOR TOTAL	520.08										
MARCO TECHNOLOGIES LLC				001838											
	69772	10/19/23		500-0564417-000-OCT	149.61		512846791		D	-				SUBSCRIPTIONS AN	101.41409.0443
	69874	10/31/23		500-0565502-000-NOV	613.46		513798587		D	-				RENTS	101.45432.0440
				VENDOR TOTAL	763.07										
MENARDS				000449											
	69875	10/31/23		SPRAY PAINT	77.82		65803		D	-				GENERAL SUPPLIES	651.48486.0229
	69875	10/31/23		PLANT SUPPLIES	129.94		66067		D	-				GENERAL SUPPLIES	651.48486.0229
	69875	10/31/23		BELT RACK	14.57		66246		D	-				GENERAL SUPPLIES	651.48484.0229
	69875	10/31/23		BELT RACK	23.22		66431		D	-				GENERAL SUPPLIES	651.48484.0229
	69875	10/31/23		CABLE TIES/TAPE	20.46		66517		D	-				GENERAL SUPPLIES	651.48484.0229
	69875	10/31/23		LAB SUPPLIES	49.81		66519		D	-				SMALL TOOLS	651.48484.0221
	69875	10/31/23		WIPES/HOSE/TOOL ADAPTER	23.42		66637		D	-				GENERAL SUPPLIES	651.48484.0229
	69875	10/31/23		PIPE FITTINGS/SUPPLIES	36.54		66984		D	-				GENERAL SUPPLIES	101.43425.0229
	69875	10/31/23		SALT/LEVER/CALYPSO	70.43		66988		D	-				GENERAL SUPPLIES	101.42412.0229
	69875	10/31/23		BUNGEE/RATCHET/TOW STRAP	71.44		67036		D	-				GENERAL SUPPLIES	101.45433.0229
	69875	10/31/23		LOADOUT	126.82		67209		D	-				GENERAL SUPPLIES	651.48484.0229
	69875	10/31/23		SPRAY GUN/WRENCH SET	70.98		67211		D	-				SMALL TOOLS	101.43425.0221

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MENARDS				000449											
	69875	10/31/23		DRILL BITS	19.98		67218		D	-				GENERAL SUPPLIES	101.42412.0229
	69875	10/31/23		FLAPPER KIT/HOSE	56.81		67269		D	-				MTCE. OF STRUCTU	101.41408.0225
	69875	10/31/23		OFFICE SUPPLIES	11.24		67282		D	-				OFFICE SUPPLIES	101.45432.0220
	69875	10/31/23		OUTLETS	28.99		67283		D	-				GENERAL SUPPLIES	101.45433.0229
	69875	10/31/23		TAPE & ADAPTERS	22.95		67529		D	-				GENERAL SUPPLIES	101.45433.0229
	69875	10/31/23		CABLE	51.00		67531		D	-				MTCE. OF OTHER I	651.48486.0226
	69875	10/31/23		ANTIFREEZE	29.88		67671		D	-				MTCE. OF EQUIPME	101.42412.0224
	69875	10/31/23		PAINTING SUPPLIES	15.97		67711		D	-				GENERAL SUPPLIES	101.41408.0229
					952.27										
				VENDOR TOTAL	952.27										
METRO SALES INC				003016											
	69876	10/31/23		CNTRCT USUAGE 7/18-10/18	246.96		INV2387800		D	-				OFFICE SUPPLIES	101.42411.0220
MID CENTRAL DOOR CO				000859											
	69877	10/31/23		DOOR REPLACEMENT-PARTS	1,153.38		SI013490		D	-				MTCE. OF STRUCTU	101.45433.0225
	69877	10/31/23		DOOR REPLACEMENT-LABOR	770.00		SI013490		D	-				MTCE. OF STRUCTU	101.45433.0335
					1,923.38										
				VENDOR TOTAL	1,923.38										
MID STATES AUDIO INC				003349											
	69878	10/31/23		SPEAKER RPR BLUE L ARE	3,906.25		33161		D	-				MTCE. OF EQUIPME	101.45433.0334
MIKE'S SMALL ENGINE CENT				002699											
	69879	10/31/23		#111111 RECOIL ROPE KIT	32.99		27632		D	-				INVENTORIES-MDSE	101.125000
	69879	10/31/23		FUEL PUMP	33.99		27654		D	-				GENERAL SUPPLIES	101.45433.0229
					66.98										
				VENDOR TOTAL	66.98										
MILLS PARTS CENTER				003729											
	69880	10/31/23		RETURN SHIELD ASY	20.51CR		CM6000685		D	-				INVENTORIES-MDSE	101.125000
	69880	10/31/23		#209115 WINDOW SWITCH	86.41		6003048		D	-				INVENTORIES-MDSE	101.125000
	69880	10/31/23		#209115 HEATER/HOSE	117.84		6011630		D	-				INVENTORIES-MDSE	101.125000
	69880	10/31/23		#209115 EXHUST PIPE	401.34		6013714		D	-				INVENTORIES-MDSE	101.125000
	69880	10/31/23		#209115 CUT CONVERTER	736.19		6015512		D	-				INVENTORIES-MDSE	101.125000
					1,321.27										
				VENDOR TOTAL	1,321.27										
MINI BIFF LLC				001805											
	69881	10/31/23		TOILET RENTAL	107.10		A-140567		D	M	01			RENTS	101.43425.0440
	69881	10/31/23		TOILET RENTAL	321.30		A-141929		D	M	01			RENTS	101.43425.0440
	69881	10/31/23		TOILET RENTAL	214.20		A-142643		D	M	01			RENTS	101.43425.0440
	69881	10/31/23		TOILET RENTAL	79.46		A-143873		D	M	01			RENTS	101.43425.0440
	69881	10/31/23		TOILET RENTAL	107.10		A-144261		D	M	01			RENTS	101.43425.0440
	69881	10/31/23		TOILET RENTAL	3.21		A-144266		D	M	01			CLEANING AND WAS	101.45433.0338
	69881	10/31/23		TOILET RENTAL	321.30		A-144715		D	M	01			RENTS	101.43425.0440
	69881	10/31/23		TOIELT RENTAL	107.10		A-144885		D	M	01			RENTS	101.43425.0440

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MINI BIFF LLC				001805											
	69881	10/31/23		TOILET RENTAL	107.10		A-144976		D	M	01			RENTS	101.43425.0440
	69881	10/31/23		TOILET RENTAL	107.10		A-145081		D	M	01			RENTS	101.43425.0440
	69881	10/31/23		TOILET RENTAL	107.10		A-145106		D	M	01			RENTS	101.43425.0440
	69881	10/31/23		TOILET RENTAL	228.03		A-145216		D	M	01			RENTS	101.43425.0440
					1,810.10	*CHECK	TOTAL								
				VENDOR TOTAL	1,810.10										
MN DEPT OF LABOR & INDUS				002857											
	69882	10/31/23		PRESSURE VESSEL INSP	40.00		ABR0311556X		D	-				MTCE. OF STRUCTU	101.45433.0335
	69882	10/31/23		PRESSURE VESSEL INSP.	20.00		ABR0311564X		D	-				SUBSCRIPTIONS AN	101.43425.0443
	69882	10/31/23		ELEVATOR LICENSE	100.00		ALR0152025X		D	-				LICENSES AND TAX	101.45433.0445
					160.00	*CHECK	TOTAL								
				VENDOR TOTAL	160.00										
MN DEPT OF REVENUE				000492											
	502	10/18/23		SALES TAX-SEPTMEBER	44.74CR		STMT/09-23		M	-				INVENTORIES-MDSE	101.125000
	502	10/18/23		FUEL LICENSE RENEWEL	25.00		STMT/09-23		M	-				PREPAID EXPENSES	101.128000
	502	10/18/23		SALES TAX-SEPTEMBER	929.00		STMT/09-23		M	-				SALES TAX PAYABL	101.206000
	502	10/18/23		DIESEL FUEL-SEPTEMBER	49.01		STMT/09-23		M	-				SALES TAX PAYABL	101.206000
	502	10/18/23		SALES TAX-SEPTMEBER	1.40CR		STMT/09-23		M	-				TRAVEL-CONF.-SCH	101.41400.0333
	502	10/18/23		SALES TAX-SEPTMEBER	38.14CR		STMT/09-23		M	-				SUBSISTENCE OF P	101.41402.0227
	502	10/18/23		SALES TAX-SEPTMEBER	0.25CR		STMT/09-23		M	-				OFFICE SUPPLIES	101.41403.0220
	502	10/18/23		SALES TAX-SEPTMEBER	22.46CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.42411.0229
	502	10/18/23		SALES TAX-SEPTMEBER	1.80CR		STMT/09-23		M	-				SMALL TOOLS	101.43425.0221
	502	10/18/23		DIESEL FUEL-SEPTEMBER	170.69		STMT/09-23		M	-				MOTOR FUELS AND	101.43425.0222
	502	10/18/23		DIESEL FUEL-SEPTEMBER	122.74		STMT/09-23		M	-				MOTOR FUELS AND	101.43425.0222
	502	10/18/23		SALES TAX-SEPTMEBER	0.96CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.43425.0229
	502	10/18/23		SALES TAX-SEPTMEBER	12.50CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.43425.0229
	502	10/18/23		SALES TAX-SEPTMEBER	9.45CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.43425.0229
	502	10/18/23		SALES TAX-SEPTMEBER	1.41CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.43425.0229
	502	10/18/23		SALES TAX-SEPTMEBER	0.47CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.43425.0229
	502	10/18/23		SALES TAX-SEPTMEBER	21.65CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.45432.0229
	502	10/18/23		SALES TAX-SEPTMEBER	2.83CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.45432.0229
	502	10/18/23		SALES TAX-SEPTMEBER	1.81CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.45432.0229
	502	10/18/23		SALES TAX-SEPTMEBER	7.56CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.45432.0229
	502	10/18/23		SALES TAX-SEPTMEBER	14.96CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.45432.0229
	502	10/18/23		SALES TAX-SEPTMEBER	5.10CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.45432.0229
	502	10/18/23		SALES TAX-SEPTMEBER	2.76CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.45432.0229
	502	10/18/23		SALES TAX-SEPTMEBER	13.88CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.45432.0229
	502	10/18/23		SALES TAX-SEPTMEBER	11.22CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.45432.0229
	502	10/18/23		SALES TAX-SEPTMEBER	14.96CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.45432.0229
	502	10/18/23		SALES TAX-SEPTMEBER	20.40CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.45432.0229
	502	10/18/23		SALES TAX-SEPTMEBER	13.80CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.45432.0229
	502	10/18/23		SALES TAX-SEPTMEBER	15.84CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.45432.0229
	502	10/18/23		SALES TAX-SEPTMEBER	26.34CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.45432.0229
	502	10/18/23		SALES TAX-SEPTMEBER	1.72CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.45432.0229
	502	10/18/23		SALES TAX-SEPTMEBER	18.90CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.45432.0229
	502	10/18/23		SALES TAX-SEPTMEBER	2.84CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.45432.0229
	502	10/18/23		SALES TAX-SEPTMEBER	4.31CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.45432.0229

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VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
MN DEPT OF REVENUE				000492											
	502	10/18/23	SALES	TAX-SEPTMEBER	1.18CR		STMT/09-23		M	-				SUBSCRIPTIONS AN	101.45432.0443
	502	10/18/23	SALES	TAX-SEPTMEBER	10.23CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.45433.0229
	502	10/18/23	SALES	TAX-SEPTMEBER	7.40CR		STMT/09-23		M	-				OFFICE SUPPLIES	101.45435.0220
	502	10/18/23	SALES	TAX-SEPTMEBER	3.06CR		STMT/09-23		M	-				OFFICE SUPPLIES	101.45435.0220
	502	10/18/23	SALES	TAX-SEPTMEBER	4.01CR		STMT/09-23		M	-				POSTAGE	101.45435.0223
	502	10/18/23	SALES	TAX-SEPTMEBER	6.83CR		STMT/09-23		M	-				MTCE. OF EQUIPME	101.45435.0224
	502	10/18/23	SALES	TAX-SEPTMEBER	12.96CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.45435.0229
	502	10/18/23	SALES	TAX-SEPTMEBER	3.46CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.45435.0229
	502	10/18/23	SALES	TAX-SEPTMEBER	6.10CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.45435.0229
	502	10/18/23	SALES	TAX-SEPTMEBER	0.79CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.45435.0229
	502	10/18/23	SALES	TAX-SEPTMEBER	0.71CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.45435.0229
	502	10/18/23	SALES	TAX-SEPTMEBER	8.76CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.45435.0229
	502	10/18/23	SALES	TAX-SEPTMEBER	8.74CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.45435.0229
	502	10/18/23	SALES	TAX-SEPTMEBER	1.04CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.45435.0229
	502	10/18/23	SALES	TAX-SEPTMEBER	2.91CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.45435.0229
	502	10/18/23	SALES	TAX-SEPTMEBER	1.34CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.45435.0229
	502	10/18/23	SALES	TAX-SEPTMEBER	0.65CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.45435.0229
	502	10/18/23	SALES	TAX-SEPTMEBER	0.66CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.45435.0229
	502	10/18/23	SALES	TAX-SEPTMEBER	4.31CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.45435.0229
	502	10/18/23	SALES	TAX-SEPTMEBER	3.84CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.45435.0229
	502	10/18/23	SALES	TAX-SEPTMEBER	1.56CR		STMT/09-23		M	-				GENERAL SUPPLIES	101.45435.0229
	502	10/18/23	DIESEL	FUEL-SEPTEMBER	4.25		STMT/09-23		M	-				MOTOR FUELS AND	651.48484.0222
	502	10/18/23	DIESEL	FUEL-SEPTEMBER	27.39		STMT/09-23		M	-				MOTOR FUELS AND	651.48485.0222
					903.08	*CHECK	TOTAL								
				VENDOR TOTAL	903.08										
MN MUNICIPAL UTILITIES A				001257											
	69883	10/31/23	THORSON-DRUG	TST CONSORT	41.25		62456		D	-				STATE MANDATES/D	101.43428.0337
MN SCREEN PRINT				000515											
	69884	10/31/23	EMBROIDERY-SAFETY	COATS	124.64		E11621		D	-				OTHER SERVICES	651.48484.0339
MN SECRETARY OF STATE -				002916											
	69885	10/31/23	AHRENDT-NOTARY	FEE	120.00		101823		D	-				LICENSES AND TAX	101.41400.0445
MN STATE FIRE DEPARTMENT				000519											
	69886	10/31/23	2024 MSFDA	MBRSHF DUES	495.00		2024		D	-				PREPAID EXPENSES	101.128000
MN UC FUND				000524											
	69887	10/31/23	U/E BENEFIT	QTR 3	471.77		07977283/10-23		D	-				RE-EMPLOYMENT IN	101.41428.0815
MORALES/JEANETTE				003958											
	69888	10/31/23	INTERPRETING	SERVICES	225.00		103023		D	-				PROFESSIONAL SER	101.41402.0446
MOTOROLA SOLUTIONS INC				001797											
	69889	10/31/23	MOTOROLA RADIO	-SPARE	285.12		8281695307		D	-				SMALL TOOLS	101.42411.0221
	69889	10/31/23	CHARGER-SPARE		337.50		8281701625		D	-				SMALL TOOLS	101.42411.0221
					622.62	*CHECK	TOTAL								
				VENDOR TOTAL	622.62										

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MTI DISTRIBUTING CO				000539											
	69890	10/31/23	#217810	TIE ROD ENDS	164.28		1406711-01		D	-				INVENTORIES-MDSE	101.125000
MUNICIPAL UTILITIES				000541											
	69891	10/31/23		UTILITIES FOR OCTOBER	761.34		STMT/10-23		D	-				UTILITIES	101.42412.0332
	69891	10/31/23		UTILITIES FOR OCTOBER	1,309.69		STMT/10-23		D	-				UTILITIES	101.43425.0332
	69891	10/31/23		UTILITIES FOR OCTOBER	2,092.58		STMT/10-23		D	-				UTILITIES	230.43430.0332
	69891	10/31/23		UTILITIES FOR OCTOBER	52,802.00		STMT/10-23		D	-				UTILITIES	651.48484.0332
	69891	10/31/23		UTILITIES FOR OCTOBER	202.05		STMT/10-23		D	-				UTILITIES	651.48485.0332
					57,167.66	*CHECK	TOTAL								
				VENDOR TOTAL	57,167.66										
MVTL LABORATORIES INC				000544											
	69892	10/31/23		LAB TESTING	58.30		1220837		D	-				PROFESSIONAL SER	651.48484.0446
	69892	10/31/23		LAB TESTING	302.50		1221325		D	-				PROFESSIONAL SER	651.48486.0446
					360.80	*CHECK	TOTAL								
				VENDOR TOTAL	360.80										
NARTEC, INC				002884											
	69893	10/31/23		DRUG TSTING KITS	683.89		19518		D	-				GENERAL SUPPLIES	101.42411.0229
NELSON INTERNATIONAL				000568											
	69894	10/31/23		REPAIR-SEMI PARTS	229.94		R101037922:01		D	-				MTCE. OF EQUIPME	651.48486.0224
	69894	10/31/23		REPAIR-SEMI LABOR	188.50		R101037922:01		D	-				MTCE. OF EQUIPME	651.48486.0334
	69894	10/31/23		#6884 AXLE SEAL	189.40		X101120165:01		D	-				INVENTORIES-MDSE	101.125000
	69894	10/31/23		#186884 OIL SEAL	146.26		X101120180:01		D	-				INVENTORIES-MDSE	101.125000
	69894	10/31/23		#118382 WATER PUMP	265.88		X101120279:01		D	-				INVENTORIES-MDSE	101.125000
	69894	10/31/23		RETURN-OIL SEAL	94.70CR		X101120339:01		D	-				INVENTORIES-MDSE	101.125000
	69894	10/31/23		RETURN-OIL SEAL	73.13CR		X101120483:01		D	-				INVENTORIES-MDSE	101.125000
					852.15	*CHECK	TOTAL								
				VENDOR TOTAL	852.15										
NORTHERN STATES SUPPLY				000585											
	69895	10/31/23		ADAPTER	14.56		10-615149		D	-				SMALL TOOLS	101.43425.0221
	69895	10/31/23		BOLTS	4.35		10-615423		D	-				MTCE. OF EQUIPME	101.43425.0224
	69895	10/31/23		HARD HAT	14.75		10-615566		D	-				SUBSISTENCE OF P	101.43425.0227
	69895	10/31/23		NUTS AND BOLTS	93.61		1717044		D	-				MTCE. OF EQUIPME	101.43425.0224
	69895	10/31/23		NUTS AND BOLTS	63.97		1717045		D	-				MTCE. OF EQUIPME	101.43425.0224
					191.24	*CHECK	TOTAL								
				VENDOR TOTAL	191.24										
O'REILLY AUTOMOTIVE INC				000650											
	69896	10/31/23	#142845	TURN SIGNAL SWIT	44.41		1528-101347		D	-				INVENTORIES-MDSE	101.125000
PEST PRO II				001968											
	69897	10/31/23		PEST CONTRILL SERVICE	64.43		40637		D	-				PROFESSIONAL SER	101.45435.0446
PREMIUM WATERS INC				000374											
	69898	10/31/23		DRINKING WATER	18.49		330554351		D	-				SUBSISTENCE OF P	101.42412.0227

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PREMIUM WATERS INC				000374											
	69898	10/31/23		DRINKING WATER	12.24		330557067		D	-				SUBSISTENCE OF P	101.42412.0227
	69898	10/31/23		DRINKING WATER	37.99		330561979		D	-				GENERAL SUPPLIES	101.45435.0229
					68.72	*CHECK	TOTAL								
				VENDOR TOTAL	68.72										
PRO WATER SOLUTIONS				003529											
	69899	10/31/23		REPAIR RO SYSTEM-PARTS	1,943.62		6484		D	-				MTCE. OF EQUIPME	101.45433.0224
	69899	10/31/23		REPAIR RO SYSTEM-LABOR	260.00		6484		D	-				MTCE. OF STRUCTU	101.45433.0335
					2,203.62	*CHECK	TOTAL								
				VENDOR TOTAL	2,203.62										
PURPOSE ARTISANS				.03250											
	69900	10/31/23		DRUM FACILITION	200.00		103123		D	-				OTHER CHARGES	235.41402.0449
QUICK SIGNS				001093											
	69901	10/31/23		MOUNT SILHOETTES-WALL	570.00		181178		D	-				MTCE. OF STRUCTU	101.42412.0335
	69901	10/31/23		NORTH HWY 71 BILLBOARD	3,384.00		181218		D	-				MTCE. OF STRUCTU	208.45006.0225
	69901	10/31/23		AD CARDS	155.00		92085		D	-				OFFICE SUPPLIES	101.45435.0220
					4,109.00	*CHECK	TOTAL								
				VENDOR TOTAL	4,109.00										
RDO EQUIPMENT CO				003109											
	69902	10/31/23		#114532 LIGHTS	172.06		P8982811		D	-				INVENTORIES-MDSE	101.125000
	69902	10/31/23		#133257 SENSOR	171.95		P8982811		D	-				INVENTORIES-MDSE	101.125000
	69902	10/31/23		#133257 HORN	86.26		P8991411		D	-				INVENTORIES-MDSE	101.125000
					430.27	*CHECK	TOTAL								
				VENDOR TOTAL	430.27										
REVIZE LLC				003242											
	69903	10/31/23		WEBSITE FORMS	900.00		16941		D	-				SUBSCRIPTIONS AN	101.41409.0443
RIDGEWATER COLLEGE				001136											
	69904	10/31/23		BASIC FF CLASS REG	9,000.00		1141241		D	-				TRAVEL-CONF.-SCH	101.42412.0333
	69904	10/31/23		EMR CLASS REGISTRATION	6,580.00		1161616		D	-				TRAVEL-CONF.-SCH	101.42412.0333
					15,580.00	*CHECK	TOTAL								
				VENDOR TOTAL	15,580.00										
ROBERT HALF				003837											
	69905	10/31/23		ACCT SERV 10/09-10/13/	1,629.32		62679614		D	-				PROFESSIONAL SER	101.41405.0446
	69905	10/31/23		ACCT SERV 10/09-10/13/	1,104.00		62684758		D	-				PROFESSIONAL SER	101.41405.0446
	69905	10/31/23		ACCT SERV 10/16-10/20/	1,472.00		62723376		D	-				PROFESSIONAL SER	101.41405.0446
	69905	10/31/23		ACCT SERV 10/23-10/27/	1,472.00		62756248		D	-				PROFESSIONAL SER	101.41405.0446
					5,677.32	*CHECK	TOTAL								
				VENDOR TOTAL	5,677.32										
SHERWIN WILLIAMS CO				000690											
	69773	10/19/23		PAINT	44.08		42856		D	-				MTCE. OF STRUCTU	101.45433.0225

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SHERWIN WILLIAMS CO				000690											
	69773	10/19/23	PAINT		85.62		44902		D	-				MTCE. OF EQUIPME	101.43425.0224
	69773	10/19/23	PAINT BRUSH		14.09		45032		D	-				GENERAL SUPPLIES	101.43425.0229
	69773	10/19/23	PAINT		276.20		45784		D	-				MTCE. OF STRUCTU	101.45433.0225
	69773	10/19/23	PAINT		183.96		47863		D	-				MTCE. OF STRUCTU	101.45435.0225
	69773	10/19/23	PAINT-CIVIC CTR WALL		276.20		47996		D	-				MTCE. OF STRUCTU	101.45432.0225
	69773	10/19/23	PAINT		104.04		48259		D	-				MTCE. OF STRUCTU	101.45435.0225
	69773	10/19/23	PAINT SUPPLIES		478.18		51980		D	-				GENERAL SUPPLIES	230.43430.0229
	69773	10/19/23	PAINT		183.96		52590		D	-				MTCE. OF STRUCTU	101.45435.0225
	69773	10/19/23	PAINT/PRIMER-ODENS OFFIC		203.57		54547		D	-				MTCE. OF EQUIPME	101.41408.0224
					1,849.90										
				VENDOR TOTAL	1,849.90										
							*CHECK TOTAL								
SIETSEMA/SARA				003218											
	69906	10/31/23	MILEAGE-CMWEA MEETING		66.16		102323		D	-				TRAVEL-CONF.-SCH	101.43418.0333
	69906	10/31/23	WATER RESOURCES CONF		625.06		102323		D	-				TRAVEL-CONF.-SCH	651.48484.0333
	69906	10/31/23	MILEAGE-CMWEA MEETING		66.16		102723		D	-				TRAVEL-CONF.-SCH	101.43418.0333
					757.38										
				VENDOR TOTAL	757.38										
							*CHECK TOTAL								
SILVA/AMBER				003699											
	69907	10/31/23	WELLNESS PROGRAM-OCT		736.65		103023		D	N	01			PROFESSIONAL SER	101.41420.0446
SOUTH 71 VETERINARY CLIN				000699											
	69908	10/31/23	ANIMAL CARE SERVICE		102.78		2327190		D	M	01			PROFESSIONAL SER	101.42411.0446
SPICER COMMERCIAL CLUB				002264											
	69909	10/31/23	2023 WINTERFEST SPONSO		1,000.00		103023		D	-				OTHER CHARGES	208.45013.0449
STACY'S NURSERY INC				000706											
	69910	10/31/23	MULCH		100.00		22316		D	-				GENERAL SUPPLIES	101.43425.0229
	69910	10/31/23	MULCH		100.00		22317		D	-				GENERAL SUPPLIES	101.43425.0229
					200.00										
				VENDOR TOTAL	200.00										
							*CHECK TOTAL								
STERLING WATER-MINNESOTA				000188											
	69911	10/31/23	SOFTENER SALT		58.50		315X03552907		D	-				OTHER SERVICES	230.43430.0339
SYSCO WESTERN MINNESOTA				000161											
	69912	10/31/23	CONCESSION SUPPLIES		611.93		253490712		D	-				GENERAL SUPPLIES	101.45433.0229
TECH CHECK, LLC				003801											
	69913	10/31/23	SHIPPING FOR CABLES		24.00		53436		D	-				POSTAGE	101.41409.0223
	69913	10/31/23	ETHERNET CABLES		419.24		53436		D	-				MTCE. OF STRUCTU	101.41409.0225
	69913	10/31/23	IPAD SHIPPING REPAIR		15.00		53492		D	-				POSTAGE	101.41409.0223
	69913	10/31/23	NELSEN IPAD REPAIR		332.05		53492		D	-				MTCE. OF EQUIPME	101.41409.0334
					790.29										
				VENDOR TOTAL	790.29										
							*CHECK TOTAL								

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TEN17 MEDIA LLC				003589											
	69914	10/31/23		WEBSITE/SOC. MEDIA WOR	1,250.00		1375		D	N	01			PROFESSIONAL SER	235.41402.0446
THAW/AGG				003969											
	69915	10/31/23		FOOD-WELCOME WEEK	200.00		103123		D	-				OTHER CHARGES	235.41402.0449
THE BARN THEATRE				003957											
	69916	10/31/23		MEETING-HELD WED OCT 11	140.00		103023		D	-				RENTS	235.41402.0440
THOMPSON *PETTY CASH/JU				003273											
	69917	10/31/23		STAMPS-POLLING LOCATIONS	13.20		101023		D	-				POSTAGE	101.41424.0223
	69917	10/31/23		TABS-#17-3236 CAR #17	14.25		101023		D	-				LICENSES AND TAX	101.42411.0445
	69917	10/31/23		FORFEITED FEE #06-8101	27.00		101023		D	-				LICENSES AND TAX	101.42411.0445
	69917	10/31/23		TITLE FEE #23-2448 CAR#5	25.00		101023		D	-				LICENSES AND TAX	101.42411.0445
	69917	10/31/23		TABS #18-6470 CAR #16	15.25		101023		D	-				LICENSES AND TAX	101.42411.0445
					94.70										
					94.70										
				VENDOR TOTAL	94.70										
TOM KRAEMER, INC.				003953											
	69918	10/31/23		STORAGE CONTAINER	3,735.00		614598		D	-				GENERAL SUPPLIES	101.42411.0229
TOM'S BACKHOE SERVICE, I				003757											
	69919	10/31/23		HWY 12 LIFT STATION	169,763.40		APPL #8		D	-				MTCE. OF OTHER I	432.48485.0336
TORRES/ROSA				003961											
	69920	10/31/23		DAMAGE DEPOSIT REFUND	100.00		103023		D	-				REFUNDS AND REIM	101.41428.0882
TREE-N-TURF SERVICES				001583											
	69921	10/31/23		WEED SPRAYING	582.72		130880		D	-				MTCE. OF OTHER I	101.45432.0226
TYLER TECHNOLOGIES, INC				003795											
	69922	10/31/23		CRED CARD READER FEE	135.00		045-439423		D	-				PREPAID EXPENSES	219.128000
	69922	10/31/23		CRED CARD READER	630.00		045-439423		D	-				SMALL TOOLS	219.41409.0221
	69922	10/31/23		CRED CARD READER FEE	45.00		045-439423		D	-				SUBSCRIPTIONS AN	219.41409.0443
	69922	10/31/23		10/10-10/12/23 ERP PRO	4,200.00		045-442100		D	-				PROFESSIONAL SER	219.41409.0446
	69922	10/31/23		08/15/23 ERP PROJ	700.00		045-442885		D	-				PROFESSIONAL SER	219.41409.0446
					5,710.00										
					5,710.00										
				VENDOR TOTAL	5,710.00										
ULTIMATE SAFETY CONCEPTS				000165											
	69923	10/31/23		AIR MONITOR	598.67		207636		D	-				SMALL TOOLS	101.42412.0221
	69923	10/31/23		SENSORS FOR AIR MONITOR	690.44		207754		D	-				MTCE. OF EQUIPME	101.42412.0224
					1,289.11										
					1,289.11										
				VENDOR TOTAL	1,289.11										
UNCOMMON USA INC				001286											
	69924	10/31/23		FLAGS	138.08		1261299-IN		D	-				SUBSISTENCE OF P	101.42412.0227

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US BANK				000264											
		69925	10/31/23	2021B PAY AGENT/ACCEPT	500.00		7096710		D	-				OTHER CHARGES	321.47100.0449
		69925	10/31/23	2021C PAY AGENT/ACCEPT	185.00		7096711		D	-				OTHER CHARGES	320.45502.0449
		69925	10/31/23	2021C PAY AGENT/ACCEPT	315.00		7096711		D	-				OTHER CHARGES	320.45506.0449
					1,000.00	*CHECK	TOTAL								
				VENDOR TOTAL	1,000.00										
US BANK EQUIPMENT FINANC				003143											
		69774	10/19/23	500-0576320-000-OCT	157.00		512671694		D	-				RENTS	101.42411.0440
		69926	10/31/23	500-0664928-000-NOV	756.66		513789313		D	-				RENTS	101.41410.0440
				VENDOR TOTAL	913.66										
VERIZON WIRELESS				002915											
		69927	10/31/23	CORBETT-IPHONE	379.99		9946387033		D	-				SMALL TOOLS	101.41409.0221
		69927	10/31/23	CELL PHONE USE-SEP	2,677.72		9946387033		D	-				COMMUNICATIONS	101.41409.0330
		69927	10/31/23	EAGLE LAKE #4	40.01		9946387033		D	-				COMMUNICATIONS	651.48487.0330
					3,097.72	*CHECK	TOTAL								
				VENDOR TOTAL	3,097.72										
VIKING COCA-COLA BOTTLIN				000777											
		69928	10/31/23	CONCESSION SUPPLIES	940.25		3248420		D	-				GENERAL SUPPLIES	101.45433.0229
		69928	10/31/23	CONCESSION SUPPLIES	443.00		3249387		D	-				GENERAL SUPPLIES	101.45433.0229
		69928	10/31/23	CONCESSION SUPPLIES	1,791.50		3261524		D	-				GENERAL SUPPLIES	101.45433.0229
					3,174.75	*CHECK	TOTAL								
				VENDOR TOTAL	3,174.75										
WEST CENTRAL COMMUNICATI				000796											
		69929	10/31/23	PAGER REPAIR-PARTS	22.50		096795S		D	-				MTCE. OF EQUIPME	101.42412.0224
		69929	10/31/23	PAGER REPAIR-LABOR	195.00		096795S		D	-				MTCE. OF EQUIPME	101.42412.0334
		69929	10/31/23	ANTENNAS FOR RADIOS	62.64		096803S		D	-				COMMUNICATIONS	101.42412.0330
		69929	10/31/23	ANTENNA-PORTABLE RADIOS	40.00		097036S		D	-				MTCE. OF EQUIPME	101.42411.0224
					320.14	*CHECK	TOTAL								
				VENDOR TOTAL	320.14										
WEST CENTRAL INDUSTRIES				000801											
		69930	10/31/23	BATHROOM CLEANING-AUG	2,001.00		9235		D	-				CLEANING AND WAS	101.43425.0338
WEST CENTRAL SANITATION				000805											
		69775	10/19/23	RECYCLING-NOVEMBER	71.14		12902478		D	-				CLEANING AND WAS	101.41408.0338
		69775	10/19/23	RECYCLING-NOVEMBER	98.03		12904338		D	-				CLEANING AND WAS	101.43425.0338
		69775	10/19/23	RECYCLING-NOVEMBER	98.03		12904338		D	-				CLEANING AND WAS	101.45433.0338
		69775	10/19/23	RECYCLING-NOVEMBER	38.99		12904338		D	-				CLEANING AND WAS	101.45435.0228
		69775	10/19/23	RECYCLING-NOVEMBER	98.03		12904338		D	-				CLEANING AND WAS	101.45437.0338
					404.22	*CHECK	TOTAL								
				VENDOR TOTAL	404.22										
WEST CENTRAL STEEL INC				000806											
		69931	10/31/23	STEEL-SCOREBOARDS	320.00		1610553		D	-				MTCE. OF OTHER I	101.45432.0226

Vendor Payment History Report
INCLUDES ONLY POSTED TRANS

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
WEST CENTRAL TROPHIES 000808		69932	10/31/23	LOCKER PLATES/NAME TAGS	126.00		8857		D	-				SUBSISTENCE OF P	101.42412.0227
WESTBERG, EISCHENS PLLP 000809		69933	10/31/23	AUDIT 12-31-2022	32,000.00		69582		D	-				PROFESSIONAL SER	101.41405.0446
WHITE CAP, L.P 003948		69934	10/31/23	CONFINED SPACE TRIPOD	6,096.55		50024242765		D	-				SUBSISTENCE OF P	651.48485.0227
WILLMAR AUTO VALUE 002689		69935	10/31/23	#142845 BREAKE PADS	147.99		22497697		D	-				INVENTORIES-MDSE	101.125000
		69935	10/31/23	#160774 BATTERY	142.09		22498246		D	-				INVENTORIES-MDSE	101.125000
		69935	10/31/23	#991481 HYD HOSE/FITTING	57.85		22498563		D	-				INVENTORIES-MDSE	101.125000
		69935	10/31/23	#209114 SPARK PLUG	59.94		22499109		D	-				INVENTORIES-MDSE	101.125000
		69935	10/31/23	#067863 FLASHER	17.99		22499456		D	-				INVENTORIES-MDSE	101.125000
		69935	10/31/23	#201663 HEADLIGHT	8.49		22499518		D	-				INVENTORIES-MDSE	101.125000
		69935	10/31/23	#209114 RETURN SPARK PLG	29.97CR		22499916		D	-				INVENTORIES-MDSE	101.125000
		69935	10/31/23	#142845 WIPER BLADES	21.98		22499975		D	-				INVENTORIES-MDSE	101.125000
		69935	10/31/23	JUMP PACK	356.99		22500350		D	-				SMALL TOOLS	101.43425.0221
		69935	10/31/23	#163717 BATTERY	258.62		22500378		D	-				INVENTORIES-MDSE	101.125000
		69935	10/31/23	SHOP SUPPLIES	20.97		22500379		D	-				GENERAL SUPPLIES	101.43425.0229
		69935	10/31/23	SEMI REPAIR PARTS	88.63		22501043		D	-				MTCE. OF OTHER I	651.48486.0226
		69935	10/31/23	SHOP SUPPLIES	354.00		22501077		D	-				GENERAL SUPPLIES	101.43425.0229
		69935	10/31/23	SHOP SUPPLIES	25.98		22501198		D	-				GENERAL SUPPLIES	101.43425.0229
		69935	10/31/23	SEMI REPAIR PARTS	22.96		22501257		D	-				MTCE. OF EQUIPME	651.48486.0224
		69935	10/31/23	#184109 BATTERY	192.28		22501349		D	-				INVENTORIES-MDSE	101.125000
					1,746.79	*CHECK	TOTAL								
VENDOR TOTAL					1,746.79										
WILLMAR BLOCK 25 LOFTS,L 003805		69778	10/24/23	CCGP-22-0004-Z-FY22 R	65,542.06		102423		D	-				OTHER CHARGES	378.47323.0449
WILLMAR BUS SERVICE 000813		69936	10/31/23	EDAM AROUND WILLMAR	850.00		23-0131		D	-				OTHER SERVICES	101.41400.0339
WILLMAR CHAMBER OF COMME 000812		69937	10/31/23	OFFICE 365 MONTHLY SUB	7.54		STMT/10-23		D	-				COMMUNICATIONS	208.45005.0330
		69937	10/31/23	TELEPHONE CHARGES	14.00		STMT/10-23		D	-				COMMUNICATIONS	208.45005.0330
		69937	10/31/23	MACVB ANNUAL MEETING	13.30		STMT/10-23		D	-				TRAVEL-CONF.-SCH	208.45005.0333
		69937	10/31/23	MACVB ANNUAL MEETING	15.04		STMT/10-23		D	-				TRAVEL-CONF.-SCH	208.45005.0333
		69937	10/31/23	MACVB ANNUAL MEETING	311.42		STMT/10-23		D	-				TRAVEL-CONF.-SCH	208.45005.0333
		69937	10/31/23	MAILCHIMP-NEWSLETTER SUB	20.00		STMT/10-23		D	-				SUBSCRIPTIONS AN	208.45005.0443
		69937	10/31/23	REMARKABLE NOTEBOOK SUB	2.99		STMT/10-23		D	-				OTHER CHARGES	208.45008.0449
		69937	10/31/23	CONVENTION SUPPLIES	9.65		STMT/10-23		D	-				OTHER CHARGES	208.45008.0449
		69937	10/31/23	FRGN FEE-REMARK NOTEBOOK	0.05		STMT/10-23		D	-				OTHER CHARGES	208.45008.0449
		69937	10/31/23	PROMOTIONAL ITEMS	73.36		STMT/10-23		D	-				OTHER CHARGES	208.45010.0449
		69937	10/31/23	GOOGLE ADVERTISING	333.52		STMT/10-23		D	-				OTHER CHARGES	208.45010.0449
		69937	10/31/23	TEN17 MEDIA/SOCIAL AD	1,700.00		STMT/10-23		D	-				OTHER CHARGES	208.45010.0449

Vendor Payment History Report
INCLUDES ONLY POSTED TRANS

VENDOR NAME AND NUMBER		CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
WILLMAR CHAMBER OF COMME				000812											
		69937	10/31/23	FISCHER-PLANNING CONF	40.00		56293		D	-				TRAVEL-CONF.-SCH	208.45005.0333
					2,540.87	*CHECK	TOTAL								
				VENDOR TOTAL	2,540.87										
WINDSTREAM				002100											
		69938	10/31/23	PHONE SERIVCE-OCT	65.99		STMT/10-23		D	-				COMMUNICATIONS	101.45433.0330
YUSUF/ABDIWELI				003968											
		69939	10/31/23	HENNA/POETRY/COOKING	1,200.00		103123		D	-				OTHER CHARGES	235.41402.0449

Vendor Payment History Report
INCLUDES ONLY POSTED TRANS

VENDOR NAME AND NUMBER	CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
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REPORT TOTALS:				2,413,364.39										
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RECORDS PRINTED - 000564

Vendor Payment History Report

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
----	-----	
101	GENERAL FUND	350,407.89
205	INDUSTRIAL DEVELOPMENT	207,802.20
208	CONVENTION & VISITORS BUREAU	11,871.98
212	COMMUNITY DEVELOPMENT	196,650.00
219	CORONAVIRUS RELIEF FUND	12,485.00
230	WILLMAR MUNICIPAL AIRPORT	6,570.40
235	WILLMAR MAIN STREET	5,903.25
320	LOCAL OPTION SALES TAX DEBT	500.00
321	D.S. - 2021B BOND	500.00
378	T.I. (BLOCK 25 HSG LOFTS)	65,542.06
420	LOCAL OPT SALES TAX PROJECTS	11,066.50
422	S.A.B.F. - 2022A	2,090.50
423	S.A.B.F. - 2023A	1,008,195.70
424	S.A.B.F. - 2024A	26,766.74
430	C.P. - AIRPORT DEVELOPMENT	6,608.00
432	C.P. - WASTE TREATMENT	213,748.90
450	CAPITAL IMPROVEMENT FUND	72,702.00
651	WASTE TREATMENT	213,953.27
TOTAL ALL FUNDS		2,413,364.39

BANK RECAP:

BANK	NAME	DISBURSEMENTS
----	-----	
HERT	HERITAGE BANK	2,413,364.39
TOTAL ALL BANKS		2,413,364.39



City Council Action Request

Council Meeting Date:	November 6, 2023	Agenda Item Number:	5.H.
Agenda Section:	Consent Items	Originating Department:	City Clerk
Resolution:	Yes	Prepared By:	Judy Thompson, City Clerk
Ordinance:	No	Presented By:	Judy Thompson, City Clerk
Item:	Consideration of Deferred Special Assessments for Senior Citizens, Disabled, or Active Military		

RECOMMENDED ACTION:

Adopt a Resolution Deferring Special Assessments for Senior Citizens, Disabled, or Active Military.

OVERVIEW:

Pursuant to Willmar Municipal Code, Chapter 5, Article V, Special Assessments and the City's Comprehensive Assessment Policy which offers the option to defer special assessments to senior citizens, disabled, or active military deferrals meeting certain income guidelines. The 2023 Street and Other Improvement project, received four qualifying applications.

BUDGETARY/FISCAL ISSUES:

\$42,100.00

ALTERNATIVES TO CONSIDER:

N/A

ATTACHMENTS:

1. Resolution for Sr Citizen, Disabled, Military Deferment- Project 2301

RESOLUTION NO.

A RESOLUTION CERTIFYING DEFERRED SPECIAL ASSESSMENTS

Motion By: _____ Second By: _____

WHEREAS, the City Council of the City of Willmar, Minnesota, did order the reconstruction of certain streets during the year 2023 (Project 2301); and

WHEREAS, Minnesota Statutes, Sections 435.193 to 435.195 allows local governments certifying special assessments against municipal properties to defer the payment of that assessment for any homestead property owned by a person 65 years of age or older, retired by virtue of a permanent and total disability; and active military

WHEREAS, certain property owner(s) have made application to the City for delayed payment of tax on special assessments and have met the criteria contained in Minnesota Statutes for said deferment.

NOW, THEREFORE, BE IT RESOLVED by the Willmar City Council that special assessments as hereinafter designated be certified to the County and deferred for the years of 2024 through 2039 with interest at the annual rate of five and six seven two hundredths (5.672%) percent.

BE IT FURTHER RESOLVED that the option to defer payments will terminate and all deferred payments and interest become payable if a) the owner dies and the surviving spouse is not eligible; b) the property or a portion of the property is sold, transferred or subdivided; c) the property loses its homestead status; or d) the City determines that to require immediate or partial payment would not create a hardship.

Evelyn Koch 605 Irene Avenue SE Willmar	95-660-0340 Section 14, Township 119, Range 35, Lot 14, Block 2 PERKINS' FIRST ADDITION TO THE CITY OF WILLMAR	\$9,480.00
Shirley Fostervold 912 Irene Avenue SE Willmar	95-665-0140 Section 14, Township 119, Range 35, Lot 4, Block 2 PERKINS FIFTH ADDITION	\$12,120.00
Quentin Springer 1108 Irene Avenue SE Willmar	95-665-0210 Section 14, Township 119, Range 35, Lot 11, Block 2 PERKINS FIFTH ADDITION	\$10,800.00
Karen Klinghagen 604 Irene Avenue SE Willmar	95-662-0110 Section 14, Township 119, Range 35, Lot 11, Block 1 PERKINS' SECOND ADDITION TO THE CITY OF WILLMAR	\$9,700.00

Dated this 6th day of November, 2023

Attest:

MAYOR

CITY CLERK



City Council Action Request

Council Meeting Date:	November 6, 2023	Agenda Item Number:	5.I.
Agenda Section:	Consent Items	Originating Department:	Administration
Resolution:	No	Prepared By:	Leslie Valiant, City Administrator
Ordinance:	No	Presented By:	
Item:	Approve Planning Commission appointments		

RECOMMENDED ACTION:

Approve Planning Commission appointments Gary Newberg and Bobby Poe

OVERVIEW:

Mayor Reese presented Gary Newberg and Bobby Poe for appointment consideration to the Planning Commission on the October 16, 2023.

BUDGETARY/FISCAL ISSUES:

ALTERNATIVES TO CONSIDER:

ATTACHMENTS:

1. Gary Newberg - Planning Commission
2. Bobby Poe, JR. - Planning Commission



★ CITY OF WILLMAR

**APPLICATION FOR APPOINTMENT TO
CITY BOARD/COMMITTEE/COMMISSION**

333 Southwest 6th Street, Willmar, MN 56201 | 320-235-8311 | Fax: 320-235-4917

Please indicate the Board/Committee(s)/Commission(s) to which you are interested in being appointed. You may select more than one.

* Please indicate the Board/Committee(s)/Commission(s) to which you are interested in being appointed. You may select more than one.

- ☐ Airport Commission (meets monthly)
- ☐ Cable Advisory Board (meets as needed)
- ☐ Charter Commission (meets as needed)
- ☐ Park and Recreation Board
- ☐ City/County Economic Development Operations Board (meets monthly)
- ☐ Human Rights Commission (meets as needed)
- ☐ Municipal Utilities Commission (meets bi-monthly)
- ☐ Pioneerland Library System Board (meets monthly)
- ☒ Planning Commission (meets bi-monthly)
- ☐ Police Civil Service Commission (meets first Monday in February each year and on as-needed basis thereafter)
- ☐ Willmar Convention and Visitors Bureau
- ☐ Ad hoc Task Forces (will be posted and will meet on an as-needed basis)
- ☐ Zoning Appeals Board

APPLICANT INFORMATION

Date 10/13/2023 * First Name Gary * Last Name Newberg
MM/DD/YYYY First Name Last Name

Format: MM/DD/YYYY

* Address 623 19TH ST SE * City Willmar, MN 56201
Address City

* Phone 320-212-9125 * Email garynewberg@gmail.com
Ex. (123) 456-7890

Phone Email

* What prompted you to make application for a citizen committee?

to get involved City government.

* Briefly tell us why you want to serve on this Board/Committee/Commission:

to support city government for continued growth
and expansion.

* List any special background or experience you have which would be helpful to this Board/Committee/Commission:

Board of Directors 1st District Assn Litchfield
Board of Directors West Central Mutual Insurance
Supervisor Roseland Township

* List your educational background

graduate of Willmar High School
graduate of University of Minnesota

* List any social, fraternal, patriotic, governmental, or service organizations, which you have or currently are serving on:

* If you are employed, please provide the name and address of your employer and your position:

Retired

Submit



★ **CITY OF WILLMAR**

**APPLICATION FOR APPOINTMENT TO
CITY BOARD/COMMITTEE/COMMISSION**

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- ☐ Willmar Convention and Visitors Bureau
- ☐ Ad hoc Task Forces (will be posted and will meet on an as-needed basis)
- ☐ Zoning Appeals Board

APPLICANT INFORMATION

Date 10/13/2023 * First Name Bobby * Last Name Poe, Jr.
MM/DD/YYYY First Name Last Name

Format: MM/DD/YYYY

* Address 3209 EAGLE RIDGE DR E. * City WILLMAR
Address City

* Phone 320 894 8872 * Email poebob@hotmail.com
Ex. (123) 456-7890

Phone

Email

* What prompted you to make application for a citizen committee?

REQUEST FROM MAYOR.

* Briefly tell us why you want to serve on this Board/Committee/Commission:

WANT TO BE A PARTICIPANT IN CONTINUING TO
MAKE WILLMAR A GREAT CITY TO LIVE IN.

* List any special background or experience you have which would be helpful to this Board/Committee/Commission:

* List your educational background

GRADUATED EAST HIGH SCHOOL, ROCKFORD, IL.
" NORTH CENTRAL UNIVERSITY, MPLS, MN.

* List any social, fraternal, patriotic, governmental, or service organizations, which you have or currently are serving on:

WILLOW - UNITED WAY BOARD
PARK & REC BOARD
PLANNING COMMISSION
LOCAL OPTION SALES TAX BOARD

* If you are employed, please provide the name and address of your employer and your position:

RETIRED

Submit

**Willmar Lakes Area CVB Board Meeting
EBO Board Room of the CVB/Chamber & Online Via Zoom
Tuesday, August 15, 2023, @ 12:00 Noon**

Members Present: Doug Kuehnast, Sabrina Lere, Judy Thompson, Nancy Larson, Ryan Scheffler, David Feist, Ken Warner, Audrey Nelsen, John Dahl, Dave Henle, and Mike McArthur

Members Excused: Sue Steinert, Asim Siddiqui, Steve Gardner, and Art Benson

Members Absent: Dave Baker, Caroline Chan, and Chad Lien

Staff Present: Beth Fischer and Tanya Rosenau

- I. **Call to Order:** Feist called the meeting to order at 12:11 pm.
 - a. **Additions or corrections to the agenda:** There were no additions or corrections to the agenda.
- II. **Approve Minutes from the June 20, 2023, Meeting:** It was MSC (m/Thompson; s/Kuehnast) to approve the minutes from the June 20, 2023, meeting.
- III. **Financial Report:** Thompson presented the financial report and lodging tax revenues report. It was MSC (m/Nelsen, s/Dahl) to approve the financial report as it was presented.
- IV. **Platform Updates:** Fischer
 - a. **Bandwango Passport:** Fischer shared that the digital passport is live and can easily be accessed from the home page of our website. She asked that the Board download the passport and support the participating businesses by checking in when they are at the businesses. Any business that said they don't want to participate in the first round of asking, can't be added now unless it's done manually. But if any business just missed the deadline, they could still use the link to sign up for the passport. There are 69 possible redemptions.
 - b. **Zartico:** Fischer shared that she can now see the dashboard, which is still being worked on. She's looking at what they've added as points of interest and is cleaning that up. In the last 90 days, the top 5 markets that visited our area were: Minneapolis, St. Paul, St. Cloud, Fargo, and Sioux Falls. Sioux Falls, Fargo, and Mankato were the top spending markets. She received the first STR Report. Occupancy was 72.8% for June, the ADR was \$130.16, and RevPAR was 94.79.
- V. **Committee Reports/Updates:**
 - a. **Sports:** Scheffler shared that it has been a quiet month as summer sports are ending. The Willmar Stingers just had their last game last night. After Labor Day, things will pick up again. Fischer shared that the Green Lake Triathlon took place this past weekend with over 300 participants.
 - b. **Leisure:** Larson shared that their meeting occurred on the Green Lake Houseboat. Dave Baker plans to add more of a history-type cruise (history of the lake and places that used to be there) for next year. McArthur shared that the billboard was damaged on north Highway 71. It'll cost \$3384 to pick it up and replace it. The Little Crow Ski Team came in 3rd at regionals and 7th in nationals. Fischer said the CVB shared a booth with the EDC at Farmfest this year. It was a different audience than our sports shows, so it will be nice to see if we get new leads/inquiries from the event. McArthur shared information about the Leadership Perspectives Class and asked if anyone would be interested in being on a tourism panel during their Tourism & Industry Day next May. The committee discussed comments that have been made regarding the county campgrounds and that their new rates are too high. The CVB has done some Facebook ads to help drive business to the campgrounds.

VI. Affiliated Partnership Updates/Reports:

- a. **Spicer Commercial Club:** Larson said they wrapped up the 4th of July event, which was a great success. They discussed the importance of getting more volunteers so the burden isn't placed on so few shoulders. They are also looking at where the fireworks are being shot off and possibly looking for a safer option. They have started planning for Winterfest and looking at bands for the ice dance. Fischer shared that Jacob Kolander, the Spicer City Administrator, has resigned, and his last day is August 31st. Jen Beckler will be the Interim City Administrator.
- b. **New London:** Dahl shared that their City Administrator plans to retire in May of 2025, and they are already looking for a replacement. The New London to New Brighton Antique Car Run went very well. They had 43 cars registered, and only two failed to make it to New Brighton. He reminded everyone that Prairie Pothole Day is coming up on September 9th.

[Dahl exited the meeting]

- VII. Executive Director Report:** Fischer reviewed the August Executive Director Report. She noted upcoming conferences, including the Connecting Entrepreneurial Communities Conference and REAM Conference. She submitted an ad for the fall issue of MN Trails, a fall native article, and print and digital ads to MN Monthly. She contracted ad space in the MN Travel Guide and an all-inclusive digital ad package. She met with CrowdRiff to discuss the platform and updates that have been made. We continue to have a PPC campaign running on Google and market extensively on social media with regular and paid posts. She reviewed the results of our Orange142 campaign, which was very successful. She submitted a bid to host the 2024 MN Association of Assessment Personnel Conference. We were awarded the 2024 American Legion State Convention and the 2024 Knights of Columbus Fall Exemplification. We lost the United Postmasters and Managers of American (UPMA) convention bid to Marshall. The main reason was the hotel rate. Copies of the Executive Director's Report are available upon request from the CVB office.

VIII. Other Business:

- a. **Mayor's Bike Ride:** Fischer shared that the event will take place on September 15th, with Willmar hosting the picnic at the 4-season shelter at Robbins Island Regional Park. There will be two starting locations in New London. Willmar will all leave from the Willmar Civic Center with a short and long ride option. It is free to participate, but registration is required.
- b. **Word Around the Community:**
 - i. **Nelsen:** Nelsen said the City Council had a work session last night and toured the City Auditorium. They are sending out another RFP to get bids on how to get the gun range cleaned out of the building. It is a historic building and is on the registrar, so there's only so many changes that can be made. They are still debating the City Hall and Community Center locations and have started looking at next year's budget.
 - ii. **Larson:** Larson shared that at the Leisure Committee, Sibley State Park shared that their naturalist has been doing many great interpretive programs, and they have beat Fort Snelling in the number of visitors that are coming for the programs. They had over 5,000 visitors in the Interpretive Center this year. Sibley State Park is trailing only three other Minnesota state parks.
 - iii. **Feist:** TJ Maxx is officially open and looks busy.
 - iv. **Thompson:** For the City Auditorium, they would like a decision made by the end of September. Tours are still taking place today if anyone is interested. She attended the Melvin's Throwback event at Zorbaz and had a great time. They are getting a new computer system and having hands-on training this week.
 - v. **McArthur:** They had successful MN State Junior Boy's Championship tournaments recently. They all had a great time. The MGA Senior Tour is coming up at the end of August as well as a bunch of other golf tournaments.
 - vi. **Kuehnast:** The Chamber Golf Classic was sold out again this year and made more money than last year.
 - vii. **Scheffler:** He said he's sad to see the auditorium go as many people like to play basketball there, including himself.

- viii. **Warner:** Warner shared that they had a great time at the Melvin's Throwback event. It has been 12 years since it was Melvin's. He thinks they could have sold another 500 tickets as they had plenty of room. James Miller was offered the Chamber President job and begins on September 15. October 6th will be Warner's last day. He thanked the Board for the contribution to the roof project. The HVAC went out recently, and it'll cost \$15,000 to replace it.
- ix. **Henle:** Spicer is building housing units across from Zorbaz and in the back of United Prairie Bank. Once completed, these two projects will increase Spicer's population by 15-20%.
- c. **Next Meeting:** Tuesday, September 19, 2023

IX. Adjournment: Feist adjourned the meeting at 1:01 pm.

Respectfully Submitted by,
Tanya Rosenau, Administrative Assistant
Willmar Lakes Area Convention & Visitors Bureau



City of Willmar
CONVENTION & VISITORS BUREAU
Balance Sheet as of September 30, 2023
(As of 10/04/23)

Assets

Cash	\$ 41,196.10
Bremer Wealth Money Market	76.47
Petty Cash	50.00
Investments	366,614.36
Taxes Receivable	-
Accounts Receivable	-
Prepaid Expenses	1,716.68
Interest Receivable	-
Total Assets	\$ 409,653.61

Liabilities

Accounts Payable	\$ -
PPP2 Loan Share from Chamber	-
Unrealized Revenue - Taxes	-
Total Liabilities	-

Fund Balance

Restricted Fund Balance - Prepaid Expenses	4,095.56
Committed Fund Balance - CVB	28,193.86
Assigned Fund Balance - Petty Cash/CVB	50.00
Restricted Fund Balance - CVB	331,879.19
Restricted Fund Balance - CVB 2023 Cash Flow	45,435.00
Total Fund Balance	409,653.61

Total Liabilities & Fund Balance	\$ 409,653.61
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Lodging Tax History

	#	2015	2016	2017	2018	2019	2020	2021	2022	2023
January		\$ 12,481.92	\$ 16,072.96	\$ 15,411.55	\$ 14,438.84	\$ 14,232.85	\$ 14,148.02	\$ 7,741.02	\$ 17,530.03	\$ 19,479.44
									9 properties 476 rooms	10 properties 497 rooms
February		\$ 13,861.89	\$ 12,644.59	\$ 13,292.01	\$ 13,934.28	\$ 14,552.98	\$ 15,048.46	\$ 9,101.68	\$ 13,032.62	\$ 16,367.14
									9 properties 476 rooms	10 properties 497 rooms
March		\$ 13,268.74	\$ 11,951.98	\$ 14,443.01	\$ 14,696.50	\$ 15,673.47	\$ 9,303.62	\$ 12,363.16	\$ 16,301.29	\$ 23,116.95
									10 properties 497 rooms	10 properties 497 rooms
April		\$ 20,893.77	\$ 16,855.81	\$ 15,757.48	\$ 16,409.14	\$ 17,819.29	\$ 4,588.16	\$ 15,029.77	\$ 19,180.17	\$ 23,081.59
									10 properties 497 rooms	10 properties 497 rooms
May		\$ 27,168.41	\$ 16,576.02	\$ 15,746.72	\$ 20,539.88	\$ 20,001.25	\$ 7,314.51	\$ 17,537.08	\$ 25,997.69	\$ 24,403.07
									10 properties 497 rooms	11 properties 548 rooms
June		\$ 31,353.36	\$ 23,587.69	\$ 26,686.49	\$ 28,342.49	\$ 24,163.13	\$ 12,608.70	\$ 23,624.61	\$ 31,219.70	\$ 34,504.90
									10 properties 497 rooms	10 properties 497 rooms
July		\$ 31,335.96	\$ 21,423.26	\$ 27,584.55	\$ 28,880.56	\$ 26,044.25	\$ 16,449.45	\$ 28,542.94	\$ 34,930.15	\$ 34,333.42
									10 properties 497 rooms	10 properties 497 rooms
August		\$ 26,012.06	\$ 24,542.87	\$ 26,921.27	\$ 26,212.67	\$ 25,113.28	\$ 17,345.10	\$ 28,063.26	\$ 37,198.88	\$ 27,554.50
									10 properties 497 rooms	one missing
September		\$ 19,337.47	\$ 20,738.25	\$ 21,674.86	\$ 24,656.95	\$ 23,058.37	\$ 16,540.48	\$ 23,485.38	\$ 29,875.49	\$ -
									10 properties 497 rooms	
October		\$ 17,588.17	\$ 19,325.13	\$ 21,137.60	\$ 23,002.47	\$ 22,999.10	\$ 16,290.21	\$ 20,545.88	\$ 32,789.52	\$ -
									10 properties 497 rooms	
November		\$ 13,727.63	\$15,342.87	\$14,726.67	\$17,698.50	\$17,729.37	\$8,651.30	\$17,090.35	\$25,876.14	\$ -
Camping		\$14,785.45	\$15,497.95	\$15,862.70	\$16,275.30	\$15,594.25	\$13,829.45	\$17,917.95	\$15,558.85	
December		\$ 13,694.93	\$13,812.73	\$13,553.46	\$14,020.88	\$14,276.98	\$6,674.59	\$15,743.86	\$21,732.15	\$ -
									11 properties 548 rooms	
Total Lodging tax		\$ 255,509.76	\$ 228,372.11	\$ 242,798.37	\$ 259,108.46	\$ 251,258.57	\$ 158,792.05	\$ 236,786.94	\$ 321,222.68	\$ 202,841.01



City Council Action Request

Council Meeting Date:	November 6, 2023	Agenda Item Number:	9.A.
Agenda Section:	Public Hearing:	Originating Department:	Administration
Resolution:	No	Prepared By:	Willmar Municipal Utilities
Ordinance:	Yes	Presented By:	John Harren, WMUC General Manager; Janell Johnson WMUC Director of Administration
Item:	Ordinance to approve Willmar Municipal Utilities 2024 Water Rates		

RECOMMENDED ACTION:

Approve the 2024 water rates as presented

OVERVIEW:

Willmar Municipal Utilities Commission approved resolution 32 at the MUC regular meeting on October 9, 2023 recommending to the Willmar Council the proposed water rates as presented.

BUDGETARY/FISCAL ISSUES:

ALTERNATIVES TO CONSIDER:

ATTACHMENTS:

1. Proposed 2024 Water Rate adjustment summary
2. 2024 Water Rate Adjustment Ordinance (V2)
3. 32 re Water Rate Adjustments (23.10.09)

PROPOSED WATER RATE ADJUSTMENTS SUMMARY (CITY ORDINANCE)

Water rate adjustments will be required due to water main costs associated with the City of Willmar's recently approved 10-year Street Capital Improvement Plan and the NE Water Treatment Plant. Additional water main replacements for City projects will result in a \$400,000 short fall in WMU's budget.

The current water rate ordinance provides for a 5% water rate adjustment in 2024. To meet the financial requirements of the additional water main projects and bonding costs for the NEWTP, an additional 15% water rate adjustment is proposed for 2024. The proposed adjustment would maintain the established 50% net revenue requirement by policy with the exception of year 2027.

A Water Rate Study was conducted and accepted by the Commission on July 25, 2022. The suggested water rate adjustments proposed were a 20% increase each year in 2023, 2024 and 2025, and a 5% increase 2026. When the bids for the project came in \$3.5 million below the engineers estimate, a new financial plan model was created reducing the suggested rate adjustment in the rate study from 20% to 5% in 2024. However, with the City's 10-year Street Capital Improvement Plan and bond interest anticipated at 4-4.5% for the NEWTP, the original proposed 20% increase in 2024 is required to be implemented.

Water Rate Ordinance proposed rate adjustments are 20% in 2024, 4% in 2025, and 3% in 2026.

The rate adjustment impact on our residential customers is based on 720 cubic feet per month.

Average Monthly Water Bill Impact

<i>Water Utility</i>	Residential Non-Summer Rate	Residential Summer Rate
<i>Consumption</i>	720 cu ft	720 cu ft
<i>2023 Current Avg Bill/Month</i>	\$36.56	\$41.67
<i>2024 increase – 20%</i>	\$7.31/mo	\$8.33/mo
<i>2025 increase – 4%</i>	\$1.75/mo	\$2.00/mo
<i>2026 increase – 3%</i>	\$1.36/mo	\$1.56/mo
<i>Avg Bill – 2026</i>	\$46.98	\$53.56

Funding components are based on the affordability threshold for water deemed by the Federal Government at 1.2% of the median household income. Current water affordability is \$53.86 per month.

ORDINANCE NO. _____

AN ORDINANCE AMENDING WATER RATES CHARGED BY THE MUNICIPAL UTILITIES COMMISSION OF THE CITY OF WILLMAR, A PUBLIC UTILITY, TO BE EFFECTIVE FOR BILLINGS SENT ON AND AFTER JANUARY 1, 2024.

BE IT ORDAINED, by the City Council of the City of Willmar as follows:

Section 1. 2024 WATER RATES. Beginning on January 1, 2024, the rates for water service provided by the Municipal Utilities Commission shall be as follows:

The rate for water service shall be the sum of the demand charge, consumption charge and customer charge as follows:

<u>Demand Charge</u>	<u>Rate/Month</u>	
Meter Size		
5/8"	\$5.41	
3/4"	\$7.82	
1"	\$13.76	
1 1/2"	\$31.02	
2"	\$55.28	
3"	\$124.62	
4"	\$221.17	
6"	\$497.90	
<u>Consumption Charge</u>	<u>Summer</u>	<u>Non-Summer</u>
Residential	\$3.79	\$2.94
Multi-Unit Housing	\$2.90	\$2.33
Commercial.....	\$2.60	\$2.03
Industrial.....	\$2.24	\$1.75
<u>Fixed Cost Fee</u>	<u>Rate/Month</u>	
Residential	\$16.32	
Multi-Unit Housing*	\$ 5.41	
Commercial.....	\$26.98	
Industrial	\$67.40	

*Multi-Unit Housing Rate: \$/month/unit

Section 2. 2025 WATER RATES. Beginning on January 1, 2025, the rates for water service provided by the Municipal Utilities Commission shall be as follows:

The rate for water service shall be the sum of the demand charge, consumption charge and customer charge as follows:

<u>Demand Charge</u>	<u>Rate/Month</u>
Meter Size	
5/8"	\$5.63
3/4"	\$8.14

1".....	\$14.31
1 1/2".....	\$32.26
2".....	\$57.50
3".....	\$129.60
4".....	\$230.02
6".....	\$517.82

<u>Consumption Charge</u>	<u>Summer</u>	<u>Non-Summer</u>
Residential	\$3.94	\$3.06
Multi-Unit Housing	\$3.02	\$2.42
Commercial.....	\$2.71	\$2.11
Industrial.....	\$2.33	\$1.82

<u>Fixed Cost Fee</u>	<u>Rate/Month</u>
Residential	\$16.97
Multi-Unit Housing*	\$ 5.63
Commercial.....	\$28.06
Industrial	\$70.10

*Multi-Unit Housing Rate: \$/month/unit

Section 3. 2026 WATER RATES. Beginning on January 1, 2026, the rates for water service provided by the Municipal Utilities Commission shall be as follows:

The rate for water service shall be the sum of the demand charge, consumption charge and customer charge as follows:

<u>Demand Charge</u>	<u>Rate/Month</u>
Meter Size	
5/8".....	\$5.80
3/4".....	\$8.38
1".....	\$14.74
1 1/2".....	\$33.23
2".....	\$59.22
3".....	\$133.49
4".....	\$236.92
6".....	\$533.35

<u>Consumption Charge</u>	<u>Summer</u>	<u>Non-Summer</u>
Residential	\$4.06	\$3.15
Multi-Unit Housing	\$3.11	\$2.49
Commercial.....	\$2.79	\$2.17
Industrial.....	\$2.40	\$1.88

<u>Fixed Cost Fee</u>	<u>Rate/Month</u>
Residential	\$17.48
Multi-Unit Housing*	\$ 5.80
Commercial.....	\$28.90
Industrial	\$72.20

*Multi-Unit Housing Rate: \$/month/unit

Section 4. SUMMER RATE DEFINITION

The summer rates are defined as consumption months of May through September and billed June through October.

Section 5. REPEALER

This Ordinance repeals Ordinance #1493 (adopted November 21, 2022) to the extent that it is inconsistent therewith.

Section 6. EFFECTIVE DATES

This Amendment in rates shall be effective for billings sent on and after January 1, 2024 (Section 1), January 1, 2025 (Section 2), and January 1, 2026 (Section 3).

ATTEST:

Judy Thompson, City Clerk

Doug Reese, Mayor

VOTE: ____ O'BRIEN ____ SHULDES ____ ASMUS ____ FAGERLIE
 ____ ASK ____ NELSEN ____ BUTTERFIELD ____ DAVIS

This Ordinance introduced by Council Member: _____

This Ordinance introduced on: _____

This Ordinance published on: _____

This Ordinance given a hearing on: _____

This Ordinance adopted on: _____

This Ordinance published on: _____

RESOLUTION NO. 32

RESOLUTION TO RECOMMEND WILLMAR CITY COUNCIL
IMPLEMENT WATER RATE ADJUSTMENTS EFFECTIVE JANUARY 1, 2024

BE IT RESOLVED, by the Municipal Utilities Commission of the City of Willmar, Minnesota, that the rates for water service be set as follows:

Section 1. **2024 WATER RATES.** Beginning on January 1, 2024, the rates for water service provided by the Municipal Utilities Commission shall be as follows:

The rate for water service shall be the sum of the demand charge, consumption charge and customer charge as follows:

<u>Demand Charge</u>	<u>Rate/Month</u>	
Meter Size		
5/8"	\$5.41	
3/4"	\$7.82	
1"	\$13.76	
1 1/2"	\$31.02	
2"	\$55.28	
3"	\$124.62	
4"	\$221.17	
6"	\$497.90	
<u>Consumption Charge</u>	<u>Summer</u>	<u>Non-Summer</u>
Residential	\$3.79	\$2.94
Multi-Unit Housing	\$2.90	\$2.33
Commercial.....	\$2.60	\$2.03
Industrial.....	\$2.24	\$1.75
<u>Fixed Cost Fee</u>	<u>Rate/Month</u>	
Residential	\$16.32	
Multi-Unit Housing*	\$ 5.41	
Commercial.....	\$26.98	
Industrial	\$67.40	

*Multi-Unit Housing Rate: \$/month/unit

Section 2. **2025 WATER RATES.** Beginning on January 1, 2025, the rates for water service provided by the Municipal Utilities Commission shall be as follows:

The rate for water service shall be the sum of the demand charge, consumption charge and customer charge as follows:

<u>Demand Charge</u>	<u>Rate/Month</u>
Meter Size	
5/8"	\$5.63
3/4"	\$8.14
1"	\$14.31
1 1/2"	\$32.26
2"	\$57.50
3"	\$129.60
4"	\$230.02
6"	\$517.82

<u>Consumption Charge</u>	<u>Summer</u>	<u>Non-Summer</u>
Residential	\$3.94	\$3.06
Multi-Unit Housing	\$3.02	\$2.42
Commercial.....	\$2.71	\$2.11
Industrial.....	\$2.33	\$1.82

<u>Fixed Cost Fee</u>	<u>Rate/Month</u>
Residential	\$16.97
Multi-Unit Housing*	\$ 5.63
Commercial.....	\$28.06
Industrial	\$70.10

*Multi-Unit Housing Rate: \$/month/unit

Section 3. 2026 WATER RATES. Beginning on January 1, 2026, the rates for water service provided by the Municipal Utilities Commission shall be as follows:

The rate for water service shall be the sum of the demand charge, consumption charge and customer charge as follows:

<u>Demand Charge</u>	<u>Rate/Month</u>
Meter Size	
5/8"	\$5.80
3/4"	\$8.38
1".....	\$14.74
1 1/2".....	\$33.23
2".....	\$59.22
3".....	\$133.49
4".....	\$236.92
6".....	\$533.35

<u>Consumption Charge</u>	<u>Summer</u>	<u>Non-Summer</u>
Residential	\$4.06	\$3.15
Multi-Unit Housing	\$3.11	\$2.49
Commercial.....	\$2.79	\$2.17
Industrial.....	\$2.40	\$1.88

<u>Fixed Cost Fee</u>	<u>Rate/Month</u>
Residential	\$17.48
Multi-Unit Housing*	\$ 5.80
Commercial.....	\$28.90
Industrial	\$72.20

*Multi-Unit Housing Rate: \$/month/unit

Section 4. SUMMER RATE DEFINITION

The summer rates are defined as consumption months of May through September and billed June through October.

Section 5. REPEALER

The Municipal Utilities Commission recommends that the City Council repeal Ordinance #1493 (adopted November 21, 2022) to the extent that it is inconsistent herewith.

Section 6. EFFECTIVE DATES

The Municipal Utilities Commission recommends that the amendment in rates be effective for billings sent on and after January 1, 2024 (Section 1), January 1, 2025 (Section 2), and January 1, 2026 (Section 3).

BE IT FURTHER RESOLVED that this resolution be forwarded to the City Council of the City of Willmar with a recommendation to approve an ordinance authorizing the above rates.

Dated this 9th day of October, 2023.


President

ATTEST:


Acting Secretary



City Council Action Request

Council Meeting Date:	November 6, 2023	Agenda Item Number:	9.B.
Agenda Section:	Public Hearing:	Originating Department:	Administration
Resolution:	No	Prepared By:	Willmar Municipal Utilities
Ordinance:	Yes	Presented By:	John Harren, Willmar Municipal Utilities Commission Executive Director
Item:	Ordinance to approve Willmar Municipal Utilities 2024 Electric Rates		

RECOMMENDED ACTION:

Approve the 2024 Electric rates as presented and approved by Willmar Municipal Utilities resolution #

OVERVIEW:

Willmar Municipal Utilities Commission approved resolution 33 at the MUC regular meeting on October 9, 2023 recommending to the Willmar Council the proposed water rates as presented.

BUDGETARY/FISCAL ISSUES:

ALTERNATIVES TO CONSIDER:

ATTACHMENTS:

1. Proposed 2024 Electric Rate adjustment summary
2. 2024 Electric Rate Adjustment Ordinance (V2)
3. 33 re Electric Rate Adjustments (23.10.09)

PROPOSED ELECTRIC RATE ADJUSTMENTS SUMMARY (CITY ORDINANCE)

Willmar Municipal Utilities' last adjustment to the electrical rates was in 2015. Due to increasing operating and capital improvement costs to keep our system reliable, an adjustment to the rates is required.

Proposed rate adjustment for 2024 is 5% with a rate study under consideration for 2024 to identify future needs and rate structures.

The rate adjustment impact on our residential customer is based on 1000 kWh per month.

Average Monthly Electric Bill Impact

<i>Electric Utility</i>	Residential Non-Summer Rate	Residential Summer Rate
<i>Consumption</i>	1000 kWh	1000 kWh
<i>2023 Current Avg Bill/Month</i>	\$126.23	\$141.00
<i>2024 Increase 5%</i>	\$6.31	\$7.05
<i>Avg Bill - 2024</i>	\$132.54	\$148.05

ORDINANCE NO. _____

AN ORDINANCE AMENDING ELECTRIC RATES CHARGED BY THE MUNICIPAL UTILITIES COMMISSION OF THE CITY OF WILLMAR, A PUBLIC UTILITY, TO BE EFFECTIVE FOR BILLINGS SENT ON AND AFTER JANUARY 1, 2024.

BE IT ORDAINED, by the City Council of the City of Willmar as follows:

Section 1. ELECTRIC RATES

The rates for electric service provided by the Municipal Utilities Commission shall continue as follows:

Residential Service Rate

The rate for residential service shall be the sum of the energy charge and the customer charge as follows:

	Summer	Non-Summer
Energy Charge all kWh	.1149	.1005
Fixed Cost Fee	\$10.85/mo.	\$10.85/mo.

Heat Pump Rate

The rate for heat pump service shall be as follows:

Energy Charge all kWh	.1149	.0823
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Off-Peak Storage Heat & Electric Vehicle Charging Rate

The rate for off-peak storage heat service & electric vehicle charging shall be as follows: service shall be as follows:

Energy Charge all kWh	.0594	.0594
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Small Commercial Rate

The rate for general service shall be the sum of the energy charge and the customer charge as follows:

Energy Charge all kWh	.1146	.1001
Fixed Cost Fee	\$16.85/mo.	\$16.85/mo.

Three Phase Commercial Rate

The rate for three phase commercial service shall be the sum of the energy charge and the customer charge as follows:

Energy Charge all kWh	.1146	.1001
Fixed Cost Fee	\$32.60/mo.	\$32.60/mo.

Large Power Rate

The rate for large power service shall be the sum of the demand, energy charge and the customer charge as follows:

Primary Service

Energy Charge all kWh	.0683	.0611
Demand Charge	\$14.45/kW	\$12.75/kW
Fixed Cost Fee	\$48.10/mo.	\$48.10/mo.

Secondary Service

Energy Charge all kWh	.0696	.0624
Demand Charge	\$14.75/kW	\$13.05/kW
Fixed Cost Fee	\$36.10/mo.	\$36.10/mo.

Industrial Rate

The rate for industrial service shall be the sum of the demand charge, energy charge, and the customer charge as follows:

Primary Service

Energy Charge all kWh	.0659	.0588
Demand Charge	\$14.75/kW	\$13.05/kW
Fixed Cost Fee	\$48.10/mo.	\$48.10/mo.

Secondary Service

Energy Charge all kWh	.0673	.0601
Demand Charge	\$14.75/kW	\$13.05/kW
Fixed Cost Fee	\$36.10/mo.	\$36.10/mo.

Section 2. SUMMER RATE DEFINITION

Summer and non-heating season rates are defined as consumption months May through September, billing months of June through October.

Section 3. ELECTRIC ENERGY ACQUISITION ADJUSTMENT

There shall be added to all electrical energy billed an Energy Acquisition Adjustment. The Energy Acquisition Adjustment shall be calculated pursuant to the following formula:

The overall average cost of wholesale power and net transmission costs (transmission costs less transmission revenue) incurred above the weighted average cost established at the time of the current rate schedule.

Section 4. CITY FRANCHISE FEE

There shall be added to all utility bills a "City Franchise Fee" to be calculated by applying a rate to be determined by dividing the total kilowatt hours (kWhs) sold by WMU annually by the total Intergovernmental Transfer and street lighting cost incurred by WMU for the preceding calendar year to each customer kWh billed monthly for the next 12-month period.

Section 5. REPEALER

This ordinance repeals Sections #1, #6, #7, #8, #9, and #10 of Ordinance #1442 (adopted November 4, 2019) to the extent that it is inconsistent therewith.

Section 6. EFFECTIVE DATE

This Amendment in rates shall be effective for billings sent on and after January 1, 2024.

ATTEST:

Judy Thompson, City Clerk

Doug Reese, Mayor

VOTE: ____ O'BRIEN ____ SHULDES ____ ASMUS ____ FAGERLIE

 ____ ASK ____ NELSEN ____ BUTTERFIELD ____ DAVIS

This Ordinance introduced by Council Member:_____

This Ordinance introduced on: _____

This Ordinance published on: _____

This Ordinance given a hearing on: _____

This Ordinance adopted on: _____

This Ordinance published on: _____

RESOLUTION NO. 33

RESOLUTION TO RECOMMEND WILLMAR CITY COUNCIL IMPLEMENT ELECTRIC RATE ADJUSTMENTS EFFECTIVE JANUARY 1, 2024

BE IT RESOLVED, by the Municipal Utilities Commission of the City of Willmar, Minnesota, that the rates for electric service be set as follows:

Section 1. ELECTRIC RATES

The rates for electric service provided by the Municipal Utilities Commission shall continue as follows:

Residential Service Rate

The rate for residential service shall be the sum of the energy charge and the customer charge as follows:

	Summer	Non-Summer
Energy Charge all kWh	.1149	.1005
Fixed Cost Fee	\$10.85/mo.	\$10.85/mo.

Heat Pump Rate

The rate for heat pump service shall be as follows:

Energy Charge all kWh	.1149	.0823
-----------------------------	-------	-------

Off-Peak Storage Heat & Electric Vehicle Charging Rate

The rate for off-peak storage heat service & electric vehicle charging shall be as follows: service shall be as follows:

Energy Charge all kWh	.0594	.0594
-----------------------------	-------	-------

Small Commercial Rate

The rate for general service shall be the sum of the energy charge and the customer charge as follows:

Energy Charge all kWh	.1146	.1001
Fixed Cost Fee	\$16.85/mo.	\$16.85/mo.

Three Phase Commercial Rate

The rate for three phase commercial service shall be the sum of the energy charge and the customer charge as follows:

Energy Charge all kWh	.1146	.1001
Fixed Cost Fee	\$32.60/mo.	\$32.60/mo.

Large Power Rate

The rate for large power service shall be the sum of the demand, energy charge and the customer charge as follows:

Primary Service

Energy Charge all kWh	.0683	.0611
Demand Charge	\$14.45/kW	\$12.75/kW
Fixed Cost Fee	\$48.10/mo.	\$48.10/mo.

Secondary Service

Energy Charge all kWh	.0696	.0624
Demand Charge	\$14.75/kW	\$13.05/kW
Fixed Cost Fee	\$36.10/mo.	\$36.10/mo.

Industrial Rate

The rate for industrial service shall be the sum of the demand charge, energy charge, and the customer charge as follows:

Primary Service

Energy Charge all kWh	.0659	.0588
Demand Charge	\$14.75/kW	\$13.05/kW
Fixed Cost Fee	\$48.10/mo.	\$48.10/mo.

Secondary Service

Energy Charge all kWh	.0673	.0601
Demand Charge	\$14.75/kW	\$13.05/kW
Fixed Cost Fee	\$36.10/mo.	\$36.10/mo.

Section 2. SUMMER RATE DEFINITION

Summer and non-heating season rates are defined as consumption months May through September, billing months of June through October.

Section 3. ELECTRIC ENERGY ACQUISITION ADJUSTMENT

There shall be added to all electrical energy billed an Energy Acquisition Adjustment. The Energy Acquisition Adjustment shall be calculated pursuant to the following formula:

The overall average cost of wholesale power and net transmission costs (transmission costs less transmission revenue) incurred above the weighted average cost established at the time of the current rate schedule.

Section 4. CITY FRANCHISE FEE

There shall be added to all utility bills a "City Franchise Fee" to be calculated by applying a rate to be determined by dividing the total kilowatt hours (kWhs) sold by WMU annually by the total Intergovernmental Transfer and street lighting cost incurred by WMU for the preceding calendar year to each customer kWh billed monthly for the next 12-month period.

Section 5. REPEALER

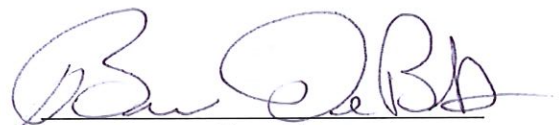
The Municipal Utilities Commission recommends that the City Council repeal Sections #1, #6, #7, #8, #9, and #10 of Ordinance #1442 (adopted November 4, 2019) to the extent that it is inconsistent herewith.

Section 6. EFFECTIVE DATE

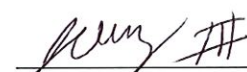
The Municipal Utilities Commission recommends that the amendment in rates be effective for billings sent on and after January 1, 2024.

BE IT FURTHER RESOLVED that this resolution be forwarded to the City Council of the City of Willmar with a recommendation to approve an ordinance authorizing the above rates.

Dated this 9th day of October, 2023.


President

ATTEST:


Acting Secretary



City Council Action Request

Council Meeting Date:	November 6, 2023	Agenda Item Number:	10.A.
Agenda Section:	Regular Business	Originating Department:	Planning and Development
Resolution:	No	Prepared By:	Leslie Valiant, City Administrator
Ordinance:	Yes	Presented By:	Aaron Backman
Item:	Duininck Concrete, LLC land sale		

RECOMMENDED ACTION:

Recommend that Council set the land sale public hearing date for November 20, 2023 at or about 6:30 pm.

OVERVIEW:

The EDC has been working with Duninck Concrete on the purchase of 13.67 acres connected to the Willmar Rail development. The total purchase price is estimated at \$123,030. Duinick Concrete plans to construct a temporary concrete plant at the site with plans for future development within the next 5 years.

BUDGETARY/FISCAL ISSUES:

Estimated sale price \$123,030

ALTERNATIVES TO CONSIDER:

ATTACHMENTS:

1. Willmar-Duinick Concrete purchase agreement (as approved by council) 102023
2. Ordinance authorizing sale to Duinick Concrete 110123
3. Summary publication of Duinick Concrete land sale ordinance 110123

COMMERCIAL PROPERTY PURCHASE AGREEMENT

This Commercial Property Purchase Agreement (this “Agreement”) is made this ____ day of September __, 2023 (“Effective Date”), by and between Duininck Concrete, LLC, a limited liability company organized under the laws of the State of Minnesota, hereinafter referred to as “Buyer”, and the City of Willmar, a municipal corporation under the laws of Minnesota, hereinafter referred to as “Seller.”

RECITALS

1. Seller is the owner of certain real estate located in the City of Willmar, Kandiyohi County, Minnesota, (parts of PID 95-917-5511, PID, 95-197-5510 and PID 95-125-0150 to the extent necessary) legally described on the attached Exhibit A (the “Land”) and depicted and legally described on the attached Exhibit B, together with all improvements thereon. Seller intends to subdivide the Land such that an approximately 13.67acre parcel is created in the approximate configuration as set forth on the attached Exhibit B (the “Property”).
2. Buyer desires to acquire from Seller the entirety of the Property by voluntary sale for purposes of developing the Property by constructing and operating thereon a concrete storage facility and other real estate development projects (the “Project” also the “Intended Use”).
3. Seller is willing to sell its interest in the Property “as is” without making any representations or warranties as to the condition of the Property or its suitability to Buyer’s purposes.

AGREEMENT

In consideration of the mutual covenants and agreements of the parties hereto contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Seller and Buyer hereby agree as follows:

1. Offer/Acceptance. Buyer agrees to purchase and Seller agrees to sell the Property under the terms and conditions set forth in this Agreement.
2. Purchase Price. The purchase price for the Property shall be Nine Thousand Dollars (\$9,000.00) per acre, estimated to equal One Hundred Twenty-three Thousand Thirty and 00/100 Dollars (\$123,030.00) for the approximately 13.67 acres comprising the Property (“Purchase Price”), payable as follows:
 - a. Ten Thousand Dollars (\$10,000.00) as earnest money (“Earnest Money”) will be delivered to First American Title Insurance Company in Minneapolis, Minnesota Attn: Jim Erickson (the “Title Company”) within five (5) business days after the Effective Date. All Earnest Money shall be held by the Title Company and shall be returned to Buyer if Buyer

terminates this Agreement at Buyer's election as permitted herein, or be credited against the Purchase Price at Closing; and

- b. The balance, in immediately available funds, is to be paid on the Closing Date, subject to any adjustments, prorations, or credits under this Agreement.
- c. The Parties agree that the Purchase Price may be adjusted at the Closing to account for the subdivision of the Property following the Subdivision protocols as set forth in Section 8(a)(vi) of this Agreement.

3. Conveyance; No Representations or Warranties. Seller agrees to quit claim the Property to Buyer on the Closing Date using a quit claim deed without making any representations or warranties about the condition of the Property, and Buyer agrees to accept the Property "as is," subject to the terms and conditions herein contained.

4. Seller's Reserved Interests; Restrictions and Covenants. Seller's conveyance of the Property to Buyer shall be subject to the following interests reserved to the Seller and restrictions and covenants:

- a. Option to Repurchase. Seller and its successors and assigns shall retain a conditional option to repurchase the Property valid for a period of two (2) years from and after the Closing Date for an amount equivalent to the Purchase Price. Seller's option shall only vest upon Buyer's failure to commence construction of a concrete storage facility on the Property within one (1) year after the Closing Date. For purposes of this section, construction is considered to be commenced upon the beginning of physical improvements beyond grading. Seller may, in its sole discretion and judgment, at any time after the vesting of such option and before the earlier of (i) Buyer's commencement of construction on the Property, or (ii) the expiration of Seller's option, exercise the option to repurchase as provided herein. Upon the expiration of Seller's reserved option to repurchase as provided herein, on the request of Buyer or its successors, Seller agrees to provide evidence to Buyer, or its successors, that the option to repurchase has expired, which obligation shall survive Closing.
- b. Temporary Access Easement. Seller and its successors and assigns shall retain a temporary easement for ingress, egress and access over and across the taxiway at the former airport along the southern parcel boundary of the Property to Trott Avenue to the east thereof. Such temporary easement shall expire on the date on which certain roadway improvements to Highway 40 consisting of a turn lane to access the real property described as Lot 1, Block 1, Willmar Rail Park Addition, as approved by the Minnesota Department of Transportation, are completed and opened for use by the traveling public.
- c. Seller and its successors and assigns shall retain, for the use and benefit of the public, a right of flight for the passage of aircraft in the airspace above the

surface to the Property. This public right of flight shall include the right to cause in said airspace any noise inherent in the operation of any aircraft used for navigation or flight through the said airspace or landing at, taking off from, or operation on the Willmar Municipal Airport.

d. Restrictive Covenants.

- i. Buyer, on behalf of itself and its successors and assigns, shall not engage in any activities on the Property that would interfere with or be a hazard to the flight of aircraft over such land or to and from the Willmar Municipal Airport or interfere with air navigation and communication facilities serving such airport.
- ii. Buyer, on behalf of itself and its successors and assigns, shall not erect structures or allow natural objects to grow on the Property that would constitute an obstruction to air navigation as defined in Federal Aviation Regulations, Part 77.
- iii. Buyer, on behalf of itself and its successors and assigns, further agrees that they will not use or permit or suffer use of the Property herein conveyed in such a manner as to create a potential for attracting birds and other wildlife which may pose a hazard to aircraft.
- iv. Buyer, on behalf of itself and its successors and assigns, further agrees to comply with Notice requirements contained in Federal Aviation Regulations Part 77, Subpart B.

5. Closing Date. The closing shall take place through an escrow type closing using the Title Company as the closing agent, or at such other place as may be agreed to mutually by the parties, on a date mutually agreed to by the parties, but no later than thirty (30) days after the Inspection/Due Diligence Period described in Section 13 has expired or is waived in writing by Buyer, subject to extension for title curative matters pursuant to Section 10 (the "Closing Date"). Seller agrees to deliver possession of the Property to Buyer on the Closing Date in the same condition as the same existed on the Effective Date.

6. Seller's Closing Documents. On the Closing Date, Seller shall deliver to Buyer the following:

- a. Quit Claim Deed. A duly executed quit claim deed, conveying the entirety of Seller's interest in the Property, subject to Seller's reserved interests and the restrictions and covenants as listed in Section 4 herein, to Buyer.
- b. Seller's Affidavits. Seller shall provide a standard owner's affidavit and/or indemnity which may be reasonably required by the Title Company to issue an owner's policy of title insurance conforming to the requirements of Section 10 of this Agreement.

- c. Well Certificate. If there are wells on the Property, a Well Certificate in the form required by Minn. Stat. § 103I.
- d. Other Affidavits. Any other affidavits or certificates that may be required under Minn. Stat. § 116.48, Subd. 6, or Sect. 115B.16 or other provisions of law.
- e. Abstract. The abstract of title or the owner's duplicate certificate of title for the Property, if the same is in the Seller's possession.
- f. Subdivision. Evidence that the Property has been legally subdivided in accordance with the Subdivision Ordinance of the City of Willmar.
- g. Other. Such other documents as may reasonably be required to transfer fee title to the Property to Buyer and to enable the Title Company to provide the Title Policy as required by this Agreement.

7. Buyer's Closing Obligations. On the Closing Date, Buyer will deliver to Seller the Purchase Price subject to any adjustment, prorations and credits (less the Earnest Money previously paid to Seller and subject to the prorations set forth below), in immediately available funds.

8. Contingencies.

- a. Buyer's Contingencies. The obligation of the Buyer to perform under this Purchase Agreement is contingent upon the timely occurrence or satisfaction of each of the following conditions:
 - i. On the Closing Date, title to the Property shall be acceptable to Buyer in accordance with the provisions of Section 10 and the Title Company has unconditionally agreed to issue the Title Policy.
 - ii. The Inspection/Due Diligence Period described in Section 13, shall have expired without Buyer's termination of the Purchase Agreement.
 - iii. Buyer has obtained financing or otherwise obtained funds sufficient to enable it to pay the Purchase Price.
 - iv. Seller shall have performed all of its obligations required to be performed by Seller under this Agreement as and when required under this Agreement.
 - v. No Material Event (as herein defined) shall have occurred. For purposes hereof, the term "Material Event" shall mean and include any of the following that has occurred after the expiration of the Inspection/Due

Diligence Period: (w) any material change in the condition of such Property including, without limitation, the environmental condition thereof, (x) any amendment to, or enactment of any new, law, rule, regulation or ordinance, or issuance of any judicial or other legal imposition that would materially affect the zoning, use, occupancy or operation of such Property or Buyer's proposed development thereof, (y) the institution or issuance by any applicable governmental authority having jurisdiction of notice of any pending or proposed moratorium with respect to the Property or any portion thereof that would materially affect Buyer's proposed development or use of the Property, and (z) the issuance by any applicable governmental authority having jurisdiction of any notice of any violation of law, or institution of any litigation, suit or proceeding against the Property, any part thereof, or Seller which materially affects Buyer's proposed development or use of the Property.

- vi. The Property will have been subdivided from the Land, it being agreed by the parties that a sale of the Property will require the Seller to subdivide the Property from the existing parcels of Land and to effect the issuance of a separate tax parcel for the Property. The legal description for the Property to be sold and acquired under this Agreement shall be established by the subdivision of the Land accomplished by Seller. If so requested by either party, this Agreement shall be amended to reflect the correct and complete updated legal description of the Property. Seller shall provide copies of any survey, preliminary plat, and final plat or similar documents required to effect the subdivision of the Property to Buyer as they are produced.
- vii. Seller shall have granted any easements over lands owned by Seller that may be required, if any, for legal access to utility services extending public water, sanitary and storm sewer services to the Property as provided in Section 15 hereof.

The contingencies in this section are solely for the benefit of, and may at any time be waived by, the Buyer. If any approval as provided herein is not obtained by the Closing Date, this Agreement shall be null and void at the option of the Buyer, and in this event the Earnest Money paid by Buyer shall be returned to Buyer.

- b. Seller's Contingencies. The obligation of the Seller to perform under this Purchase Agreement is contingent upon the timely occurrence or satisfaction of each of the following conditions:
 - i. The City Planning Commission shall review the sale and provide a recommendation on the proposed conveyance as required by City Charter, Section 4.02, subd. 8., which shall be prepared by the Sellers and submitted within thirty (30) days of the Effective Date.

- ii. The Willmar City Council shall pass an ordinance authorizing the sale of the Property to Buyer consistent with the terms of this Agreement as required by Section 2.12, subdivision 1(G) of the City's Home Rule Charter.
- iii. Buyer shall have performed all of its obligations required to be performed by Buyer under this Agreement as and when required under this Agreement.

The contingencies in this Section are solely for the benefit of, and may at any time be waived by, the Seller.

9. Prorations. Seller and Buyer agree to the following prorations and allocation of costs regarding this Agreement.

- a. Title Insurance and Closing Fee. Buyer will pay all costs of the Title Commitment and all premiums required for the issuance of the Title Policy and any endorsements. Seller shall pay any costs to perfect its own title and/or to release encumbrances other than Permitted Exceptions (defined below) the Property. Seller and Buyer will each pay one-half (1/2) of any closing fee imposed by the Title Company. All other costs charged by the Title Company will be prorated as is normal and customary.
- b. Deed Tax. Seller shall pay the state deed tax as required in order to convey the Property to Buyer.
- c. Real Estate Taxes and Special Assessments. General real estate taxes and installments of special assessments payable therewith payable in the year prior to the year of Closing (including any so-called green acre taxes imposed because of a change in use of the Property after Closing thereof) will be paid by Seller. General real estate taxes and installments for special assessments payable in the year of Closing shall be prorated such that Seller shall pay such portion of such taxes and assessments attributable to the period beginning on January 1 of the year in which the Closing Date takes place, and continuing through and including the Closing Date and Buyer shall pay such portion of such taxes attributable to the period beginning on the first day after the Closing Date takes place; provided, however, if the Property is exempt from real estate taxes for the year in which Closing occurs there shall be no tax proration. If general real estate taxes due and payable during the year in which the Closing Date takes place have not yet been determined as of the Closing Date, Buyer and Seller shall prorate based on the last tax statement available.
- d. Recording Costs. Seller will pay the cost of recording Seller's quit claim deed and Well Certificate, if any. Seller shall pay the cost of recording any

documents necessary to perfect its own title or which release encumbrances other than Permitted Exceptions.

- e. Professional Consultants' Fees. Buyer shall be responsible for payment of all real estate commissions, legal fees and/or other professional or administrative fees and expenses incurred by itself in connection with the sale and conveyance of the Property to Buyer. However, Seller shall be responsible for paying any commissions due to any real estate brokers or agents engaged by Seller and shall indemnify, defend and hold the Buyer hereunder from any claim related thereto. Buyer shall be responsible for the payment to any professionals required to be retained to effect the subdivision of the Property.
- f. Other Costs. All other operating costs of the Property will be allocated between Seller and Buyer as of the Closing Date, so that Seller pays that part of such other operating costs accruing on or before the Closing Date, and Buyer pays that part of such operating costs accruing after the Closing Date.

10. Title. Seller shall convey the entirety of its interest in the Property to Buyer at Closing by delivery of a quit claim deed, and Buyer shall have the opportunity to satisfy itself that Seller's interest in the Property is free of encumbrances other than Seller's reserved interests and the restrictions and covenants as listed in Section 4 herein, any easements and restrictions of record which do not materially interfere with Buyer's intended use of the Property, as determined by Buyer in its sole discretion, and Permitted Exceptions as provided herein.

- a. Title Commitment. Buyer may obtain at its sole cost and expense, a title commitment ("Title Commitment") covering the Property and binding the Title Company to issue at closing a current form ALTA Owner's Policy of Title Insurance ("Title Policy") in the full amount of the Purchase Price hereunder in favor of the Buyer. Within thirty (30) days of the Effective Date of this Agreement, Seller shall deliver to Buyer one or more Abstracts of Title, if the same are in Seller's possession, covering all parcels that make up the Property.
- b. Objections. During the Inspection/Due Diligence Period Buyer may deliver to Seller such written objections as Buyer may have to any matters disclosed by the Title Commitment or in any survey to be prepared by Buyer. Seller shall use commercially reasonable efforts to satisfy such objections prior to the Closing Date.
- c. Buyer's Rights if Seller Fails to Cure Objections. If Seller delivers written notice to Buyer on or before the date thirty (30) days after its receipt of Buyer's written objections that Seller is unable to satisfy any objection, Buyer may, as Buyer's exclusive remedies, waive such objections and

accept such title as Seller is able to convey, extend the Closing Date in order to cure such objections itself, or terminate this Agreement by written notice to Seller and receive a refund of the Earnest Money, provided that such termination notice must be delivered on or before the Closing Date.

d. Permitted Exceptions. The following shall be deemed to be “Permitted Exceptions”:

- (1) Building and zoning laws, ordinances, state and federal regulations in effect at the conclusion of the Inspection/Due Diligence Period described in Section 13 and not identified by Buyer as objectionable information during such Inspection/Due Diligence Period; and
- (2) The lien of general real property taxes for the year of Closing which by the terms of this Agreement are to be paid or assumed by Buyer (but prorated as described herein); and
- (3) Matters contained in any title commitment or survey which Buyer is in possession of and for which Buyer does not make any objection to or waives any objection to and proceeds to closing on the Property.

11. Operation Prior to Closing. During the period from the date of Seller’s acceptance of this Agreement to the Closing Date (the “Executory Period”), Seller shall operate and maintain the Property in the ordinary course of business in accordance with prudent, reasonable business standards, including the maintenance of adequate liability insurance and any currently-maintained insurance against loss by fire, windstorm and other hazards, casualties and contingencies, including vandalism and malicious mischief, provided, that Seller will not enter into any contracts or agreements pertaining to the Property, except contracts or agreements which are not inconsistent with Buyer's rights hereunder and which may be terminated on not more than 30 days' notice or enter into any new leases, or renew any lease terms (other than on a month-to-month basis), or modify or terminate any lease, or accept the surrender of any leased premises, without the written consent of Buyer, which consent shall not be unreasonably withheld or delayed. Seller shall (i) comply with all laws, ordinances, regulations and restrictions affecting the Property and its use, (ii) not create any mortgage, lien, pledge or other similar encumbrance in any way affecting the Property, nor otherwise convey any interest in the Property; and (iii) not commit any waste or nuisance upon the Property.

12. Damage. If, prior to the Closing Date, all or any part of the Property is substantially damaged by fire casualty, the elements or any other cause, Seller shall immediately give notice to Buyer of such fact and at Buyer’s option (to be exercised within fifteen (15) days after Seller’s notice), this Agreement shall terminate. In the event Buyer so terminates this Agreement, the parties will have no further obligations under this Agreement and any Earnest Money, together with any accrued interest, shall be refunded to Buyer.

13. Inspection/Due Diligence Period. Buyer shall have one hundred twenty (120) days from the Effective Date, subject to extension pursuant to Sections 13.c) or (d) below (the “Inspection/Due Diligence Period”), to (i) conduct such surveys, reviews, inspections and tests of the Property as Buyer in its sole discretion deems necessary or advisable, (ii) conduct a Phase I environmental site assessment of the Property and, if a Recognized Environmental Condition is found or if recommended in the Phase I assessment, a Phase II environmental site assessment of the Property, (iii) obtain such federal, state and local governmental approvals (including, without limitation, zoning and site plan approvals and approvals of the plans and specifications) and permits (including, without limitation, building permits) and other necessary or desirable approvals, permits, and entitlements (collectively, “Entitlements”) as Buyer in its sole discretion deems necessary or advisable for Buyer’s proposed development and use of the Property, including all requisite governmental and third party approvals for the design and extension of all utilities to the Property that support the Intended Use (the “Utilities”); (iv) determine the legal and economic feasibility of the proposed development; and (v) obtain financing for Buyer’s proposed development on such terms and conditions as are satisfactory to Buyer, in Buyer’s sole discretion. Such rights of inspection/due diligence by Buyer shall include, but not necessarily be limited to, the following:

- a. Seller shall allow Buyer and its agents, upon 24 hours’ advance verbal or written notice from Buyer to Seller, the right of any ingress and egress over and through the Property for the purpose of inspecting and testing the same and making other observations as Buyer deems prudent, necessary or advisable, all however, at Buyer’s expense. Buyer agrees to indemnify, defend and hold harmless Seller from all expense, injury, death, or property damage or claims of any kind whatsoever arising out of or in any way incidental to Buyer’s presence on the Property for the purposes aforesaid, except to the extent attributable to any pre-existing defects in the Property, it being understood and agreed that Buyer shall not be responsible for the restoration, remediation or other affirmative act with respect to any pre-existing condition which indemnity and hold harmless obligation of Buyer shall survive termination of this Purchase Agreement for any reason, provided Seller shall tender defense of any claim subject to Buyer’s indemnity to Buyer in sufficient time to avoid prejudice, and Buyer shall have the right to assume and control the defense thereof with counsel selected by Buyer and reasonably acceptable to Seller. Buyer will return the Property to its original condition after any inspections and testing.
- b. If prior to the end of the Inspection/Due Diligence Period, Buyer finds any information or conditions relating to the Property or Buyer’s proposed development and use thereof that are objectionable to Buyer in Buyer’s sole discretion, Buyer shall have the right to terminate this Purchase Agreement by giving written notice of termination to Seller no later than the end of the Inspection/Due Diligence Period and in such case, any Earnest Money shall be promptly refunded to Buyer.

- c. In the event that the Phase I environmental site assessment of the Property conducted by Buyer finds a Recognized Environmental Condition or recommends that a Phase II environmental site assessment of the Property be completed, the parties shall agree to extend the Inspection/Due Diligence Period as reasonably necessary to allow such Phase II environmental site assessment to be completed if desired by Buyer, and any other applicable time periods established herein shall be extended by the same amount of time as the Inspection/Due Diligence Period extension.
- d. Buyer shall have the right and option to extend the Inspection/Due Diligence Period for one (1) period of sixty (60) days. Buyer shall exercise its right and option to extend the Inspection/Due Diligence Period, as aforesaid, if at all, by: (i) giving Seller notice of such election on or before the date the Inspection/Due Diligence Period expires (as the same may be extended).
- e. Regardless of any other provision to the contrary in this Agreement, Buyer at any time on or prior to the expiration of the Inspection/Due Diligence Period, may elect, in its sole discretion, for no reason or for any reason, to terminate this Agreement by delivery of a written notice (the “Termination Notice”) to Seller, with a copy to Title Company, given on or before the last day of the Inspection/Due Diligence Period, whereupon the Earnest Money, together with all interest earned thereon, shall be returned immediately to Buyer and neither party shall have any further liability to the other hereunder, except as hereinafter specifically provided in this Agreement.

14. Purchase “As-Is”. Subject to Buyer’s right to terminate this Agreement during the Inspection/Due Diligence Period (Section 13) and subject to the satisfaction of the conditions to Closing, Buyer agrees to accept the condition of the Property at Closing, including specifically without limitation, the environmental and geological condition of the Property, in an “AS-IS” and with “ALL FAULTS” condition. Buyer’s acceptance of title to the Property shall represent Buyer’s acknowledgment and agreement that, except as expressly set forth in this Agreement: (i) Seller has not made any written or oral representation or warranty of any kind with respect to the Property (including without limitation express or implied warranties of title, merchantability, or fitness for a particular purpose), (ii) Buyer has not relied on any written or oral representation or warranty made by Seller, its agents or employees with respect to the condition or value of the Property, (iii) Buyer has had an adequate opportunity to inspect the condition of the Property, including without limitation, any environmental testing, and to inspect documents applicable thereto, and Buyer is relying solely on such inspection and testing, and (iv) the condition of the Property is fit for Buyer’s intended use. Buyer agrees to accept all risk of Claims (including without limitation all Claims under any Environmental Law and all Claims arising at common law, in equity or under a federal, state or local statute, rule or regulation) whether past, present or future, existing or contingent, known or unknown, arising out of, resulting from or relating to the condition of the Property, known or unknown, contemplated or un contemplated, suspected or unsuspected, including without limitation, the presence of any Hazardous Substance on the Property, whether such

Hazardous Substance is located on or under the Property, or has migrated or will migrate from or to the Property.

For purposes of this Section, the following terms have the following meanings:

“Environmental Law” means the Comprehensive Environmental Response, Compensation and Liability Act (“CERCLA”), 42 U.S.C. §9601 et seq., the Resource Conservation and Recovery Act, 42 U.S.C. §9601 et seq. the Federal Water Pollution Control Act, 33 U.S.C. §1201 et seq., the Clean Water Act, 33 U.S.C. §1321 et seq., the Clean Air Act, 42 U.S.C. §7401 et seq., the Toxic Substances Control Act, 33 U.S.C. §1251 et seq., and the Minnesota Environmental Response and Liability Act, all as amended from time to time, and any other federal, state, local or other governmental code, statute, regulation, rule, law, permit, consent, license, order or ordinance dealing with the protection of human health, safety, natural resources or the environment now existing and hereafter enacted; and

“Hazardous Substance” means any pollutant, contaminant, hazardous substance or waste, solid waste, petroleum product, distillate, or fraction, radioactive material, chemical known to cause cancer or reproductive toxicity, polychlorinated biphenyl or any other chemical, substance or material listed or identified in or regulated by any Environmental Law; and

“Claim” or “Claims” means any and all liabilities, suits, claims, counterclaims, causes of action, demands, penalties, debts, obligations, promises, acts, fines, judgment, damages, consequential damages, losses, costs, and expenses of every kind (including without limitation any attorney’s fees, consultant’s fees, costs, remedial action costs, cleanup costs and expenses which may be related to any claims).

15. Utility Service Extension. Prior to Buyer’s completion of the Project, Seller shall extend public water and sanitary sewer services to the boundary of the Property. The costs of such extension shall be shared equally by Buyer and Seller.

16. Notices. Any notice required or permitted to be given by any party upon the other is given in accordance with this Agreement if it is directed to Seller by delivering it personally to a representative of Seller; or if it is directed to Buyer, by delivering to a representative of Buyer; or if mailed by United States registered or certified mail; return receipt requested, postage prepaid; or if transmitted by facsimile or e-mailed copy, and unless a confirmation of receipt is received then it must be followed by mailed notice as above required, or if deposited cost paid with a nationally recognized, reputable overnight courier, properly addressed as follows:

If to Seller: City Administrator
City of Willmar
333 Sixth Street Southwest

Willmar, MN 56201
Tel. No. (320) 235-4913
E-mail: lvaliant@willmarmn.gov

If to Buyer: Duininck Concrete LLC
Attn: Jason Duininck
605 Lakeland Drive NE
Willmar, MN 56201
E-mail: jasond@duininck.com

With copy to: Messerli & Kramer P.A.
Attn: Anthony L. Barthel
100 South Fifth Street, Suite 1400
Minneapolis, MN 55402
Email: abarthel@messerlikramer.com

Notices shall be deemed effective on the earlier of the date of receipt or the date of deposit as aforesaid; provided, however, that if notice is given by deposit, that the time for response to any notice by the other party shall commence to run two (2) business days after any such deposit. Any party may change its address for the service of notice by giving advance written notice of such change to the other party, in any manner above specified. Attorneys for each party shall be authorized to give notices for such party.

17. Entire Agreement; Amendments. This Agreement represents the complete and final agreement of the parties and supersedes any prior or contemporaneous oral or written understanding between the parties. There are no verbal agreements that change this Agreement and no waiver of any of its terms will be effective unless in writing executed by the parties. This Agreement may be amended only in writing, signed by both parties.

18. Binding Effect; Assignment. This Agreement shall be binding upon the parties hereto and their respective heirs, executors, administrators, successors and permitted assigns. Each party agrees to give the other party notice prior to assigning its interest in the Property or this Agreement. Buyer may assign all of Buyer's rights hereunder to and have its obligations hereunder assumed by any person, firm, partnership, corporation or other entity, and in the event of any such assignment, Buyer shall be released from any further obligations which have not yet accrued hereunder.

19. Controlling Law. The Parties acknowledge and agree that each has been given the opportunity to independently review this Agreement with legal counsel, and/or has the requisite experience and sophistication to understand, interpret, and agree to the particular language of this Agreement. The Parties have equal bargaining power and intend the plain meaning of the provisions of this Agreement. In the event of an ambiguity in or dispute regarding the interpretation of this Agreement, the ambiguity or dispute shall not be resolved by application of any rule that provides for interpretation against the drafter of the Agreement. This Agreement has been made under the laws of the State of Minnesota, and such laws will control its interpretation.

20. Remedies. If Closing does not occur as a result of a default by Buyer which is not cured within thirty (30) days after receipt of written notice from Seller identifying such default, then Seller has the right to immediately terminate this Agreement and retain the Earnest Money as liquidated damages, time being of the essence of this Agreement. The termination of this Agreement and retention of the Earnest Money will be the sole remedy available to Seller for such default by Buyer, and Buyer will not be liable for damages. If Closing does not occur as a result of a default by Seller which is not cured within thirty (30) days after receipt of written notice from Buyer identifying such default, then Buyer has the right to (a) immediately terminate this Agreement and have the Earnest Money returned to it or (b) enforce this Agreement by specific performance.

21. Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original, and which together shall constitute a single, integrated contract.

[Remainder of page intentionally left blank]

IN WITNESS WHEREOF, the undersigned have caused this Agreement to be executed as of the Effective Date.

BUYER:

SELLER:

DUININCK CONCRETE, LLC

CITY OF WILLMAR

By: _____
_____, Its _____

By: _____
Doug Reese, Mayor

By: _____
Leslie Valiant, City Administrator

EXHIBIT A
LEGAL DESCRIPTION OF THE LAND

(Subject to revision in accordance with Title Commitment)

That part of the Northwest Quarter of the Southeast Quarter of Section 17, Township 119 North, Range 35 West of the Fifth Principal Meridian, Kandiyohi County, Minnesota, described as follows:

- Commencing at the southwest corner of the Southeast Quarter of said Section 17;
- thence on an assumed bearing of North 88 degrees 41 minutes 00 seconds East, along the south line of said Section 17, a distance of 61.89 feet;
- thence on a bearing of North 00 degrees 38 minutes 08 seconds East a distance of 572.03 feet;
- thence on a bearing of North 89 degrees 07 minutes 13 seconds East a distance of 330.09 feet;
- thence on a bearing of North 00 degrees 38 minutes 08 seconds East a distance of 1691.75 feet to the point of beginning of the land to be described;
- thence on a bearing of North 71 degrees 14 minutes 10 seconds West a distance of 263.06 feet;
- thence on a bearing of North 00 degrees 38 minutes 08 seconds East a distance of 232.04 feet to a point in the ditch;
- thence on a bearing of North 75 degrees 27 minutes 00 seconds East a distance of 313.50 feet to a point in the ditch on the north line of said Northwest Quarter of the Southeast Quarter;
- thence on a bearing of North 88 degrees 54 minutes 55 seconds East, along said north line of the Northwest Quarter of the Southeast Quarter, a distance of 888.91 feet to the east line of said Northwest Quarter of the Southeast Quarter;
- thence on a bearing of South 00 degrees 03 minutes 55 seconds West, along the east line of said Northwest Quarter of the Southeast Quarter, a distance of 581.96 feet to the southwest corner of Lot 3, Block 5 of the record plat entitled WILLMAR INDUSTRIAL PARK FOURTH ADDITION, on file in the office of the Kandiyohi County Recorder;
- thence on a bearing of South 84 degrees 41 minutes 16 seconds West, along the westerly extension of the south line of said Lot 3, a distance of 100.44 feet to the west line of the east 100.00 feet of said Northwest Quarter of the Southeast Quarter as measured perpendicular to the east line of said Northwest Quarter of the Southeast Quarter;
- thence on a bearing of South 00 degrees 03 minutes 55 seconds West, along said west line of the east 100.00 feet of the Northwest Quarter of the Southeast Quarter, a distance of 108.01 feet to a point which bears South 71 degrees 14 minutes 10 seconds East from the point of beginning;
- thence on a bearing of North 71 degrees 14 minutes 10 seconds West a distance of 892.33 feet to the point of beginning.

EXHIBIT B
DEPICTION AND LEGAL DESCRIPTION OF THE PROPERTY

(see attached)

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE SALE OF
REAL PROPERTY TO DUININCK CONCRETE, LLC

The City Council of the City of Willmar hereby ordains as follows:

Section 1. AUTHORIZATION OF SALE. Finding it to be in the best interests of the City of Willmar, the Willmar City Council hereby authorizes the sale and conveyance of real property owned by the City consisting of approximately 13.67 acres located on multiple parcels west of the City's industrial park, as legally defined on Exhibit A hereto, to Duininck Concrete, LLC, by quit claim deed pursuant to the terms and conditions of a Commercial Property Purchase Agreement to be entered into between the City and Duininck Concrete, LLC.

Section 2. EFFECTIVE DATE. This ordinance shall take effect after its adoption and second publication.

Passed by the City Council of the City of Willmar this ____ day of _____, 2023.

ATTEST:

Judy Thompson, City Clerk

Douglas E. Reese, Mayor

VOTE: ____ ASK ____ ASMUS ____ BUTTERFIELD ____ DAVIS
 ____ FAGERLIE ____ NELSEN ____ O'BRIEN ____ SHULDES

This Ordinance introduced by Council Member: _____

This Ordinance introduced on: _____

This Ordinance published on: _____

This Ordinance given a hearing on: _____

This Ordinance adopted on: _____

This Ordinance published on: _____

EXHIBIT A
LEGAL DESCRIPTION

(Subject to revision in accordance with Title Commitment)

That part of the Northwest Quarter of the Southeast Quarter of Section 17, Township 119 North, Range 35 West of the Fifth Principal Meridian, Kandiyohi County, Minnesota, described as follows:

- Commencing at the southwest corner of the Southeast Quarter of said Section 17;
- thence on an assumed bearing of North 88 degrees 41 minutes 00 seconds East, along the south line of said Section 17, a distance of 61.89 feet;
- thence on a bearing of North 00 degrees 38 minutes 08 seconds East a distance of 572.03 feet;
- thence on a bearing of North 89 degrees 07 minutes 13 seconds East a distance of 330.09 feet;
- thence on a bearing of North 00 degrees 38 minutes 08 seconds East a distance of 1691.75 feet to the point of beginning of the land to be described;
- thence on a bearing of North 71 degrees 14 minutes 10 seconds West a distance of 263.06 feet;
- thence on a bearing of North 00 degrees 38 minutes 08 seconds East a distance of 232.04 feet to a point in the ditch;
- thence on a bearing of North 75 degrees 27 minutes 00 seconds East a distance of 313.50 feet to a point in the ditch on the north line of said Northwest Quarter of the Southeast Quarter;
- thence on a bearing of North 88 degrees 54 minutes 55 seconds East, along said north line of the Northwest Quarter of the Southeast Quarter, a distance of 888.91 feet to the east line of said Northwest Quarter of the Southeast Quarter;
- thence on a bearing of South 00 degrees 03 minutes 55 seconds West, along the east line of said Northwest Quarter of the Southeast Quarter, a distance of 581.96 feet to the southwest corner of Lot 3, Block 5 of the record plat entitled WILLMAR INDUSTRIAL PARK FOURTH ADDITION, on file in the office of the Kandiyohi County Recorder;
- thence on a bearing of South 84 degrees 41 minutes 16 seconds West, along the westerly extension of the south line of said Lot 3, a distance of 100.44 feet to the west line of the east 100.00 feet of said Northwest Quarter of the Southeast Quarter as measured perpendicular to the east line of said Northwest Quarter of the Southeast Quarter;
- thence on a bearing of South 00 degrees 03 minutes 55 seconds West, along said west line of the east 100.00 feet of the Northwest Quarter of the Southeast Quarter, a distance of 108.01 feet to a point which bears South 71 degrees 14 minutes 10 seconds East from the point of beginning;
- thence on a bearing of North 71 degrees 14 minutes 10 seconds West a distance of 892.33 feet to the point of beginning.

SUMMARY PUBLICATION OF CITY OF WILLMAR ORDINANCE NO. ____

**AN ORDINANCE AUTHORIZING THE SALE OF REAL PROPERTY
TO DUININCK CONCRETE, LLC**

Summary: Ordinance No. ____ authorizes the sale and conveyance of real property owned by the City consisting of approximately 13.67 acres located on multiple parcels west of the City's industrial park to Duininck Concrete, LLC, pursuant to the terms of a purchase agreement to be separately approved by the City.

The complete text of Ordinance No. ____ may be obtained at no charge at City Hall (333 6th Street Southwest, Willmar, MN 56201), or from the City's website at www.willmarmn.gov.



City Council Action Request

Council Meeting Date:	November 6, 2023	Agenda Item Number:	10.B.
Agenda Section:	Regular Business	Originating Department:	Public Works
Resolution:	Yes	Prepared By:	Justin DeLeeuw, Public Works Director
Ordinance:	No	Presented By:	Jared Voge
Item:	Approving the pursuit of LRIP funds for Business 71 Improvement Project		

RECOMMENDED ACTION:

Adopt the resolution approving the pursuit of LRIP funds for the Business 71 Improvement Project.

OVERVIEW:

The enclosed resolution is required as part of the LRIP funding solicitation process.

BUDGETARY/FISCAL ISSUES:

LRIP monies are proposed as a potential funding source for the Business 71 Improvement Project.

ALTERNATIVES TO CONSIDER:

N/A

ATTACHMENTS:

1. Resolution Persuing LRIP funds for N71(1)

RESOLUTION NO.

**A RESOLUTION AUTHORIZING THE PURSUIT OF LOCAL ROAD IMPROVEMENT PROGRAM
FUNDING FOR THE BUSINESS 71 IMPROVEMENTS PROJECT**

Motion By: _____ Seconded By: _____

Whereas the Minnesota Department of Transportation (MnDOT) has funds allocated through the legislature for roads of regional significance;

Whereas the Local Road Improvement Program (LRIP) administered by the Minnesota Department of Transportation makes available up to \$1,500,000 to apply towards projects on local roads that are regionally significant, result in safety improvements, address transportation deficiencies, and contribute to economic development;

Whereas LRIP funds are eligible for use on construction costs while the applicant will be responsible for financing design and engineering costs;

Whereas Business 71 is a principal arterial that carries 9,000 vehicles and 364 trucks through central Willmar;

Whereas Business 71's pavement is in unacceptable condition and has reached the point where reconstruction is needed;

Whereas the Business 71 and Civic Center Drive intersection does not meet ADA accessibility guidelines;

Whereas the Business 71 Improvements Project will improve mobility for all roadway users, bring the area into ADA compliance, and improve the state of repair of transportation infrastructure;

Whereas the City of Willmar, as the applicant is prepared to execute the grant agreement and ensure the proposed project meets all project milestones and deadlines;

Now, Therefore Be It Resolved, the Willmar City Council hereby approves the City of Willmar's pursuit of LRIP funds for the Business 71 Improvements Project;

Therefore, Be It Further Resolved, the City of Willmar is committed to the development and construction of the proposed project in a timeframe that supports grant agreement requirements;

Dated this _____ day of _____, 2023.

Mayor

Attest:

City Clerk



City Council Action Request

Council Meeting Date:	November 6, 2023	Agenda Item Number:	10.C.
Agenda Section:	Regular Business	Originating Department:	Public Works
Resolution:	Yes	Prepared By:	Kelsi Delbosque, Administrative Assistant
Ordinance:	No	Presented By:	Jared Voge
Item:	Municipal Airport Drintile Installation Project Bid Award		

RECOMMENDED ACTION:

Adopt the resolution awarding the Municipal Airport Drintile Installation Project to Brouwer Construction, LLC in the amount of \$85,647.81.

OVERVIEW:

The Willmar Municipal Airport currently experiences drainage issues in the hangar and taxi lane area on the southeast building area of the airfield. The drainage improvements in this project include site grading, installation of drain tile, and drainage improvements to mitigate the concerns in this area. Seven bids were received with a low bidder of Brouwer Construction, LLC from Raymond, MN.

BUDGETARY/FISCAL ISSUES:

Airport ARPA expenditure

ALTERNATIVES TO CONSIDER:**ATTACHMENTS:**

1. Resolution- Accept Airport Drintile Improvements Project
2. BDH_Airport_Drainage_Improvements_Bid_Recommendation

Resolution No._____

**A RESOLUTION AWARDING THE WILLMAR MUNICIPAL AIRPORT DRAINTILE INSTALLATION PROJECT TO
BROUWER CONSTRUCTION, LLC IN THE AMOUNT OF \$85,647.81.**

Motion By:_____ Second By:_____

BE IT RESOLVED by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, that the bid of Brouwer Construction, LLC of Raymond, MN for the Willmar Municipal Airport DRAINTILE Installation Project is accepted and be it further resolved that the Mayor and City Administrator of the City of Willmar are hereby authorized to enter into an agreement with the bidder for the terms and consideration of the contract in the amount of \$85,647.81.

Dated this 6th day of November, 2023

Mayor

Attest:

City Clerk



Real People. Real Solutions.

2040 Highway 12 East
Willmar, MN 56201-5818

Ph: (320) 231-3956
Fax: (320) 231-9710
Bolton-Menk.com

MEMORANDUM

Date: November 6, 2023
To: Leslie Valiant, City Administrator
Mayor Reese and Members of the City Council
City of Willmar, Minnesota
From: Silas Parmar, P.E.
Principal Aviation Engineer
Subject: Willmar Municipal Airport Draintile Installation
City of Willmar, Minnesota
BMI Project No.: OT7.131644

On October 31, 2023, we received seven (7) bids for the Willmar Municipal Airport Draintile Installation project. The base bids ranged from \$85,647.81 to \$380,662.80. The low bidder for the project is Brouwer Construction, LLC of Raymond, Minnesota. A bid tabulation is attached for your review.

The low bid received has submitted a valid bid per instructions to bidders for construction contracts. This includes submitting a bid with no ambiguities in calculations of their total signed bid, signed responsible contractor forms, and an effective bid bond.

The Contractor has the equipment, financial resources, and resume to complete the job. Based on all items relating to bidding are conforming to the bid requirements, my recommendation would be the City Council award the project for the Willmar Municipal Airport Draintile Installation project to Brouwer Construction of Raymond, Minnesota in the amount of \$85,647.81.

Please contact me at silas.parmar@bolton-menk.com or (612) 987-0138 with any questions or comments.

Sincerely,

Bolton & Menk, Inc.

Silas Parmar, P.E.

Project Manager

Cc: Eric Rudningen, City of Willmar
Josh Halvorson, Bolton & Menk, Inc.

Enclosures (1)

BID TABULATION

PROJECT: WILLMAR MUNICIPAL AIRPORT DRAINTILE INSTALLATION
WILLMAR, MN

DATE: October 31, 2023

TIME: 11:00 A.M.

PROJECT NO. OT7.131644

QUEST PROJECT NO. 8791531

BIDDERS		BASE BID
1.	Brouwer Construction	\$85,647.81
2.	Swenson and Sons Construction New London, MN	\$109,548.46
3.	Mensing Construction	\$115,041.00
4.	Kraemer Excavating, Inc.	\$137,948.00
5.	Land Pride Construction	\$141,121.60
6.	Duininck, Inc. Prinsburg, MN	\$183,216.60
7.	Urban Companies	\$380,662.80



City Council Action Request

Council Meeting Date:	November 6, 2023	Agenda Item Number:	10.D.
Agenda Section:	Regular Business	Originating Department:	City Clerk
Resolution:	No	Prepared By:	Judy Thompson, City Clerk
Ordinance:	No	Presented By:	Judy Thompson, City Clerk
Item:	Consideration of Foxhole Brewhouse Inc. On-Sale Intoxicating, Brew Pub Off-Sale, and Sunday Liquor Licenses		

RECOMMENDED ACTION:

Approve the Foxhole Brewhouse Inc. On-Sale Intoxicating and Brew Pub Off-Sale Liquor Licenses through the Fiscal Year Ending April 25, 2024, and the Sunday Liquor License through the Fiscal Year Ending December 31, 2023, on a Roll Call Vote.

OVERVIEW:

On October 13, 2023, Foxhole Brewhouse Inc., with partners Ryan & Liv Fuchs and Grant & Cari Huisinga request to hold an On-Sale Intoxicating, Brew Pub Off-Sale, and Sunday Liquor License located at 905 Business Hwy 71 North under the name Foxhole Brewhouse Inc. dba Foxhole Brewhouse. The Willmar Police Department has completed a background, criminal history, and driving record check. Ryan Fuchs is the Resident Manager for this establishment.

BUDGETARY/FISCAL ISSUES:

\$300.00 Investigation Fee and \$4,350.00 License Fees

ALTERNATIVES TO CONSIDER:

Deny the approval of the requested applications

ATTACHMENTS:

None



City Council Action Request

Council Meeting Date:	November 6, 2023	Agenda Item Number:	10.E.
Agenda Section:	Regular Business	Originating Department:	City Clerk
Resolution:	No	Prepared By:	Judy Thompson, City Clerk
Ordinance:	No	Presented By:	Judy Thompson, City Clerk
Item:	Consideration of Intuition Brewing LLC On-Sale Taproom, Brewer Off-Sale, and Sunday Liquor Licenses		

RECOMMENDED ACTION:

Approve the Intuition Brewing LLC On-Sale Taproom and Brewer Off-Sale Liquor Licenses through the Fiscal Year Ending April 25, 2024, and the Sunday Liquor License through the Fiscal Year Ending December 31, 2023, on a Roll Call Vote.

OVERVIEW:

On August 8, 2023, Intuition Brewing LLC, with partners Micah Larson and Elizabeth Heimer request to hold an On-Sale Taproom, Brewer Off-Sale, and Sunday Liquor Licenses located at 313 4th Street SW, Suite 1 under the name Intuition Brewing LLC dba Intuition Brewing. The Willmar Police Department has completed a background, criminal history, and driving record check. Micah Larson is the Resident Manager for this establishment.

BUDGETARY/FISCAL ISSUES:

\$150.00 Investigation Fee and \$350.00 License Fees

ALTERNATIVES TO CONSIDER:

Deny the approval of the requested applications

ATTACHMENTS:

None



City Council Action Request

Council Meeting Date:	November 6, 2023	Agenda Item Number:	10.F.
Agenda Section:	Regular Business	Originating Department:	City Clerk
Resolution:	No	Prepared By:	Judy Thompson, City Clerk
Ordinance:	No	Presented By:	Judy Thompson, City Clerk
Item:	Consideration of Willmar Indoor Golf & Cages LLC On-Sale Wine and On-Sale Intoxicating 3.2 Liquor Licenses		

RECOMMENDED ACTION:

Approve the Willmar Indoor Golf & Cages LLC On-Sale Wine and On-Sale Intoxicating 3.2 Liquor Licenses through the Fiscal Year Ending April 25, 2024, on a Roll Call Vote.

OVERVIEW:

On August 10, 2023, Willmar Indoor Golf & Cages LLC, with partners Alex Malmgren and Nate Erickson request to hold an On-Sale Wine and On-Sale Intoxicating 3.2 Liquor License at the Uptown Willmar Mall located at 1605 1st Street South under the name Willmar Indoor Golf & Cages LLC dba Willmar Indoor Golf. The Willmar Police Department has completed a background, criminal history, and driving record check. Alex Malmgren is the Resident Manager for this establishment.

BUDGETARY/FISCAL ISSUES:

\$150.00 Investigation Fee and \$350.00 License Fees

ALTERNATIVES TO CONSIDER:

Deny the approval of the requested applications

ATTACHMENTS:

None



City Council Action Request

Council Meeting Date:	November 6, 2023	Agenda Item Number:	10.G.
Agenda Section:	Regular Business	Originating Department:	Administration
Resolution:	Yes	Prepared By:	Abby Ahrendt, Administrative Assistant
Ordinance:	No	Presented By:	Judy Thompson, City Clerk
Item:	Resolution to Acknowledge Donations for Third Quarter		

RECOMMENDED ACTION:

Motion to Adopt Resolution approving donations for third quarter 2023.

OVERVIEW:

BUDGETARY/FISCAL ISSUES:

Donation Total - \$4525.56

ALTERNATIVES TO CONSIDER:

ATTACHMENTS:

1. Third Quarter Donations

RESOLUTION NO.
ACKNOWLEDGEMENT OF DONATIONS

Motion By: _____

Second By: _____

WHEREAS, the City of Willmar has received donations which have been acknowledged by the City Administrator expressing the community's appreciation for the period of July 1, 2023, through September 31, 2023.

Amount	From	For/Purpose
\$200.00	Tersa Holwerda	Willmar Community Center
\$295.00	American Legion Gambling Account	Willmar Police Explorers
\$500.00	Kandiyohi Power Charitable Trust	Willmar Community Center
\$500.00	Ryane Clark	Willmar Police Explorers
\$1,500.00	Willmar Take Down Club	City of Willmar
\$1,530.56	WBFBA Tournament Account	City of Willmar

NOW, THEREFORE, BE IT RESOLVED by the City Council of Willmar, Minnesota that the city formally accept the donations as listed below:

Dated This 6th day of November 2023

MAYOR

Attest:

CITY CLERK



City Council Action Request

Council Meeting Date:	November 6, 2023	Agenda Item Number:	10.H.
Agenda Section:	Regular Business	Originating Department:	Administration
Resolution:	No	Prepared By:	Administration
Ordinance:	No	Presented By:	Mayor Doug Reese
Item:	Summary of conclusions of the evaluation of the performance of City Administrator Leslie Valiant pursuant to Minn. Stat. § 13D.05, subd. 3.		

RECOMMENDED ACTION:

None - Information Only

OVERVIEW:

The Mayor and City Council have completed an annual performance evaluation of City Administrator Leslie Valiant and met in closed session on October 23, 2023.

Nonpublic correspondence will be submitted by Flaherty and Hood, P.A. to the City Council for their consideration.

BUDGETARY/FISCAL ISSUES:

ALTERNATIVES TO CONSIDER:

ATTACHMENTS:

None